

SABSA Board Meeting

July 9th 2024 / 6:00 PM / SA COMMUNITY CENTER

Attending: John, Fred, Sarah, Kim Morelli, Jen Northwick, Brittany, Ryan, James

Agenda

Call to Order

- Welcome and opening remarks

Last Meeting Follow-up

- Approve [SABSA - Meeting Notes 2024 - May 13](#)

Motion to approve Fred, Second Ryan, all approved

Old Business

- Treasurer Report - James Smith
 - About \$9k surplus currently but a handful of payments have not yet cleared including photos, equipment, second umpire installment for HS,
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 - Updates and transactions
 - Hal Gray / James Smith - *Recent Transactions*
 - Venmo donations. [Venmo - Transaction Spreadsheet](#)
 - No recent transactions
 - Use DONATION FORM when depositing donations to SASB
 - SASB owes SABSA for Banners - Final Cost \$475/each sport
 - SASB paid and will deduct from each program - James to confirm this is done
 - Donation from Lisa Stoll (Crescent Tide Cremation Services) of \$3,000.00
 - [Thank you letter](#) given to Lisa Stoll in June - John drafted
- **To-do: Sarah and James to work on a tracker to make it easier to keep tabs on open questions**
- Fundraising - SABSA, Teams (Nationals, etc.), Boosters in general. Incoming and outgoing fundraising money and reimbursements must be tracked through SABSA Treasurer and therefore SASB Treasurer.

- Email update from Lane on fields: flooding was an issue at Silver Point and has been raised with the city.
- - **To-do: Get some quick dry and chalk**
 - **To-do: Start future field improvement ideas:**
 - **Scoreboard app**
 - **Pitching machine/ball machine**
- **Equipment**
 - Updates
 - Future equipment needs
 - First Aid Kits - Fred will organize for next year
 - Coaches get one & fields get one
 - Obtain more ice packs each year
 - Pitching rubber w/spikes (1 per team)
 - Bucket Lids (Likely need 6-8)
 - Confirm 8U catchers gear
 - Home plates (Rubber with colored lines - official home plate size)
 - [Equipment List - Template for each team](#)
 - **To-do: full equipment audit after this year and ensure any new equipment is bought now**
- **SAVHS Varsity Coach & Evaluations (Melissa Brandenburg - Coach B)**
 - Updates
 - [Subcommittee Proposal](#) on evaluations and team formation
 - Historical SABSA [Team Formation Guide](#) for reference
 - Main question for board during this meeting:
Should evaluations and team formation occur this fall or in the spring?
 - No fall evaluations this year, maybe next year
 - **To-do: Get credit card from Hal for tournament registration**
 - **To-do: Will use the form Maggie drafted and Fred will send it out to coaches and handle the collection process.**
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- **New Business**
- **League Coordinators (Lane & Ryan)**
 - Communicate to coaches about MN Selects (Sarah or Ryan?)
 - MN Softball host a tournament every August where coaches can nominate two players per team to participate
 - \$85 per player (SABSA covers, team fundraising covers, or families cover)?
 - <https://mnsoftball.com/pages/cms/minnesota-softball-selects>
 - Coaches nominate through their team's dashboard
To-do: Fred will send email and Ryan and Scott will provide the

information. Families will pay the fee if they are asked and decide to go

- Each Board & Coordinator to prepare template/cheat sheet of responsibilities for future volunteers: [SABSA roles & responsibilities manual](#)
 - Email the following information to Sarah:

Core responsibility:
One sentence description

Detail of duties:
Consider listing differences per level or season

Key contacts:
Include all relevant information

Future recommendations:
Something(s) you would like the next person performing this function to know.

*John recommends having the umpire coordinator, fields coordinator, and league coordinator all have a transparent spreadsheet or document that shows everything in future years (not required, just recommended)
- Review severe weather protocol and coach/parent communication
 - SABSA received a complaint from a concerned parent about lightning and the game continuing to play as well as parents not wanting to let the umpire know about the lightning. My recommendation is to include the severe weather guide to coaches and parents at the beginning of each season.
 - [USA Softball Umpire Guide \(Lightning page 157\)](#)
 - **To-do: board recommends adding to future coach's binder**
- Communicate Off-season development opportunities - Sarah (Website, Facebook, Email?)
 - Clinics, Individual or Group Instruction, League & Tournament Play
 - [Minnesota Fastpitch Academy \(MFA\)](#)
 - [Minnesota Moose Fastpitch](#)
 - [Midwest Speed Fastpitch](#)
 - [Midwest Power](#) (Midwest Speed's off season program)
 - [Piper Ritter Camps \(U of M\)](#) *7th Grade and Up
 - Optimize Physical Therapy
 - Stella's pitching coach?
- Umpire scheduling - Fred Bainbridge
 - Any updates or concerns?
 - Difficult with all of the reschedules due to weather

- Need to look for someone next year - difficult to coach and fill this role at the same time
- Secretary & Website Update (Sarah)
 - Review Summer/Fall Dates for parent communication - Fall registration dates, etc.
 - **E** Post-season parent email:
 - Confirm postseason coach evaluation material has been created and ready (evaluation data currently being revamped and prepared for Coach B to review)
 - Confirm 14U language on website - not required to play up due to being in 7th grade
 - Check on website to make sure people are encouraged to follow on Facebook
- Tournaments (Scott)
 - Updates - 14U state and 10/12U Nationals
- Uniforms/Spirit Wear - (Jen)
 - Updates
- Fundraising - (Cathy, Katie & Ryan)
 - Updates
- HDC Liaison (Brustad)
 - HDC Updates
 - Field scheduling and high school conflicts
 - [Fall registration link \(sent by Emily w/HDC\)](#)
 - Communication and a registration link should go out this week (Sarah or HDC?)
 - Contact Emily - huskiesdiamondclub@gmail.com
 - 8U - \$60
 - 10U - \$125
 - 12U - \$125
 - 14U - \$125
 - HS - \$125
 - Who does fields, umpires, and league scheduling? HDC?
 - Motion to adjourn: Fred, James seconds, all approve

Notes

- Next Meeting Date:
 - Wednesday, August 7 @6 p.m.
 - September - TBD
 - October - annual meeting, TBD
- St Anthony Facilities - Community Services Facilities and Sports (Reservations)

- Jason Wong - 612.706.1172 - jwong@isd282.org
- **Lining the fields: Zach Lundberg**
- <https://stanthony.ce.eleyo.com/facilities/calendar>

Action Items:

John/Fred/Lane/Steve

- Document process and template for field coordination next year

James:

- To-do: Get credit card from Hal for tournament registration

Sarah/James:

- Work on a tracker to make it easier to keep tabs on reimbursements and requests
- Document fundraising process that all money should go in to the treasurer, and then get reimbursed to individuals who have paid for things

Sarah:

- Send parent communication including fall ball registration
- Check on website to make sure people are encouraged to follow on Facebook
- Check website for language about 14U and high school season - it is not required and we should make sure we don't have that language in there

Fred:

- Distribute simplified player evaluation form to coaches and handle collection process
- Communicate with coaches about the MN Select Tournament process. Families will pay the fee if they are asked and decide to go
- Full equipment audit after this year and ensure any new equipment is bought now
- Get some quick dry and chalk
- Start future field improvement ideas:
 - Scoreboard app
 - Pitching machine/ball machine

All:

- Each coordinator to create basic cheat sheet for their coordinator role
- Add severe weather guideline to future coach's binder

SABSA - COMMON LINKS

[SABSA - Website](#)

[SABSA - Bylaws](#)

[SABSA - Team Formation & Tiering \(Overview\)](#)

[SABSA - Player & Coach Development](#)

[USA Softball \(Main Focus By Age\)](#)