

# Eagan Athletic Association - Board Meeting Minutes

**Thursday, July 25, 2019**

President, Dave Grounds	X		Director of Basketball, Jackie Boldt	X
President-Elect, J.J. Kirby	X		Director of Cross Country, BJ Knight	X
Treasurer, Megan Brewster	X		Director of Football, Josh Anderson	X
Administrative Officer, Trudy Kenney	X		Director of Lacrosse, Leslie Defries	X
Director of Facilities, Greg Byrne			Director of Soccer, Skip Newton	X
Director of Program Initiatives, Amanda Becker	X		Director of Softball, Jacki Stalboerger	X
At-Large, Dan Schulz	X		Director of Track, Kathy Windels	X
Administrative Assistant, Heather Lorentz	X		Director of Rugby, Eric Curtin	X
			Director of Volleyball, Beth Sagvold, Proxy Kris Robb	X
Guest: Jonathan Moore, City of Eagan			Director of Wrestling, Lisa Jensen	
			Director of Baseball, Jack Esser, Proxy Rob Emerson	X

Meeting was called to order at 7:29 p.m. by President, Dave Grounds

**Approval of Minutes**

Minutes from the May 30, 2019 board meeting were reviewed by all present. Motion to approve the minutes was made by Trudy Kenney and seconded by BJ Knight. Motion passed. Minutes can now be posted on the EAA website.

**City of Eagan Update** – via email and Dave Grounds

- City hosted a facility study earlier in July. Considering a dome or fieldhouse over the smaller soccer fields by the Northview shed area. Representatives from EAA attended to discuss usage and needs. Another meeting is coming up, please watch for emails.
- The city encourages EAA board members who haven't shared their thoughts on the facility study to respond to Jared's email for your opinion and to attend the August 19<sup>th</sup> open house at 5pm at city hall.
- Park maintenance would like to remind summer sports to be diligent in their cleanup at all sites. Mainly in the storage boxes around the city fields and nets once the fall fields are determined.
- A big thank you to all the summer sport directors, fields schedulers and tourney directors from Paul Watry, Charlie Fischer and Jonathan Moore. While we had our typical issues with weather or adjusting schedules on the fly everyone was very helpful and professional in communicating in a timely manner, which really helps with the city's schedule over the busiest 3 months of the year.

**Baseball Update** – Rob Emerson

Best year ever for tournaments. Board members were required to volunteer, no exemptions. Program added Dave Ryan as Business Development Director who has secured many sponsorships this year. Funds went to improve fields, purchase catcher's gear and provided team banners with pictures for tournament. Field improvement will continue now that season is over.

Multiple in-house camps held at the Cages. Expanded end of season Jamboree at the Lex/Diff fields. Offered Sunday drills for pitchers and catchers.

Coach Butler (EHS) is becoming more involved and looking at how to make EAA program better.

United Heroes League donation was a success.

**Basketball Update** – Jackie Boldt

Director of Coaching is now the high school boys' coach. Created a new basketball officer position. Had one board member resign to pursue this position. Another candidate that has been working with the program is also interested. Board will meet to go over qualifications of each candidate and make a decision.

Travel registration is now open. In-house registration will open soon. Tournament registration is now open and online.

Met with Timberwolves and will commit to doing travel tryouts. They will bring their staff, will create Team Genius evaluation, sit down with basketball program to determine criteria, come in and be the independent evaluators and run tryouts. They will have one independent evaluator helping to select the teams. Waiting to hear from Team Genius and verify the integration process.

Basketball adjustors will be installed in a few elementary school gyms to bring the hoop down to 9'.

Paid coach interviews were held for 7<sup>th</sup>-8<sup>th</sup> grade Team 1. There are four highly qualified candidates with a few extra to allocate to other teams if needed.

### **Cross Country** – BJ Knight

Registration ends on Sunday with approximately 100 registered. Summer running wraps up this week. Will be adding a few additional coaches to his list for compliance check.

### **Football** – Josh Anderson

Registration numbers are up for both flag and tackle programs. Recently completed equipment upgrades. Flag football coach compliance email will be sent soon.

### **Lacrosse** – Leslie Defries

Season ended around July 4<sup>th</sup>. Waiting for parent feedback on the new league. Boys numbers were okay, and girls had to co-op with Eastview. A few people have reached out to run the girls program but want to be compensated. Will be reaching out for boys' program help as many on the Lacrosse board are aging out of the program.

Financially are better than last year and are trying to get new uniforms. Leslie is working on transitioning out as director of the program. Will assist with 2020 budget and then be done.

### **Rugby** – Eric Curtin

Season has ended for Summer 7's program. State championship was held at the Vikings Lake TCO Stadium and were able to use all the facilities. Boys took the 7's state championship title. Program will continue to rebuild the girls program.

### **Soccer** – Skip Newton

New sponsorship with Summit Orthopedic. 2020 tryouts started 7/3 and expect numbers to reach 800. Will offer a fall tournament this year now that there are lights at Thresher.

Hosting a golf fundraiser September 9 at Inverwood Golf Course.

Shari Lenz hired as head varsity girls' soccer coach. With this new role, there will be some restrictions with that she can do at the club level.

**Softball Update** – Jacki Stalboerger

Summer ball is just wrapping up. Fall registrations have just closed and are working on the fall coaches list.

**Track Update** – Kathy Windels

Program will meet soon to plan for 2020 season. One person is possibly interested in the director position. Program may have to consider whether to make it a paid position. Will increase fees next year to offset cost of paying for meet volunteers.

**Volleyball Update** – Kris Robb

Line painting project has been completed at Pinewood and Glacier Hills. Holes have also been drilled for the poles. Plan to take pictures and post on the volleyball website. Still working on the facility fee for rental of the gyms as it may now change to accommodate the updated gyms.

Fall travel tryouts are August 7<sup>th</sup>. Numbers are up from last year. Scheduling is underway. Short on coaches so may have to ask for volunteers or be forced to make cuts. Travel players will receive shirt, shorts and volleyball socks and in-house players will receive a t-shirt.

**Wrestling** –

- No update given.

**Facilities Update** –

- No update given.

**Insurance** – Megan Brewster

An EAA Participant Accident Insurance outline was presented to the board. It details what to do when a player is injured and information on the policy. (See attached). Motion was made by J.J. Kirby to approve the outline and seconded by Trudy Kenney. Form will be placed on the EAA website.

**Administrative Officer Update** – Trudy Kenney

Propose changes to the EAA Background check appeal policy. Concern for the public perception of EAA when waivers are granted for certain offenses. Would like to limit ability to appeal for offenses listed in the EAA Youth Safety Policy #1-3. Trudy will email the executive board with the proposed changes for approval for digital approval.

**Program Initiatives** – Amanda Becker

Concussion Baseline Testing is set for August 15<sup>th</sup>. Reserved approximately 80 slots for football. There are 100 other slots available. Email has been sent out to all of EAA.

**Finance Committee Meeting Update** – Megan Brewster

Audit is ongoing. Waiting on a few things from soccer and softball. Will be ready to present at the September meetings.

Please follow EAA policy and inform Megan and others when signing contracts of more than \$10,000. This applies to both paying out and receiving funds as they need to be signed off on.

### Marketing & Technology Update –

- No update given.

### Executive Committee Update – J.J. Kirby/Trudy Kenney

- EAA Sponsorships
  - EAA was approached by two different organizations regarding an EAA wide sponsorship
  - Dick's Sporting Goods currently has one-off agreements with many EAA sports and would like to consolidate into one agreement
  - EAA has received a template agreement from Dick's that offers vouchers and gift cards for EAA to disperse as needed to sports who have a need for equipment etc. They are also asking for their logo on our website and on our registration receipts.
  - None of the sport directors present expressed concern over moving to an EAA wide sponsorship, but indicated some have received free equipment from Dick's in the past such as baseballs and basketballs.
  - Do not want to overstep what sports are already doing for sponsorship and may need to reach out to each director individually to get a list of current sponsors.
  - Ideas for use of sponsorship money include scholarships and EAA website upgrades.

### Policy Updates – Megan Brewster/Trudy Kenney

- Vendor Certificate of Insurance
  - EAA requires vendors provide proof of insurance and list EAA as secondary insured
  - Noted the City of Eagan collects vendor's Certificates of Insurance when on their property. EAA may not need to also collect them.
  - Would like Greg Byrne to check on this and report back, therefore Dave Grounds made a motion to **TABLE this item until next meeting**. Motion carried.
- Coaches Code of Conduct
  - Megan presented a universal Coaches Code of Conduct policy including version taken from the softball program and added a player safety section.
  - Suggested changes include: adding a resolution section 1) Player talks to coach, 2) Parent talks with coach outside of a practice or game, 3) File report with Director of Coaching on that sport board or Sport Director, 4) Escalate to EAA Executive Board
  - Under Unacceptable Behavior and Actions section add under third bullet point, "including social media". Coaches who communicate through intimidation (including social media).
  - Motion was made by J.J. Kirby and seconded by Dan Schulz to add the suggested changes and place the policy on the EAA website. Motion carried.
- Parent Code of Conduct
  - Suggested addition to the #6 bulletpoint – social media.
  - Motion to modify point #6 and post on EAA website was made by Dave Grounds and seconded by Trudy Kenney. Motion carried.
- Fundraiser Cash Policy
  - Suggested addition of timeframe of deposits.

- Cash should be deposited within two days and checks within two weeks
- Recommendation to put cash count sheets online for download
- Noted if start cash is needed the same policy applies as for tournament cash withdrawal.
- Motion to approve with amendment was made by Eric Curtin and seconded by J.J. Kirby. Motion carried.
- Tournament Registration Policy
  - Goal of the policy for all sports to have an online registration for their Eagan hosted tournaments.
  - Benefits include efficiency and decreased workload for volunteers.
  - Baseball was identified as having an offline tournament registration.
  - Tournaments that play here and sports only receive the gate fees are not required to have an online registration
  - Processing fees are usually paid by the sport hosting the tournament, but sports can choose to charge the fee back to the registrant.
  - Administrative Assistant can create the online tournament registration
  - Offline payments are still an option, but prefer online payment if possible an all offline payments should be mailed to the EAA P.O. Box and NOT to anyone's personal address.
  - Motion to approve this policy was made by Dave Grounds and seconded by B.J. Knight. Motion carried.
- Scholarship Policy
  - Due to a recent incident of repeated violations of the volunteer hours/buyout policy in the softball program by a family who received scholarship assistance from EAA over the past five years, it is proposed to add a statement in the scholarship policy regarding consequences.
  - Trudy proposed adding a statement: "Failure to complete volunteer hours or pay the buyout fee will result in disqualification from the scholarship program for ALL family members. Participants are responsible for reaching out to sport directors to resolve the issues, if applicable, in a timely manner. There is no appeal for EAA decisions regarding the scholarship policy."
  - Megan requested the removal of EAA Treasurer signature at the bottom of the policy.
  - Motion to add the consequence statement and remove EAA Treasurer signature box was made by Dave Grounds and seconded by J.J. Kirby. Motion carried.

**Concussion Baseline Testing-** Greg Byrne/Amanda Becker

Amanda sent out a list of proposed dates in August to all sport directors to gain perspective on preferred dates/potential conflicts. EHS has been contacted and space will be reserved once a date is chosen. Previously had used Fairview for this service at \$5 per test. EHS now works with TCO and suggested EAA switch to them so there is a seamless integration if a child suffers a concussion at the high school level then it's all in the same database. However, TCO charges \$10 per test. EAA has \$1500 budgeted for testing and is suggested each family donates \$5 to help cover costs. The testing will occur over a four-hour period and is for children aged 12+ (previously was 10+) and is valid for two years.

Motion to adjourn was made by Dave Grounds and seconded by J.J. Kirby. Meeting was adjourned at 9:19 pm.

**Upcoming Meetings**

Finance Committee– Sept. 9<sup>th</sup> and Nov. 11<sup>th</sup>, 7pm @ ECC - Boardroom

Marketing/Technology Committee – TBD

Next EAA Board Meeting – Sept. 26<sup>th</sup>, 7:30pm @ Civic Arena, Mezzanine Room