

## Edmond Soccer Club

### Board Meeting Minutes

March 17, 2020 @ 7pm

Attendees: Meeting held over email

Guests: N/A

President: Eric Cotton

- ESC is closed until Sunday, March 22 due to the Coronavirus. The State of Oklahoma and OKC have declared a state of emergency and, it is expected, that Edmond will follow tomorrow. NOKC and South Lakes are closed per the OKC state of emergency. OSA has announced it is extending the suspension of all state-run leagues, ODP, and coaching and referee education through, at least, Sunday, April 5.
- Gary and James to work on contingency plans to ensure we get in a full season for all of our members, depending on how long we are closed.
- ESC is constantly monitoring the situation. The clubs priority is to protect all of our players, parents, coaches, referees, and staff during this outbreak; to do our part to help prevent the further spread of coronavirus; and, to do everything we can to give our in-house rec and academy players a full season, if at all possible.

1<sup>st</sup> VP: Jeanna Townsend

- Begin working on Beat the Heat medals
- Working on a list of OEFC volunteers from Turkey Shootout

2<sup>nd</sup> VP: Shayne Vigil

- Eric, Paul, Ann, James, Donny and I met to begin the process of creating Job Description framework for our General Manager, Assistant General Manager and Academy Director paid positions. James has submitted his recommendations from that meeting for additional review and ultimately board submission, discussion and final approval.
- Minutes from this meeting are at the end

Treasurer: < Open Position >

Complex Coordinator: Tony Martin

- Work continues on field maintenance and repairs

Secretary: Paul Prater

- February board minutes approved on February 28<sup>th</sup>.

GM: James Soesbee

- Grassroots Courses: 4v4 and 7v7 combined as there wasn't enough coaches to have one of each.
- Coaching the Game Courses held March 29<sup>th</sup>: 3v3 and 4v4 - 10 coaches, 7v7 - 1 coach, 9v9 and 11v11 - 7 coaches
- Center of Excellence: 73 kids registered for the COE
- Referee: Clinic Postponed due to Covid19, Short referees the second weekend due to NOKC tournament and OSA not able to clear all of our referees. Everyone refereeing had to be redone and put into the new system.

- Marketing: Company reached out that was selling add space. \$495 for the year to have slightly larger than business card size ads on the sleeve of the folders. 565 kids receive the folder and are our target audience.
- Restrooms: NW restrooms are fixed
- Golf Cart: Gas golf cart was purchased and delivered. Assignor was happy to have a functional cart.
- Covid19: I have been in touch with Parks and Rec and they will let be in touch with updates. City Council meeting today. Gary has put together scheduling plans for various start dates to finish out the season, including playing the remainder in house games over 2 weekends in May.
- I will be pushing out a soccer skills program that kids/parents can do from home while we are down. I have the ultimate goal skills program ready to go along with video samples and work book that I am happy to send out to everyone. I will keep you posted.

Recreational Chair: Donny Noble

- No updates

Competitive Chair: Shawn Wiley

- Coaches slate is expected to be out this week.
- Adidas rep said they got production back up on 3/6. We can expect our jersey samples late April.

TOPSoccer: Anne Wood

- We are following the guidance of ESC, OSA and Special Olympics regarding our spring season. Our players health remains our top priority.
- TOPSoccer has 45 registered players. The second session was on Sunday, March 8<sup>th</sup>, and the turnout was good considering it rained the entire time.
- Volunteers are needed so please consider having your team help out when possible.
- Lisa purchased some tools and toys for the players to enjoy during our warmups. James helped Lisa acquire some new player target jerseys and Soccer USA added the TOPSoccer logo.
- The National TOPSoccer Symposium in Kansas City was postponed until late August due to the Covid-19 virus. Lisa plans on attending in August.
- OSA's TOPSoccer representative Adam Kenes attended our TOPSoccer session on March 1st.
- The Edmond City Council will vote to fund our grant request in May.

EASL Admin: Raymond Daniel

- The Winter 2020 EASL 7v7 season completed on March 8th. Despite the challenge with the weather, we manage to complete season with games at the Energy FC training Center and at ESC. We had a total of 64 players participated in the Winter season.
- The EASL Spring 2020 season has been postponed until further notice. A Notification was emailed out by USASA on March 15 stating that with the proliferation of COVID-19, USASA has suspended all Adult soccer activities until March 31 and will reassess the situation.

Media Coordinator: Chase Holland

- No updates

Academy Director: Gary Boreham

- Update on Spring registration numbers
- Working on a schedule to accommodate a season due to the disruption of COVID-19

Old Business:

New Business:

Votes & Action Items (AI):

Adjournment @ pm

**Edmond Soccer Club**

Job Description and Procedures Meeting Minutes

March 5, 2020 @ 7:30pm

Attendees: Anne Wood, Eric Cotton, Paul Prater, James Soesbee, Shayne Vigil, Donny Noble

New Business:

- Discussed positions and job descriptions
- Adding compensation to descriptions
- Procedures to be reviewed and cleaned up
- Sending descriptions to James to clean up, then to rest of committee from there

Adjournment @ 8:30pm