



# BOARD MEETING MINUTES

## Attendance

**DATE:** Monday December 17

**TIME:** 6:00 PM

**LOCATION:** Fort Union West

**CALL TO ORDER:** 6:03 PM

### Board Members Present

- Germain Krueger, Jen Klesalek, Justine Movchan, Scott Kautzman, Allan Hager, Kristin Herman, Tina Frisinger
- Executive Director: Stephanie Birkeland
- Guests: Katrina Hanenberg, Shannon Dillman, Kay Hager, Dave Zittleman(BPS Activities Director), Kevin Klipfel(Bismarck Park District), Ryan Geerdes(Bismarck Park District)

## Approval of November Minutes

- Motion: Kautzman, 2<sup>nd</sup> Klesalek-passed

## Reports

### Secretary

- Next meeting to be scheduled January 21 at 6:00 PM

### Treasurer

- November Financials
- Kautzman sent out an email with the total income for the month of November
  - After income and expenses were calculated for the month, we ended the month in the negative
    - This is nothing out of the ordinary as we typically have one month positive and the next month negative
  - The audit that was done on the butter braids fundraiser matches
    - We had a \$12,597.00 profit
- We will have an audit in February/March following Ziegler in January
- Birkeland stated that we are half ways through the fiscal year and nothing is out of the ordinary with financials
  - We ended the year with \$314,918.03 in the books

**Motion: Klesalek, 2<sup>nd</sup> Movchan- passed**

### Vice Chair

- No Report



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## Chair

- No Report

## Executive Director

- Program Updates
  - We currently have 695 students enrolled in this session
- Fundraising
  - Cartwheel-a-thon will take place on December 27
    - This fundraiser is to help the competitive team with travel expenses for future meets
    - These funds that are raised will go into each individual gymnasts account to be used for travel, meet fees, etc
  - We are planning a Pizza Ranch night for the competitive team as well as another fundraiser to help with meet expenses
  - We are focusing on our annual Ziegler meet coming up in January and the Giving Tree that has been in the lobby for a few months is going well and we hope to have it emptied this week.
    - These funds will go towards expenses for Ziegler

## Committee Reports

- Nothing new to report

## Old Business

- Ziegler Committee
  - Birkeland stated that she has secured the 4<sup>th</sup> judge
  - With the amount of gymnasts registered we are able to get done in one day so our only day of the meet will be Saturday
    - The volunteer sign up will be out soon
    - We are down by 25 gymnasts this year so we should be able to fill all of the open volunteer spots
  - Board requirement
    - Krueger would like to see that all of the board members are present at some point throughout the meet and help out as needed
  - Parents night will be on Friday night during the High School meet
- Insurance Policies
  - Currently looking into policies for the future, nothing new needed right now
    - Current gym insurance is with Kulin Sohn Insurance Agency
      - Steph has requested a quote from K & K insurance but hasn't heard anything back yet



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- High School Program Update
  - Representatives from BPS and BPRD
    - Zittleman talked about the work being done now to work towards a reasonable schedule for the High School program
    - One solid voice with a union between BPS and BGA to help keep the HS program strong
    - Ideally we would like to move towards having a coach for both HS and BGA competitive program
    - Klipfel added that he agrees with Zittleman and the union to make everything work as one and there has been improvements from both parties
  - Kautzman asked what their thoughts on providing a coach for both entities
    - Zittleman stated that he didn't see that being a problem and would welcome that opportunity
    - Klesalek added to Kautzman's initial question
      - To clarify if the academy had a coach interested in coaching both HS and club, would there be opposition?
  - There will be another meeting scheduled with HS and BPS once their season is over to have more discussion on the schedule for next season
    - At this time, the summer practice options will be put in place as an option for the HS girls
    - Continue to have open communication between the competitive coaches and the HS coaches
  - Birkeland asked what is the biggest area of concern?
    - Zittleman responded with: welcoming the HS girls/coaches in the club, respect mutually between the 2 programs, and flexibility within the practice schedule, specifically Tuesdays
      - Birkeland added that she has no more extra space available on Tuesday evenings and has given them more events when possible

## New Business

- None

## Adjourn

**Movchan, 2<sup>nd</sup> Kautzman-passed**