



CRYHA Meeting Minutes
 May 19th, 2019
 Scheduled Start time 6:30 PM
 CRIC, Coon Rapids, MN

Meeting called to order by Jeremie Bresnahan at 6:37pm
 Board Members; Attendance was taken and the following were present:

Jeremie Bresnahan, President	Jenny Moe, Registrar
Mandi DeGrote, Vice President	Stacy Johnson, Equipment Manager
Holly Bachman, Treasurer	Steve Ellenson, Tournament Director
Todd Bushy, Recruiting and Retention	Jim Boden, Player Representative
Don Ruotsinoja, Secretary	Sue Erickson, Gambling Manager
Kim Spah, Fundraising Coordinator	Assistant Gambling Manager (Vacant)
Dan Bieurance, Boys Traveling Director	Chad Alsaker, ACE Coordinator
Tim Matsche, House/Mite Director	Kelly Sartwell, Volunteer Coordinator
District 10 Representative	Don Ruotsinoja, Referee-In-Chief
Jen Shirshov, Girls Traveling Director	Jeff Ammann, Ice Scheduler
	Steven Moe, Boys High School Coach
Brian Mountin, Website Coordinator	Jim Koltas, Girls High School Coach
	Sponsorship Coordinator (Vacant)

Number of Members present: 17

Guests: Sarah Barsness

Board Vacancies - assistant gambling manager, District 10 Representative, Sponsorship coordinator

Agenda:

1. Call to order
 - Attendance
 - Quorum reached
 - April regular meeting minutes
 - May's regular meeting agenda

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MOTION made by Mandi DeGrote to accept April's regular meeting minutes; Motion 2nd by Todd Bushy request to amend minutes was made by Jen Shirshov during discussion

MOTION made by Kim Spah to amend April's Meeting to add that Dan B. and Jen S. objected and opposed to the process of the Board of Directors approval and ratifying Hockey Operations Committee recommendations for invitations to past coaches. Motion 2nd by Brian Mountain
Motion to amend April's Regular Meeting Minutes passes - majority vote 17 in Favor, Todd Bushey Opposes

Motion Made by Chad Alsaker to accept April's regular meeting minutes with amendment; Motion 2nd by Todd Bushy. **Motion Passes by Majority vote- 17 in Favor**, Brian Mountain opposes

2. Presidents Report- Jeremie Bresnahan

- A. Jeremie requested all BOD's review and educate themselves regarding the Minnesota Hockey Affiliate Agreement CRYHA is required to execute to participate in District 10 hockey this season, document was passed around to each BoD and a copy will also be posted on BoD's google drive
- B. Steve Ellenson requested an opportunity to facilitate CRYHA's need of coordinating tournaments as an association member without being a member of the Board of Directors. This is to be taken up as new business in May's Meeting.
- C. Jeremie presented to the BoD's information on recent grievance to district 10 by CRYHA member and hearing District 10 hearing process that took place on May 14th, 2019
 - o Grievance was against Jeremie Bresnahan specifically not CRYHA
 - o Jeremie expressed the panel berated the past business and action practices of the CRYHA Board of Directors
 - Members are not aware of Minnesota Hockey affiliate agreement
 - Bylaws are outdate and portions do not comply with affiliate agreement, bylaws have not been amended since 2013
- D. Jeremie acknowledged one current member of the Board of Directors requested a special meeting of the Board of Directors and is intending on holding the special meeting once grievance process is completed.
- E. Standing Committee for updating bylaws will be made
- F. Standing Committee for Budget has been in meetings to present proposed 2020 to the Board in June's meeting for Ratification
 - o It is the current goal of the budget committee to create a 4 year plan to utilize previous years gambling revenues to supplement upcoming years budget. There has been concern by some that the past practices of incorporating projected gambling donations in the budget potentially puts the season at risk
- G. Update to the board regarding a meeting with Coon Rapids High School activity director Tom Develice
 - o Tom's envisions involvement from Coon Rapids High School players and coaches in all of Coon Rapids Youth programs

- Tom would like to attend June's regular meeting and address the board on High School eligibility rules and other pertinent information
- H. Hockey Operations update
 - Committee is formulating a coaching interview process. When completed the committee will be present it to the board for ratification.
 - This seasons tryout procedures are being discussed as a committee. When completed the committee will be present it to the board for ratification.
 - Player exit interviews have not been completed at this time for Pee Wee C and Squirt A's. This is very necessary
 - Invitations and reach out to former selected CRYHA coaches has not been completed as of this time.

3. Treasurer Report- Holly Bachman

- **Presentation-**

- Approximately \$10,000 in outstanding ice bills to collect
- Still working on other remaining outstanding bills, looking to chance process on expenditures
- Working on phasing out current bank and utilizing Spire for CRYHA account
- Holly provided all an open invitation for all to see account balances. If anyone has questions or requests information contact her anytime.

Coon Rapids Youth Hockey Association

BALANCE SHEET

As of April 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
7208 Team Accounts	11,429.90
8068 Savings Account	30,026.98
9500 Main Checking	27,070.41
Total Bank Accounts	\$68,527.37
Total Current Assets	\$68,527.37
Other Assets	
1650 Accumulated Depreciation	(5,283.16)
Total Other Assets	\$ (5,283.16)
TOTAL ASSETS	\$63,244.21
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 Opening Balance Equity	271,681.48
3200 Unrestricted Net Assets	(224,596.18)
Net Revenue	16,158.90
Total Equity	\$63,244.21
TOTAL LIABILITIES AND EQUITY	\$63,244.21

MOTION made by Mandi DeGrote to approve the above financials; MOTION seconded by Todd Bushy; UNANIMOUSLY approved. None opposed, motion passes.

4. Gambling Report- Sue Erickson

a. Presentation to the Board

- One of our sites is having a tent party on June 14th and 15th. Would like to make it a point to promote the special events of our sites (Cr's, Scoops, and Muddy Cow) as they come up
- Gambling has acquired a storage unit for storing old booths. This will be an on-going expense until board decides different action

- Gambling is implementing new bingo games!
- Fee's for Audit went up, so additional expenses

MOTION made by Mandi DeGrote to approve report on April, 2019 gambling activity; MOTION seconded by Chad Alsaker; UNANIMOUSLY approved. None opposed, motion passes.

MOTION made by Chad Alsaker to approve (previous month) income, allowable expenses and required taxes and contributions; MOTION seconded by Mandi Degrote; UNANIMOUSLY approved. None opposed, motion passes.

MOTION made by Chad Alsaker to approve June 2019 estimated allowable expenses up to the amount shown for June, 2019 (\$149,500.00); MOTION seconded by Holly Bachman; UNANIMOUSLY approved. None opposed, motion passes.

- b. Additional Commentary- **Holly Bachman**
 - Gambling Committee will start June 30th

5. Unfinished Business

A. Policy and procedures for elections and board vacancies - Don Ruotsinoja

- Discussed establishing potential policy and procedures for upcoming elections and vacancies
 - Establishing Nominations (Criteria)
 - Election Voting (Current bylaw provisions)
 - Filling open vacancies

MOTION made by Todd Bushy to Table discussion regarding future elections and focus discussion on current vacancies only; MOTION seconded by Don Ruotsinoja; UNAMINOUSLY approved. None opposed. Portion of discussion tabled as unfinished business

- Discussion resumed on Policy and procedures to fill existing vacancies only
 - Resignation – Once notice is given and effective date is provided is provided voting rights and the board works to fill the vacancy. The resignation date must be within 45 days of notice
 - Filling of a vacancy requires a 14-day notice of solicitation of open position to membership.
 - The board will act on filling the vacancy at the 1st meeting after notification of solicitation of open position.
 - Filling of a vacancy will happen during a meeting of the board of directors as the first order of business. This cannot be done unless there is a quorum and will be done in person during the meeting. The filling of the vacancy is effective immediately.

MOTION made by Todd Bushy to add vacancy procedures (see above) as amendment to policy and procedures; MOTION seconded by Holly Bachman; Majority approved. Brian Mountain and Jen Shirshov opposed, MOTION PASSES.

Motion made by Kim Spah to fill The District 10 Representative, Ref in Chief and Sponsorship Coordinator as vacant positions; Motion seconded by Holly Bachman; Unanimous Approved, None opposed, MOTION PASSES

Motion made by Chad Alsaker to enter a discussion to suspend filling tournament director vacancy as first order of business at next month's regular meeting; Motion 2nd by Sue Erickson

- **Discussion by Board on Tournament Director position - Jeremie Bresnahan**

- Steve Ellenson requested to Jeremie Bresnahan outside this regular meeting that he continue facilitating the role of Tournament Director outside of a role on the Board of Directors. Volunteer position only
- Steve would still work with and answer to Hockey Operations committee
- It may be proposed to strike this position as a member of the BoD's in the upcoming Bylaw Amendment. The amendment will need review and ratification by the general membership
- Board has authority to authorize Steve Ellenson to facilitate this position temporarily under Article VII Section 2 until after bylaw amendment ratification process

Vote made by the Board of Directors to suspend filling the Vacant Tournament Director position and have Steve Ellenson continue facilitating the role of Tournament Director outside of a position on the Board of Directors until Bylaw amendment is completed. Majority Approved. Jen Shirshov, Brian Mountain and Kim Spah opposed. Motion Passes.

Motion by Todd Bushy to add removing the Tournament Director role from the Board of Directors in our upcoming Bylaw amendment: Motion Seconded by Tim Matsche

- **Discussion for removal of Tournament Director as a member of the BoD's- Jeremie Bresnahan**

- This position will be proposed to membership in a bylaw amendment to participate as a non-voting member of the BoD's
- Concern was addressed regarding even amount of BoD's. Roberts Rule of Order provides guidance and procedures to facilitate business voting.
- Concern was addressed on messaging to general membership. Jeremie encouraged all BoD's to message that this will remain a very valued position in our association. The discussion is being addressed because our current CRYHA BoD is much larger than typical associations and the question is does our association continue to believe that is necessary? The size the CRYHA was questioned by District 10 in the past grievance resolution with D-10. That is what sparked discussion.

Vote made by the Board of Directors to propose the removal of the Tournament Director from the Board of Directors from the Bylaws in upcoming Bylaw Amendment. Majority Approved; Dan Bieurance, Jen Shirshov and Brian Mountain Opposed. Motion Passes

6. New Business

A. January 27th meeting Minutes

- Wording of January 27th motion for donation to d-10 needs to re-evaluated because donation was made strictly to District 10 Tier One program

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Motion made by Jim Boden to amend January 27th meeting minutes to correctly reflect that the donation provided by CRYHA went directly to District 10 Tier One Program. Motion seconded by Todd Bushy; Unanimously Approved; None Opposed. Motion Passes.

B. Budget Standing Committee - Jeremie Bresnahan

- Looking for Board Ratification to establish a Standing Committee to work up a budget for the next fiscal year.
- Proposed Committee members would be Mandi DeGrote, Holly Bachman, Kelly Sartwell, Doug Stoalberger and Don Ruotsinoja

Motion Made by Tim Matsche to establish a budget standing committee with members stated above. Motion Seconded by Todd Bushy. Unanimously Approve; None Opposed. Motion Passes

C. Gambling Standing Committee- Jeremie Bresnahan

Motion Made by Jen Moe to establish an upcoming Gambling Standing Committee. Motion Seconded by Todd Bushy. Unanimously Approve; None Opposed. Motion Passes

Good and Welfare

- **Background Checks- Jenny Moe**
 - Board Members have to register for background checks per USA Hockey
- **Hockey Fest- Mandi DeGrote**
 - We need another committee established soon for planning this event out
- **Parade Coordinator**
 - We need a new volunteer to assist in the Coon Rapids Parade on the 4th of July. Stacy Johnson Volunteered during the meeting. Thank you Stacy!!!

Next Meeting

Meetings will be scheduled on the last Sunday of each month throughout the hockey season but are subject to change. Future meetings are scheduled to take place at Coon Rapids Ice Center but are also subject to change. Our next meeting will be on **Sunday, June 30th @ 8:00 pm** at Coon Rapids Ice Center.

Future Meetings

2019 Meeting Dates (subject to change):

6:30 Start: (Start time will be 8:00 pm for meetings in BOLD)

January 27, 2019

February 24, 2019

March 31, 2019

April 28, 2019

May 19, 2019

June 30, 2019

July 28, 2019

August 25, 2019

September 29, 2019

October 27, 2019

November 24, 2019

December 29, 2019

MOTION made by Kim Spah to adjourn meeting; MOTION seconded by Holly Bachman; UNANIMOUSLY approved

Meeting called at 9:07 PM

Minutes submitted by: Don Ruotsinoja, Secretary

These minutes are current, true and accurate:

President: Jeremie Bresnahan

Vice President: Mandi DeGrote

Signature: _____

Date: _____, 2019