

# PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

## Monthly Board Meeting Agenda / Minutes

May 27<sup>th</sup>, 2025 @ 6:30 pm

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- 1. CALL TO ORDER:** 6:30 pm
- 2. ATTENDANCE:** Brittany Stearns, Missy McAlpine, JT Marchiafava, Craig Ballensky, Dylan Sweeney, Ben Heath, Nick Schuett, Matt Plasch, Kristen Madoll, Stacy Melby, Jeremy Uhrich, Zach Welding, Joe Hostrawser
- 3. REVIEW AND APPROVAL OF GAMBLING REPORTS** (*Amber Wilkinson, Gambling Manager*): Reports were sent to board for review on Tuesday 05/20/2025. JT asked a couple questions via email on 05/21/2025 and Amber provided explanation via email that same day. No additional questions. Nick Schuett motions to approve LG1004, Craig Ballensky seconds. All in favor, motion passes. Nick Schuett motions to approve the transfer of \$10,000 for tournaments, JT Marchiafava seconds. All in favor, motion passes.

### PGC – 020

Total Net Receipts: \$23,017.75

Net Profit/Loss: \$2,058.73

Bar bingo on Mondays, Meat Raffle on Fridays, Horse Races when busy (Meat Raffle on break for summer – Bar Bingo still going)

### Shooters – 024

Total Net Receipts: \$21,716.98

Net Profit/Loss: **(\$2,665.64)**

Bar bingo on Tuesdays, Meat Raffle on Sundays

### Lanes – 017

Total Net Receipts: \$7,025.30

Net Profit/Loss: \$58.96

### Clyde’s Grill - 022

Total Net Receipts: \$22,682.75

Net Profit/Loss: **(\$156.27)**

Bar Bingo on Thursdays, Meat Raffle on Saturdays (Meat Raffle on break for summer – Bar Bingo still going)

### Dirty Blonde – 031

Total Net Receipts: \$16,932.05

Net Profit/Loss: \$300.95

Bar bingo on Wednesdays, Meat Raffle on Saturdays, Horse Races when busy

### Arena – 001

Total Net Receipts: \$2.57

Net Profit/Loss: **(\$1,172.40)**

### Total Net Receipts

7/2023 \$125,800 vs. 7/2024 \$105,638

8/2023 \$121,387 vs. 8/2024 \$83,940

9/2023 \$156,017 vs. 9/2024 \$101,219

10/2023 \$123,630 vs. 10/2024 \$134,635

11/2023 \$88,087 vs. 11/2024 \$104,744

12/2023 \$104,534 vs. 12/2024 \$111,796

1/2024 \$91,643 vs. 1/2025 \$111,454

2/2024 \$97,785 vs. 2/2025 \$96,513

3/2024 \$92,649.18 vs. 3/2025 \$112,603

4/2024 \$91,188 vs. 4/2025 \$91,377

### Total Net Profits

7/2023 \$4,285 vs. 7/2024 \$26,006

8/2023 \$45,165 vs. 8/2024 \$23,190

9/2023 \$53,704 vs. 9/2024 \$36,098

10/2023 \$6,140 vs. 10/2024 \$44,988

11/2023 **(\$9,865)** vs. 11/2024 **(\$3,749)**

12/2023 \$24,194 vs. 12/2024 \$19,120

1/2024 \$16,070 vs. 1/2025 \$26,902

2/2024 \$18,752 vs. 2/2025 **(\$1,466)**

3/2024 \$12,092 vs. 3/2025 \$24,387

4/2024 \$12,821 vs. 4/2025 **(\$1,576)**

4. **REVIEW AND APPROVAL OF MEETING MINUTES** (*Brittany Stearns, Secretary*): April minutes were sent to the board for review on 5/19/2025. Dylan Sweeney motions to approve April meeting minutes, Nick Schuett seconds. All in favor, motion passes.
5. **REVIEW AND APPROVAL OF TREASURER REPORT** (*Dylan Sweeney, Treasurer*): April reports were sent for review on 5/22/2025. Brittany Stearns is covering Financial Manager duties during interim while the board is interviewing candidates. No questions about April reports. Jeremy Uhrich motions to approve April treasurer reports, Nick Schuett seconds. All in favor, motion passes.

Account Balances (as of 4/30/2025):  
 Arena Checking - \$41,028.83  
 PYHA Checking - \$83,450.27  
 Fundraising Checking - \$118,113.05  
 Capital Improvements - \$10,835.60  
 CD 9297 - \$30,000.00  
 CD 9289 - \$150,000.00  
 Total Checking/Savings: \$433,427.75

PL summary for April:  
 Gross Profit - \$51,563.34  
 Gross Expense - \$39,598.03  
 Net Profit – \$11,965.31

6. **PRESIDENT'S REPORT** (*Joe Hostrawser*): Joe gave an update on Open Positions. Financial Manager interviews started on Thursday 05/22/25 and will conclude on Wednesday 05/28/25. The board will then shift focus to filling the Girls Coordinator Role.
7. **VICE PRESIDENT'S REPORT** (*Ben Heath*): nothing received on the Feedback Form; SportsEngine HQ access updates
8. **ARENA/ADVERTISING MANAGER REPORT** (*Missy McAlpine*): West Ice is in as is the BBLYHA Center Ice Logo. Missy is still waiting on the BBLHS final game schedule and signed contract. BBLYHA scheduling cannot be completed until BBLHS is complete. North Branch is looking for hours again and hoping to get more than they did last year. Need to finish BBLYHA before knowing what can be sold to North Branch. Anoka/Rogers reached out looking for ice. Freezie's for the parade have been purchased and are in the freezer at the arena. Tiger Sports Camp has 28 or 29 registered as of 5/27/25. Full time/paid in full and multi-camper discounts were removed this year to offset the cost of doing lunches at the arena vs utilizing the school districts summer lunch program (the schools cannot let non-Tiger Club kids use the playgrounds, so going a different direction this summer). Missy mentioned that the weekend of 12/12 – 12/14 is available if PYHA wants to host a tournament.
9. **DISTRICT 10 REPORT** (*Joe Hostrawser*): D10 is considering hosting a Bantam C League this season, something larger associations are requesting/looking for. Lots of focus on coach, parent, player, and board member accountability throughout District 10. Right now, player and coach ejections result in a 1-game suspension if they happen during league play and a 2-game suspension when they happen at a tournament. D10 is looking to make the suspension the same regardless of where the ejection happens (league play or tournament play).

## 10. REPORTS

- **Away Tournament Coordinator**, *Nick Schuett/Brittany Stearns* – Tournament scheduling in process. Bantam A is done, Bantam B2 is done, Peewee A needs a tournament in January, Peewee C needs a tournament in December, Squirt B1 is done, Squirt C should be done come 6/1/25. Hotel Blocks in the works for anything over an hour away. 10U and 12U on hold until we know what is happening with level declarations. Issues/complexities around scheduling tournaments: finding C level tournaments, finding Squirt B tournaments that allow B1 teams, location/drive time, cost, dates, teams wanting 1 local and 1 away but not always possible (some teams will end up with 2 away) and now hotels not willing to put more than 10 rooms into blocks and wanting \$500 deposits.

- **Communications Coordinator**, *Ben Heath* – Recent communications sent: Tiger Sports, Nelson’s Gift Card pickup, 10K Puck Challenge, Open Positions and Parade Volunteers. Upcoming communications: Goons 4 Good, Registration dates, Preskate & Tryout Dates, and Coaching Applications.
- **Equipment Manager**, *JT Marchiafava/Jeremy Uhrich* – Need to collect Goalie Sets that were assigned out for Spring/Summer hockey, schedule a Saturday equipment room cleaning day, set Mite/Tiny Tiger handout dates for the 25-26 season and work on jersey mockups and ordering (need to order in July).
- **Fundraising Coordinator**, *Craig Ballensky* – 2 families still need to pickup their Nelson Nursery Gift Cards (multiple reminders have been sent). Goons 4 Good tournament happening 4/23 & 4/24 from 10 am to 8 pm. Camping will be allowed this year (no hook ups, need a Biffy and tents allowed on ODR). Requested use of both West Rink and East Rink locker rooms so each team can have their own locker room. Corey Murphy and Chris Gadacz are handling logistics for Goons 4 Good and will provide regular updates to the board. Hoping for this annual tournament to grow each year. Need to create a better fundraising tracking system prior to the 25-26 season.
- **Game Sheet Coordinator**, *Brittany Stearns* – nothing new to report
- **Girls Program Coordinator**, *Ben Heath* – interviews for Girls Coordinator to begin in early June – need to fill the role so that the co-op committee is complete and can focus on preseason items, with jersey ordering and level declarations being top priorities.
- **Hockey Director**, *Nick Schuett* – Nick attended the MN Hockey Leadership Conference earlier this month and brought back some valuable information. Why hockey in Minnesota is so special, the importance of small area games, to have success in a program you must build a culture, ideology on size appropriate nets for goalies, and overall encouragement that this conference is wonderful with great topics, great networking and great lectures and that if you have the chance to attend you should. 25-26 season planning: coach recruitment (taking applications now), Preskate & tryout dates, skills/clinic planning, goalie clinic instructor(s), tryout dates (9/20, 9/21 and 9/27), external evaluators, adding girls’ tryouts/evaluations, HDC membership – who should the committee members be, and bridging gaps and creating association connectedness and culture. It was suggested that on dates that are not blacked out but not highly attended (i.e., homecoming and deer hunting), we consider that the arena does Open Skate or Open Stick & Puck or that the association does level skates versus team practices.
- **Home Tournament Coordinator**, *Jeremy Uhrich* – Peewee/Bantam Jamboree – each level currently has 5 teams registered – looking for 2 more Peewee A and 2 more Bantam A teams (non D10). Princeton Parents of players on Peewee A/Bantam A are expected to volunteer this entire weekend as the teams are entered into the tournament at no cost – this needs to be addressed during team meetings and really driven home. Princeton will need early roster sign off (\$100/roster) for both teams.
- **Mite/8U Coordinator (On-Ice)**, *JT Marchiafava* – nothing new to report
- **Mite Jamboree Coordinator**, *Danielle Murphy* – did not attend/nothing new to report
- **Mite/8U Coordinator (Off-Ice)**, *Craig Ballensky* – nothing new to report
- **Outdoor Ice Manager**, *Jon Stenslie* – did not attend/nothing new to report
- **Recruitment Coordinator**, *Dylan Sweeney* – PYHA is all set for the Rum River Parade on 6/5/25. The first Learn to Skate event is scheduled for Sunday 6/15/25 @ 4:15 pm. Current promo items are flyers and stickers. Discussed needing to partner with the coop on recruitment events so both PYHA and PBBL are being promoted within eligible communities.
- **Referee Coordinator**, *JT Marchiafava* – nothing new to report
- **Registration/Team Manager Coordinator**, *Brittany Stearns* – 25-26 Board Roster done; D10 is requiring that associations have consistent registration dates with registration open from 7/1 or 7/15 – 8/15 so that associations and D10 have more time to work together to solve issues/needs (i.e., not enough players at a level to form a team, too few or too many goalies etc.)
- **Scheduling Coordinator (Practice)**, *Joe Hostrawser* – nothing new to report
- **Scheduling Coordinator (Games)**, *Missy McAlpine* – nothing new to report
- **Tiny Tigers Director**, *Zach Welding* – nothing new to report
- **Volunteer Coordinator**, *Dylan Sweeney* – 1 person has verbally expressed interest in the Volunteer Coordinator role at this time.

- **Website Coordinator, Zach Welding** – 25-26 registration will be ready to go once the entire reviews and agrees on Code of Conduct format changes, sales items were updated to reflect new registration fees per level, Donation page and policy created, coaching application registration is live and 10K puck challenge is up and running.
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## 11. NEW ITEMS

- **Splash Park Sponsorship:** Approved to do this again this summer
- **Dave's Sport Shop Partnership (Dylan/Missy):** Dylan and Missy met with the owners of Dave's Sport Shop in Maple Grove regarding partnership opportunities including apparel store (design/mockups and multiple ordering windows), discounts on gear, sticks and skates for PYHA members, % back on apparel sales, jerseys (future) and the possibility of a Dave's pop-up store at the arena. All in agreement to continue conversations and pursue the partnership.
- **25-26 Registration:** discussed during Registration and Website reports
- **Bylaw Revisions:** Following the April meeting, membership was notified that PYHA Bylaws would be revised. On 5/6/2025, revision draft 1 was created. Board members to make their suggestions/edits/pose questions on the working document prior to June meeting.
- **Open Positions Update:** Financial Manager interviews began on 5/22/25 and will conclude on 5/28/25, next on the list will be Girls Coordinator with interviews to begin in early June. Brittany is working on the Gambling Manager job posting for board approval.
- **Arena Manager Performance Review (Closed Item):** The board was asked to send their performance feedback for arena manager, Missy McAlpine, to Joe Hostrawser by 06/06/25 as well as ideas for 45-day goals and 1-year goals. Joe will then send performance review to the board for approval, via email, in mid-June. Officers of the board will meet with Missy to discuss the annual performance review prior to the end of the fiscal year (06/30/25). Areas to be rated are Employee Management Skills, Facility Maintenance & Environment, Office Management, Collegiality & Professionalism.

**12. ADJOURN:** - JT Marchiafava motions to adjourn at 8:53 pm, Nick Schuett seconds.