

Date	Description / Task	Responsible Person
November	Determine next year Fees	LAX Board
November	Determine any updates that may be needed	LAX Board/Registration manager
December	Determine important GNLL dates to determine registration dates and team formation and uniform ordering	LAX Board/registration team member
December	Sports Engine - Update Dates and information on web site	Registration Manager
December	Sports Engine - Build spring and summer registrations	Registration Manager
December	Sports Engine - Build coach/volunteer registration	Registration Manager
December	Sports Engine - Build Uniform ordering registration	Registration Manager
January	Sports Engine - Go live	Registration Manager
January	Begin recruiting campaign	LAX Board/registration manager
January	Sports Engine - Send mass email to last year teams/members to inform registration is open	TBD
January	Sports Engine - try LAX for free registration build and go - live	Registration Manager
January	GNLL sign up association and pay required fee	TBD
February	GNLL Sign up Each team and pay required fee for each team	TBD
Mid February	Update Board with numbers at meeting	Registration Manager
Early March	Pull spreadsheet info for uniforms and gear hand out numbers	Registration Manager
Mid March	Pull spreadsheets info for raffle ticket coordinator to use	Registration Manager
Mid March	Sports Engine - roster teams this may be post try out	TBD
Mid March	GNLL roster teams each player needs to do this.	TBD
April		
May		
June		
July	Build/Activate DIBs buy out registration form	Registration Manager
Other items	Feb- March: respond to emails, check for waivers, review payments, monitor team sizes	Registration Manager/Boys Coordinator/LAX Board