

## **CLHA BOARD MEETING AGENDA**

Monday, March 19<sup>th</sup> 2018

### **Board Members:**

*(in attendance= \*italics)*

*\*President-Ted Garvey*

*\*Vice President-Chris Phelps*

*\*Secretary-Sarah Dassner*

*\*Treasurer-Sara Nelson*

*\*ACE Coordinator-Brady Peterson*

*\*Director of Operations / Equipment-Chad Lindberg*

Director of Business Operations-vacant

### **Additional Board Members:**

*\*Advisor-Jen Starkey*

Assistant Treasurer-Kristen White

*\*Registrar-Sara Johnson*

*\*Web Coordinator-Jen Starkey*

*\*In-House Tournament Director-Jon Shandley*

Fundraising Coordinator-Jamie Kelley

Outdoor Ice Coordinator-Alex Pohlman

*\*Ice Schedule Coordinator-Dan Swanson*

*\*Director of Youth Hockey-Keith Wilmer*

*\*Director of Girls Hockey-Jason Aarnio*

Mite Director-Pat LeVasseur

Goalie Coordinator-Geoff Pawlenty

Team Manager Coordinator-Shelley Wilmer and Audrey Edson

*\*SKATE Coordinator-Robbin Aherns*

DIBS Coordinator-Tara Jacobson

**AGENDA: Annual Meeting**

- Call to Order: 6:00
  - Request for Additional Nominations – none\_
  - Begin Voting: 6:00
  - End of voting: 7:00
  - Counting of votes: 7:00-7:27
    - Phelps and Dassner both counted all votes
    - Verified by Lindberg
1. Review election results: 7:27-7:30
- Jason Aarnio – President
  - Joe Tharaldson – Director of Hockey Operations
  - Sara Nelson – Treasurer
  - Tyson Anderson – Director of Youth Hockey
  - Tony Schulte – Outdoor Facilities Coordinator
2. Director of Girls Hockey position: 7:30-7:32
- Wade Westlund has shown interest in filling the position, which has been vacated by Jason Aarnio being elected as President
  - Sarah D will post opening to association
  - To be voted on at April meeting
3. Nomination for Director of Business Operations: 7:33-7:34
- Mike Andre has resigned
  - Corey Hansen is interested in filling the position
  - Motion: Ted
  - Unanimous Approval

**AGENDA: March Monthly Meeting**

- Review of Agenda: 7:32-7:33
- Review/approval of last meeting minutes: 7:34-7:48
  - Sarah D to update February meeting minutes to reflect misunderstanding.
  - Review/Approve updated minutes at April meeting
- Treasurer's Report and Association bills to be paid: 7:48-7:52
  - just under \$77K in account, \$44K available in cash
  - 3 goalies still need to submit for reimbursement
  - Sara N needs to order new checks
  - D10 has been billed for PW B2 tournament ice time
  - total ice \$115K
  - taxes: April 30 is fiscal year end
    - 2017 taxes were due in aug 2017
    - account manager was supposed to file extension, but left company, so return was filed late
    - CLHA was assessed \$860 penalty from IRS
    - attorney has been provided by accounting company, and states that fine is not CLHA liability
  - Approval of Treasurer's Report
    - Motion: Chad
    - Second: Brady
- New Business:
  1. Review final enrollment numbers – Registrar: 7:53-8:01
    - Enrollment numbers are up from last year
    - Sara J will create exit survey for families that leave
    - Need to review numbers for next year in the summer
      - what will we have for goalies next year?
    - Brady will be proposing a minimum age for registration (4 years old as of July 1)
      - open hockey or learn to skate will be available for younger skaters

257 registered
252 played in CL
6 girls played in Centennial (3-u12A/3-u12B)
258 total CL players in 17-18
2 Bantam Teams (A and B1)
2 PeeWee Teams (A and B2)
2 Squirt Teams (B1 and B2)
1 U10B Team
1 U8B Team
1 BMite Team
2 CMite Teams
4 DMite Teams (in-house)
1 Little Wildcat program (in-house)

2. Sponsorship policy – Advisor – 30 min – Pushed out to new board.
3. Non-parent coach definition – DYH 8:01-8:20
  - Notes from previous meeting:
    - Proposal for coach reimbursement price cap, add to policies and procedures – DYH
    - Parent of player at different level?
    - Coaches outside of association?
    - Either DIBS or stipend, due at \$200 check payment due date
  - Tyson and Brady need to finalize definition
    - should not be defined as Keith is leaving, he will work with Tyson on it
    - recruiting coaches is not easy if coaches don't live nearby
    - would like to budget for a paid coaches for peewees and bantams
      1. Recommend PW head coach only, Bantams head coach + assistant
    - We don't put kids on a team based on the coaches – put them where they belong and figure out coaches later
    - Brady – coaches need to be decided if we know who the head coach will be
    - Jen – coaching needs to be added to policies and procedures
    - All coaches need to submit \$200 check, then get reimbursed after getting DIBS
    - head coach will decide which assistant coaches get DIBS
    - need to work out final details on how many DIBS and coaches are allowed
    - Tara is working to revamp DIBS program
    - Invitational tournaments need to be thought about in the summer – talk to tournament directors about B2 level tournaments and the possibility of getting reimbursement if team is changed to a B1 level
    - Who needs to be responsible for choosing tournaments? – should be level coordinators or ACE Coordinator, but Sara N can complete registrations
4. U12 Playoffs – Aarnio 8:20-8:21
  - Jason will send to paper
  - U12a went to state – Jason requesting \$160 to cover additional ice time
    - Motion: Aarnio
    - Second: Sara N
5. Ice scheduler position – Dan Swanson 8:21-8:34
  - lots of personal time invested, too much for 1 person, close to 100 hours worked
  - should be a paid position within or outside association
  - CLHA is only association in D10 that doesn't pay an ice scheduler
  - some associations have incentive, but our board doesn't allow for paid board members, would need to be paid as a service (similar to accountant for taxes)
  - extra money for these positions from other associations is brought in by gambling

- could potentially be a stipend towards hockey fees or be donated towards on ice equipment
  - there is an option to have someone from Auto Ice do the scheduling for us (only temporary solution – not long term)
  - Dan had Shannon with him at D10 game scheduling meetings last year, she won't be there this year
  - if Dan is considering not finishing his term, he needs to let the board know ASAP
6. DGH and DYH should be changed back to voting positions – Wilmer 8:34-8:46
    - next month – add to April agenda to update bylaws
  7. Vote on Updated Bylaws – move to April
  8. Reimbursement for U8 families if ice hours not met – Brady/Sara N
    - U8 had more ice hours than mites
  9. Banners to be ordered for district and regions – Chad 8:46-8:50
  10. Closing Remarks – President – 15 min – (attached) 9:00-9:21



Garvey\_Closing  
Remarks.doc

- Old Business:
- Advisor Position 8:50-9:00
  - Position is open unless the board decides to remove it – Jen will not be staying on the board, as it was intended to be only a temporary position to get bylaws and P&P in good order – discussion is tabled
  - Jason requests that Jen attend the next couple of meetings until he gets his feet wet
  - Will remain as an open board position to be appointed by president, then will determine if position should be removed
  - Web Coordinator is vacant and needs to be filled – Sarah D to send out to association and will be elected at April meeting
- Agenda for following month:
  - Review/Approve Updated February Meeting Minutes
  - Post for DGH and Web Coordinator by 5pm on 21<sup>st</sup> to be voted on at April meeting
  - Vote on Updated Bylaws
  - Paid board positions (Ice Scheduler)
  - Need to discuss with incoming board members if we go back to SKATE instead of GOAL
  - Discuss whether DGH and DYH should be changed back to voting positions

Meeting Adjourned: 9:21