

# NATIONAL LEAGUE COMMITTEE GUIDELINES

28 DECEMBER 2003

Rev. October 10, 2017 | Rev. November 21, 2019

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## NATIONAL LEAGUE MISSION STATEMENT

The National League exists to provide an opportunity to play recreational softball, and at the same time, maintain a reasonable degree of competitiveness. Participation is open to all qualified residents of Sun City and Sun City West. The league is to promote safe and organized play consistent with league rules. Providing a high degree of player sportsmanship, camaraderie and enjoyment.

## NATIONAL LEAGUE COMMITTEE MISSION STATEMENT

The National League Committee will act as the spokes group for the National League. They will supervise and control activities that are only related to the National League. They will provide leadership and direction for the National League. They will maintain effective line of communication between all persons and groups that are involved in the day-to-day operations of the league.

## NATIONAL LEAGUE COMMITTEE STRUCTURE:

- A. The National League Committee (NLC) will be comprised of a total of seven (7) members.
- B. A Chairperson will be selected from within the members of the committee by a majority vote of the committee members.
- C. The Chairperson will serve in that capacity for a period of one (1) calendar year. A Chairperson may serve consecutive terms, as approved by majority vote of the committee members.
  - a. By club rule, the National League Committee must submit its selection for Chairperson to the Sun City and Sun City West Club Boards for ratification.
- D. A Vice-Chairperson/Information Technology Manager (IT) will be selected from within the members of the committee by a majority vote of the committee members. The Vice-Chairperson/IT Manager will serve in that capacity for a period of one calendar year. A Vice-Chairperson/IT Manager may serve consecutive terms, as approved by majority vote of the committee members.
- E. Committee members must have at least three (3) years of senior softball experience with the Sun Cities Senior Softball League (SCSSL), as a player, prior to appointment.
- F. Committee members serve 2-year staggered terms:
  - 1. Past members may be reappointed to the committee after being off the committee for one year.
  - 2. **Exception:** If a committee member's term is up and there is a majority vote to retain the member, he/she may serve consecutive terms.
- G. Committee members who are unable to complete their term may be replaced by a new member, selected by a majority vote of the remaining committee members, who will finish serving the original committee member's term.
- H. The replacement member must meet all prerequisites for being a National League Committee member.
- I. The replacement member will be selected by the committee Chairperson, with the approval of a majority of the existing committee members.

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## **CURRENT COMMITTEE MEMBERS:**

<b><u>Committee Members</u></b>	<b><u>Term to Expires</u></b>
Carol Bowden [Chm] (SCW)	Dec. 31, 2021
Bev Burger (SCW)	Dec. 31, 2023
Ken Copen (SC)	Dec. 31, 2022
John DeVries (SC)	Dec. 31, 2023
Dennis Farrar (SCW)	Dec. 31, 2022
Chuck Wittreich (SC)	Dec. 31, 2023

## **COMMITTEE FUNCTIONS AND DUTIES:**

- A. Brief the Sun City and Sun City West Softball Clubs Board of Directors.
- B. Conduct player surveys to collect player availability data.
- C. Determine number of teams for each session.
- D. Coordinate player assignment or draft to establish team rosters.
- E. Publish team rosters and schedules.
- F. Assign returning and new players to teams after original team rosters are completed.
- G. Establish, publish and enforce rules.
- H. Define manager duties.
- I. Maintain a current National League player data base and player roster.
- J. Provide information to press and Angels In the Outfield.
- K. Schedule managers' meetings to provide input and gather comments.
- L. Review incidents of player violations of rules and disputes.
- M. Implement disciplinary action and advise Sun City and Sun City West boards.
- N. Act as point of contact to coordinate and select National League teams for tournaments.
- O. Publish and post information on bulletin boards and web sites.
- P. Use agreed upon methodology to initially rate and thereafter review ratings of all active National League players at or near the conclusion of fall and spring sessions (player rated 7, 8 or 9).
- Q. Act as the spokes group for the National League on all official discussions.

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## **NATIONAL LEAGUE COMMITTEE CHAIRPERSON DUTIES:**

- A. Schedule committee and manager meetings.
- B. Guide toward compliance with National League Committee mission compliance.
- C. Supervise team selection process.
- D. Establish the agenda for committee meetings.
- E. Provide direction and supervision for all league functions.
- F. Report any problems that are not a function of the National League Committee to the appropriate Sun City or Sun City West Board or responsible committee.

## **NATIONAL LEAGUE IT REPRESENTATIVE DUTIES:**

- A. Post Information on the data base, web site and Bulletin boards.
- B. Publish team rosters.
- C. Publish game schedules with instructions (field preparation, umpires/scorekeepers responsibilities, Time limits, equipment storage, courtesy runners and substitution rules).

## **NATIONAL LEAGUE COMMITTEE: Rules Coordinator/Chief Umpire Duties:**

### *The Chief Umpire Duties:*

- A. Is the spokesperson for the National League on all matters pertaining to rules and player safety.
- B. Interprets SSUSA Senior Softball Rules and National League Rules.
- C. Recommends any rules changes to the National League Committee.
- D. Instructs National League Managers about the rules and correct interpretation as well as emphasis on player safety.
- E. Provides semi-annual umpire training and review of umpire responsibilities.
- F. Observes league play on a game-to-game basis to monitor player safety, rule compliance and umpire performance.
- G. Schedules umpire rotations and adjusts the schedule to insure two certified umpires are available for each game.
- H. Is the point person for any manager written appeal to the committee.
- I. Works with players, managers and Committee Members to ensure the National League remains a recreational softball league.

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## **NATIONAL LEAGUE COMMITTEE TEAM SELECTION PROCESS:**

- A. Survey each player prior to the end of the current session to determine who will be available to play at the start of the next session. Determine what position each player wants to play, Survey will be done prior to fall, spring and summer sessions.
- B. Players are responsible for notifying National League Committee their availability. Registration is done via the League Website ([www.azsrs softball.com](http://www.azsrs softball.com)). Players without computer access may contact any committee member for help. **NL PLAYER REGISTRATION DEADLINE IS THE DAY OF THE CENTRAL LEAGUE (CL) DRAFT** for each session.
- A. Determine the number of league teams. This will be based on the total number of players available.
- B. Assign players to teams using one of the following formats:
- C. A draft of the teams by managers to select a specified number of each rating. Managers will be provided a list of available players. The list will include name, rating, preferred position, and phone number.
  - a. See “**National League Team Draft Procedures**” addendum.
    - 1. NL Committee may, at its sole discretion, construct teams as necessary.
- B. Committee will not assign players who are not physically present for the first game of the session. Players who are not present at the start of session will be placed in a placement pool and assigned to teams on a first back basis as team roster vacancies occur.

## **NATIONAL LEAGUE COMMITTEE: Team Manager Duties:**

- A. Attend scheduled managers meetings. Relay player concerns to the committee by contacting NL Committee Members.
- B. Issue team jerseys at the start of a session and collect from players at the end of the session.
- C. Make sure players wear proper uniforms and jerseys.
- D. Advise new players about the list of banned bats. ASA Bats Only!
- E. Appoint an assistant manager to who will assume team managerial duties in the absence of the team manager.
- F. Understand the rules of league play.
- G. Make sure that players on your team understand and abide by the rules.
- H. Complete your team line-ups and obtain substitutes according to league rules.
- I. Present line-up to scorekeeper and opposing manager.
- J. Designate players needing courtesy runners during the game according to the rules.

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- K. Maintain a schedule of your players for scorekeeping duties. Assure those players assigned are proficient at these tasks.
- L. Assign players to prepare the field when you are the first game Home Team.
- M. Assign players to secure the field when you are the last game Home Team.
- N. Review score sheets after games to assure accuracy and completeness.
- O. The manager is responsible for filling out the Incident report for the Recreation center. This applies to conduct as well as injuries and is required within 24 hours.
- P. Incident reports are filed at the field being played on. In SCW, it then goes to the Kuentz manager who then sends it to the recreation center with his daily report. Incidents need to be reported to a member of the committee or the field manager (whomever is available).
- Q. Report to the National League Committee any player violations or incidents worthy of disciplinary action.
- R. Notify your team players in the event of a game cancellation or change in scheduled games.
- S. Report any change in player status to a National League Committee member.
- T. Present necessary communications to players and collect the necessary data or money for these special events and return to the responsible person.
- U.