



Central Bucks West Football Parent Club

Board Meeting Minutes

July 15, 2021

Start: 7:30

Adjourned: 9:30

1. BOARD MEMBERS PRESENT

1. Jen McGuire, Senior Rep
2. Krissy Smith, Senior Rep
3. Stephanie Charran, Junior Rep
4. Jen Estes, Junior Rep
5. Amy Bannon, Junior Rep
6. Jess Schmidt, Sophomore Rep
7. Kelly Morris, Treasurer
8. Kim Bradley, Secretary
9. Rob Rowan, Head Coach

HUGE Thank You for an extremely successful 2021 Youth Camp.

2. Coaches Updates/ Requests:

- a. Gatorade Plan- Not provided by the district and not set up by the trainers. Board voted and Rob will look into a Gatorade Package for the board to purchase.
- b. Hudl Sideline - Paid
- c. Jim will order stars, all in pancakes, defensive/ offensive/ scout player of week

3. Registration: Close to 110 Players have registered

- a. 17 – Seniors, 22 – Juniors, 30 – Sophomores, 40 – Freshman

4. Fundraising:

a. Gold Cards Wrap up -

- 1) Collected – We profited about \$18,700
- 2) One last push at Mandatory Meeting for final collection of money and/ or Cards.
- 3) Rob will let top 4 sellers to choose a prize

b. Dine and Donate

- 1) Dine and Donate with Uptowne Deli will be either October 4,5,11, or 12. Jess will reach out and confirm the date sometime in September

c. Bag Bingo

- 1) Thursday August 12th 6pm St Cyril Church in Jamison
- 2) 250people max \$30/p if buying a table of 10, \$35/p individual and \$40 at the door if not sold out.
- 3) Completed Contract - \$650 rental fee, \$300 Security Deposit and \$100 insurance

- 4) Bingo license (\$15) (copy of bylaws, 501C, and Parent Club Check)
 - 5) Raffle License according to the BC Treasurer if doing baskets, 50/50 - \$25/month.
 - 6) A meeting was held on July 14th at Station Tap House to plan the Bag Bingo. We had 5 non board members and 5 board members attend.
 - 7) Each grade level will prepare two themed Raffle baskets filled with donations from the parents. Sign Up Genius was sent out with the items needed for the baskets.
 - 8) Included on the Sign Up Genius will be requests for wine and liquor to be used for the Ring Toss at the event.
 - 9) Rob will reach out to one of his contacts from the Carolina Panthers to see if he can get a donation of some sort for the raffle.
 - 10) Jen McGuire sent a request for a donation to Louis Vuitton for a bag.
 - 11) Kelly will order all bingo pads and daubers.
 - 12) Rob will assign roles to the kids for the event. Quinn Whalen will be one of the callers.
 - 13) We will meet with the Bag Bingo Committee on Wednesday night immediately following the mandatory parent meeting.
- d. Yard Sign and Parent Jersey ordered. Yard signs to deliver - First Week August and Parents Jerseys to deliver - Brenda to get a date.

5. Mandatory Meeting:

- a. July 21, 2021 – 7:00 in the CB West Cafeteria
- b. Each player will be asked to bring a case of water or Gatorade for the upcoming season
- c. Sell New Apparel; Bag Bingo tickets; collect donation for bag bingo and final Gold Card collections

6. Apparel:

- a. Update from Kristie – Order placed with new logo due July 20
- b. Kurt needs the next as soon as possible.
- c. A vote was passed to increase the order due to the first 6 games are at home and the demand is likely to be high

7. Picture Day:

- a. Wednesday August 4th at 7:30AM and will likely last till 12:30. Boys are to come dressed
- b. CandC to arrive at 6:45am – Henry said someone will be there to let them into the Stadium. The Board members who will be helping will arrive at 7:00-7:15
- c. The Board will supply 100 pretzels (Amy ordered them from Salt Box) 2 dozen apples and 2 dozen bananas and water will be supplied from the donations.
- d. Jen M will send Steph, Jen E and Amy all the information and files to run the day and prep for program.

- e. Roster needs to be sent prior to picture day. Jen will send in some different pose ideas.
- f. Marge has been send important dates and is working on program inserts.

8. Team BBQ:

- a. Krissy will provide a flyer with all the details.
- b. August 21st The Scrimmage is at West at 11:00 and the picnic will be from 3:00-7:00 at Covered Bridge Park, the fee is a donation
- c. Players, parents, coaches, open to all. An opportunity to celebrate community.
- d. Food – Collect \$20 from each family and cater the event. We will choose a vendor that supports the program (TBD).
- e. Families will be asked to bring their own drinks, chairs, games, blanket, and music.
- f. The Board is looking into renting a large inflatable slip and slide, we are checking to make sure there is water.
- g. Next year we will look at one class to be in charge of this event.

9. Thursday Night Dinners:

- a. SUG was sent out – only 2 dates still open
- b. Julie Whalen to order all the paper products for Thursday night dinners and Friday Pregame meals.
 - 1) 10 TND with ~100 people and 10 FPGM ~130 people
- c. Kim will book Brian Hansel (D and B Events) for rentals for the senior dinners. \$100 per week (includes 8 round tables, 64 chairs, delivery and pick up). Kim will find out if it includes cloth tablecloths and napkins.
- d. The Board voted to give \$450 to help offset the cost of the food and paper products.
- e. Monica and Kristie will discuss the possibility of a freshman meal at the last home game.

10. Programs:

- a. In full swing
- b. Business Ad, Players Ads (football, Band and Cheer) sent out and starting to receive. We need more of these.
- c. Requests sent for Seniors Bio (Football, Cheer and Band), Coaches Bio, Principal, AD and Coaches Messages.

11. Pregame Meals :

- a. Updated form and Spreadsheets sent to Krissy to start soliciting restaurants.
- b. Last game secured with Chick Fil A
- c. Need their half page Ad for program

12. Tents: Two 30x10 tents ordered and received.

13. Board Positions Open:

- a. A future treasurer to shadow Kelly.
- b. Sophomore Co-President
- c. Website Support
- d. Program Chair
- e. Accountant for taxes preparation

Next Meeting is Monday, August 7th at 7:00 pm