



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING MINUTES

Date of meeting: October 28, 2020

Time: 6:30pm

In attendance: Rich Pyle, Brent Potvin, Jim Brau, Glenn Hagberg, Ali Timmons, Kaycie Tohm, Mitch Hodgman, Darren Goltz, Mandy Vanek, Jessica Gangl,

- I. Call to Order – 6:37pm by Darren Goltz
- II. Good News =/< 5 minutes
 - a. Kudos on non-parent coach recruitment, kudos on Arbiter Sports being set up for Ref scheduling and new ref recruitment, hotel block needed in Bemidji, and Preliminary approval on the \$10k CWC Covid funding.
- III. Approval of Meeting Agenda – Motion to approve made by Jessica Gangl, 2nd by Mitch Hodgman. Motion carries.
- IV. Approval of Consent Agenda which includes: Motion to approve made by Ali Timmons, 2nd by Kaycie Tohm. Motion carries.
 - a. Executive Director’s report (Attached)
 - b. Hockey Director’s report (Attached)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer’s report (Attached)
 - d. Recruitment and Retention Committee report (Attached)
 - e. Alumni Committee report (Attached)
 - f. SafeSport/Grievance/Discipline Committee (Nothing to report)
 - g. Fundraising Committee report (Attached)
 - h. Volunteer Committee report (Nothing to report)
 - i. Executive Committee report (Nothing to report)
 - j. Finance Committee report (Attached)
 - k. Marketing Committee report (Nothing to report)
 - l. Events Committee report
 - m. September meeting minutes (Attached)
- V. Old Business
 - a. Long Term Strategic planning – Glenn/Darren
 - i. Marketing: Team Gear is open and ready
 - ii. What it means to be a Warrior: Arena wall graphic is underway!
 - iii. Coaches Meeting: Held on 10/19. PDC expectations for coaches/player development. Coaches were receptive and excited about the direction BAHA is headed.
 - iv. Warrior Culture: Handbook 1st draft has been sent to board for review and editing.
 - b. Outdoor Ice placeholder
 - i. Motion to remove from agenda by Jessica Gangl, 2nd by Mitch Hodgman. Motion carries.
- VI. New Business
 - a. Board policy
 - i. Motion “to submit all requested agenda items and committee reports via email by noon on the Thursday (6 days) prior to the monthly board meeting. The board packet will be distributed to the board by 8am Monday morning prior to the meeting” made by Mandy Vanek, 2nd by Mitch Hodgman. Motion carries.

- b. Mite jerseys
 - i. Motion to open an order for custom in-house jerseys for families to purchase. BAHA will also purchase a few extra (based on need) for the families who choose not to purchase a custom jersey made by Jessica Gangl, with a second by Kaycie Tohm. Motion carries.
 - c. Team gear update
 - i. Team Gear is open and ready on our BAHA Store. Order closes on November 5.
 - d. Concessions update
 - i. Jim has a couple potential interested people in managing the concessions stand.
 - ii. Kaycie and Jim will work together to get our volunteer cleaner in there to get it ready to open.
 - iii. Darren will work with Jim and Kaycie to get basic food/bev ordered as soon as possible.
 - iv. Jim will inventory current stock.
 - e. Updated MN Hockey COVID guidelines
 - i. COVID guidelines distributed to members today
 - ii. Board members asked to take turns walking the building and remind families to wear their masks if they are in the building
 - iii. Motion to “allow spending up to \$500 for COVID related marketing materials for display in the Essentia Health Sports Center” made by Jessica Gangl, 2nd by Mandy Vanek. Motion carries.
 - f. Fall hockey schedule
 - i. Many towns/teams are just starting to schedule – they were waiting on the HS hockey league and COVID rules.
 - g. Password Bible
 - i. Master list of passwords to keep BAHA running in Jim’s absence, if needed. This is currently in place.
 - h. BBLB Sponsorship Progress
 - i. We have 7 travel sponsors so far. We will start recognizing sponsors on social media. Ali to send info to Jessica to post.
 - i. BAHA Practice Jerseys
 - i. Motion to approve spending up to \$4,000 on practice jerseys for our association made by Kaycie Tohm, and 2nd by Ali Timmons. Motion carries.
- VII. Comments and Announcements
- a. Dryland will be done virtually, at a minimum, if we cannot do dryland in person. (per MN Hockey Guidelines)
 - b. Board Member conduct – how we relate to staff members/association members as far as solidarity and our culture. Add to next month’s agenda.
- VIII. Adjournment – Motion to adjourn made by Jessica Gangl, 2nd by Mitch Hodgman. Motion carries at 8:49pm.

Next Board meeting November 18th, 2020 6:30pm

Pre-board rotation 6:00-6:30pm starting in September running through March meeting: (Sept. Mitch/Kaycie) (Oct. Darren/Mandy) (Nov. Chad/Jessica) (Dec.-Glenn/Ali) (Jan. Rich/Mitch) (Feb. Darren/Kaycie) (Mar. Chad/Mandy)

BAHA Committee and Staff Updates – October 2020

Volunteer Committee Update

Submitted by Kaycie Tohm

Last Meeting: 8/20/20

Next Meeting: TBD

Committee Members: Chair-Kaycie Tohm Members-Becky Fulton, Lisa Roberts

10/13 & 10/14 Opened 16 shifts for BAHA Hockey Handout (all same duty - help with fitting and whatever else needed) All were claimed and credited.



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10/16 & 10/17 Opened 36 shifts for 3x3 Fall Brawl (3 total duties bench/dividers, clock/announcing/music & front desk) 4 were not claimed

Waiting to get a report from the events committee about who actually completed, those who jumped in extra to help and need to be credited and anyone that was a no show. (will update DIBS once that information is received)

Upcoming DIBS needed for events: nothing has been requested at this time

Marketing Committee Update

Submitted by Jessica Gangl

Last Meeting: July 10

Committee is continuing to handle marketing on social media behind the scenes for BAHA events/programs/news. Newsletter draft for November is in progress.

Events committee

Submitted by Ali Timmons

Last Meeting: 10/13/20

10/13/20 7:00 Media room

In attendance: Ali Timmons, Nicole Wheeler, Laci Schindler, Betsy Hoff, Melissa Hagen, Martha Jendro, Angel Christianson, Jim Brau,

With approval and funds from the board, Tryout survival kit contents finalized. Scheduled packaging day for Thursday 10/10. Receipts for kits contents totaled \$416.25. Will be submitting for reimbursement.

Costco \$68.82

Costco \$232.99

Amazon \$85.72

Amazon \$28.72

Created the questions for the survey to gather interest level of MEA 3v3

Hunting widows event pending available committee members.

Try out kits were handed out Friday night with shifts covered by committee members. They were received well

MEA wrap up Zoom meeting 10/13/20

8:00

In attendance: Ali Timmons, Nicole Wheeler, Laci Schindler, Betsy Hoff, Melissa Hagen, Martha Jendro, Angel Christianson, Darren Goltz, Kaycie Tohm

Not in attendance: Jim Brau, Jessica Gangl

Survey respondents indicated a strong interest. We had 75 skaters register. \$3750 in registration fees. We had enough skaters for 2 mite/8u teams, 4 squirt/10u teams, 4 peewee/12u teams and 2 bantams/15u teams. Only squirt level had goalies. We rotated 3 on all teams. We had 9 hours of ice for a bill of \$1305.

A few committee members decided “Fall Brawl Champ” t-shirts would be the prize for the winning team. Hopefully use as a bit of a marketing tool. Teehive is putting together a quote. I have 75% of sizes and will ask Jim to help contact the parents for remaining sizes.

Finance Committee Update

Submitted By: Mitch Hodgman

Date of Last Meeting: September

Preliminary approval for \$10,000 grant from Crow Wing County.

Upcoming Volunteer Needs: None

Upcoming Marketing Needs: None

Fundraising Committee Update

Submitted By: Mitch Hodgman

Date of Last Meeting: October 9th

Handed out Fundraising packets and tryout jerseys October 9th, 10th, and 11th.

Upcoming Volunteer Needs: None

Upcoming Marketing Needs: Pizza Turn In November 3rd and 4th (Facebook event?)

Executive Director’s Report

Submitted by Jim Brau

Home Tournaments

1. Registrations are live and teams are still entering.
2. Current tournament levels are as follows:
 - a. 15UB – 8 spots – 1 open
 - b. Bantam AA 12 spots – Full
 - c. Bantam B1 8 spots – Full
 - d. Bantam B2 8 spots – 1 open
 - e. 12UA – 8 spots – Full
 - f. 12UB – 8 spots – Full
 - g. Peewee B1 – 8 spots – 2 (two teams canceled this week)
 - h. Peewee B2 – 8 spots – Full
 - i. Peewee C – 8 spots - Full
 - j. 10UB1 – 8 spots – Full
 - k. Squirt A – 8 spots – Full
 - l. Squirt B1 – 8 spots – 1 (one team canceled)
 - m. Squirt B2 – 8 spots – Full
 - n. Squirt C – 8 spots – Full (one team canceled but I was able to fill it)
 - o. Jamborees – All Mite spots are filled and 3 spots still open for 8U

Tryouts



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1. Tryouts were held October 9-11
2. Was on hand the entire weekend verifying process and making sure evaluators had necessary items and refreshments.
3. Results were posted at 8pm on 10/14

PDC

1. Attended the October PDC meeting
2. Recapped tryout process
3. Parent coaches were placed on teams that night
4. We were able to field all the teams we had projected

District 15

1. Attended District 15 meeting Sunday Oct. 4th 6:00pm
2. Declared teams for the 2020-2021 season amongst other topics

Coaches

1. Attended travel coaches meeting on Oct. 19th
2. Assisted with program direction and coaching requirements
3. Worked to get coaches certified with all the requirements for the season

Shot Club

1. Went live on May 29, 2020
2. Had 36 players that logged shots and tallied a total of 195,637 pucks shot during the time frame.
3. Gathering sizes and ordering rewards for players that reached the specific levels.

BAHA Online Clothing Store

1. Clothing store third ordering window closes October 25th
2. New items were added during this window that includes helmet stickers, limited quantity hats and selected mom tote bags.
3. Working on getting a team apparel option added to the store, should be ready next week.

Regular Season Registration

1. Went live July 30th
2. Have 344 registered to date
3. Last season final number was 336

Fall Hockey

1. All spots filled. 176 total spots were available
2. We had players on a waiting list, and I scheduled additional ice time and coaches for that group so everyone that wanted to had the opportunity to participate
3. Final number was 197

USA Intelligym

1. I built a registration to capture entrants and collect payments.
2. Had very low interest so extended the deadline hoping to capture more of an audience

Concessions

1. Still searching for a concession manager
2. Had a couple that showed interest, but they decided not to pursue

Covid

1. Continually answer wide ranging covid related questions
2. Will be posting latest guidelines to the website and notifying membership
3. MN Hockey guidelines changed again at 4:00pm on Monday Oct. 19th

Equipment rental

1. Our equipment manager and I were here for the two primary equipment fitting dates October 13th and 14th
2. Have fit numerous other players since those days seemingly daily
3. We are at 80+ players currently utilizing the equipment rental program
4. Typically, we are around 50 players that use the program each year.
5. Had to purchase several new items to be able to accommodate the overwhelming demand

Mites

1. We held a mite parent meeting on October 21st
2. Helped answer any questions parents had about the season
3. Handed out fundraiser packets for the group that hadn't picked up theirs yet

Rookies

1. Rookie player parent meeting was held on October 22nd
2. Helped answer several questions getting parents up to speed
3. Handed out fundraiser packets for the group that hadn't picked up theirs yet.
4. Families were excited for the season and appreciated all the help we've been giving

Mini-Mite

1. Parent meeting scheduled for October 27th

8U

1. We have secured three female coaches that will play a major role in our 8U/6U program. Two have played hockey at the collegiate level and the third played high school hockey. All are very excited for the opportunity to help us grow our program.
2. We have secured managers for the 8U level to help with season items, meeting scheduled for week of Oct. 26 with managers

Travel team managers

1. Manager's meeting was held Oct. 22
2. Lodging info and other season related items were discussed

Fall Brawl

1. Sent out survey to membership so committee could gauge interest
2. Attended planning sessions for event
3. Figured out financials for viability of event
4. I built the registration in a quick turnaround for players to register
5. Assisted Angel with brackets for the weekend
6. Helped with placing players on teams for the event



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7. Created a page on the website for the event for families to check on latest info

Player Development Committee Update

Submitted by Brent Potvin

Last Meeting: Oct 12, 2020

PDC meeting notes from 10-12 meeting

-In Attendance- Brent, Jim, Grant, Dustan, Jack, Dave, Ryan, Joey, Darren, Kurt, Eric G, Tom, Bryan, Dan and Eric J

Missing- Alex

-Talked about the tryout process, what was liked and what we felt we could have done better on.

- Discussed how we would like to see more player to coach interaction done, specifically during times where issues or problems may be occurring.

-Reviewed all the team selections and recommended coaches for each team that had not been filled previously.

Safe Sport/Grievance/Discipline Committee Update

Submitted by Mandy Vanek

Working on rough drafts for the remaining policies, ensuring alignment with MN Hockey.