

TCAHA Board Meeting Minutes

Monday, January 13, 2025, at 6:30 p.m. HAPO Center Conference Room Pasco

I. Call to Order (6:37 pm)

Board members in Attendance: Matt McDaniel, Ryan Kelly, Shannon Lukins, Dustin Willoughby, Dan Manella, Jesse Garner, Gary Atherley

Absent from the board: Derek Ellingsen

Members in Attendance: Michelle Trombley, Aaron Trombley, Keith Harrison, Janine Jackson, Jenn Mattila, Curt Mattila, Andrea Owens, Kelley Scott, Tracy Bullington, Phillip Ponn, Bonnie Cannon, Kurt Lukins, Amanda Matz, Ashley Willoughby, Janelle Klages, Tyler Klages, Wendy Carlisle, Matt Pettit, Tera Pettit, Jannette Gomez, Nick Kooiker, Rachel Anderson, Erin Donica, Brandi Kojis, Andrew Overman, Melanie Billingsley, Erin Waddell, Lance Waddell, Luke Norenberg, Tiffany Richardson, Sean Simper, Haley Hollandsworth, Jesse Billingsley, Kurtis Reser, Jim Secord, Bruce Gradisher

*Call for nominations @ 6:38 pm, 6:48, & 7:01

Vice President: 2-year term beginning in May

Bruce Gradisher – nominated from the floor

Secretary: 2-year term beginning in May

Kurt Lukins

Director Position 3: 2-year term beginning in May

Aaron Trombley

Director Position 5: 2-year term beginning in May

Dustin Willoughby

Director Position 4: 1-year term beginning immediately

Jesse Garner – nominated from the floor

*Reading of December Meeting Minutes

Motion to approve minutes by Ryan Kelly, seconded by Jesse Garner, and the board approves.

*Treasurer Report – TBD– presented by Ryan from Jordan Owen

Opening balance: \$522,949.98

Closing balance: \$520,515.13 (as of 12/31/2024)

Motion to approve Treasurer Report by Dan Manella, seconded by Dustin Willoughby, and the board approves

II. Report of Officers and Directors

*President – Matt McDaniel –

- Harris-White-Leisure Group (HWL) took over management of the TRAC facility which includes the ice rink. The start has been a bit rocky, and we think they are learning a lot about managing all this. This has left some gaps and misses in the support of the rink. Dustin worked late into the morning to get the ice back into the condition we were accustomed. The board would like to thank him for his work on the ice and the Zamboni.
- HWL looking for a rink manager to fill the role – notification has been sent out from the association, feel free to pass it along to interested parties, and reach out to HWL for details.

- Starting next week, one last schedule change, we got 2 sheets of ice back from adult hockey and will work this additional time into the schedule for our teams. Coaches have been kept in the loop and working with scheduling to update.
- Executive Hockey Director Hire update: working with five or six candidates that were qualified and narrowing down for interviews
- Treasurer position – open for nominations, please submit your nomination if you would be interested in filling this role by January 22nd
- The board is currently in the process of looking for a bookkeeper. Jordan is aware of the change and supports the transitions. Lots of discussions and items to sort out in this process including getting a new treasurer on board.
- Bylaws and Constitution Update - Michelle and Russel have been taking on updating the constitution and bylaws. The update is being worked through and drafts have been sent to the board for review. The board would like to thank them for all their work. Looking to have a new version to the board in February and vote for membership in March.

*Vice President – Ryan Kelly –

The meeting break at 7:10 for voting

Resumed Meeting at 7:39

*Secretary – Shannon Lukins – nothing additional at this time

*Treasurer – TBD – no report

*Directors:

– Dan Manella - Director 3 – Nothing additional

– Jesse Garner - Director 4 – Nothing additional

– Dustin Willoughby - Director 5 – Goalie sticks for night mites and mites

Installed door frame to separate the locker rooms – hoping to complete in the next week or two

The heaters on the away side are fixed and should be working.

Waiting on delivery of some parts for the Zamboni – when they come in, we will do the fixes

Looking for a Mural Painter – would like to paint the walls to reflect this as the Home of the Jr Tri-City Americans in the Locker Room area – if you have interest or skills, please reach out to Dustin to assist.

– Gary Atherley- Director 6 – Nothing additional

*Hockey Director:

- Eric Hanson – Here for three days in January and six days in February – coaches have been informed

- Coaches meeting continuing – next one is Wednesday, January 15, meetings are good discussion forums and working through issues and ideas.

*Past President –Derek Ellingsen– Absent, no report

III. Committee Reports (Chairperson/Board Liaison)

*Tournament Committee – Janine Jackson

Three more coming for the season

Dru Hammond – 8U

Rumble at the River – 18/10

Chuck Mantello – 12/14

Come out and support our teams as they compete in each of these.

10U State Festival – first committee meeting planned for Wednesday, January 15 to start planning – email sent to managers to find interceded volunteers - if you are interested in being a part of the please reach out to Janine directly

*Goalie Committee – Mike Landry – Dustin Willoughby –

- Monday time is working out well for Goalie Lab; consistently getting 18-24 goalies per night, a couple of coaches attending regularly as well as some returning players to come be shooters and demonstration
- Now hosting a Goalie Lab on Saturday once a month for 8U Goalies – 12 goalies in attendance last Saturday
- Working with a Goalie coach from Spokane to get some additional coaching

*Coaching Committee – Ryan Kelly – nothing additional but planning the next meeting for Wednesday, Jan 15

*Discipline Committee – Ryan Kelly –

Still working – Was really busy at the beginning of the season, and issues have started to slow down

*Equipment/Facilities Committee – Dustin Willoughby – nothing additional

*Finance Committee – TBD – nothing additional

*Nominations Committee – Shannon Lukins –

Call for nominations for Treasurer Jan 22

*Public Relations/Sponsorship Committee – Dan Manella – Attended sports council meeting that Visit Tri-Cities hosts, meeting is monthly.

Please continue to send your team photos and successes to info@tcaha.com

*Registration Committee – Janine Jackson – nothing additional

*Scheduling Committee – Brandy Kovis –

- Has been working through a scheduling glitch – the Calendar on the site is current and accurate and should be the source. Had some issues with SE displaying what was on the Calendar. If you see any issues, please report them to Brandi

*Scholarship/Awards Committee – Gary – nothing additional at this time.

*Associate Team Manager Committee – Rachell Anderson

THFF on Feb 22nd, sharing some info via social media

Going to send a sign-up genius for volunteer times – please come out to help

*Tri-City American Board Liaison – Isaac Merkl – absent no report

*Girls Club – Tiffany Richardson –

Christmas camp was successful

10U Lewiston tournament

8U jamboree for Feb in the planning process

26 girls last night at Girls Club

Working with a POC at PHANHA to get missing check - Katelyn Parker

*Spring Hockey/MS & HS Hockey – TBD –

Spring hockey will open soon

Emailed a Call for a Commissioner for HS and MS hockey.

*Mid-Columbia Hockey Officials Association (MCHOA) – Russel Del Gesso – absent, no report

V. Unfinished Business

* Jersey Number issuing standardization – Wende Carlisle -

Discussion on assignments process and access to document

The board will review the documents and include in the pre-board agenda to finalize the process

- * Update on 501(c)(3) status – Jordan Owen – still working on this
- * Update on state association status – Janine to follow up with Jordan

IV. New Business

* Elections

Voting began at 7:10 pm and ended at 9:00 pm

Elections results are as follows:

Vice President: Bruce Gradisher, 2-year term beginning in May

Secretary: Kurt Lukins, 2-year term beginning in May

Director Position 3: Aaron Trombley, 2-year term beginning in May

Director Position 5: Dustin Willoughby, continues in the position and 2-year term beginning in May

Director Position 4: Jesse Garner, continues in the position and 1-year term beginning immediately

Shannon motions to accept the election results, Gary Atherley seconds, the board approves

VI. Adjourn Meeting

VII. BOD available for questions/discussions

Adjourned by Ryan Kelly at 8:38 pm, seconded by Gary Atherley - board approves

Prepared by: , Shannon Lukins, Secretary, Board of Directors

Approved by: , VICE PRESIDENT, Board of Directors