

**Arizona Region
Board of Directors Meeting
August 21, 2019
Minutes**

1. Call to Order – The meeting was called to order at 1 pm by Harold Cranswick

2. Roll Call

Commissioner -	Harold Cranswick
Secretary -	Becky Hudson
Treasurer -	Vacant
Officials Division Coordinator -	Earl Capps
Adult Division Coordinator -	Ron Pelham
Junior Division Coordinator -	Charlotte Pottle

Guests - None

3. Approval of the Agenda

Motion: Move to approve the agenda as presented. (Capps/Pelham) MC

4. Approval of the Minutes

Motion: Move to approve the Minutes of April 24, 2019 as written. (Pottle/Capps) MC

5. Old Business:

a. Division Manuals – Becky Hudson

Each Division Coordinator and Director should be putting together an Operations Manual for his/her respective divisions/departments. This can go along with the Division Coordinator description of duties that we are going over.

The Task portion of the manual was never done. Each director is to put together a how to do their job for each task on their job description. The deadline for the detailed task list is the Retreat

Start with the timeline and then describe what you do. Review job descriptions and resubmit.

Job description and expectations for the Jr Committee positions. - Set the standard as a leader.

Each person should start now to detail what they do for the season.

b. AVCA Affiliate Partnership Program - Harold

Kathy DeBoer of the AVCA reached out to Regions to develop a program that would provide an incentive for coaches to join the AVCA.

We have given a verbal agreement for this program for the 2020 season. More info should be coming in September from the AVCA.

c. Facility Scheduling

Anything we want to do needs to be put on the building schedule. Steve Phegley is the building scheduler. There are schools renting courts in our building. We need our dates on the calendar to make sure they are happening.

Ideas for adults

- a college event in November at our facility.
- A Master's Division tournament during the Boys' season
- Expand the fall season to include Masters, Jr College men, Open gyms
- Volleyball intramurals

The Region can offer help to register or form a team. An ad in the community college newsletters and ASU student newsletter could be bought.

A Recreation major could be offered an internship to run the intramural program.

We will need help to staff the events. We will need a Volunteer Waiver for under 18 participants that are not USAV members. They could be used to help at tournaments for community service hours. Form to develop - Community Service Hour form.

Getting adult info out, senior division for the fall.

Junior College program

Draw up a junior college program. Contact the Phoenix metro colleges first. The coaches that Ron spoke to were asking about rotating the sites around the colleges to keep from having to drive so far each time. It would be best to handle and schedule at our facility. A Coed 4s tournament could be held in conjunction with the junior college events.

The days to run these events are Tuesdays or Thursdays

Other examples to schedule are coach's education, beginner play, league play, official's training opportunities, sand leagues.

d. **Policy Manual Amendment – Jr Policies, Open House, Quiet Period, Tryouts and Commitment Period.**

Put on Spring Forum agenda and then discuss at the Retreat

Call a meeting of the Jr Committee to discuss the agenda.

Put out the meeting info for the Jr Forum. Save the Date – call for agenda items.

Send to groups based on their representatives and help the representatives know who their constituents are.

Trash, food, policy for all our sites. Put policy together to present at General Assembly.

There is a new AIA policy in the works to clarify "private lessons". No other person can be there – not even to catch the ball. The players would be allowed to attend a team practice with their own coach but not with any other coaches – for example specific skill coaches.

e. **Social Media Guidelines**

When is it appropriate for the Region to be involved with fundraisers for individuals? People can currently post on the Region Facebook page. Retreat Topic Tabled

f. **Integrating Beach Clubs into the Region**

See info from Eric Hodgson

For these events, there is no insurance unless the event is sanctioned. Just having a membership does not mean a player is covered.

Educate the clubs and parents as to when their insurance is in effect. General Assembly info sheet for the clubs.

Spring Forum – prepare an info sheet on insurance for sand courts or sand programs.

To bring structure to the beach club programs we should bring in some beach people to discuss what we can offer for beach programming – structure, scheduling, membership, insurance, etc.

Some clubs to speak to: Fortitude, RPM, Walker Beach, Club One Beach, Aspire, East Side Blaze, Verrado.

As the collegiate game grows, there could be girls that just want to play beach.

As the beach game grows it will be necessary to add a Beach person/committee at the Board level.

Introduce beach club challenges to General Assembly

Table

6. New Business

- a. **Background screening Fee** – The new MAAPP program by the USOC requires that our background screens have a federal search component. SSCI/NCSI has given USAV a bid that is lower than other companies to include this component into the search. The new cost will be \$30 per screen. The screens will also be every year instead of every 2 years. If you had a background screen last year, it is good until 8/31/2020. If your screen is due this year, it will expire 8/31/2020. (this might be 10/31/2020 depending on what our new membership system does.)

We currently are charged \$20 for a background screen and we charge those needing a background screen \$20. We have collected extra fees over the course of the years when the charge to us was \$17.50 and \$19.50 and we still charged \$20. Originally we had to enter all the info for the background screen; we have not done that for some time now.

Motion: Move to raise the background screen fee to \$30. (Hudson/Pelham) MC

- b. **By-Law Amendments – See enclosed**
Chapter V. Meetings
Section 1: Meeting Time

Depending on schedules our meeting dates and times can change and have changed regularly. How do we want to list this in our By-Laws so we are not

constantly changing the meeting dates and times each year?

Tabled

Chapter III – Divisions, Section 4 – Staff

- D. Officials Division Coordinator
 - Add Beach Officials Trainer
 - Remove Officials Division Action Committee

Tabled

Due Process Procedure Policy Amendments – See Enclosed

Remove #3 and 3.a. from the policy – allowing the accused the opportunity to address the Board of Directors.

Tabled

Due Process Procedure Policy Amendment – by JR Salima – See Enclosed

Putting in writing that a person can accept a plea deal and therefore not have to request a hearing. The Plea deal will be approved by the ECC and then the Commissioner. The Plea deal will be considered dealing with the issue and therefore cannot be brought up later in another sanction.

Wording to be inserted into the Due Process Policy.

Tabled

- c. **Best Practices Amendments**
 - Chapter X: Arizona Region Protocols**
 - Section 3: Awards**

Details who the awards are to be ordered from and the number of awards to be ordered.

Tabled

Chapter X: Arizona Region Protocols
Section 1: Arizona Region Flower and Card Protocol

The section currently spells out who and where the flowers are to be ordered from and how much to spend. The flower shop listed no longer exists. The cost of flowers listed is no longer appropriate – costs have gone up. Many flowers are ordered online now.

Tabled

- d. **Concussion Education**
Eric Hodgson put forward a Concussion Education seminar info packet.

Tabled

- e. **Executive Session regarding an Ethics Committee Issue**

- f. **President's Day Tournament**
Referred to Jr Committee for specifics
Target group? 12s – 16s only
2 day? Is best

- g. **Next Meeting** will be held on Tues, Sept 17, 10 am

Retreat location for 2020 season. We will need to reserve the cabins in Lakeside just prior to Nov 1st if we are going there.

7. Officers' Reports

Commissioner

a. Information/News -

- i. The Fall 2019 meetings will be held in Colorado Springs.

b. Region Office Information – Becky Hudson

- i. To host referee clinics in the office more tables and chairs will need to be ordered. Can we host the referee section in the gym on the court instead?
- ii. Boys tryouts have happened. Score/ref clinics are scheduled. Registration is due Sept 12
- iii. Kellen Walter has taken another job at Victorium. He will be the supervisor of the gym caretakers. He asked to continue here for one day a week. We have terminated him to allow him to focus on his full-time job. Lisa completed the job Kellen was working on. The birth certificate documentation and form filing will remain part of Lisa's job description.

c. Region Outreach Director – Eric Hodgson

No Report

d. SafeSport Director – Cindy Kirk

The focus for the 2020 season will be Harassment. Cindy will put out information regarding harassment in the newsletter and post through social media and our website.

Secretary – Becky Hudson

Treasurer

a. Treasurer's Report:		July, 2019
Income:		\$ 20,635.24
Expenses:		\$ 73,334.00
Balance in checking account as of	7/31/19 =	\$ 56,028.58

Balance in High Yield Savings Account as of	7/31/19	=	\$ 736,693.43
Balance in Development Grant Fund as of	7/31/19	=	\$ 13,063.34

b. Marketing/PR Update – Eric Hodgson

No Report

Officials Division Coordinator – Earl Capps

- i. Steering and ODAC Position Replacements:
Associate Division Coordinator – Ron Pelham
Scorer Trainer – Kristi Trachte
Scorer Clinic Training Specialist – Annie Beetso
Gigi will remain the Assigner. There will be a tight rein on her. If she does not do well, she will be replaced.
- ii. Earl will hold a conference call with Steering shortly. ODAC will meet in September as scheduled.

Adult Division Coordinator – Ron Pelham

- i. Officials need to make sure the matches start on time. Professionalism is free, we should never run out of it.
- ii. Fall Adult tournaments will be held on Sundays after the scheduled boy's tournaments.
- iii. Open gym for adults will be held on Sunday, Sept 8. Noon to 4 pm. No charge.

Junior Division Coordinator – Charlotte Pottle

- i. Charlotte is planning a meeting of the Jr Girls' Committee. The dates offered will be: Aug 31, Sept 2, or a video meeting on Wed. Sept 4
- ii. Boys from ABQ want to play in our boys division, but not all tournaments. Notify them of the hotel.

High Performance – Ron Pelham

Arizona High Performance teams that participated in the 2019 HP Championships in Ft Lauderdale:

- Boys International Youth
- Boys National Youth
- Boys National Select
- Girls International Youth
- Girls National Youth
- Girls Future Select

8. Committee Reports

- a. Ethics and Compliance Committee – JR Salima
- b. Budget Committee – Actual expenses through 6/30/19 were given to each Director. Each Director should come prepared with their draft agenda to the next meeting.

9. Adjournment of the Meeting

Motion: Move to adjourn the meeting (Pelham/Hudson)

Charlotte Pottle and Earl Capps had to leave the meeting early due to other commitments.

The meeting agenda was abbreviated.

The meeting adjourned at 5 pm.

Action Items as a result of this meeting:

- Banners for new sponsors
- Oct 28 or 29 for Club Night at the Region Office
- Invite Adam from Jimmy John's and Lorenzo from BioScience to the General Assembly
- Send Charlotte the proposed amendments that went with the quiet period, food in facilities for discussion with the Jr Committee
- Contact USAV for Background Screening fees and start dates. Raise our fee to \$30 as needed.
- President's Day tournament referred to Jr Girls Committee for target ages and divisions, fees, etc.
- Earl to hold conference call of Steering and ODAC as scheduled
- Charlotte to call a meeting of the Jr Girls' Committee
- Directors to review expenses from 2019 season and develop a draft 2020 budget.