

## LOG into EZ Facility

### General Insight into access to EZ Facility

- There are two web browsers on the dome computer for access to EZ Facility, Goggle Chrome and Microsoft Edge.
- There is no need to ever have to log out of the EZ Facility Screen
- If you are having trouble clocking into the time clock, it may be that your user ID and PW have been saved in the other browser.
- Click on the other browser and try clocking into the time clock
- **NEVER LOG out of EZ FACILITY or Log out of the computer. Computer and EZ must be on at all times**
- Hope the above makes sense—If you are still having trouble, txt or call me



**Goggle Chrome**



**Microsoft Edge**