



# Coon Rapids Youth Hockey Association

## Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

## CRYHA Board Meeting

<b>DATE:</b> January 26, 2025
<b>TIME:</b> 7:00pm (called order at 7:01pm)
<b>LOCATION:</b> Coon Rapids Ice Center

## Participants

<input checked="" type="checkbox"/> Kelly Traynor, President	<input checked="" type="checkbox"/> Tia DuHamel, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input type="checkbox"/> Dave Schmidt, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Dan White, Recruiting and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input type="checkbox"/> Jessica Morgan, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input type="checkbox"/> <b>Sponsorship Coordinator</b>
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Tim Matsch, Ice Scheduler	
Guest: Michelle Clark (Gambling Assistant Manager), Erik Trepanier (B Mite Coach)	
<i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i>	



# Coon Rapids Youth Hockey Association

## Agenda items & meeting minutes

Please refer to the Motions Made section for details on the motions made regarding agenda items noted with an asterisk (\*).

Topic	Board Member	Agenda Items
<b>Attendance</b>	Kristin Hultquist	Roll call: 7:01pm
<b>Agenda *</b>	Kelly Traynor	January 2025 *
<b>Prior Month Minutes *</b>	Kelly Traynor	December 2024 *
<b>President &amp; D10 Reports</b>	Kelly Traynor	<p><b>PRESIDENTS REPORT</b></p> <ul style="list-style-type: none"> <li>Tia and Kelly met with rink managers Bill and Cindy last week to discuss presenting a proposal to the city for enclosing the outdoor rink. Ideas to make the enclosure more appealing to the city included:               <ul style="list-style-type: none"> <li>Closing off the entrance to improve safety for the splash pad</li> <li>Adding indoor bathrooms</li> <li>Providing storage for city equipment</li> <li>Creating more space for a potential shooting room</li> <li>Hosting tournaments to generate additional revenue</li> </ul> </li> <li>Another meeting with the rink scheduled for 2/6.</li> </ul> <p><b>SUMMARY OF D10 MEETING ON</b></p> <ul style="list-style-type: none"> <li>Locker room monitors are needed in the locker rooms, as this remains an ongoing issue within D10.</li> <li>Parents/ref arguing and coach/ref arguing</li> <li>Tournament schedules are out for all levels.</li> <li>New rules posted for MN hockey</li> </ul>
<b>Treasurer Report *</b>	Holly Bachman	<ul style="list-style-type: none"> <li>Significant Changes: None</li> <li>Revenue Sources for December 2024: Gambling Donation \$95K, Registration &amp; Player payments \$14,189, Misc. Donations \$60, and Sponsorships \$3,500.</li> <li>Employees (new/terminated/resigned):</li> <li>Process and Controls: N/A</li> <li>Identified Risks: N/A</li> <li>Annual Audit (preparation, status, presentation):</li> <li>Misc: The Treasurer position will be vacant at the end of this season. One person expressed interest at the start of the season but has not followed up since. Holly has inquired further about this, and although the position is limited to serving on the board for 10 years, it's essential to have a successor in place before the current Treasurer leaves.</li> </ul>
<b>Gambling Committee</b>	Sue Erickson Michelle Clark Kristin Hultquist Deb Pulskamp	<ul style="list-style-type: none"> <li>Reviewed/discussed the following:               <ul style="list-style-type: none"> <li>Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements.</li> </ul> </li> <li>Accounting:               <ul style="list-style-type: none"> <li>Reviewed/confirmed every aspect of the CRYHA Gambling Fund.</li> </ul> </li> </ul>
<b>Gambling Report</b>	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> <li>Significant Changes: NA</li> <li>Gambling Sources (sources, sites, upcoming events, etc.)               <ul style="list-style-type: none"> <li><b>BUFFALO WILD WINGS</b> <ul style="list-style-type: none"> <li>There has been an increase in both customers and gambling, which the manager believes is a result of TGI Friday's closing.</li> </ul> </li> </ul> </li> <li>Process and Controls: NA</li> <li>Identified Risks: N/A</li> </ul>



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<b>Gambling Report Cont.</b>	Sue Erickson	<ul style="list-style-type: none"> <li>• Compliance (rules, regulations, star rating):               <ul style="list-style-type: none"> <li>○ 5 Star rating</li> </ul> </li> <li>• Annual Audit (preparation, status, presentation):               <ul style="list-style-type: none"> <li>○ Gambling Financial Review*</li> <li>○ December 2024 gambling activities and related expenses *</li> </ul> </li> <li>• Misc:               <ul style="list-style-type: none"> <li>○ Suggested donation to CRYHA of \$20K *</li> <li>○ Suggested donation to SFYHA of \$10K</li> <li>○ Snowflake Days for Guns and Hoses Hockey Games \$1K</li> <li>○ Boys High School \$5K, Girls High Schools \$5K*</li> <li>○ Seeing an increase in eTab sales</li> <li>○ Email vote 1/13/25: Sue to assist Tasty Pizza/Bowling Alley with gambling until license comes through-anticipates only about a month if needed*                   <ul style="list-style-type: none"> <li>• Update as of 1/26/25 Tasty Pizza/Bowling Alley is expected to receive its gambling permit next week. Sue will assist the gambling manager and owner in setting up, as they are unfamiliar with the process.</li> </ul> </li> </ul> </li> </ul>
<b>Mite Director Report</b>	Nick Hanzlick	<ul style="list-style-type: none"> <li>• Mite committee meeting to discuss year-end and Spring HEP planning</li> <li>• Full ice games have begun at the A &amp; B levels, with efforts to teach refs the game and prepare players moving up to squirts by familiarizing them with the rules.</li> </ul>
<b>Admin Committee</b>	Tia DuHamel	<ul style="list-style-type: none"> <li>• Finalizing plans to bring back S.K.A.T.E.</li> <li>• Met with the Mite manager to plan the Mite Jamboree</li> <li>• Organizing the End of Year celebration for the entire association</li> <li>• Working on coach credits and manager reimbursements</li> <li>• Reviewing role responsibility sheets, noting that the hockey ops and Mite committees are missing theirs. These are needed for new people stepping into roles if/when positions become vacant</li> <li>• Kelly and Tia are following up with the rink to address the cold weather policy</li> </ul>
<b>Hockey Ops Committee</b>	Stacey Johnson Joe Carlin	<ul style="list-style-type: none"> <li>• Working on STP and looking to add an additional hour, separating the Bantam and 15s from the Peeeweess. Also exploring the possibility of offering skating instruction on Wednesdays.</li> <li>• Ice is being booked for the summer PTO; coaching has been secured.</li> </ul>
<b>New Business</b>	Kristin Hultquist	<ul style="list-style-type: none"> <li>• Sponsorship Wall Designs: Have ABC signs use our logo cardinal instead of cardinal they created. Resend images via email*</li> </ul>
<b>Good &amp; Welfare</b>	Kristin Tia	<ul style="list-style-type: none"> <li>• The Annual Meeting will be held on March 30, 2025, at 7:00 PM, with the Board meeting beforehand at 5:00 PM.</li> <li>• Membership-elected positions up for election: President, Treasurer, Girls Traveling Director, Mite Director, Traveling Coaching Director, Youth Traveling Director, and Player Representative.               <ul style="list-style-type: none"> <li>○ The Youth Traveling Coaching Director position is currently open due to Stacey's departure from the board. This role will be filled for the remainder of Stacey's two-year term and will be voted on again next year.</li> </ul> </li> <li>• Board-appointed positions up for election: Sponsorship (vacant since mid-season), Ice Scheduler, Fundraising/Volunteer Coordinator, Registration Coordinator, Tournament Director, Communications Coordinator, Gambling Manager and Equipment Manager.</li> <li>• Registration pricing for the Summer Mite Camp and Traveling STP programs has been confirmed.</li> <li>• End of Season Celebration date has been finalized.</li> <li>• Approval for JCC in the spring has been granted.</li> <li>• The ice will be redone this year, with a request to add the girls' logo.</li> </ul>
<b>Adjourned</b>	Kelly Traynor	<ul style="list-style-type: none"> <li>• Time: 8:18pm *</li> </ul>



## Coon Rapids Youth Hockey Association

### Motions Made

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
<b>Agenda:</b> January 2025	Perry Troyer	Dan White	No	Yes
<b>Meeting Minutes:</b> December 2024	Perry Troyer	Dan White	No	Yes
<b>Treasurer Report:</b> December 2024 Financial Statements	Perry Troyer	Joe Carlin	No	Yes
<b>Gambling Report:</b> December 2024 Gambling Activities/Related Expenses	Perry Troyer	Dan White	No	Yes
<b>Gambling Report:</b> January 2025 Estimated Gambling Activity and Expenses	Perry Troyer	Dan White	No	Yes
<b>Gambling Report:</b> December 2023/2024 Gambling Activity Comparison	Dan White	Perry Troyer	No	Yes
<b>Motion:</b> Donation Gambling to CRYHA Total Donation Approved: \$20K	Perry Troyer	Joe Carlin	No	Yes
<b>Motion:</b> Donation St. Francis Hockey from Gambling fund Total Donation Approved: \$10K	Joe Carlin	Nick Hanzlick	No	Yes
<b>Motion:</b> Donation Snowflake Days-Guns & Hoses Total Donation Approved: \$1K	Joe Carlin	Nick Hanzlick	No	Yes
<b>Motion:</b> Donation Boys Highschool Total Donation Approved: \$5K	Joe Carlin	Perry Troyer	No	Yes
<b>Motion:</b> Donation Girls Highschool Total Donation Approved: \$5K	Joe Carlin	Perry Troyer	No	Yes
<b>Motion:</b> Gambling Approval Assist Tasty Pizza/Bowling Alley with Gambling until they receive their license	Missy Walicke	Nick Hanzlick	No	Yes
<b>Motion:</b> Sponsorship Wall Designs	Missy Walicke	Dan White	No	Yes
<b>Adjournment-</b> 8:18 PM January 2025 Board Meeting	Nick Hanzlick	Perry Troyer	No	Yes



# Coon Rapids Youth Hockey Association

## Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



## Coon Rapids Youth Hockey Association

### Balance Sheet

As of December 31, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,886.48
11810 Spire Main Checking Account	175,929.09
<b>Total Bank Accounts</b>	<b>\$292,815.57</b>
<b>Total Current Assets</b>	<b>\$292,815.57</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
<b>Total Other Assets</b>	<b>\$ (6,800.00)</b>
<b>TOTAL ASSETS</b>	<b>\$292,815.57</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(158,947.24)
Net Revenue	169,939.32
<b>Total Equity</b>	<b>\$292,815.57</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$292,815.57</b>



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