



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes November 12, 2017

Attendees: Tom Capper – Finance Director / ADM Coordinator
Andy Webster – Vice President / Secretary
Amy Proos – Communications/Website; STAR/SafeSport
Stephanie Wray - Apparel Coordinator
Kitt Woodrel – Treasurer/Bookkeeper
Daryl Olaveson – Travel Director / MAHA Representative
Rick Westcott – President

Absent: (excused) Sarah Sherwood – Registrar
Nick Wurmlinger – House Director
Mark Wurmlinger – House Director
Don Wright – Coaching Director
Colby Parks – LTP

Open Positions: Fundraising
U6/U8 Equipment Coordinator

Guests: None

--- Meeting called to order at 7:01PM ---

Opening – Secretary

1. Attendance & Guest Introductions
2. Board Meetings reports – keep concise/informative
3. Review & Approval of Minutes
 - a. October 8, 2017 - APPROVED
4. Announcements
 - a. Rest In Peace - Drew Brown
 - i. Visitation: Mitchell's (M-52) Monday, 11/13
 1. 2-4 pm
 2. 6-8 pm
 - ii. Funeral: Tuesday, 11/14, 1 pm, Faith Baptist Church on Kalmbach Rd.
 - iii. Motion to send flowers on behalf of CHA
 1. Approved – Chelsea Flower Shop – invoice CHA NTE \$250
 - iv. GoFund Me: <https://www.gofundme.com/dropping-the-mitts-for-drew-brown>
 - v. Memorial patch?
 1. AW send Travel teams email – CHA will be organizing a uniform patch for all teams (if they wish to participate). 04B, 04G, 06G
 2. Screenprint on a Patch ?
5. Guests Discussion Items
 - a. None

Executive Director Reports

1. **Finance Report (Woodrel / Capper)**
 - a. Good Financial Standing status
 - b. Outstanding Registration Payments
 - a. 2 travel player registrations

- c. Travel Team Payments
 - a. Missing a few Novembers
 - d. House Payments
 - e. All refs have been paid for October, per Eder
 - a. Need to use the Excel file to match refs to Teams (scheduled games)...October complete
 - f. U6/U8 refs being paid
- 2. President Report (Westcott)**
- a. One Goal Grant update
 - a. Spent allocation on Pond Nets & 3v3 Jerseys
 - b. Motion approved for the 3v3 Jerseys (\$1296)
 - b. 2 and 2 Challenge Reward
 - a. Coaches Jerseys
 - c. Dearborn Meats Fundraiser
 - a. Blast to CHA again
 - b. MAKE CLEAR – ONE CHECK PER FAMILY MADE TO CHA
- 3. Vice President Report (Webster)**
- a. Calendar/Tag Issues - RESOLVED
 - i. CHA Meetings
 - ii. Power Skates
 - b. Regular CHA Goalie Clinics on Sat for U10/U8
 - i. Tom will approach Colby to gauge interest
 - ii. Target 10/28 (8 am) as first goalie skate
 - c. Travel Goalie Clinic
 - i. Jeremy Symington would like to do another clinic – his schedule opens around Holidays
 - d. CHA equipment must be put away after U8 Saturday skates
 - i. Nets & scoreboards – get locked up
 - ii. Jersey rack goes back in South rink
 - iii. Daryl sent an email – worked this week
 - iv. MUST HAVE U6/U8 COACHES MEETING (Tom Capper)
 - e. Game Pucks – obtain more?~120 in office
 - i. Motion for NTE spend of \$1500 (750 logo pucks)
 - i. Tabled upon conclusion of financial spend analysis
- 4. Coaching Director Report (Wright)**
- a. Absent no report
 - b. Verizon hotspot - CANCELLED
 - c. Off ice lock & scheduling
 - d. Live Barn update

Director Reports

- 1. Registrar Report – Sherwood**
- a. All updated rosters have been sent to Amy to be posted on the website (as far as what managers have told me)
 - b. Waiting on one player release for 03 Gold to remove a player who is playing on a high school team.
 - c. An email was sent to all managers with what their coaches needed to complete by December 31, 2017 to remain on the rosters. This is basically what coaching clinic they needed to complete, if their card expired.
 - d. Deadline to make changes to roster for District bound teams is December 23, 2017. U6 & U8 can add players all season.
 - e. USA Portal will be down for 2 hours on Tuesday, November 14.
- 2. MAHA D6 / Travel Director Report – Olaveson**
- a. Oct meeting minutes attached
 - b. Nov meeting – 11/14
- 3. STAR / SafeSport Report / Website – Proos**
- a. Need coach & Manager forms
 - b. Need all player forms

c. CHA Board forms

4. House Directors Report – Wurmlinger

a. Absent – no report

5. ADM Director – Capper

a. Program is running well

6. LTP Director Report - Parks

a. Absent – no report

b. Comment from Snow Cub parent – need a bit more communication about schedule

7. Apparel Coordinator Report – Wray

a. Spirit Wear sale email was distributed

b. Vetter – green practice jerseys

8. Fundraising – vacant

9. Old Business

a. Update Bylaws

b. Outstanding Minutes – need to be post (AW/AP)

c. House parent meeting – Amy send deck around for comment

10. New Business

a. None

Next CHA Board Meeting: Sunday, November 12th

--- Meeting adjourned at 8:55 pm ---