

2013 ASSIGNOR SERVICE CONTRACT

This agreement is made between the Rochester District Youth Soccer League (RDYSL, the League), Bill Bianchi, Lead Assignor, on behalf of the Day Assignors for the term of 3/10/2013 through 12/31/2013.

DEFINITIONS:

Act of God: Consists of a weather-related or other community condition beyond the control of the League which results in the cancellation of a match; e.g. a condition which results in a governmental or private entity suspending use of a facility or banning outdoor activity. This includes events such as extremely hot weather where games may be cancelled to ensure the safety of all participants including the referee(s).

Day Assignor: Individuals assigned to handle the assignment of referees to games of the League.

Division Coordinator (DC): Individuals identified by the League who oversee the games in specified age groups.

Lead Assignor: Individual who is responsible to oversee the work of the Day Assignors.

League: The Rochester District Youth Soccer League (RDYSL).

Season: May 1 – September 1

Referee: The official who has been assigned to the match by the Lead Assignor or other Assignor. If a multiple-official crew has been assigned to the match, this Referee is the center official.

Referee Unit: The Rochester and Batavia units of the Western New York State Referee Association, Inc.

STATE REFEREE COMMITTEE (SRC) OBLIGATION:

The SRC will recommend qualified, registered Assignors to the League. Since the League has requested a Lead Assignor said Lead Assignor may designate additional Day Assignor(s) as necessary to perform referee assigning services for the League.

Should the Lead Assignor be unable to continue with this responsibility, a new Lead Assignor will be appointed per USSF Guidelines.

Should a Day Assignor be unable to continue with their responsibilities, the Lead Assignor will designate a new qualified Day Assignor.

LEAGUE OBLIGATIONS:

The final schedule shall be provided in a useable electronic form at least three weeks before the first scheduled game. The Lead Assignor will not be responsible for providing any officials for three weeks from the date the final schedule is received.

The League will make reasonable efforts to schedule double-headers in U8, U9 and U10 age divisions.

The League President or designee shall notify in writing to the Lead Assignor and all Day Assignors in the event the League wants to identify any specific members of the Rochester Referee Unit and Batavia Referee Unit as being ineligible to officiate games under the authority of the League.

(NOTE: Electronic mail is considered adequate to meet the requirement of providing all notices required to be provided “in writing.”)

Likewise the League shall notify the Lead Assignor and all Day Assignors of any referee or referees who are restricted in officiating games of any particular division(s) or teams. The League may also place restriction on the level of assignment; for example, assistant referee only. This list must be supplied before the game schedule is provided to the assignors. For in season restrictions, the Lead Assignor and all Day Assignors must be notified in writing as soon as possible.

The League shall notify the Lead Assignor and Day Assignors in writing regarding who is authorized from the League to convey information regarding game dates, times and locations.

LEAD AND DAY ASSIGNOR RESPONSIBILITIES:

The Lead Assignor and Day Assignors will ensure that an official (or team of officials) is assigned from a list of qualified/eligible officials to every scheduled RDYSL match.

The Lead Assignor and Day Assignors will make every effort possible to assign the diagonal system of officiating to all matches in the age groups and divisions as well as for any specific games requested by the League. The number of officials needed per match must be communicated to the Lead Assignor as soon as possible.

The Lead Assignor or Day Assignor will notify the appropriate Division Coordinator via email at least 24 hours prior to a game, in the event that no referee was originally assigned from the list of qualified/eligible referees for that time and date. If a game is unassigned due to a decline or turn back, and the Lead Assignor or Day Assignor cannot find a qualified replacement, he will notify the appropriate Division Coordinator via email at least 24 hours prior to the game. Failure to do this will result in a fine imposed on the Assignor equal to the Referee fee for that age.

The Lead Assignor and Day Assignors shall ensure any referee identified by the League as being ineligible to officiate games conducted by the League:

- Is not assigned any match under the authority of the League
- Is removed from all assignments to which the League requested restriction applies. Assignors may only charge a normal reschedule fee for any such rescheduled games (short notice fees do not apply.)

The Lead Assignor and Day Assignors shall only accept changes made at the direction of the appropriate Division Coordinator or other League official. No assignment change requests will be honored from any team personnel including coaches or any other club official(s).

The Lead Assignor and Day Assignors will not change the site or field names in Arbiter once the League has provided the final schedule. If this occurs, fines or payments otherwise due for games assigned to such site or field will be waived by the Lead Assignor and Day Assignor(s).

Day Assignors can NOT referee a game for any league or organization on any weekdays they are responsible for assigning games for the League. The Day Assignor for any given day is expected to be immediately reachable by telephone anytime after 3PM on weekdays and to have access to information needed to contract any referees assigned to work League games that day. Failure to be reachable on these days will result in a \$25 fine being assessed to the Day Assignor. Said fine will be subtracted from their next League payment.

CONTACT PERSONS:

The League shall designate specific individuals to act as the representatives of the League in writing. The only persons authorized to contact the Lead Assignor and Day Assignors for site changes or cancellations are the League's designated representatives, generally the Division Coordinators.

FEE STRUCTURE AND PAYMENT:

The assignment fee is \$2.40 for each center referee assigned and \$1.20 for each assistant referee assigned. The Lead Assignor will bill each RDYSL club for payment of the assignment fee after the completion of team registration (late February). Referees will not be assigned to clubs that fail to pay these assignment bills by April 15.

Table 1: Game Cancellations Due to "Act of God"

When Assignor receives notification	Action Needed	Assignor Responsibility	Assignor Owed	Additional Assignor Fee	Official(s) Owed
>5.5 hours prior to scheduled kickoff	League or DC confirmed notification to Lead Assignor	Update Arbiter	None	Assigning Fee when game rescheduled	None
<3.5 hours prior to schedule kickoff	League or DC confirmed notification to Daily Assignor	Update Arbiter, possible phone calls to Official(s)	\$2.50 per game	Assigning Fee when game rescheduled	None

Table 2: Game Cancellations Not Due to "Act of God"

When assignor Receives notification	Action Needed	Assignor Responsibility	Assignor Owed for Cancel	Additional Assignor Fee	Official(s) Owed
24 hours or more before kickoff	DC confirmed notification to assignor	Update Arbiter	None	Date of notification ≤ 7 days from new game date \$10 Date of notification > 7 days and ≤ 14 days from new game date \$5	None
<24 hours ≥ 6.5 hours before kickoff	DC confirmed notification to assignor	Update Arbiter no later than 3.5 hours before kickoff	\$5		None
<6.5 hours ≥ 2.5 hours before kickoff	DC confirmed notification to assignor	Update Arbiter and Call Official(s)	\$10		One-half game fee if not able to be re-assigned. If re-assigned no fee is due for cancelled game. Any fee due will be claimed through Day Assignor
<2.5 hours before kickoff	DC notifies assignor	Update Arbiter and Call Official(s)	\$15		Full game fee if not able to be re-assigned. If re-assigned no fee is due for cancelled game. Any fee due will be claimed through the Day Assignor.

After the final schedule has been provided, the following reassignment fees will be charged by the Day Assignors to the League for changes:

Change	Notification	Assignor Owed
Game Field	Same Site, Anytime	\$0.00
Game Time	DC confirmed notification to assignor > 72 hours	\$5.00
Game Site	DC confirmed notification to assignor > 72 hours	\$5.00
Game Date	DC confirmed notification to assignor > 72 hours	\$10.00
Game Time	DC confirmed notification to assignor < 72 hours	\$15.00
Game Site	DC confirmed notification to assignor < 72 hours	\$15.00
Game Date	DC confirmed notification to assignor < 72 hours	\$15.00

Note: Should a game be rescheduled more than once the assignment fee is assessed for each change.

If the Referee(s) is not present 10 minutes after the scheduled game start time and the League has not been notified of any assigning problem, the League will bill the Lead Assignor for the appropriate game fee. The Lead Assignor will pay the League the appropriate game fee, provided the League has provided proper notification of the date, time and location of the game to the Lead Assignor.

BILLING THE LEAGUE:

The Day Assignors will submit to the League webmaster or designee the following reports:

- May report: Billing cycle from the start of season through May 31st.
Emailed to the League by June 10th
Payment mailed to Day Assignor by June 30th
- June report: Billing cycle from June 1st through June.
Emailed to the League by July 10th
Payment mailed to Day Assignor by July 31st
- August report: Billing cycle from July 1st through end of season
Emailed to the League by August 15th
Payment mailed to Day Assignor by September 10th

Each billing cycle report will consist of all fees (changes, cancellations and team no-show charges plus referee no-show credits) due to Day Assignors up to the end of the billing cycle. The report will be in a format designated by the League. Failure of the Day Assignor to use this format or submit by the billing cycle deadlines will result in forfeiture of payment.

The League will pay all fees as documented by the Lead Assignor but reserves the right to question line items on the reports. If the League can produce supporting its argument then the fee will be waived.

