



DALTON PARKS AND RECREATION DEPARTMENT
706-278-5404
904 Civic Drive, Dalton, GA 30720
www.mydprd.com



PEST CONTROL SERVICES AGREEMENT REQUEST FOR QUOTE (RFQ)

The City of Dalton Parks & Recreation Department is inviting quotes for the provision of Pest Control Services. Pest Control firms are invited to submit a quote in accordance with the terms and specifications of the RFQ and attached contract.

I. **SCOPE OF WORK:** Pest Control Services Company will provide routine pest control (roaches, silverfish, ants, fleas, spiders, carpenter ants, mice, rats, and any other indigenous pests or insects in North Georgia) for selected City of Dalton Parks & Recreation Department facilities, including but not limited to:

1. Mack Gaston Community Center
2. John Davis Recreation Center
3. Heritage Point Park Concessions (2 Locations)
4. Al Rollins Concession Stand
5. Lakeshore Tennis Center
6. Ron Nix Concession Stand
7. Community Center Concession Stand

Pest Control Services Company will upon request from the City of Dalton Parks & Recreation Department come out and treat for pests on an on-call basis at no extra charge within 48 hours of being contacted.

II. **QUOTE SUBMISSION:** Place the completed QUOTE FORM included with the RFQ in a sealed, opaque envelope marked "Pest Control Services Quote". Only quotes placed on the attached QUOTE FORM will be considered responsive. **Deliver the quote envelope no later than Wednesday, February 28, 2018 by 2:00 p.m. to:**

Dalton City Hall Finance Department
300 West Waugh Street
Dalton, GA 30720

Quotes received late will not be considered. No facsimile, email or other digitally transmitted quotes shall be considered. The City specifically reserves the right to waive any informalities and reject any or all quotes.

III. **QUOTE EVALUATION:** The lowest responsive bidder shall be considered for the award of the Pest Control Agreement. The City specifically reserves the right to waive any quote informalities and to reject any or all quotes. It is anticipated that the successful bidder will be notified no later than March 14, 2018.

IV. **REFERENCES:** All bidders shall provide three (3) business references. The City will contact these references to verify the timeliness and quality of the bidder's services.

V. **TERM OF AGREEMENT:** The initial term of the Pest Control Services Agreement shall be one (1) year commencing on April 1, 2018 and terminating on March 31, 2019 with three (3) consecutive one (1) year renewals thereafter. Renewal shall be at the sole option of the City.

VI. **COMMENCEMENT OF AGREEMENT:** The following information and certificates must be provided to the City of Dalton prior to the commencement of the Agreement:

1. A Certificate of Insurance shall be provided to the City of Dalton within seven (7) calendar days of the award of the contract.

2. Evidence of proper licensing shall be provided to the City of Dalton no later than March 15, 2018.

VII. CONTRACTOR'S LIABILITY INSURANCE AND INDEMINIFICATION: The contractor will not commence work under this Agreement nor receive any payments due until all insurance requirements herein have been met.

1. **INDEMINIFICATION:** The contractor agrees to indemnify, defend and hold harmless the City of Dalton, its officers, agents, and employees from any and all claims, damages and actions of any kind or nature, whether at law or in equity, arising from or caused by any services of any kind or nature furnished by the contractor or its agents, assigns or subcontractors.

2. **WORKER'S COMPENSATION:** The contractor will maintain statutory Worker's Compensation and Employers' Liability insurance under all State of Georgia statutory requirements, to protect the contractor from any liability or damages for any injuries, including death and disability, to any and all of its employees, volunteers, or subcontractors, including any and all liability or damage which may arise by virtue of any statute or law in force within the State of Georgia, or which may be hereinafter enacted.

3. **LIABILITY INSURANCE:** The contractor shall purchase and maintain with a company or companies authorized to do business in the State of Georgia, public liability insurance in the amount of \$2,000,000 combined single limit, which will protect the contractor, its subcontractors, and the interests of the City of Dalton against any and all injuries to third parties, including bodily injury and personal injury, wherever located, resulting from any action, activity, or operation under this Agreement or in connection with the contractor's services and work.

4. The contractor agrees to provide the required insurance coverage from companies admitted within the State of Georgia with an AM Best's Key Rating of A:VI or higher.

5. The contractor shall be solely responsible for its work and every part thereof, and for all materials, supplies, tools, equipment, appliances, and property of any and all description used in connection therewith. The contractor assumes all risks of direct and indirect damage or injury to the property or persons used or employed on or in connection with the work contracted for, and of all damage or injury to any person or property wherever located resulting from any action, omission, commission or operation under the contract, or in connection in any way whatsoever with the contracted work.

6. No change, cancellation, or non-renewal shall be made in any insurance coverage without sixty (60) days written notice to the City of Dalton. The contractor shall furnish a new Certificate of Insurance prior to any change or cancellation date. The failure of the contractor to deliver a new and valid certificate will result in suspension of all work and payments due until the new certificate is furnished to the City of Dalton. Such failure shall also serve as grounds for immediate termination of the Agreement by the City of Dalton.

7. The City of Dalton shall be named as an additional insured in the General Liability policy required in Section XII: 3 and it shall be so stated on the Certificate of Insurance with the provision that this coverage is primary to all other coverage the City of Dalton may possess.

VIII. TERMINATION: The Agreement may be terminated without cause by either party upon thirty (30) calendar days advance written notice to the other party. In the event that the City of Dalton Parks & Recreation Department shall relocate its facilities during the term of the Agreement the City may terminate the Agreement upon ten (10) calendar days advance notice to the contractor. All sums earned and due to the contractor up to the date of termination shall be paid to the contractor. The City of Dalton Parks & Recreation Department may also terminate this Agreement at any time for nonperformance, default or negligence by the contractor. The determination of non-performance, default or negligence will be made solely by the City of Dalton Parks & Recreation Department. Outstanding payments for services due to the contractor will only be paid upon such termination if they are not related to any services rendered or incidents by contractor that are the subject of the City of Dalton Parks & Recreation Department finding of non-performance, default or negligence.



PEST CONTROL SERVICES AGREEMENT FOR SELECTED CITY OF DALTON PARKS & RECREATION DEPARTMENT FACILITIES

QUOTE FORM

FIRM NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____

ZIPCODE: _____ EMAIL: _____

TELEPHONE NUMBER: _____

REFERENCES

Please list three references who can attest to the quality of the services provided by your firm and provide the appropriate contact information.

1. Firm/Company name: _____

Contact Name: _____

Telephone: _____ Email: _____

2. Firm/Company name: _____ Contact Name:

Telephone: _____ Email: _____

3. Firm/Company name: _____

Contact Name: _____

Telephone: _____ Email: _____

CONTRACT CERTIFICATION

Please read and initial the following statements prior to submitting a quote. The failure to initial the following statements will result in the quote being deemed unresponsive.

1. The bidder has read the attached Request for Quote (RFQ) and Pest Control Services Agreement. The bidder is thoroughly familiar with all the requirements of the RFQ and the Pest Control Services Agreement and certifies that they agree to comply with them in full.

Initial Here: _____

2. The bidder is properly licensed to conduct business within the City of Dalton, Georgia or they shall gain such licensure no later than March 15, 2018.

Initial Here: _____

3. The bidder certifies that it does not, and during the performance of this Agreement shall not, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

Initial Here: _____

4. The bidder understands that a representative from their company will need to be present at a mandatory facility walk through with the Superintendent of Facilities on Thursday, February 15, 2018. Meet at 904 Civic Dr., Dalton, GA location at 1:50pm in order to leave by 2 for a tour of facilities to be bid on.

Initial Here: _____

QUOTE AMOUNT

\$ _____ per Month

The above listed Monthly fee is to provide ALL SERVICES AND MATERIALS as detailed in the Pest Control Services Agreement and Request for Quote.

EXECUTION

To be signed by the individual(s) with authority to execute contracts/quotes on behalf of the bidder.

Name of Signatory: _____

Title: _____

Signature: _____

Date: _____