

CGAA Main Board Meeting Minutes
Sunday, December 11 2017
Start Time: 7:05 pm

Action items are listed in red beneath each division/person

Attendance:

Dan Harrison - President, Main Board
Justin Langbehn - Vice President, Main and Treasurer, Football
Kim DeVann - Treasurer, Main Board
Tina Clark - Bookkeeper
Mary Perren - Gambling Manager, Main Board
Amanda Perren - Secretary, Main Board
Chris Gargaro - President, Basketball
Dan Smoot - President, Football
Amanda Albert - President, Softball
Tim Kaplan - President, Baseball
Jeff Bloedel - President, Hockey
Julie Christianson - Volleyball
Randy Lynch - President, Soccer

Absent:

Guests:

Phil Kuemmel
Jay Moser - Park Hockey

Guest: Phil Kuemmel and Jay Moser

- Hall of Fame induction Ceremony was well received
- High School Volleyball coach position is open again
- Basketball's Wolfpack Madness was a fun event
- Park Hockey team is being trained in more life-leadership qualities and community events

President: Dan Harrison

- **MSP:** Approve November minutes-Dan Harrison, Chris Gargaro
- **MSP:** Amanda Perren appointed to Main Board Secretary for remainder of Verna Witzany's term-Dan Harrison, Justin Langbehn
 - **Get Amanda Perren access to the CGAA Secretary Gmail account**
- **MSP:** Remove Verna Witzany as a signer from Gambling and Main Board checking accounts- Dan Harrison, Justin Langbehn
- **MSP:** Add Justin Langbehn to Main Board Checking account- Dan Harrison, Dan Smoot
- Reviewing getting professional help with accounting and streamlining our accounting
 - Gambling Carryover issue
 - Will need to rescind Engagement Letter for current auditor
- Special General Membership Meeting in January
 - Vote to change CGAA Main Board Annual Meeting to October

- Vote to allow a stipend for attendees of Main Board Meetings
- **Need to post meeting in Bulletin 10 days before January Meeting**
- Now coming into YSB on Tuesday AMs to sign checks
- No receipts = credit cards turned off
- Speed and Agility
- Can handle 40-50 kids currently at about 26. Sunday evenings. Can be made sport specific. \$15/session or \$120/10 sessions

Bookkeeper: Tina Clark

- **Needs November statement from Kim DeVaan**
- Treasurer check requests are now online
- End of Year: List board members with discounts for registrations

Treasurer: Kim DeVaan

- Operating Budget: \$815,620.61
- **MSP:** Operating costs not to exceed \$2500-Kim DeVaan, Randy Lynch
- Simplified accounts – dropped about 20 of them.
- January Treasurer's meeting will review accounts, checklists and credit card receipts
- Check requests are now online
 - **If your division needs another field on the request contact Kim. If one division needs it maybe others will find it helpful too.**
- **Set limit on how long after event cash can be held on to.**

Gambling: Mary Perren (See attached pdf for **MSP**)

- Purse Bingo Saturday 11/18 (baseball) raised over \$4000!
- Purse Bingo in December (volleyball) at Carbones
- CGAA is in the 36% tax bracket until end of June 2018
- Pull tabs are up
- Break-in at Opinion
 - Discussion about editing leases (lessor contributes start banks or covers losses in the event of theft, security on CGAA's pull tabs)

Hockey: Jeff Bloedel

- Tournaments are rolling
- Season is good

Basketball: Chris Gargaro

- Third or fourth tournament most teams are 1st, 2nd or 3rd place
- Skills clinic being offered over the holidays
- **Get new card from Tina**

Baseball: Tim Kaplan

- Tournament Registrations beginning

Volleyball: Julie Christenson

- First year every team has assistants
- 1st tournament ended with CGAA 14-1 vs CGAA14-2 in the final game

Softball: Amanda Albert

- MN Pride is off and running
- Looking to host a bat expo
 - **Get list of companies to baseball**
- Agility training has been happening
 - **Get Kbands/equipment to Dan Harrison**

Soccer: Randy Lynch

- No board meeting due to the retreat
- **Get memo on website as to why there are no minutes**

Football: Dan Smoot

- Nothing to report

Meeting adjourned, Dan Harrison - 8:37

January Meeting Agenda Items

- Move to stipends instead of discount codes for registrations for board members

**January Meeting is moved to: Sunday January 7th 7pm at
Youth Service Bureau**

CGAA BOARD MEETING **12/10/17**

Estimated gambling expenses for: **Jan-18**

LOCATION	PARK PLACE	CLOVERLEAF	OPINION BREWRY	Carbone's	Junction 70	Total
RENT	\$4,000.00	\$5,000.00	\$ 1,000.00	\$ 1,750.00	\$ 1,750.00	\$13,500.00
PAYROLL	\$1,500.00	\$2,500.00	\$ 1,000.00	\$ 4,000.00	\$ 5,500.00	\$14,500.00
MISC EXP	\$1,500.00	\$3,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$9,500.00
OTHER	\$500.00	\$500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$3,500.00
SITE TOTAL	\$7,500.00	\$11,000.00	\$ 3,500.00	\$ 8,750.00	\$ 10,250.00	\$41,000.00

COMBINED SITE TOTAL	\$41,000.00
STATE TAX	\$28,000.00
MONTHLY REGULATORY FEE	\$700.00
TOTAL ESTIMATED EXPENSES	\$69,700.00 ✓

Motion that these estimated expenses be approved. MSP Perren/ **Smart/ND**

TAX RETURN FOR MONTH & YEAR:	Nov-17
Paper Bingo Gross Receipts	\$12,680.00
Bingo Prizes Paid	\$8,308.31
Net Receipts	\$4,371.69
Raffle Gross Receipts	
Raffle Prizes Paid	
Raffle Net Receipts	
Paddletickets Receipts	\$4,200.00
Paddletickets Prizes	\$2,650.00
Paddlewheel Net	\$1,550.00
Interest	\$0.00
Linked Bingo Gross	\$0.00
Linked Bingo Prizes	\$0.00
Linked Bingo Net	\$0.00
Gross Pull Tab Receipts	\$390,752.00
Pull Tab Prizes Paid	\$334,193.00
Net Pull Tab Receipts	\$56,559.00
Gross Elec Pulltabs	\$55,569.50
Prizes Elec Pulltabs	\$44,071.60
Net Elec Pulltabs	\$11,497.90
Net Receipts	\$73,978.59
8.5% Tax	\$546.91
Combined Receipts Tax	\$24,500.48
Raffle Tax Credit	\$0.00
Board Fee .125% of Gross Profit	\$579.00
Total Taxes Paid this month	\$25,626.39
Gross Profit After Taxes	\$48,352.20
Total Allowable Expenses	\$42,174.22
Profit for Park Place	\$8,685.67
Profit for Cloverleaf	\$ (2,781.18)
Profit for Opinion Brewery	\$1,594.66
Profit for Carbone's	\$ (2,576.11)
Profit for Junction 70 Grille	\$ 4,645.76
Total Profit	\$9,568.81 ✓

Checkbooks balance: \$ 70,862.09

Start Banks	
Park Place	\$ 14,100.00
Cloverleaf	\$ 3,100.00
Opinion Brewery	\$ 5,200.00
Carbone's	\$ 3,300.00
Junction 70 Grille	\$ 3,300.00
Totals	\$ 29,000.00

November-17	
Lawful Purpose Expenditures	
Taxes	22,235.56
Charitable Contribution	4,791.41
Total	27,026.97

Purse
Baseball > \$4000

Pull tabs are up.

Compliance Review
↓ balance
hire someone in

→ 36% tax until jump
→ Rent ↓ & less

Motion to pay:	State of MN	\$ 25,626.39	Gambling Tax	MSP/Perren	Lang
Motion to pay:	Youth Services Bureau	\$ 1,672.14	corporate rent A-1	MSP/Perren	greg
Motion to pay:	Century Link not to exceed	\$ 95.00	CGAA phone bill A-1	MSP/Perren	Kaplan
Motion to pay:	City of Newport	\$ -	City Contribution A-10	MSP/Perren	-
Motion to pay:	CGAA Hockey (Boys "A" PeeWee team)	\$ 558.15	Fundraiser A-7	MSP/Perren	Smart
Motion to pay:	Park Gymnastics Booster Club	\$ 411.75	Fundraiser A-7	MSP/Perren	albers
Motion to pay:	Park Cheerleader Booster Club	\$315.67	Fundraiser A-7	MSP/Perren	lunch
Motion to pay:	CGAA Basketball (5th grade girls team)	\$ 137.25	Fundraiser A-7	MSP/Perren	greg
Motion to pay:	CGAA Baseball	\$ 4,076.04	Fundraiser A-7	MSP/Perren	Hockey
Motion to pay:	Christmas Bonus for Gambling Employees	\$1075.00	Allowable expense	MSP/Perren	Smart

→ baseball purse bingo

Paper & Elec Pull tab sales	Last Year	This Year	Difference	Last Year	Dec-16	Jan-17
Site deposits	Nov-16	Nov-17		Park Place	14,446.00	12,455.50
Park Place	11,352.70	21,976.90	10,624.20	Cloverleaf	15,846.00	13,722.00
Cloverleaf	21,343.00	15,076.00	(6,267.00)	R. Tavern	8,529.00	2503.70
R. Tavern	8,824.00	0.00	(8,824.00)	Opin Brewery	7,502.00	3523.00
Opinion Brewery	2,394.00	6,417.00	4,023.00	Carbone's	0	0
Carbone's	0	5,472.00	5,472.00	Junction 70	0	0
Junction 70	0	19,115.00	19,115.00	Totals	46,323.00	32,204.20
Totals	43,913.70	68,056.90	24,143.20			

→ **TD** Risk/Reward
? site profitability

Rent has gone down because the taxes on the building went down \$ -53.45 a month. 68.20 for both accounts
Had a break -in at Opinion Brewery funds for the \$5 game was in a locked cash drawer bolted to the safe. Funds taken \$1,854.00
We have notified the police, gambling control board and insurance company.

Camera's policy
↓ Rewrite lease for
Startbank or they pay losses