



CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)
 Board Meeting Minutes – November 20, 2017
 VRC – Blue Line Room
 7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Cordell Mack @ 7:01 pm

2.) **Roll Call/Introductions:**

*= *present*; ^= by phone for closed session only

Board Members	
*Cordell Mack	<i>President</i>
*Mike Newman	<i>Vice President – Hockey Operations</i>
*Michelle Fontaine	<i>Vice President – Administration</i>
*Dawn Rodell-Riley	<i>Treasurer</i>
*Lindsay Yates	<i>Secretary</i>
*Chad Curtis	<i>Jr. Gold</i>
*Dan Diminnie	<i>Bantam</i>
*Jay Girard	<i>Peewee</i>
*Jesse Parker	<i>Squirts</i>
*Jeff Campbell	<i>Upper Mites</i>
*Jon Johnson	<i>Lower Mites</i>
Jeffrey Peltier	<i>U10, U12, U14</i>
*Tony Sommerfeld	<i>U6, U8</i>

Key Volunteers and Committees	
*Julie Eklund	<i>Ice Coordinator</i>
*Lori Hill	<i>Accounting</i>
*Jeff Heil	<i>BHDC</i>
*Mike Colleran	<i>Equipment</i>
*Sarah Grobel	<i>Apparel</i>
*Ty Uhlenkamp	<i>SafeSport</i>

List of Members at Large in Attendance:

- None

3.) **September Minutes Approval:** Approved unanimously. (Motion; Secretary Yates, 2nd VP Newman). Minutes will be posted to the web site.

4.) **Special Reports/Guests On The Agenda:**

- None



CCHA Board Meeting Minutes

5.) Standard Agenda:

A. Executive Updates

i. President – Cordell Mack

- Prospective of Tryout Process
 - Approximately 30 complaints or questions from parents about 2017-2018 tryout process and team placement.
 - Feedback from commissioners and Board members who were present during tryouts felt that overall it was a fair process and that there was much thought and various checks and double checks of process and information along the way. It was mentioned how much time and care the volunteers and evaluators put into tryouts and thanks were given to all who were involved.
 - Challenges and areas of growth were also discussed with suggestions for future tryouts, such as eliminating skills day and moving to more scrimmage based tryouts, were brought up for HDC consideration.
 - In addition, a request to look into the current policy on injury placement as well as the use of level representatives at the Bantam, Squirt and Pee wee levels was introduced and will be taken to the HDC for further input and possible changes as we move forward.
 - Member Survey
 - After Thanksgiving members will receive a short survey about 2017-2018 tryouts, specifically whether tryouts should remain open or be closed for the 2018-2019 season.
 - Tryout Administration Process
 - A request was made to look improve the administration process of tryouts; behind the scenes, how things went, what can be improved, how can it be better organized, etc. It was decided that a separate meeting will take place in the coming weeks to discuss, review, and plan
- CCHA Structure
 - President Mack reviewed for the Board the CCHA Organizational Structure, past practices, how things have evolved, and where things stand now.
 - The Board has been asked to take a month to get a short charter in place for all current CCHA committees to align decision making, for example, what can be decided in a committee and what needs to be brought in front of the Board.
- Charitable Gambling
 - Discussion was held regarding the formation of a gambling committee made up of 13 Board members, the gambling manager as a key volunteer, and an ad hoc member.



CCHA Board Meeting Minutes

- A motion was made by Commissioner Parker to approve Riane Imdieke as a Key Volunteer. 2nd by Commissioner Girard. Vote to approve the motion – Unanimously approved.
 - A motion was made by Commissioner Parker to approve chartering a 15 person gambling committee which will act as an authority on all gambling matters. 2nd by Vice President Newman. Vote to approve the motion – Unanimously approved.
 - Development (BHDC and GHDC on ice clinics)
 - The first on ice “coaching the coaches” clinics began last week; the 1st session had to do with goalie training. 14 coaches attended. Future sessions will include the following: emphasis on defensive play drills, gap drills, proper body contact-age specific, angling drills and additional goalie drills.
 - A note to coaches will be sent to let them know what will be covered as sessions are scheduled as this is valuable information and time and all upper level coaches are encouraged to attend.
 - Preliminary review of available board positions openings
 - President Mack asked that all current Board members inform him by December of their intent to serve for the 2018-2019 season. Elections for open positions can be held after January 15th.
- ii. Vice President- Administration – Michelle Fontaine
- Open Key Volunteer positions
 - There are 5 Key Volunteer Positions that need to get posted as soon as possible. The Volunteer Committee is reviewing job descriptions, etc.
 - The positions are Volunteer Coordinator, Registrar, Photo and Meeting Room Coordinator (single position), Recruitment Coordinator, and Concessions Inventory Manager.
- iii. Vice President –Operations – Mike Newman
- D6 report
 - Rob Schuman, Asst. Director of D6 Operations, reported that all scheduling has been completed, including the ‘relief schedule’ which was requested by a handful of D6 Squirt level teams.
 - Hour clocks should in use at every rink and followed. Scoreboard/clock operators need to be competent, with no one under 18 operating the clock.
- iv. Treasurer – Dawn Rodell-Riley
- Brick City volunteers are desperately needed.



CCHA Board Meeting Minutes

- v. Secretary – Lindsay Yates
 - No report.

B. Updates to the Board

- Registrar – Tammy Lueck (as reported by Michelle Fontaine)
 - Jr. Gold rosters are due Monday, November 27th to District 6.
 - There are Lower Level coaches who need to finish their requirements. Lower Level commissioners were asked to reach out to coaches to make sure they have done their coaching requirements. If CEP is not up to date by Dec 28th, 2017 they can't coach.
 - We need to know which 4 coaches for Lower Levels will get the coaching volunteer hours as some teams have up to 9 coaches listed.

- Accounting - Lori Hill
 - Delinquent accounts (re: failed payments from October and November) are being followed up on. It was discussed that at the end of November players who have not turned in volunteer checks and as of December 15th players with delinquent accounts will not be allowed on the ice.
 - As of tonight's meeting 596 players have registered to play for the 2017-2018 season.

- Recruitment Committee – Jon Johnson
 - Try Hockey for Free
 - Approximately 105 kids have participated with 75 of those kids being new to the association. The goal is for 10% growth rate for lower level registration.
 - Discussion was held about social media usage to help with recruiting.

- Equipment – Mike Colleran
 - There was an issue early on with socks not fitting; additional sets of socks have been ordered and issues are being dealt with.
 - Mites are having some sock issues as well, but Commissioners Jeff Campbell and Tony Sommerfeld are happy with how helpful General Sports has been with ordering and size issues.



CCHA Board Meeting Minutes

- Ice Coordinator – Julie Eklund
 - All CCHA ice has been scheduled through January 7th, 2018.
 - An update on the ice exchange process was given; an idea to have a Google document open to coaches and team managers to see if there is open ice available if a CCHA team is not using it due to a scrimmage. Discussion was held as to who would have access to this document and it was agreed that Upper Level Head coaches can view the document and team managers can view and edit. Lower Level commissioners will be able to view and edit as well. This will be posted on the coach's and manager's page.

- SafeSport – Ty Uhlenkamp
 - Things are going well so far, but there have been complaints about players stick handling and shooting around the rinks while warming up which is interfering with figure skaters and others using the ice.
 - Work is being done on a “Kick off the season” letter for distribution to membership letting people know what SafeSport is and how to report any problems or concerns.

- Apparel – Sarah Grobel
 - To date no issues to report and feedback has been positive. There is an open ordering window now which is expected to be large as this window will deliver before the holidays.
 - This season's sales are on track to be ahead of our sales from the 2016-2017 season.
 - There have been questions about backordered items which Sarah is following up on.
 - Discussion was held and ideas were given as to what could be changed and/or improved next year if we use Letterman or go with a different vendor.

- Jon Johnson – Lower Mite Commissioner
 - Termite registration numbers were greatly underestimated; Commissioner Johnson is requesting additional budget funds for ice and jerseys.
 - A motion was made by Commissioner Jon Johnson to add 10 hours of ice from January 1, 2018 through the end of the 2018 season plus additional costs for the additional termites participating in the program. 2nd by Vice President Newman. Vote to approve the motion – Unanimously approved.

- Jeff Campbell– Upper Mite Commissioner
 - Jersey sponsorship has gone well with all teams having secured sponsorships for the season.



CCHA Board Meeting Minutes

- Tony Sommerfeld – Lower U Commissioner
 - 5 sponsors have been secured for 4 teams.
 - Teams will be playing in the Turkey Jamboree over Thanksgiving.
 - Game draw is coming up, but scrimmages have already begun to be scheduled.

- Jeff Peltier – Upper U Commissioner (absent)
 - No report.

- Jesse Parker – Squirt Commissioner
 - No report.

- Jay Girard – PeeWee Commissioner
 - There have been requests for feedback at the PeeWee level after tryouts regarding scores, placement, and suggestions for improvement for future tryouts.
 - Questions have been raised about a participation policy coaches are using and following. Discussion was held, Commissioner Girard will continue to monitor and report to the Board any further questions or concerns.

- Dan Diminnie – Bantam Commissioner
 - Things are going well and teams seem to be competitive at the levels set for this season.

- Chad Curtis – Jr. Gold Commissioner
 - 32 players have registered to date with more expected to register in the next few days. 2 goalies from Waconia are expected to be waiver in and are following the set procedure in order to do so.
 - Jerseys have been ordered and tournaments are in the process of being scheduled.

6.) Next Meeting – Monday, December 18th @ 7 pm, VRC Blue Line Room

Motion to Adjourn: By: VP Newman; 2nd by Treasurer Rodell-Riley; Vote, unanimous.

End Time: 9:13pm