

Bethel Baseball Association Bylaws

These Bylaws were approved on November 19, 2019 and shall supersede all prior By Laws

Article I – Name

The name of this organization will be the Bethel Baseball Association Inc. (“BBA”). The principal operations of the BBA shall be in the Town of Bethel, County of Fairfield, and State of Connecticut.

Article II – Rules and Regulations

Babe Ruth, a New Jersey Corporation, Rules and Regulations and those rules and Regulations duly established by the respective State and BBA organization are to be Considered binding on this organization

Article III –Purpose

The purpose of the BBA will be to instruct any youths in the proper and basic fundamentals of baseball including the principals of team work and sportsmanship. The BBA operates as a publicly supported charitable organization.

Article IV –Membership

There will be two classes of membership in the BBA: (a) Player members, (b) and Voting Members

Player members: Will be all youths of the town of Bethel who participate in the BBA’s program. They will have no rights, duties, or obligations in the Management of or in the property of the BBA.

Voting Members: Defined by the following criteria:

1. Any elected or appointed member of the Executive Board and Board of Directors.
2. Any Certified Manager (Head or assistant Coach) in either the spring or fall

Season. Certification requirement consists of current valid membership with the National Youth Sports Coaches Association (NYSCA) or similar baseball specific organization, as well as a background check.

3. Any Member of a Standing or Ad-hoc Committee.

Article V –Voting Privileges

Members of the Board of Directors will have immediate voting privileges upon taking office or being appointed to an office. Members of the Board may vote on all issues put before it and must attend 70% of the regular Monthly meetings.

Certified Managers, Assistant Coaches are only eligible to vote in annual election and will need to attend the spring coaches meeting, the September nomination meeting and three additional meetings during the year to have voting rights. Committee Chairs and Committee Members (except managers and coaches) are eligible to vote only in the annual elections if they attend the nomination meeting in September plus four (4) additional meetings.

The Bethel Baseball year runs from November through October of the following year and aligns with the Board of Directors term (the BBA fiscal year will follow the calendar year). The October election meeting is not applicable as it relates to fulfilling the voting eligibility requirements. Eligible voters need to be defined as of the nomination meeting in preparation for the elections.

Any Board Member, Certified Manager, Assistant Coach, Committee Chair or Committee Member who does not meet the minimum attendance requirements for voting privileges may petition the Executive Board to have their eligibility considered. This petition must be in writing (email acceptable) to the Secretary two (2) weeks prior to the election date. Executive board will notify member of their decision. The decision of the executive board is final.

Article VI - Officers and Duties

The Officers also referred to as the Executive Board, of the BBA will be: President, Vice President Cal Ripken, Vice President Babe Ruth, Secretary and Treasurer.

President: shall preside at meetings of the BBA. Will make appointments for committee chairs and vacant board positions. Shall insure the wishes of the Board of Directors are met. The President shall provide an agenda for the monthly membership meeting. Shall have a \$2,000 annual (BBA year) emergency fund which is to be used at his/her discretion, with Treasurer approval, in support of BBA operations. If these funds are used for any expenditure, they are replenished if that expenditure is approved by the Board of Directors at the next Board meeting.

Vice-President Cal Ripken: Shall oversee the Cal Ripken Program. Shall assume the responsibilities of the President in his absence, incapacity, resignation, or removal. The Cal Ripken Vice-President will assume this role.

Vice President Babe Ruth: Will oversee the Babe Ruth Program

Secretary: Shall record the minutes of the meetings; keep all records; keep a membership list; notify all members of upcoming meetings, and notify directors, and officers of the Board of Directors' meetings.

Treasurer: Shall keep the books and records pertaining to the financial matters including cash receipts, cash disbursements, and preparation of monthly reports and tracking of the Presidents discretionary fund. She/he shall create a monthly report of receipts/disbursements and file all relevant financial documents with the Town, State and Federal Governments. This report should be available for review at the monthly board meeting.

Each officer shall also perform such other duties as may be requested by the President.

Article VII - Board of Directors

The Board of Directors shall control and manage the affairs, funds, expenditures (inclusive of capital improvement projects), and execute the BBA Bylaws.

Actions of the Board shall be by majority rule and voting must be in person. In case of a resignation of an officer or Board Member, the President must appoint a replacement for that person for the duration of the term. The Board of Directors will be comprised of no more than twenty-one (21) members but no less than ten (10) inclusive of the Executive Board. The Board of Directors is comprised of the following positions:

 *Officers (Executive Board) – five (5)*

 *League Commissioners – four (4)*

The commissioners will run their leagues for both the spring and fall seasons. Commissioners should begin to recruit managers at the end of the spring season for fall baseball. League commissioners will gather a call up list from RP to Majors and that list must be in the hands of the Player Agent by the first weekend of in town games.

 *Equipment Manager*

 *Construction & Facilities Improvement Manager*

 *Player Agent- Appointed Position*

The player agent will be primarily responsible for maintaining call up list and helping league commissioners with any issues or questions that arise. The Player Agent will also Chair the Travel Coaches

Committee which will be comprised of the current years travel coaches From 7 year olds through our highest Babe Ruth team

 *Tournament Director*

The Tournament director will run the Al Leonard Tournament. He/she will also oversee any other tournaments that take place in Bethel with the help of the involved travel managers and those families

 *Cal Ripken & Babe Ruth Advisors- Appointed positions two (2)*

No board member will be allowed to hold two (2) Board positions that are in potential conflict, two (2) positions can be held that do not lend themselves to conflict. Should any voting member disagree with a proposed dual role it will be taken to a vote. **Any Board Member holding multiple positions will have a single vote.**

Article VIII -Voting and Elections

The Board of Directors, inclusive of the Executive Board, shall be elected annually at the October meeting and take office in November. All Board positions will be voted on yearly. Officer and Board nominations will be submitted at the September meeting. Nominations can be submitted by a member or members of the general public. However, members may not nominate themselves. Persons that are nominated must accept to become a nominee. Those nominated but not present at the meeting must inform the Secretary in writing of their acceptance within fourteen (14) days of nomination. Eligibility to vote is restricted to voting members who have maintained voting privileges as per Article V and voting must be in person.

Article IX- Term Limits

The term of President cannot be held by the same person for more than ten (10) consecutive years

Article X -Committees

Committees – As events warrant committees can be formed. Committees can be standing or ad-hoc and can be formed to address specific issues as they arise. The formation of committees can be proposed by any voting member and then voted upon at the monthly meeting. Standing committee chair and members will be named during the first month of the BBA year (November). The President will appoint the committee chair (must be a board member) for each committee. Committees will have three (3) or five (5) members inclusive of committee chair (except for travel coaches committee). The committee chairperson will be responsible for filling their committees. The committee members must be approved by the board of directors at the meeting following the filling of the board. The committees and members will be posted on the BBA website. This

must be done by January 1st. Failure to fill the committee will result in the appointments of committee members by the executive board. Any person serving on a committee that has a potential conflict of interest must recuse themselves and the committee chair will find a replacement for that specific job. Standing Committees will be comprised of the following:

🏠 Discipline Review Board (DRB) – Chaired by BBA President

🏠 Bylaws Committee and Rules committee – Chaired by VP Cal Ripken

🏠 Travel Coaches Committee- Chaired by Player Agent- Members will be the current year's travel managers.

🏠 Tournament Committee—Chaired by Tournament Director

🏠 Travel Selection Coaches Committee- Chaired by current BBA President, if conflict with BBA President, chaired by VP Cal Ripken, if conflict with VP Cal Ripken, chaired by VP Babe Ruth, if conflict with VP Babe Ruth, chaired by Treasurer.

🏠 Finance Committee –

The Finance Committee will consist of five (5) members headed by the Treasurer. Responsibilities include, but are not limited to: development of the annual itemized budget following the BBA fiscal year (calendar year) to be presented/voted on in January; quarterly review of expenditures; review of cash intake/spend pursuant to the BBA Cash Accounting-Collections Business Practice; fundraising; apparel; and any and all capital expenditures and/or improvement projects.

Article XI – Monthly Meeting

The monthly meeting of the BBA will be held on the third Tuesday of each month or as defined by president. Roberts Rules govern the proceedings. Fifty (50) percent of board members must be present for a quorum. Monthly meetings are open to the public. Any voting at the monthly meeting must be in person.

Article XII – Special Meetings

Special meetings of the Board may be called upon the request of the President or one-third of the Board. The Secretary shall give notice of the special meeting to each Board member at least one week in advance of said meeting.

Article XIII – ByLaw Amendments

These bylaws may be amended by a two-thirds vote of board members present at any general meeting, provided that written notice of the proposed amendments was presented at the previous meeting. An abstention will be treated as a nonvote in this process.

Article XIV -General Policy

No part of the earnings of the BBA shall inure to the benefit of or be distributed to its members, officers, or Board of Directors. Any business proposal from a board member must be voted on by the voting membership.

During the year, a stipend may be proposed for tasks related to BBA. These stipends will be awarded when proposed and voted on by the Board.

No part of the BBA activities shall be the carrying on of propaganda.

The BBA shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Article XV -Donations and Dispositions

To solicit, receive, and maintain funds, property and services and apply them or the income thereof to the purpose described in Article II. To carry on, encourage, and aid in the furtherance of the purpose of the BBA. If the BBA folds the remaining funds will be distributed as follows:

Remaining funds will be split evenly between the Jimmy Fund and BHS Baseball.