

**ACYLA Board Meeting**  
**Tuesday, June 4, 2013 – 7 p.m.**  
**New Hope Ice Arena – Meeting Room 1**

Meeting called to order at 7:11 p.m.

Present: Laurie Ripplinger (Co-President), Michael Charles (Co-President); Kelly Thompson (Equipment Mgr); Carol Zehrer (Secretary); Kent Zehrer (Treasurer); Andrea Anderson (Girls Lax); Jill Ojala (parent); Betty Tapias-Heinrich (Tournaments)

**Minutes:**

The Board approved the May 7, 2013 minutes.

**Treasurer's Report**

- Kent presented his latest Budget (Revision B) which shows expenses exceeding revenue for the spring and summer seasons. Unplanned items include more coaches and background checks. This will bring our bank balance below \$1,000 by the end of summer.  
**Action:** Mark Lucas open Fall registration as soon as information becomes available.
- Kelly has used the Dick's \$500 gift cards for additional equipment needs.  
**Action:** Kelly – send thank you note sent to the Dick's representative.
- Chipotle fundraiser was organized by Kim McDonough for June 4; she will offer another night in late July or August. Not sure how much will come in from those events. She is also organizing the fan apparel which may garner some additional cash.

**Communication's Update**

**Webmasters Update**

- Mark is working on the following website updates:
  - Summer rosters  
**Action:** Kelly – forward uniform numbers to Mark Lucas as soon as possible. Also forward U15 A and B rosters.
  - Working on a registration separation of the spring-only people. The summer lists are showing some spring-only boys.
  - Games as the schedule has been released. However, the games will populate our website as soon as rosters are in place.
  - MN Lax Hub does not have any U11 games for the two teams listed for spring. Team Managers can add games back in on a one-time-only basis or information can be sent to Mark to reenter.
- For any future tournaments, Mark needs to know the tournament rules for how many kids we can roster.  
**Action:** Betty – Please forward this information to Mark as you receive it.
- U11 Team Managers are Sarah Essen for Mark's team and Jenn Sondrall for Tony's team. Sarah has gone on YLM and been listed as team manager. All Team Managers need to log on the YLM website and align themselves with the appropriate team. All Chill Managers need to go to YLM's website, watch a video, and register as the Chill Manager.  
**Action:** : Laurie email all coaches to choose a Chill Manager and Team Manager and have them complete the requirements listed above.

**Old Business:**

- Bylaw Changes
  - US Lacrosse insures all members during the season; however, it does not insure organizations unless all members and coaches are registered US Lax members. Since our organization meets these requirements, we would like to amend our Bylaws to state this. Kent has reviewed the Bylaws and is struggling to find the right place to insert the requirement.  
**Action:** Kent – contact John Lawson for help with wording the amendment. Bring to next meeting for approval.
- 2014 Hennepin Youth Sports Program

- No new news. Readdress in the Fall.
- Sandburg damage:
  - Betty has been following this issue. Everyone is currently on vacation, so she has no updates. We still are not allowed to use District 281 facilities, and we are waiting for estimates of damage.

- Summer season
  - Remaining background checks yet to be processed are: Sarah Essen, Carolyn Soper, U13 manager, Jenn Sondrall

**Action:** Laurie send coaches an email to let them know their Team Managers need a background check.

**Action:** Michael send email to coaches to notify them of the mandatory meeting on Monday; Michael will deal with the coaches that have a game that night.

| Program   | Spring<br># Registered<br>As of 5/6/13 | Summer<br># Registered<br>As of 5/29/13 |
|-----------|--|---|
| Boys U15  | 31                                     | 36                                      |
| Boys U13  | 27                                     | 36                                      |
| Boys U11  | 16                                     | 28                                      |
| Boys U9   | 0                                      | 0                                       |
| Girls 7/8 | 0                                      | 18                                      |
| Girls 5/6 | 26                                     | 19                                      |
| Girls 3/4 | 0                                      | 0                                       |

- Tournaments: Ice Breaker, Girls, other summer
  - Ice Breaker tournament is looking good with the exception of the U11; they only allow 20 kids per roster, so our team of 24 will rotate so all boys get to play the same number of games. Rosters need to be turned in before first game for all teams.
  - U15-A team is interested in a summer tournament, and they understand that it would be self-funded. Other teams are welcome to enter additional tournaments as well, on the self-paid plan. It would be best to sign up for the tournaments using our registration system if we are only taking the first 20 kids.
  - Girls – Betty has found one tournament in Prior Lake with a guaranteed 3 games. She will register a 5/6 silver and 7/8 gold team for that tourney.
- Coaches apparel:
  - Kelly has ordered all coaches t-shirts, and they will hopefully be ready for the tournament.
- Fan apparel:
  - Laurie talked to Kim McDonough, and Kim will manage this program again this year. She will offer t-shirts in heather gray, additional large sizes, and women v-neck style as well. Orders will arrive in 7-10 days and be distributed by Team Managers.
    - Action:** Kim—please send all Team Managers an email to send out to their families.
    - Action:** Laurie find out what the cost is, then determine if we can afford to purchase shirts for the HS coaches.
  - Very few shooter shirt have been ordered -- the online system doesn't seem to be working. The shirt should have a logo on the front as well as a lacrosse head and ACYLA across the bottom back.
- Protocol for players staying with other parents or coaches at out of town tournaments
  - Medical Release Form for players with absent parent: encourage families to send children with friends of the family rather than a coach.
  - Waiver for players traveling without parents; release of ACYLA from any responsibility: Michael said that our current waiver covers this and is viewed by all parents when registering.

**New Business:**

- Whiz Bang Days: 7/11-14
  - Pam asked if we're interested in games, scrimmages, or clinics as part of Robbinsdale Whiz Bang Days. Since there isn't a carnival at Lakeview this year, they will be adding additional activities. Baseball tourney is already in place at Lakeview, and ACYLA could hold short scrimmages or offer clinics for both boys and girls. For scrimmages, we could get some high schoolers to ref.
    - Action:** Laurie will talk to Karen who will get back to Pam with our interest. More work needs to follow regarding scheduling and organizing.
- Create a Google calendar to capture recurring events such as scheduling meetings, registration open dates,
  - Action:** Mark Palony could link all list of events.
- Create an archive for documents, such as charter documents and tax forms
  - There already is an archive on Google docs.
    - Action:** Laurie or Mark P contact Kent with the password to the archive so he can add documents.

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- Volunteer list
  - When parents register their kids, there is a place to check off if you want to volunteer. We need to contact those interested parties and offer them some new opportunities or replacement positions.  
**Action:** Laurie will draft something to be emailed to the volunteer list as well as sent to Mark L. to add to the website.
- Succession planning
  - Start looking for replacement Treasurer, Secretary, & Equipment Manager.  
**Action:** Laurie may want to coordinate this email with the volunteer list email to be sent out to all families.

### Optional Topics:

- Transition planning: Paypal and Checking accounts
  - Even if we don't get a new treasurer, we can transfer account ownership to Laurie or Michael.
- Create a registration to capture our spring-only players
  - Mark Lucas will work on that for next year.
- 2014 grants - US Lacrosse AED & PE Programs
- Branding efforts

### Other Business

- Luke Gellerman wants to get a direct link to Homegrown's camps and clinics on our website. Mark P. and Mark L. need to work together to get all the information on the Camps tab. If information is showing up in the ACYLA mailbox, we need that forwarded to Mark L.  
**Action:** Mark Palony check three or four weeks back in all the emails to find out if we're missing any camps.
- Next meeting, we can discuss all the elite teams options: MN Elite, Loons, Jaxx, etc. for boys and girls.

### Next Meeting:

Tuesday, July 9 – 7 pm

New Hope Ice Arena, Meeting Room 1

Adjourned