



Granite City Classic Volunteer Descriptions

Accounting

Runners sit/stand quietly next to the judging area and await the scores to be handed to them by the referee after each event. They deliver these scores, kept in a folder, to the accounting area; wait for copies to be made and deliver and post to: posting area, awards, registration, and pictures. Runners work in teams of at least two (2), one of whom should be familiar with the process.

Announcing

Announcers are our lifeline of the competition. Volunteers announce each skating event as it happens.

Awards and Photography

Once the awards are delivered to the rink, they are sorted by event. Volunteers hand out awards during the competition making sure all competitors sign the results sheet. Volunteers then direct skaters to the picture taking area. Volunteers can be parent-child together or be at least 15 years old.

Hospitality

Hospitality provides food and beverages for our judges, coaches, vendors and volunteers throughout the competition. The chairs seek donations of food items or money and make purchases of food and supplies needed and determine menu. They set the schedule and secure volunteers to work in the hospitality rooms. Volunteers help set up the meals, maintain food supplies and keep areas clean. The shifts are usually 2-4 hours. Much help is needed in this area!!!! Watch also for the food or monetary donation chart at the arena!!

Ice Monitors

Monitors work at ice level where the skaters enter the ice. Skaters check in with monitors before their event and this is communicated to the Announcers using headset/walkie talkies. Volunteers must be at least 15 years old.

Judges Transportation

This position involves transporting the judges to and from the hotels as needed before, during and after the competition. This position must be done by an adult with an available car. Cell phone contact with the chairs is a must as schedules change frequently!

Music

Volunteers assist the announcers by playing the music needed for each skater in the events.

Registration

Registration volunteers check in skaters at the registration table, confirming documentation of registration, accepting music CDs, handing out competitors' bags, and selling additional programs. Organize competitors' music by event to provide to the music official, and be in communication with monitor at check-in. After events, provide results sheets if requested by competitors or coaches and return music. Registration is also responsible for fielding questions from coaches, competitors, and parents regarding all aspects of the competition, so at least one experienced volunteer should be available at registration.

Synchro Workers

- » Locker Room Door Knocker (Adult):
 - Duties:
 - Knock on locker room door to give 5 minute warning
 - Knock on locker room door to have line up in hallway in prep for practice ice
 - Repeat above based on the schedule
- » Practice ice entrance monitor:
 - Ensure teams enter the ice at the appropriate time
- » Practice ice exit monitor:

- Ensure teams leave the ice at the appropriate time
- » Guard runners – 2 needed:
 - Provide 4 – 5 baskets or buckets for guards
 - Place guards from teams lined up in the hallway and put in basket
 - Take basket to the practice ice exit door
 - When teams move to main rink, take basket and line up guards by the main rink exit door for teams to put back on
- » Main rink entrance door opener:
 - Open door for teams to go on
- » Main rink exit door opener:
 - Open door for teams to come off ice