

**Pirate Youth Athletic Association**  
**Board Meeting Minutes**  
**C-FC High School Commons**  
**June 9, 2014 at 6:36 p.m.**

1. Call to Order at 6:36 p.m. by President Zach Schmidtknecht
2. Roll Call (x denotes that individual was present):

<b><u>Board</u></b>		<b><u>Program Leads</u></b>		<b><u>Committee Chairs</u></b>	
Zach Schmidtknecht President	X	Dan Wicka Football		Jeff Mann Program Development	
Mark Brone Vice-President	X	Early (Buzz) Murty Wrestling		Steve Scharlau Policy	X
Kalene Engel Secretary	X	Patrick Thorsell Boys Basketball		Larry Gabel Fundraising	X
Ben Adank Treasurer	X	Randy Knecht Girls Basketball		<b><u>Administration</u></b>	
Jason Becker Facility Coordinator	X	Shelli Brone Volleyball	X	Tom Hiebert	

3. Approval of Minutes from May 19, 2014: Motion by Ben, seconded by Zach to approve minutes. No discussion. Motion passed 5-0.
4. Officer Selection: Ben Adank and Zach Schmidtknecht were elected to the Board at the Annual Meeting of Members, held immediately before the Board Meeting. The Bylaws allow the Board to designate offices. Ben moved to have all board members remain in their current offices (listed above). Zach seconded the motion. No discussion. Motion passed 5-0. The following officers will focus on the following areas over the next few months in preparation for the next school year:
  - Zach: Program Development
  - Kalene: Policy
  - Mark/Ben: Fundraising
  - Jason/Ben: Facility Scheduling
5. Member Engagement: A lengthy discussion was had on how to increase member engagement in PYAA, not only to spread out some of the many duties associated with running an athletic organization, but also to ensure sustainability. Ideas discussed included identifying opportunities for members to volunteer and contribute, charging a deposit to ensure member participation (volunteerism), formulate policy and hosting a PYAA Kickoff Meeting in early August. As part of the Program Development Committee, Zach will reach out to some members to start planning the Kickoff Meeting.
6. Funding for Softball State: Thus far, no PYAA Board Member has received a request from anyone for financial support for the softball team. When the boys' basketball team went to state, there was a request for funding to cover costs that the school did not. Zach made a motion to donate \$250 to the softball team and to assist with a fundraising effort, if there was a need for funding. Ben Adank seconded the motion. No discussion. Motion passed 5-0. Kalene was asked to reach out to some of the softball parents to find out about the funding situation and whether there is a need for more funds. She will

also find out if we can put an ad in the C-FC Recorder in support of the softball team.

7. Review and approval of bills: None; there were no bills.
8. Financial Report: General fund balance as of June 9, 2014 is \$2,253.05.
9. Committee/Program Reports
  - a. Committee Reports:
    - i. Fundraising (Larry Gabel): The next major fundraising activity will be selling advertising space on sports programs (brochures) that are distributed at sporting events. The outside of the program will be in color and will be printed by an outside vendor. The inside of the program will be printed at the school and will include the rosters of the teams playing in the contest/meet. Color or black and white team photos will be included as inserts. If all advertising space is sold, the profit will range from \$3,600 to \$4,000. Program advertisers will also receive website advertising on the PYAA website. Larry noted that he will volunteers to assist with selling advertising space and other fundraisers. He would also like a target fundraising goal for the year.
    - ii. Policy Committee (Steve Scharlau): All agreed that we needed to get some policy down in writing as soon as policy. Kalene offered to prepare a draft of a policy and procedure manual with a target deadline of early August. Pulling together policy will help define roles/responsibilities and volunteer opportunities as well as provide a structure to deal with other issues that come up with coaching, liability, etc.
    - iii. Program Development (Jeff Mann): No report. Zach will talk to Jeff about the ideas that were raised at the committee meeting last month. He will also work on recruiting volunteers to organize the August Kickoff Meeting.
  - b. Program Reports:
    - i. Wrestling (Buzz): No report.
    - ii. Volleyball (Shelli): School administration indicated that they wanted no involvement in coach complaint/discipline issues. The parent letter received by the PYAA about a coach was provided to the coach along with an invitation to discuss the matter with the PYAA President.
    - iii. Girls Basketball (Ben, for Randy): The coaches for boys and girls basketball met on June 8<sup>th</sup> to further discuss program consolidation. Both programs will likely have all funds combined by August. The number of tournaments and amount of fees per grade level were also discussed.
    - iv. Boys Basketball (Patrick): See Girls Basketball (above)
    - v. Football (Dan): No report.

10. Adjourn: Motion to adjourn by Kalene, seconded by Zach. Passed 5-0. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Kalene Engel, Secretary