



Middleton Youth Hockey Association (MYHA) Policy

Policy Title: Reimbursement

Effective Date: August 3, 2017

- I. Purpose: to describe what expenses that are incurred as part of membership with MYHA that will be reimbursed by Middleton Youth Hockey
- II. Persons Affected: members, coaches, team representatives, board members
- III. Policy
  1. Member or coach expenses that WILL NOT be reimbursed
    - a. Personal equipment cost
    - b. Any other expenses incurred not listed below
  2. Member expenses that will be reimbursed
    - a. Cost of the background check when requested by the representative of the MYHA board
  3. Coaches expenses that will be reimbursed
    - a. Cost of coaching clinics; level V requires prior approval
    - b. Cost of background check
  4. Non-parent coaches expenses that will be reimbursed
    - a. Hotel cost for away tournaments (if not receiving a complementary room)
      - i. This expense needs to be paid in full by the individual. Receipts should be saved for this activity. Receipts must be submitted for reimbursement of hotel cost for a room in the team hotel.