



**PRAIRIE STORM MINOR HOCKEY ASSOCIATION
Executive Board Meeting
Member Memorandum
May 7, 2017**

To: PSMHA Members

From: Lee Peters, President

RE: May 7, 2017 Executive Board Meeting

Call to order

A meeting of Prairie Storm Minor Hockey Association was held at Balgonie Multiplex on May 7, 2017 and was called to order by Lee at 7:13 PM

Attendees

Lee Peters (Chair), Mike Heichert, Trent Langford, Dawn Bye, Maj Pinel, Ryan Unique, Chris Harris, Glenda Winter

Regrets

Julia Johannson, Tera Lee Flavel (Staff), Derek Ramage, Jason Butz

The highlights of the meeting were as follows:

- Minutes from April 9, 2017 were approved
- Tera Lee Flavel has resigned her position as Executive Director
- Registration for returning players has begun and all is going well
- Evaluation schedules are being worked on for review
- Initiation fees were reviewed and approved at \$600.00
- Reviewed the use of Office 365 for email and reviewed the use of personal devices – a Bring Your Own Device policy will be created and reviewed before the AGM
- Launch date for the new website will be June 1
- Branding and team apparel was reviewed
- A draft Discipline Procedure manual was created and shared with the Board for review
- The job description for the Executive Director was reviewed and updated.