



CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)
 Board Meeting Minutes – June 19, 2017
 Davanni’s Chanhassen – Meeting Room
 8:00 – 10:00 pm (Planned)

1.) **Call to Order:** Cordell Mack @ 8:02 pm

2.) **Roll Call/Introductions:**

*= *present*; ^= by phone for closed session only

Board Members	
*Cordell Mack	<i>President</i>
*Mike Newman	<i>Vice President – Hockey Operations</i>
*Michelle Fontaine	<i>Vice President – Administration</i>
*Dawn Rodell-Riley	<i>Treasurer</i>
*Lindsay Yates	<i>Secretary</i>
OPEN	<i>Jr. Gold</i>
*Dan Diminnie	<i>Bantam</i>
*Jay Girard	<i>Peewee</i>
*Jesse Parker	<i>Squirts</i>
* Jeff Campbell	<i>Upper Mites</i>
* Jon Johnson	<i>Lower Mites</i>
*Jeffrey Peltier	<i>U10, U12, U14</i>
* Tony Sommerfeld	<i>U6, U8</i>

Key Volunteers and Committees	
Julie Eklund	<i>Ice Coordinator</i>
*Lori Hill	<i>Accounting</i>
Tammy Lueck	<i>Registrar</i>
Brenda Reddan	<i>Concessions (CCC)</i>
Rachel Anderson	<i>Concession (VRC)</i>
Joyce Thomas	<i>Volunteers</i>
Courtney Hamre	<i>Brick City</i>
*Mike Colleran	<i>Equipment</i>
Jeff Heil	<i>BHDC Chair.</i>
Chad Hanson	<i>GHDC Chair.</i>
Sarah Grobel	<i>Apparel</i>
Steve Hamre	<i>Golf Tournament</i>
OPEN	<i>Brick City</i>
Beth Johnson	<i>Jamboree Coordinator</i>
Caitlin Johnson	<i>Jamboree Coordinator</i>
*Ty Uhlenkamp	<i>SafeSport</i>
*Aaron Broten	<i>HDC</i>
*Brian Baker	<i>Fundraising</i>

List of Members at Large in Attendance:

- None

3.) **May Minutes Approval:** Approved unanimously in off-cycle Board vote (Motion; Yates, 2nd Newman). Minutes will be posted to the web site.

4.) **Special Reports/Guests On The Agenda:**

- Todd Johnson, Head Coach, Varsity Girls StormHawks.



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5.) Standard Agenda:

A. Executive Updates

i. President – Cordell Mack

- Strategy Work Session was held on June 4, 2017.
 - Board members Mack, Newman, Rodell-Riley, Yates, Diminnie, Parker, Johnson, Peltier, and Sommerfeld were in attendance.
 - Discussion was held to identify and prioritize projects and items for which the Board will focus during the upcoming year. Once top projects were identified, President Mack developed a work plan and Board members were assigned to take the lead on the projects that were important to them. President Mack asked that the Board members not in attendance at this session step up and take on roles in their areas of interest as well.
 - Motion by Commissioner Parker to approve the annual work plan developed by President Mack. 2nd by Vice President Newman. Vote to approve the motion – Unanimously approved.
- Little Wild Program
 - President Mack reported that it only took 14 minutes to fill all spots for this event.
 - Representatives from the Little Wild Program indicated that the CCHA may need to seek a “Head Coach” for the event; they will let us know.

ii. Vice President- Administration – Michelle Fontaine

- Volunteer policy
 - Information was given regarding the current CCHA volunteer program, policy and needs, and volunteer registration process.
 - A proposal was made to the Board to reduce the volunteer hour requirements, increase the volunteer check amount, streamline the volunteer registration process, and to form a committee to approve all miscellaneous volunteer hours assigned/claimed.
 - Discussion was held and questions were raised which lead to changes to the original proposal.
 - Via email, an updated volunteer policy proposal was distributed to all Board members for review.
 - An off-cycle motion was made by Vice President Fontaine to move forward with updating the 2017-2018 Volunteer Policy using recommendations provided. 2nd by Commissioner Parker. Vote to approve the motion – Unanimously approved.



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- iii. Vice President –Operations – Mike Newman
 - CCHA Operating Handbook
 - Questions were asked and discussion was held regarding some of the proposed edits and specific language found in the document.
 - Motion by Commissioner Peltier to approve the 2017-2018 Policy and Procedures Manual (v2.0) as modified by the discussion in the meeting. 2nd by Vice President Newman. Vote to approve the motion – Unanimously approved.
 - Jersey Update
 - Information was provided regarding RFB submissions for jerseys and socks for the 2017-2018 season. Advantages and disadvantages, budget, and sponsorships were discussed.
 - Vendor samples and pricing were reviewed.
 - Motion by Vice President Newman to select General Sports as the vendor and move forward with the signing of a purchase agreement. 2nd by Treasurer Rodell-Riley. Vote to approve the motion – Unanimously approved.
- iv. Treasurer – Dawn Rodell-Riley
 - Due to time constraints, no report given.
- v. Secretary – Lindsay Yates
 - No report

B. Updates to the Board.

- Jon Johnson – Lower Mite Commissioner
 - Due to time constraints, no report given.
- Jeff Campbell– Upper Mite Commissioner
 - Due to time constraints, no report given.
- Tony Sommerfeld – Lower U Commissioner
 - Due to time constraints, no report given.
- Jeff Peltier – Upper U Commissioner
 - Due to time constraints, no report given.
- Jesse Parker – Squirt Commissioner
 - Due to time constraints, no report given.



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- Jay Girard – PeeWee Commissioner
 - Due to time constraints, no report given.

- Dan Diminnie – Bantam Commissioner
 - Due to time constraints, no report given.

- Open – Jr. Gold Commissioner
 - No report.

- BHDC – Aaron Broten
 - A subset of the BHDC along with Vice President Newman interviewed candidates who expressed interest in the Peewee AA coaching position. After due consideration, the recommendation of the BHDC is for the Board to approve Zach May as the Head Coach along with 2 Assistant Coaches, Alex and Taylor Eide.
 - Detailed background and experience information on the coaching candidates was provided to the Board via email.
 - An off-cycle motion to adopt the recommendation of the BHDC to hire Zach May and his staff was made by Vice President Newman. 2nd by Commissioner Peltier. Vote to approve the motion – unanimously approved.

- Fundraising – Brian Baker
 - An off-cycle conference call with the Board and Mr. Baker was held on July 6, 2017.
 - Mr. Baker provided an extensive update to the board regarding the proposition of charitable gambling as a means to fundraise for the CCHA.
 - Willy McCoy’s (located in Chaska in the space formally occupied by Ruby Tuesday) is the proposed establishment to house charitable gambling booth.
 - In an effort to learn the process of managing operations of this type, the CCHA would enter into a management agreement to work with the Bloomington Jefferson Hockey Booster Club ("BJHBC"), which has run charitable gambling operations at the Willy McCoy’s Bloomington location for over a year.
 - Until the CCHA’s charitable gambling application is approved by the Minnesota Gambling Control Board, and the CCHA is fully confident that it can successfully run these operations on its own, independent operation, the BJHBC will operate the gaming operation, share the revenue with the CCHA, and assist with the transition when the CCHA exercises its right to step in. The target date for that step in is no later than June 2018.
 - Details regarding the application requirements, economics, operation, management, timeline, and start-up needs and costs were provided and discussed.



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- An off-cycle motion to authorize the CCHA to spend up to \$16,500 on startup equipment was made by President Mack with the understanding that a letter agreement will be in place requiring the BJHBC to purchase from the CCHA the startup equipment at our cost if ultimately CCHA does not assume operations. 2nd by Commissioner Parker. Motion unanimously approved.

6.) Next Meeting – Monday, July 17@ 7 pm, VRC Blue Line Room

Motion to Adjourn: By: VP Newman; 2nd by VP Fontaine; Vote, unanimous.

End Time: 10:03 pm.