



# Columbia Heights Athletic Boosters

530 Mill Street N. E. Columbia Heights, MN 55421

## Minutes

### Membership Monthly Meeting

Tuesday, May 16<sup>th</sup>, 2017

### Upcoming Event Information

Booster Wagon Sales Begin at Top Valu: May 26<sup>th</sup>

June Booster Meeting: Wed. June 21st

Heights Jamboree: June 23-25

Heights Hustle: Sat. June 24

Booster Golf Tournament: Tues. July 18th

1. **MEETING CALLED TO ORDER** at 7:05 pm by Jeremy Deel

Attendance sheet was passed around

2. **SECRETARY'S REPORT:** Ellen Surbrook (presented by Clara Wolfe)

Motion by **Sandy B.**, 2<sup>nd</sup> by **Roxy S.** to approve the minutes from the April 2017 meeting. Motion carried. All ayes.

3. **TREASURER'S REPORT/GENERAL ACCOUNT:** Karen Schultz

End of month checking account balance was not available at this time.

\*\*\*A copy of the NE Bank Statement is available from the treasurer\*\*\*

4. **CHARITABLE GAMBLING REPORT:** Suzy Vescio

End of month checking balance in our gambling account was: \$18,646.36 as of April 30th, 2017, when the account was balanced & reconciled to the Northeast Bank statement.

Total normal & allowable expenses for the month of April 2017 were \$-11,524.96.

Lawful Purpose donations were \$-16,176.49.

Net profit was \$-5,954.45

\*\*\*See attached "Gambling Report", including 9 electronic payments totaling \$15,483.05.\*\*\*

Motion by **Tom G.**, 2<sup>nd</sup> **Alex W.** to approve the Gambling report for April 2017. Motion carried. All ayes.

Necessary expenses for the month of June 2017, are estimated to be \$18,125.00.

\*\*\*See attached "Allowable Expense Report" \*\*\*

Motion by **Tom G.**, 2<sup>nd</sup> by **Stephanie A.** to pre-approve necessary

expenses for the month of June 2017. Motion carried, all ayes.

Additional expense request to approve 2018 Easy Money calendar expenses.

Motion by Sandy B., 2<sup>nd</sup> by Becky H. to approve expenses. All ayes, motion passes.

**5. Lawful Purpose Donation Requests:** Trevor Major

There were 9 requests, 0 tabled, and 0 denials for the month.

\*\*\*See attached "Lawful Purpose Requests" for May 2017\*\*\*

**6. CARE AND CONCERN REPORT:** Kay Mayer

Thank you card received from Karen Schultz.

**7. BOOSTERS CORNER:** All

**Old Business:**

- a. Awards Dinner - a success! Easy Money Calendars are available for sale.
- b. Community Picnic 6/7/17- plans underway. Need volunteers, at least 6-7. Food starts at 5:15pm
- c. Booster Concession Wagon - need volunteers who can move the wagon. Schedule to be emailed to Kevin. Tom will purchase food for the summer. He wants to confirm menu with the liquor store. Need a Booster member to monitor every day of sales. Inventory # dollars.
- d. Heights Hustle: Info is out there. Cub Foods is donating gift cards for purchases. Need to order t-shirts. Royalty & 3-4 others signed up to volunteer. Purchase yard signs for promotion. Letters sent to Police & Fire Departments.

Motion by Kevin, 2<sup>nd</sup> by Sandy to approve up to \$2,000 to be used for Heights Hustle promotional items. All ayes, motion passes. (this item/\$ amount was approved by the Board of Directors in April)

- e. Golf Tournament - plans underway.
- f. Jamboree Carnival Volunteers needed to help collect \$ at gates. Lions will give us 50% of the sales.

**New Business:**

- a. Roxy - Jamboree - need volunteers for Booster wagon down at the carnival/beer garden. Sign up sheet passed out.
- b. Budget Presentation: 2017 Gambling Budget recap. See attached document.  
Motion by Roxy S., 2<sup>nd</sup> by Nick N. to accept budget proposal. All ayes, motion passes.
- c. Motion by Sandy B., 2<sup>nd</sup> by Dave M. to approve funding for annual advertising for Lion's Jamboree brochure. All ayes, motion passes.
- d. Boosters recognized CHHS Swimming and Wrestling teams.

Meeting adjourned at 7:53 p.m.

Respectfully submitted -

*Ellen Surbrook*

**Columbia Heights Athletic Boosters Club, Inc.**