

UVHA Board Meeting Minutes



March 8, 2017 ~ 6:00 PM

Kinney Pike Insurance, White River Junction, Vermont

1. **Attendance:** Sarah Morlock, Kylie Curtis, Amy Aher, Matt Maher, Justin Barwood, Roger Gillies, Jason Spaulding, Alex DeFelice, Bill Mann, Trevyr Young
2. **Meeting called to order:** 6:04PM
 - a. February 15th meeting minutes were unanimously approved (motioned by Jason, seconded by Justin).
3. **Monthly Reports:**
 - a. **Webmaster**-No report.
 - b. **Coaching Coordinator**-Alex shared that level four clinics will be in June and August. All other clinics are expected to be offered in the fall. Sarah will push out an association-wide coaches' survey. The Board agreed that this feedback could prove to be useful. This survey also gives the member body the opportunity to express their opinions.
 - c. **Equipment Manager**-Linda will not return as Equipment Manager next season. She will finish her tenure with jersey collection.
 - d. **SafeSport Coordinator**-Kathy Roberts has resigned from her position.
 - e. **Treasurer**-Ryan wasn't able to be present as he was out of town on business. Tier V Tournament referee payments will be settled upon his arrival home.
 - f. **Fundraising**-Sarah reported that Tier V Tournament concession sales net \$1,211.41. Year-to-date fundraising is \$12,563.38. Final preparations are being made for Friday's Skate-a-thon. Last year's event net more than \$7,000. Between the Skate-a-thon and remaining Tier V Tournament hosting revenue, we're sure to exceed this season's \$15,000 fundraising goal.
 - g. **Registrar**-Kylie distributed a spreadsheet detailing the anticipated 2017-2018 players, broken out by birth-year. The Board was pleased to see that numbers

continue to be healthy. This information will be useful for 2017-2018 season planning.

- a. **Scheduler**-Bill reported that the rest of the end-of-season ice has been scheduled out. He voiced that scheduling these last two weeks of the season was more difficult than it need be and would like to see some sort of change in the future. The Board discussed the Pot-o-Gold tournament and whether or not the fee should be included in the player registration fee in order to make it the official end of the season. It was argued that this would keep players committed to finishing out the last couple of weeks following states and prevent additional “sticker shock” for parents asked to pay an additional fee to participate in an optional tournament. This will be revisited at a future meeting.

4. **New Business:**

- a. **Squirt Tier V State Tournament Wrap-up**-Roni reported that the Tier V Tournament generally went off without a hitch. He has the association payments for Ryan. The photographer will have the tournament pictures up and available for purchase soon. Roni has organized a binder with pertinent information to guide future Tournament Directors.
- b. **2017/2018 Registration**-Kelly has initiated the 2017-2018 registration with SportNgin. Board members have been asked to review and approve prior to it going live. Matt will reach out to Kelly to clarify the early registration fee deadline date.
- c. **2017/2018 Fees**-Given the verbal confirmation from the Town that there will not be an increase in ice cost, the Board agreed that UVHA registration fees will remain unchanged for the upcoming season.
- d. **2017/2018 Coach Selection Discussion**-Justin anticipates that there will be plenty of coaches for the 2017-2018 season. The only question is at the Termite level. Sarah will include a call for coaches in the coaches’ survey. Alex and Jason will be ready to receive applications from interested coaches.
- e. **Open Positions Up for Election**-The President, SafeSport Coordinator, and Equipment Manager positions are open for the 2017-2018 season. Matt emailed a draft of the proposed UVHA Articles of Incorporation. In association with an official name change from Greater Lebanon Youth Hockey Association to Upper Valley Youth Hockey Association, it is necessary to have a current document adopted. The Bylaws laid out in this document will impact next week’s election process. Matt urged Board members to review this document and make comment before Saturday to allow Matt to have time to edit it prior to the Annual Meeting on Wednesday. The Board discussed the importance of making the Association aware of the elections next week. Matt suggested making a flyer detailing the

available Board positions and those interested in a seat. He volunteered to make copies of this flyer to distribute at the Skate-a-thon.

- f. **Policy Revision Status**-Sarah proposed the following changes to the Policies and Procedures document (see proposals i.-iv. below). Jason made a motion to accept all four (4) proposals. Jason seconded his motion. All voted in favor.
 - i. Strike the incomplete and inaccurate Table of Contents.
 - ii. Section 3.3 (b) “Agenda”: Alter the language that dictates that the President or his designee shall prepare the meeting agenda and distribute it to Board members “(5) five business days prior to each Board of Directors meeting.” Instead, language will be changed to read, “by the start of the meeting.”
 - iii. Section 4.2 “Duties of Scheduler”: Strike the language that dictates that the Scheduler will “post updated schedules on the bulletin board of the home rink.”
 - iv. Section 4.3 “Phone Service”: Strike the language that dictates that the Board is responsible for providing a phone service for the Scheduler.
 - g. **Regionals**-As associations are fined for not participating if qualified for Regionals, the UVHA will cover the associated cost of that tournament.
5. **NH State Meeting Report**:
- a. The Annual Meeting will be May 20th at the Holiday Inn in Concord.
6. **Meeting Adjourned**: 7:17 PM