



**ACYHA Board Of Directors  
Monthly Meeting Minutes - Approved  
February 2017**

**Meeting Type:** Monthly meeting  
**Date:** February 13, 2016  
**Time:** 6:30 pm  
**Location:** New Hope Ice Arena - Meeting Room #1

**Attendees:**

P	Jeff Pappas - Acting Chair	*	Jeff Pappas- Vice	P	Eric Jeffreys-Berns - Trea	P	Jim Tuchtenhagen - D3
P	Julie Ann Schmidt - Sec	P	Dave Essen - BTT	A	Kara Kuykendall- Acting GTT	A	Matt Cook - ACE
E	Tawnia Johnson - CD	P	Kirk Anderson - ED	E	Mark Lucas - Ice Sch	P	Carla Schoenberg - SFD
P	Brian Thul - Mite	P	Jay/Lisa Annis - CMD	E	Scott Graul - At Large	P	Jenn Sondrall/ Susie Melynchuk - TD
E	Stephanie Smith - VPD	P	Tim McGlone - SS				

**Add'l Reps:**

P	(NV) Rachele Erickson - Web	P	(NV) Tracee deNeui - GM	A	(NV) Jon Dimich - Ast ACE	A	(NV) Assist Treas Anne Saffert
E	(NB) Catherine Hansen - Eval Cord	P	(NB) Dawn Speltz - AMC	P	(NV) Crissy Ginther - Reg		

A Absent                      E Excused                      P Present

**16 Current voting members; 9 required for quorum, 10 present so quorum is met for this meeting.**

**6:30 pm** Call to Order Jeff Pappas

Roll Call by Julie Ann above

Discussion on Minutes - Julie Ann Schmidt, discussion on Matt's concerns about the Jan 2 notes and Kendra getting to submit her notes in writing. I will re-review and confer with Matt off line as he is excused tonight. I will get all the minutes out for review this week and we should be able to resolve next month and get caught up.

**Gambling Report Tracee deNeui** Gambling report attached.

**Motion by Jeff Pappas approve the monthly report to the board, approve the expenses for March 2017 for \$32,129, approval to make a payment to ACYHA in the of \$20,000 for ice time donation for January 2017 approval to pay the yearly taxes to the City of New Hope in the amount of \$8,637.59 , second. Approved.**

**Old Business**

***Request to go out of order to accommodate the guest.***

**Treasurer Eric Jeffreys-Berns**

Tony Olson PeeWee C Team requested a reimbursement from Eric. Eric wanted it to be a board decision so he invited Tony to address us and ask questions. Tony presented: There was a tournament that the team got shut out of due to the tournament organizers screw up and the team lost out on that tournament. The cost of the tournament was \$1,100 including gate fees. (\$1,100 - \$350 gate fee charge back) The team was able to add an extra tournament early on as an extra tournament and that cost the association just the gate fees at \$275, from the team. The extra tournament was a true extra tournament booked before they were aware that the said tournament fell thru. But this team has still been slighted from what they should have gotten. They are asking for \$400 reimbursement to cover an event that the team already held to make up the teams lost tournament. Jack Carlson and Reid Larson from the NHL came to a practice with the team.

**Motion by Kirk approve a \$400 reimbursement to the PeeWee C team from Association funds to cover the special event created to make up for the lost regularly scheduled tournament, said tournament was lost**

**because the Eden Prairie Hockey Association Tournament team due to oversight kept them off the roster, second. Approved.**

Treasurer Monthly report - send via email attached. Any questions? No questions.

#### **Acting Chairmen Report Jeff Pappas**

Internal Grievance Notices - We had a Grievance filed by U10B parent due to an incident on the ice with the head coach on the ice and a player. Said parent filed a grievance and a grievance committee met and reach resolution.

The coach then filed a grievance against the parent and the committee is in process.

There has been a U15 D3 Grievance Meeting Notice - (Jim) There was a meeting held here on Feb 8th due to a kicking violation which is a match penalty and the player cannot play until after the grievance hearing is held. The hearing is an automatic process. She received a 5 game suspension and could practice after four games. She was back to practice on the 9<sup>th</sup>. The process is that the minute a kicking violation is an automatic off the ice and there is a 30-day window for D3 to hold the hearing.

U10 D3 Issue Update – (Jeff) I want to recap with you what is happening. I tried to talk to most of you. Here is where we are at:

We (Jeff, Julie Ann, Jim) met with D3 (President and Director) on Feb 7<sup>th</sup> here to hear what D3 thinks the penalty should be. They lead with the following points: He told us he was talked down on the dollar amount by other D3 members

- Submit our scores for all team try outs for two years
- They wanted us to punish everyone that knew about it
- They wanted us to ban Buck and Jerry from serving on the board for life
- Penalty of \$25,000 but that is we agree they will lower it to \$15,000 over three years

We told them that we could not afford that, we felt it was extreme. We discussed back and forth with them about the number. There is a current penalty of \$3000 based on existing rules. The number is about \$3,000 not sure the calculations. Per Kara - We might owe a \$100 fine for each canceled game (11), plus the \$66 of the cancel games (11), plus \$66 for any games that were rescheduled games so it could be \$3,000. We do not know this is correct and the details. We acknowledge that this is still speculative and we need to further confirm the price and what has already maybe been paid. Tabling this discussion for now.

So we counter for \$12,000 over 5 years with the \$3,000 wrapped in to that total. They also would like to support us in hosting an All- Girls tournament and the profit up to \$3,000 but limited to what the profit is on the tournament. Anything above and beyond would be ours to keep and the tournament would be ours in perpetuity. The other thing to know is that they want it on the books that the penalty for breaking a rule is \$25,000.

Jay asked for clarification on the use of the money, will D3 manage that? yes

Some of you have reached out to MN hockey and are getting a reaction that this seems outrageous. Question of what is the precedent in the state, we cannot be the first to break a rule?

Dawn did you ask for precedent from D3? Did you get an answer? Dawn yes, I asked, I did not receive anything.

Jeff you asked at the meeting about precedence and what did they say? Jeff - We were told one situation that was about in internal issue where one member spoke poorly to another and they paid a large fine that it is.

Jay so the Wayzata thing - they felt this was more egregious?

I want to know what they look into and what they look the other way on.

Process wise, if we do not come to agreement - D3 could file a formal grievance. Assuming scheduled with the D3 Grievance Committee (Kendra Verbeten – D3 Administrator, Ron Warren Grievance Committee Chair and a D3 Association Rep. Would have 30 days to schedule the meeting with a minimum 7 days' notice of the meeting.

Traditionally they make a decision at the meeting but it is not required. Then if we do not like the ruling we have 10 days to appeal to MN Hockey. If you appeal to MN Hockey believe we would present all written materials

Many times we do not know what other rule breaking is done because it is not publicized. We have been very public, we have been proactive. We have lost leadership who have been contributors to our association. This is serious, we need to take a beat and think

I dislike that they stated that we could afford this and that they looked at our books. Also, they (D3) knew about this in October and they did not follow the right process.

A Flat rate is punitive to some teams and not others, a percentage is more fair.

I worry that this is becoming personal with some members of D3 they are mad that Buck lied to them and that is concerning.

My talking with MN hockey people they say Be professional, Be polite, do not make it personal, advocate for the kids. MN Hockey says D3's charge is the support us more than police us. We need to be deliberate and we need to think on this, I am for tabling.

I am looking to learn more about information about historical precedent, there is none per the MN Hockey President and vice president.

**Motion by Julie Ann to table the response to D3's offer for 30 days to the next monthly meeting to allow board members to digest the information and come back for a fully educated discussion at the March Meeting, second. Approved.**

**Secretary Julie Ann Schmidt** - Are the Current Guideline Document acceptable for me to use for the next review?

Eric agreed to follow up by April on the group with the level coordinator to provide dollar amounts for the new tournament budget policy for Julie Ann to insert final copy in to the guidelines. Eric, Kara and Dave will sideline and come back and formalize the copy.

**Motion by Julie Ann for any teams that make it to Regional or State Tournaments that the tournament fees will be covered by the association and that any gate fees or travel cost are the responsibility of the team, second. Approved**

For the record for 2016 Tournament fees are \$500 for regions \$400 for state. Kara and Dave will inform the teams.

## **New Business**

**Volunteer Director Stephanie Smith** - Volunteer Hours Update *Tabled due to excused absence.*

**MITE Program Director Brian Thul** - Mite Update we would like to thank Matt Deiterding for his many years of service with the Mite Pancake Breakfast and Land of Frost for their consistent support. We raise about \$23,000 thanks to everyone for coming out. The Jamboree is coming up March 10-12 looking forward to a fantastic Tournament. Thank you to the Jamboree team for all their hard.

HDC Update - the HDC meet last night and they are working on minutes for distribution. Highlights are:  
They are starting to talk about the dates for skill to be more in line with other association

Getting the summer trainings - STP (boys), D3 MN Hockey HP (High Performance) and Summer Hockey Booth Camp (girls) - we are working to get the info on to the web site.

Intro discussion on next year teams, we discussed an after season pond hockey, and looking at an end of the year meeting for players about what to expect when Midseason coach evaluations of players were done and they were good. The Bantam coaches were not asked to do the evaluations. We will review for the future.

**Marketing Committee Jay no report this is a accidental agenda item carry over**

**Nominating Committee Scott Graul** - Scott is filling in for Jeff at the Mandatory D3 President Meeting.

Jeff - to update you the two people we added were Paul Kruger and Karl Vigen. The open positions that we do not have applications for are: Chair, Concessions Director, Ice Scheduler, Sales & Fundraising Director, Comm & Marketing Director, Web Administrator.

**8:55 pm Adjoined**

Preliminary minutes respectfully submitted by Julie Ann Schmidt, Secretary, February 27, 2017. Revised march 2017 and approved April 10, 2017.



**ARMSTRONG COOPER  
YOUTH HOCKEY ASSOCIATION**

**MONTHLY GAMBLING REPORT TO MEMBERS - FEBRUARY 2017**

**MEETING DATE - February 13, 2017**

**ITEMS INCLUDED IN REPORT TO MEMBERSHIP OF ACYHA (SEE ATTACHED DOCUMENTS)**

- |   |   |
|---|---|
| X | 1 - G-1 Lawful Gambling Summary ( Schedule A, B2, E)              |
| X | 2 - Copy of check register or itemized expense journal            |
| X | 3 - Copy of LG1010 Schedule C/D                                   |
| X | 4 - Copies of Distributor invoices or perpetual inventory records |
| X | 5 - Copy of month-end inventory                                   |
| X | 6 - Copy of Itemized bank statement                               |
| X | 7 - Correspondence with GCB, MN Revenue, IRS, Miscellaneous items |
| X | 8 - P&L Statement   |
| X | 9 - Monthly Expense Approval - See below                          |
| X | 10 - Review of recent and upcoming activities                     |

**BOARD APPROVAL ITEMS**

- |   |  |
|---|--|
| X | Approval of monthly report to board  |
| X | Approval for expenses for MARCH 2017 - \$32,129. Needs to be in Minutes.   |
| X | Approval to make a payment to ACYHA in the amount of \$20,000 for ice time donation for Jan 2017.                              |
| X | Approval to pay the yearly taxes to the City of New Hope in the amount of \$8,637.59<br>(\$7,672 for Pub and \$965.59 for NHB) |
|   | Approval to pay the yearly taxes to the City of Crystal in the amount of \$1,589.63<br>(for Broadway Pizza)                    |
|   |  |

1 - Checkbook balance end of JANUARY 2017 - \$81,615.39

2- Profit for JANUARY 2017 - \$18,422.70

3 - Having a Purse bingo session this Saturday, FEB 18TH at Pub 42 at 1pm. PLEASE encourage anyone you can think of to come and support this event. We are losing \$ on these Special Bingos at the Pub and they are making us do them every month. This is the only site that we have lost money with the Purse Bingo event.

4 - Broadway Pizza is not doing well. Our site there is doing the least amount of business. NHB is getting more business.

5 -

**Forecasting profits and plans for gambling money**

Current running total of City taxes owed for 2017 - estimate \$1841.00

To see additional details on revenue or expenses please contact Tracee L. deNeui 763.226.8372

Copy of this information must be included in meeting minutes (including pre-approved amounts)

See Page 2 for Monthly Expense approval for MARCH 2017

**ARMSTRONG COOPER YOUTH HOCKEY ASSOCIATION - PRE-APPROVAL FOR EXPENSES -**

**Pre-Approval: Allowable Expenses for MARCH 2017**

Payee	Purpose	Estimate	Actual	Approved
Compensation	Pay of employees	16,000		2/13/17
Pub 42	Rent	1750		2/13/17
Sunshine Factory	Rent	1750		2/13/17
New Hope Bowl	Rent	800		2/13/17
Broadway Pizza	Rent	900		2/13/17
Larson Allen	accounting	600		2/13/17
of Diamonds - Ben's	Pull tabs	9000		2/13/17
Operation expenses	supplies	500		2/13/17
Storage unit	Storage unit	829		2/13/17
<b>TOTAL</b>		<b>32,129</b>		

**Pre-Approval: Lawful Purpose Expenditures for MARCH 2017**

Payee	Purpose	Estimate	Actual	Approved
MN Revenue	Taxes	28,000		2/13/17
ACYHA	Donation	20,000		2/13/17
<b>TOTAL</b>		<b>48,000</b>		

This report was presented to the organization by the Gambling Manager.

Signature, \_\_\_\_\_ Date: \_\_\_\_\_

AYHA Director

Signature, \_\_\_\_\_ Date: \_\_\_\_\_

JANUARY 2017 EXPENSES

<b>Payee</b>	<b>Purpose</b>		<b>Estimate</b>	<b>Actual</b>
Compensation	Pay of employees		16,000	15,602
Pub 42	Rent		1750	1750
Sunshine Factory	Rent		1750	1750
New Hope Bowl	Rent		800	1001.70
Broadway Pizza	Rent		900	470.90
Larson Allen	accounting		600	600
3 of Diamonds - Ben's	Pull tabs		9000	7553.01
Operation expenses	supplies		500	500
Storage unit	Storage unit		837	829
<b>TOTAL</b>			<b>32,137</b>	<b>30,056.61</b>

Armstrong Cooper Youth Hockey Association  
January 2017

**Pub 42 - 003**  
Net receipts 26,185.87  
  
Last Months Tax Paid (9,317.65)  
Allowable expenses (11,985.31)  
  
Net profit/(loss) \$4,882.91

**Broadway - 006**  
Net receipts 5,371.00  
  
Last Months Tax Paid (1,911.09)  
Allowable expenses (3,248.47)  
  
Net profit/(loss) \$211.44

**Sunshine - 009**  
Net receipts 36,959.00  
  
Last Months Tax Paid (13,151.01)  
Allowable expenses (13,974.49)  
Net profit/(loss) \$9,833.50

**New Hope Bowl - 011**  
Net receipts 10,017.00  
  
Last Months Tax Paid (3,564.26)  
Allowable expenses (2,957.89)  
  
Net profit/(loss) \$3,494.85

Lawful Gambling Monthly Tax Return

1 / 2017

Please Print	Organization Name <b>Armstrong Cooper Youth Hockey</b>	Fed ID No.(FEIN) <b>41-1620723</b>	MN Tax ID No. <b>6857627</b>	License Number <b>05723</b>
	Address <b>PO Box 41234</b>	Check if Address Changed <input type="checkbox"/>		Email Address
	City <b>Plymouth</b>	State <b>MN</b>	Zip Code <b>55442</b>	Month/Year Reported <b>1 / 2017</b>
	Number of pull-tab (paper and electronic), tipboard and paddleticket games reported on Schedule B2s for the month: <i>153 PT</i> <i>1 PW</i> <b>154</b>	Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> No gambling activity		<input type="checkbox"/> Filing under extension (see instructions) <input type="checkbox"/> Final return (see instructions)
	This return includes: <input checked="" type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER			
	Number of Sites <b>4</b>			

		A gross receipts	B prizes	C net receipts
Gross Profit	1 Non-linked bingo	1 7598	6449	1149
	2 Raffles(if tax-exempt raffles were conducted, complete Schedule ER)	2 0	0	0
	3 Paddletickets	3 1200	780	420
	4 Add lines 1 through 3	4 8798	7229	1569
	5 Interest and other income (including advertising or sponsorship income; see instructions)	5 0		0
	6 Linked bingo	6 0	0	0
	7 Tipboards	7 0	0	0
	8 Paper pull-tabs	8 489290	412326	76964
	9 Electronic pull-tabs	9 0	0	0
	10 Add lines 4 through 9. Line 10c is your gross profits for the month	10 498088	419555	78533

Tax and Fees	11 Net receipts tax (multiply line 4C by 8.5% [0.085]; if negative, enter zero)	11 133
	12 Combined net receipts tax (from Worksheet E, line 11; if negative, enter the amount on line 18)	12 27707
	13 Total tax before credits (add lines 11 and 12)	13 27840
	14 Net receipts tax credit used (from Schedule NRL, column E)	14 0
	15 Exempt raffle tax credit (from Schedule ER, line 4)	15 0
	16 Total nonrefundable credits (add lines 14 and 15)	16 0
	17 Total tax before refundable credit (subtract line 16 from line 13; if negative, enter zero)	17 27840
	18 Combined net receipts tax credit (from Worksheet E, line 11; if negative)	18 0
	19 Monthly regulatory fee (multiply line 10a by 0.125% [.00125])	19 623
	20 TOTAL TAX DUE OR REFUND (add lines 17, 18 and 19)	20 28463

Continued

Lawful Gambling Monthly Tax Return (continued)

1 / 2017

Organization Name	Federal ID No. (FEIN)	Minnesota Tax ID No.	License Number
Armstrong Cooper Youth Hockey	41-1620723	6857627	05723

Expenses	21	Lawful purpose expenditures	21	21998
	22	Total lawful purpose expenditures(add lines 20 and 21)	22	50461
	23	Allowable expenses	23	32166
Start Bank	24 a	Starting cash banks per books	24a	25150
	b	Unreimbursed starting cash banks	24b	0
		End-of-month cash balance in starting banks(subtract line 24b from 24a)	24	25150

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here	Chief Executive Officer (print)	Chief Executive Officer Signature	Date	Daytime Phone
	Gambling Manager (print)	Gambling Manager Signature	Date	Daytime Phone
	Preparer (print)	Name of Firm	Preparer Signature	Date
	Rick C. Borden, CPA	CliftonLarsonAllen LLP	<i>Rick C. Borden CPA</i>	2-8-17 763-225-6150

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

MINNESOTA GAMBLING CONTROL BOARD  
**Lawful Gambling Fund Reconciliation**

**LG100F**

Organization Name	License Number	Month Reported	Year Reported
Armstrong Cooper Youth Hockey	05723	1	2017

1	End-of-month checking account balance from bank statement(s)		1	81615.39
2	Deposits made during the month that are not included on bank statement(s)		2	14751.00
3	Checks written during the month that are not included on bank statement(s)		3	30609.01
4	End-of-month reconciled checking account balance		4	65757.38
5	Net end-of-month cash balance in starting cash banks	5	25150.00	
6	Cash received but not deposited by month-end from games reported on LG100A. Do not list amounts included on line 2 above.	6	0.00	
7	Total in savings and other non-checking accounts	7	0.00	
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board	8	0.00	
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested	9	0.00	
10	End-of-month value of merchandise prize inventory	10	8949.59	
11	Other additions to gambling fund balance (for any amounts reported on this line, include brief explanation on line 29 at the bottom of this page)	11	0.00	
12	Total additions (sum of lines 5 through 11)		12	34099.59
13	Linked bingo prize amount payable to (receivable from) linked bingo provider	13	0.00	
14	Receipts deposited from games still in play that are not included on an LG100A	14	0.00	
15	End-of-month amount due for loans made to the gambling fund	15	0.00	
16	Total unpaid invoices for merchandise prizes	16	0.00	
17	Raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)	17	0.00	
18	Other subtractions to gambling fund balance (for any amounts reported on this line, include brief explanation on line 29 at the bottom of this page)	18	0.00	
19	Total subtractions (sum of lines 13 through 18)		19	0.00
20	Reconciled gambling fund balance (sum of line 4 and line 12 minus line 19)		20	99856.97
21	Total net receipts(sum of all LG100A's line 10C)	21	78532.87	
22	Total lawful purpose expenditures(from LG100C)	22	49941.75	
23	Total allowable expenses (sum of all LG100A's line 24)	23	32166.16	
24	Profit carryover increase (decrease)(line 21 less lines 22 and 23)	24	(3575.04)	
25	Profit carryover from prior month's Schedule F, line 27	25	103432.01	
26	Adjustments authorized by the Gambling Control Board(requires written approval)	26	0.00	
27	End-of-month profit carryover (line 24 + line 25 + line 26)		27	99856.97
28	Profit carryover variance (see instructions if amount does not equal \$0)		28	0.00

**ACYHA**  
**Budget vs. Actuals: 2016-17 budget - FY17 P&L**  
 June 2016 - May 2017

	Actual	Budget	Total over Budget	% of Budget
<b>Income</b>				
4000 *REGISTRATION FEES	296,745.64	345,297.00	-48,551.36	85.94%
4050 MISC INCOME*	22,413.06	34,085.00	-11,671.94	65.76%
4200 *ACYHA TOURNY INCOME*	66,045.00	65,050.00	995.00	101.53%
4400 *FUNDRAISING income	60,874.72	62,350.00	-1,475.28	97.63%
4700 *Gambling Income*	110,000.00	110,000.00	0.00	100.00%
4900 *Concessions Income*	20,000.00	20,000.00	0.00	100.00%
<b>Total Income</b>	<b>\$ 576,078.42</b>	<b>\$ 636,782.00</b>	<b>\$ -60,703.58</b>	<b>90.47%</b>
<b>Cost of Goods Sold</b>				
5000 Scholarships	7,425.00	7,500.00	-75.00	99.00%
5001 registration credits~mgrs/ice sched/registrar	14,314.00	15,450.00	-1,136.00	92.65%
5090 fundraising invoices	34,712.75	36,700.00	-1,987.25	94.59%
5200 Goalie Credits	11,775.00	13,175.00	-1,400.00	89.37%
5300 Shared ad revenue w NH	4,055.00	4,000.00	55.00	101.38%
56650 bad debt	0.00	1,000.00	-1,000.00	0.00%
<b>Total Cost of Goods Sold</b>	<b>\$ 72,281.75</b>	<b>\$ 77,825.00</b>	<b>\$ -5,543.25</b>	<b>92.88%</b>
<b>Gross Profit</b>	<b>\$ 503,796.67</b>	<b>\$ 558,957.00</b>	<b>\$ -55,160.33</b>	<b>90.13%</b>
<b>Expenses</b>				
6000 *ICE & FACILITIES FEES*	267,313.75	302,250.00	-34,936.25	88.44%
6200 *HOST TOURNAMENT EXPENSES	29,845.93	29,845.93	0.00	100.00%
6281 *DONATIONS*	5,000.00	5,000.00	0.00	100.00%
6300 *LEAGUE REFEREE FEES*	14,300.00	14,300.00	0.00	100.00%
6400 *COACHING/SKILLS*	123,992.17	123,080.00	912.17	100.74%
6500 *ACYHA ADMIN*	30,431.82	33,015.00	-2,583.18	92.18%
6525 SKATE expense	1,000.00	1,000.00	0.00	100.00%
6610 *TRAVEL AWAY TOURNAMENT REGISTRATION*	25,515.00	35,000.00	-9,485.00	72.90%
6665 *DISTRICT 3 TEAM FEE*	13,500.00	13,500.00	0.00	100.00%
6700 *EQUIPMENT*	28,655.24	32,845.00	-4,189.76	87.24%
<b>Total Expenses</b>	<b>\$ 539,553.91</b>	<b>\$ 589,835.93</b>	<b>\$ -50,282.02</b>	<b>91.48%</b>
<b>Net Operating Income</b>	<b>\$ -35,757.24</b>	<b>\$ -30,878.93</b>	<b>\$ -4,878.31</b>	<b>115.80%</b>