

- The Chair or Acting Chair will appoint the Nominating Committee (NC) at the Jan 9th meeting including the Chair of the NC
- The Secretary will accept applications and share them with the NC Chair
- NC will draft a schedule of interviews
- The NC will present the slate for all open spots at the March Board meeting
- The Secretary will post the annual meeting to the membership 30 days prior the April meeting pursuant to Article IIX Section 8.4
- The elections and appointment will be held at the April meeting on the second Monday of the month following all voting rules in Article IX

The girl's replacement is different - Jay read #3 of Julie Ann's memo:

#3 - Replacement of the Open Girls Travel Team Director (or any other open appointed position)

Only the Chair or the Acting Chair makes the appointment, pursuant to Article VI Section 6.3. The Chair or Acting Chair should either make the appointment or declare their plan to appoint a replacement at a later date or declare their desire keep it vacant till the April meeting and put it thru the Nominating Committee process at the meeting. There is no motion that can be made by a Board member to change this process.

APPOINTING - The Chair can appoint a person to safe guard the role till April and then appoint a replacement to complete Jerry's term at that April meeting or can appoint someone now to complete Jerrys term. Jerrys term end in 2019. Either way the following process would apply.

- *Chair makes an appointment on Jan 2nd - must clarify the term of the appointment. It is not a motion so there is no second.*
- *The Chair can open for discussion or just call for the vote*
- *Need a majority (50% plus 1) to approve the appointment*

HOLDING VACANT TILL APRIL - The Chair would instruct the Secretary to include the Girls Travel Team Director position with the other open positions for the April meeting vote. This would still be for someone to complete Jerry's term.

Action Chair Jeff Pappas - I would like to appoint Kara Kuykendall to fill the role of the Girls Travel Team Director till April when the new replacement would be appoint to finish Jerry's term ending in 2019.

Discussion - Jay read the responsibilities of the position.

Position mandatory requirements:

- *Must attend monthly ACYHA Board of Directors meetings on the second Monday of the month.*
- *Must attend the annual meeting of ACYHA Membership in April*
- *Must attend the travel team manager meetings in the fall*
- *Member of the Hockey Development Committee*
- *Primary conduit between the Board of Directors and the girls' traveling program*
- *Manage the level coordinators for the Girls Travel Teams*
- *Recommend the level coordinator to the Board for appointment at the May Board Meeting*
- *Work with the Secretary to post the openings in March or April at the latest*
- *Create the Strategic Vision for the Girls Travel Program for the year or for the three year term, coordinate with the Boys Travel Team Director to ensure continuity where possible, while keeping within the HDC Strategic Plan*
- *Present the Strategic Vision and Plan to the Board for review at the June meeting*
- *Implement the Strategic Plan with the support of the level coordinators once they are appointed, to include but not limited to - tournament selections and sign up, team sizes, evaluations process to name a few*
- *Support the Evaluations Coordinator with the evaluations process*
- *Partner with ACE Director to ensure adequate coaching staff is in place for each level; may involve participating in coach interview process*
- *Ensure team placement for all registered players within the girls' program*
- *Work with level coordinators to secure tournaments and hotel accommodations for teams*
- *Ambassador for girls' traveling program*

- *Training your successor at the May meeting at the end of your term*

So given all this how much will she really do in the coming months. Response is that not much will need to be done other than the recommendation of the level coordinators for next year. It is worth noting that she would be holding two roles - she is currently the U12 Level Coordinator. Crissy Ginther vouched for Kara's qualifications, ability and added value to fulfilling the role through April.

Jay - She has offered to step up and help us out and I support that. Call for the vote

Appointment is approved with a vote of 13-1, Kara is the Acting Girls Travel team Director until April.

Julie Ann reiterated the open position time frame - Post open positions in January, nominating committee will interview in February, nominating committee recommends in March and we vote in April.

U10 Report Presentation Dawn Speltz -

U10 Independent Review Committee (IRC) Investigative Memorandum Presentation - Dawn Speltz - Dawn did not brief the memorandum in detail but offered to answer any questions. Stephanie Smith made a correction to the IRC memorandum that Dave Essen's email only went out to Squirrels. There are typos that also need to be fixed. These things will be corrected before the memorandum is distributed.

Brain Thul wants to personally thank the committee for doing this during a tough time of year, they did a good job.

Motion by Jim Tuchtenhagen to provide the IRC Investigative Memorandum to the D3 Board no later than Jan 3, 2017 with approval to share with the board for review and consideration, second.

Board discussion - Discussion opened with how and when the Independent Review Committee (IRC) Investigative Memorandum should be shared with D3 and publicly. D3 Director and D3 President were in attendance and informed the board that ACYHA committed to sending the memorandum to them as soon as possible. (*post minutes' note- no such motion was made by the ACYHA Board*). They understood the memorandum was provided to the board several days ago and were disappointed they had not received a copy. The comments were made explained that there was concern with providing the memorandum to the public because individuals involved were taking issue with some of the facts contained within the memorandum. (*post minute note, Julie Ann had prior communicated to the board that to share the report outside the board would require a motion to do so. Sharing it outside the Board was not part of the original motion made to create the report*)

D3 Director assured the ACYHA Board the memorandum would be kept in confidence. Question was raised should the resignation letters and Buck Humphries email be included? It was decided that these things would not be included in the submission to D3.

Friendly amendment was offered to share the full report with Ron and Nicole and an executive summary with the rest of the district. Discussion Concern about summarizing the report could muddy the waters. The amendment was withdrawn.

Motion was amended to -

Motion by Jim Tuchtenhagen to provide the IRC Investigative Memorandum to the D3 Executive Committee no later than Jan 3, 2017 with approval to share with the board for review and consideration, second. Approved

Julie Ann asked for an amendment to add confidential to the document, amendment was accepted.

Discussion on the report continues with the topic of sharing the report with the membership. There are concerns about how public the report would be where it goes and who sees it.

Jay - there members who have stepped down do have concerns about the content of the report, they stepped down because we still must take their interests to heart. Debate about should the report be in the public space.

Question - should we also send the two resignation letters. Discussion and decided not to send them.

Question - How are we communicating this to the membership? Add to minutes as an attachment to add it to the permanent record? Julie Ann will be communicating the two resignations out to the membership.

Expressed concern that the membership needs to know the results. Comments that this is all happening fast and we need to take a breath and can determine at the meeting on the 9th how best to put this out without being irresponsible.

One comment was - I think waiting a week is tough. With the response of I do not think it is tough. Some members are not sure the whole report needs to go out, but we should be get something out. Comment that they think putting the recommendations out is ok get it out now but putting the rest of it out can wait a week.

Being methodical cannot hurt us, waiting till the following actions from D3 come and we make our final assessments and final report back to the board. Caution would be good, we have had two resignations in two days and the report was the day before. The energy is still high we have a responsibility to have a cool head and react thoughtfully.

Motion by Jay Annis to update the ACYHA D3 Violation web page no later than 1/3/17 with an update to the situation, IRC recommendations, resultant actions to date, next actions and a commitment to continue to provide updates as the situation progresses. Jay and Lisa Annis will draft the posting and provide to the Secretary for approval to post, second. No further discussion. Approved.

Chair tabled discussion of distributing the report till the next meeting.

Discussion about any additional consequences - Jerry has self-imposed a 5 game coaching suspension. Buck has asked in his resignation that you that the resignation as the highest consequence. "Do not take away our ability to coach."

Consensus that we need to follow the same D3 rules on this. We will table any additional consequence including suspensions of coaching for the next meeting. So we can be sure to follow the right process, and review MN Hockey Article 6.

Jay read the following motion:

Motion by Julie Ann - I move that we form a document review committee of voting board members lead by Secretary Julie Ann Schmidt. This committee would support her in the annual review of the Bylaws and Guidelines. This committee would be made of Jay Annis, Tawnia Johnson and Carla Schoenberg (if they accept) These two documents would be presented to the Board for review at the March meeting and would be voted on for approval at the April meeting, with the Bylaws approved by the membership and the Guidelines approved by Board. This committee would also be specifically charged with incorporating any HDC documents (ie HDC Charter) into the Bylaws and Guidelines and to clearly define the HDC process, roles and responsibilities. This group would also review the HDC members and voting responsibilities to make sure it is clearly delineated in the Bylaws and the Guidelines. The committee would terminate after the April meeting. Second

Friendly amendment to add an HDC members to the committee. Accepted by Julie Ann and the second. Approved.

Discussion on moving the next meeting from Jan 9th to the following week to be able to respond as needed to the results of the D3 meeting. Goal was to avoid a possible third meeting. Decision not to move it and acknowledge that the we might need a third meeting in January.

7:44 Adjourn

Preliminary minutes respectfully submitted by Julie Ann Schmidt, Secretary, January 6, 2017. Approved January 9, 2017.

Process Notes & Reminders

#1 - Removal of an Executive Board Member

- Motion made by a voting board member during the New Business portion of the Jan 2nd meeting
- Motion is seconded
- Chair must then table the motion pursuant to *By-Laws Article V Section 5.4 (b)*
- Chair will direct the Secretary to schedule a special meeting of the membership for Jan 5th or Jan 9th (the date is the digression of the Chair) and to make clear that the motion is a purpose of the meeting. We need to notice for 48 hours before we can hold the vote. It is a vote of the membership and requires 2/3 to pass.

#2 - Motion to remove an Appointed Board Member

- Motion made by a voting board member during the New Business portion of the Jan 2nd meeting (*Article V Section 5.4 b*)
- Motion is seconded
- Chair calls for discussion
- Discussion commences
- Chair calls for the vote (a board member can "Call the Question" and then discussion ends and the Chair call for the vote)
- Chair can choose to ask for a voice vote or a hand vote - need 2/3 of the voting board members in attendance for the motion to pass
- If the vote is not unanimous or clear a member can "Call for Division" which means that we vote again with a raise of hands and we count.

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#4 - Replacement of an Executive Board Position if vacant due to resignation or removal at Jan 5th or 9th meeting

- The open position would be officially vacant and would be filled by an acting Executing Member pursuant to *Bylaws Article VI Section 6.4*. So if the Chair is vacant the Vice Chair would be the Acting Chair and the Vice Chair, etc. (They still only have one vote)
- The open Executive position would be posted along with the other positions up this term (see *Article V Section 5.3* for the list of positions up this term)
- The normal election process is in effect
 - The Secretary will post the open positions after the Jan 9th meeting
 - The Chair or Acting Chair will appoint the Nominating Committee (NC) at the Jan 9th meeting including the Chair of the NC
 - The Secretary will accept applications and share them with the NC Chair
 - NC will draft a schedule of interviews
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