

SYHA Board Meeting Minutes
Board Meeting November 21, 2016

In Attendance: Randy, Dan M, Dan G, Deb, Dawn, Fred, Stacey, Dave, Kristi, Shannon

Non Board: Mark & Vicki Rose; Melissa Reese

- A. Welcome and President's Message:** Meeting called to order at 6:36 p.m. Mark and Vickie Rose present. Randy presented the check to the Rose's with the benefit proceeds. Benefit was very successful, nice day overall. Total amount raised was: \$6884.83 plus \$25.00.
Discussed possibility of doing this yearly for a specific charity, lots of good energy and a great turnout.
- B. Approve October Minutes:** October minutes were approved via email.
- C. Financial Report:** President request to show LY on financial report for total balance in checking.
Advertising: most companies have re-upped, lost a few and still waiting on a few to respond. Have some new companies as well, need to get signs up for new companies. Legion might contact Whiplash to get updated signage in arena. Discussion of air compressor debt, make sure to continue to make monthly payments.
Tournaments: a few are full, Jr. Gold is $\frac{3}{4}$ full, squirts are filling up, kept fees the same as last year. Question on how competitive we are with rates, we are fairly in-line with other associations but are a little higher than Baldwin and a few other ones. Easier now to fill tournaments since we are in D2.
Continued financial discussion, motion to approve: Deb Q, 2nd motion by Dan Mondor. Financials approved
- D. Building and Maintenance Report:** Discussion on girls locker room, looks great, they did a great job. Make sure to thank those who assisted and send out a thank you email to those who donated.
Enclose tall fence to enclose west side of rink, since we didn't use them last year. North side wall still needs to be fixed. Dave Wolner has a solution for how to fix the wall, has communicated this to Dan Mondor and Dan Gilkerson. Part of issue is the plastic expanding in the heat and that is causing it to warp. Might try to work on it Saturday to get the repair completed so we can get the liner put down. Glass is cracked in scoreboard again, far right pane, bottom left corner. This is the 3rd time it has been cracked, it isn't in the viewing area. Dan to do some research on what it cost last time to replace the glass. Dan to give Randy dimensions so he can check on getting glass. Also a check in the center pane of glass.
Replaced toilet seat in mens bathroom as it was broken, polished glass on south end of rink. Needs to look at glass by bleachers as well, it is getting chipped. Dan

will continue to work on getting the glass cleaned up. Dan Mondor has scaffolding that we can use to finish the cleaning. There is some dryland equipment, cage items and misc sitting outside. Have to store or dispose of prior to getting snow. Move boxes to back on cement pad, along with chainlink fence material so it is out of the way. Could also offer to association members prior to moving it and see if there was any interest. May make more sense to just get rid of it so we don't have to keep moving it around. Discussion about changing/replacing the bulbs in the scoreboard, there are many that are burned out and it is causing scores and other data to not be accurate. Fire inspector was here and tested some exit lights, we need to replace some that aren't working.

E. Committee Report:

F. Old Business:

G. New Business:

- a. Association Credit Accounts from Heggies and Schwans:** Heggie's Pizza is up and running-has been posted and emailed out.

Questions on how families are getting credit for their pizza and Schwan's sales and how they get the credit applied to their accounts moving forward.

Shannon mentioned using a spreadsheet like our volunteer hour sheet and use that to track credits per family. Credits will also be shown on SportsNgin next year and Shannon can provide discount code through Ngin or issue a check if needed.

Dawn can send the spreadsheet she is using to track per family and then pass along to Shannon. Discussion to make a public document so that everyone can have access to it and this could possibly help to promote these fundraisers as well. Discussed option of making page private so you have to login to view it. Could send out a monthly report to communicate balances to individual families. Could do this at the end of each fundraiser as well. Possibly create a private document that Shannon and Dawn can access to update.

There is a spreadsheet that currently exists showing family credits. We can start with that document and update accordingly with this year's fundraising.

Randy mentioned giving families the option of how they want to raise money. Each family has to raise \$200, they could choose to do it via pizza sales, etc.

- b. Zamboni/Parents:** Parents are concerned that Zam is on ice and kids are on there as well. Coaches need to make sure that kids get off the ice in a timely manner so the Zam can get onto the ice. Needs to be a collective effort between coaches and the Zam driver to work together they get off the ice in a timely manner and that safety is the number one priority. There are issues with teams outside of our association that stay too long on the ice and cause delays. Gillkerson will address with coaches and Zam drivers.
- c. Parents at games:** A board member was approached on this topic regarding an incident at a game where a parent commented on the play of a player. The coach was approached about the situation and he wasn't sure what to do, the manager was also not sure what to do. Manager

should be addressing it with the parents to let them know that it wasn't appropriate. We have the authority to remove parents if necessary.

- d. **Fundraising:** Dawn has sign for the Abbott's parking space, Dawn gave to Gilkerson and he will take care of putting the sign up.
Discussion of Ozark mugs, will be engraved with our logo and we will sell at concessions. Paid just under \$8 for the mugs and engraving is \$7. Sale price is still to be decided, will offer some refills for coffee, etc. These aren't dated so we can reuse in future years. Concessions will look at pricing and determine the best way to proceed.
- e. **Volunteer hours (specifically Squirt teams): issue with number of families who have hours given vs. hours needed to work games:**
Discussion about filling spots on the smaller teams because of the number of coaches, managers, and board members who have hours given.
Discussion about all families working 5 hours, regardless of positions.
Discussion about all coaches receiving in season hours.
- f. **Invoicing outstanding balances from last year:** Discussion on how to invoice to take place after meeting.
- g. **Registration update:** First report shows breakdown per level, made a few shifts. 173 total registrations, includes 45 THFF as well. Randy said that is the highest number we have had to date.
Manager report: dozen people still need to buy raffles, majority are girls, Shannon will cover 10's and 12's and Kristy can do the 14's.
Report includes in-season volunteer hour checks that we still need as well as out of season volunteer hour checks.
Next report shows payments that we still need either for registration or raffle tickets.
Shannon will work with managers to get volunteer checks and raffle checks from players who still owe.
All USA hockey registrations are in, there are some outstanding coaches who still need certs, modules, etc. Shannon has sent the list to Gilkerson so he is aware.
Shannon built rosters for Jr Spartan's and will also do the same for THFF who registered for mini-mites. Will send out to mini-mites and Jr Spartan's who only paid for 1 session.
- h. **Handling cash:** Discussion about having two people count together and sign off. Be sure to have a checks and balances in place. Shouldn't count cash in the open, and usually don't count until after the event. If pulling money from an event, pull from the bag, put in envelope, note where it came from (raffle, registration, etc.) and seal it. Person who took it out can sign a sheet in the money box, person working it sign it, and put in safe. In the future, we should have someone in charge of the event who is responsible for making sure procedure is enforced. There is a drop box in concessions that money can be deposited into. Two people should be present when the money is deposited into the safe. Money should be counted out at the end of the night in the office.

Discussion about skate sharpening. We will put out again on Facebook and send another email.

Baskets still left from the Rose tournament; call once again. If not claimed, we will use for another tournament. Dave has a list and there was a list with the baskets.

Motion to adjourn: Dave, Dan M approved. Motion adjourned 7:58 p.m.