



Hillsborough Soccer Club

Subject:	Hillsborough Soccer Club Monthly Board Meeting Minutes
Date & Time:	August 3, 2016; 8:00 PM
Location:	24 Boehm Way, Hillsborough
Attendees:	Ami McCaffery, John Ciccarelli, Niles Johnson, Joanna Sasso, Candace Reigrod, Debbie Manrique, Brian Hawes, Bill Hartman, Bill Herterich
Non Attendees:	Bonnie Herterich, Linda Groff
CC:	Club Website (www.hillsboroughsoccerclub.org)
Scribe:	Ami McCaffery

MEETING MINUTES	RESPONSIBILITY
<p>1. Welcome and Introduction</p> <ul style="list-style-type: none"> a. Meeting called to order at 8:15PM b. There was a quorum to conduct business. 	J. Ciccarelli
<p>2. Secretary's Report</p> <ul style="list-style-type: none"> a. Review Status of Previous Open Action Items (See table below). b. Approval of June 2016 Meeting Minutes will be at next meeting. c. Future meeting dates: First Wednesday of the month 	A. McCaffery
<p>3. President's Report</p> <ul style="list-style-type: none"> a. David Canica resigned as the Coaching Director. J. Ciccarelli appointed Assistant Coaching Director Niles Johnson to the Coaching Director position. Looking for a replacement Asst Coaching Director or Communications Director. b. Schedule an All Parents Meeting – proposed August 31 at the ARIS pavilion. c. Team registrations for Fall 2016: 22 teams with MNJYSA and 3 with EDP. The U8 teams registered with EDP will play a 7v7 format and can do “free” festivals d. Referee reimbursements from the Spring 2016 season need to be reconciled. 	J. Ciccarelli
<p>4. Coaching Director's Report</p> <ul style="list-style-type: none"> a. New coaching review & approval. N. Johnson provided an updated volunteer coaches list which added new coaches. N. Johnson made a motion to approve the Coaching List as printed for the meeting. Debbie Manrique Seconded. All approved. b. Fall Training Calendar: Erik is leaving the RB and Nick B. replaced (temporary). Also waiting on a replacement for Ashley. Will have 5 trainers assigned and will need a 6th trainer in the spring. c. Highlights of Team Rosters and size review d. Field lighting, goals & nets need to be addressed at Docherty. 	N. Johnson
<p>5. Treasurers Report (Not present. No report)</p> <p>Nothing to report</p>	L. Groff
<p>6. Communications Report</p> <ul style="list-style-type: none"> a. Possibility of creating an Official Scorekeeper to assist Monday reporting to MNJYSA. b. Consider dropping Twitter or how to better use. Consider Instagram. 	C. Reigrod
<p>7. Equipment</p> <ul style="list-style-type: none"> a. Include in coaches bag: Rule book, 2 game balls, cones, pinnies, zip ties, medical kit. b. Need to look in to nets and purchasing pop-up nets for trainers. 	B. Hawes

<p>8. Fields</p> <ul style="list-style-type: none"> a. Will meet with township at Docherty to discuss access to large lights. b. Will need sandbags for goals. c. Need to decide on location of new small sided (7v7) field. 	<p>B. Herterich</p>
<p>9. Work Bonds</p> <ul style="list-style-type: none"> a. Work Bond Parent position is still new and parents need to learn how to help the process. Some teams have done nothing to help report. 	<p>B. Hartman</p>
<p>10. Registrar's Report</p> <ul style="list-style-type: none"> a. Team summaries and status for carding was discussed. b. Future Raider camp summary: 55 for girls, 67 for boys. c. Paperwork requirements- possible SNAFU with MNJYSA process to straighten out. Several teams are doing tournaments and need cards prioritized. d. US Club carding of U8 teams will be done through GotSoccer. 	<p>J. Sasso</p>
<p>11. Ways & Means Report</p> <ul style="list-style-type: none"> a. Submitted Chevrolet check, have banner from Chevrolet b. Photos: Start thinking about vendor and date. 	<p>D. Manrique</p>
<p>12. MNJYSA Report</p> <ul style="list-style-type: none"> a. Next meeting is on September 8, 2016. Will get game cards at that meeting. 	<p>B. Hartman</p>
<p>13. New Business</p> <ul style="list-style-type: none"> a. None 	
<p>14. Meeting adjourned at 11:33PM</p>	

THE ABOVE MINUTES ARE MEANT TO REFLECT THE ITEMS DISCUSSED AT THE MEETING. IF CORRECTIONS ARE REQUIRED, PLEASE ADVISE THE DESIGNATED SCRIBE IN WRITING WITHIN FIVE (5) WORKING DAYS FROM RECEIPT. IF CORRECTIONS ARE NOT RECEIVED, THIS WILL STAND AS WRITTEN AND ASSUMED TO BE ACCURATE.

<u>ITEM NO.</u>	<u>MEETING ACTION ITEMS DESCRIPTION</u>	<u>ACTION BY:</u>	<u>DATE REQUIRED:</u>	<u>OPEN / CLOSED</u>
OLD BUSINESS				
11.15	<p>10/20/15: Get quote on new nets and goals. Need a second full set at Docherty.</p> <p>12/15/15: Goals most likely needed for the Fall. Full sized goals more than \$5000. Received email for sale for nets to review.</p> <p>2/16/16: Purchase TDB by the USSF ruling.</p> <p>6/21/16: Have prices. Need to decide what to purchase.</p> <p>8/3/16: Small goals, approximate price of grant with shipping. Go ahead and order. Ship to Country Classics. Let Township Know.</p>	B. Hawes	9/7/16	OPEN
11.16	<p>10/20/15: Remove Eric Wasserman from contact list for the NJ State background checks and change to John Ciccarelli.</p> <p>4/16/19: John faxed letter to the state.</p> <p>6/21/16: Still waiting on confirmation.</p>	J. Ciccarelli J. Sasso	9/7/16	OPEN
11.29	<p>11/17/15: Schedule a Work Bond parent meeting.</p> <p>12/15/15: Still open. Schedule for January or February before a Board Meeting.</p> <p>4/16/19: Board to develop FAQ's</p>	J. Ciccarelli	5/24/16	OPEN
12.7	<p>12/15/15: Issue a Parent's Survey. Obtained information from Bonnie. Try to issue during holiday break.</p> <p>2/16/16: Include a volunteer spot.</p> <p>6/6/16: Sent in an email to club</p>	J. Ciccarelli	9/7/16	CLOSED
01.04	<p>1/19/16: Contact Township (Griffin) – discuss HSC planning for Spring. What can we do to help?</p> <p>2/16/16: Niles to follow up.</p> <p>4/19/16: John coordinating meeting with new Head for work in fall.</p> <p>5/18/16: Need to set up a face to face and market the club</p> <p>6/21/16: Continue emails with Griffin to set a date.</p> <p>8/3/16: J. Ciccarelli, N. Johnson meeting on 8/1 with Griffin, Wagner and fields manager. HSC updated them on new field sizes and they seemed receptive how it can help both programs. Granted permission to use back set of lights at Docherty. They asked that we lay out the fields and they will then maintain. They were receptive to support a tournament. No policy on travel player playing REC. Need to put together a proposal for professional trainers to offer them training.</p>	J. Ciccarelli N. Johnson	9/7/16	OPEN
02.04	<p>2/16/16: Contact G. Pinto and survey girl teams to gauge interest in Sky Blue club partnership proposal.</p>	C. Reigrod	9/7/16	OPEN
02.07	<p>2/16/16: Research new accountant for the club.</p> <p>3/15/16: Alternate accountant was identified (from another non-profit JR. Raiders). Suggested we engage post tax season.</p> <p>4/19/16: John and Linda will coordinate and meet with her.</p> <p>5/18/16: Dates were given, will choose, gather info. Will meet with lawyer first.</p> <p>6/21/16: Meeting with Donna Masso, Accountant on 7/25/2016.</p> <p>8/3/2016: Had the meeting on 7/25. Need to approve Articles of Incorporation, Linda handed over necessary paperwork, she gave pricing.</p>	L. Groff	9/7/16	OPEN
5.03	<p>5/18/16: Send letter to coaches and SAGE parents about SAGE</p> <p>8/3/2016: Draft a message and discuss at Coaches Meeting</p>	J. Ciccarelli	9/7/16	OPEN
6.01	<p>6/21/16: Update workbond form and send to John. John contacting Joanne Gavigan.</p> <p>8/3/2016: Emailed to club.</p>	B. Herterich J. Ciccarelli	6/29/16	CLOSED

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6.02	6/21/16: Post March –May Meeting Minutes 8/3/2016: Check if they are up and sent to Candace to post if not	G. Pinto C. Reigrod	9/7/16	OPEN
6.03	6/21/16: Get quote for lights at Docherty 8/3/2016: Now access to softball field lights. Follow up with Russ Nelson and Foley.	N. Johnson	9/7/16	OPEN
6.04	6/21/16: Issue Articles of Incorporation 8/3/2016: Get from Pat (see 2.07)	J. Ciccarelli	9/7/16	OPEN
6.05	6/21/16: Figure out Waiver Process, ask Nick, John ask Pat 8/3/2016: There is a draft, still working on it	J. Sasso J. Ciccarelli	9/7/16	OPEN
6.06	6/21/16: Talk to Laura about transfer of info and goods NJ State background check info	J. Ciccarelli J. Sasso D. Manrique	9/7/16	OPEN
6.07	6/21/16: Plan New Parent Meeting	J.Ciccarelli	9/7/16	OPEN
New Business				
8.01	8/3/2016: Start looking into tournament committee and contacting past information from L. Schneider	D. Manrique	9/7/2016	OPEN
8.02	8/3/2016: Get keys from J. Crossen for Docherty and follow up with him regarding field sizes and layouts for painting	B. Herterich	9/7/2016	OPEN
8.03	8/3/2016: Submit request for field permits to township	J. Ciccarelli	9/7/2016	OPEN
8.04	8/3/2016: N. Johnson will get contact info for Dominic the Heatpress/shirt guy to Debbie to "test" a uniform	N. Johnson D. Manrique	ASAP	OPEN
8.05	8/3/2016: YDP registration & Jersey Number Swap on 8/24 at AVM 6-8pm	D. Manrique	ASAP	OPEN
8.06	8/3/2016: Parents Meeting 8/31 6:15-7:15 at ARIS Pavilion, send notification	J. Ciccarelli	ASAP	OPEN
8.07	8/3/2016: Send notification of Uniform SWAP	N. Johnson	ASAP	OPEN
8.08	8/3/2016: Conference call Leslie & Sarah RE uniform LogIns	N. Johnson	ASAP	OPEN
8.09	8/3/2016: Send John information of any possible indoor practice locations, John will fill out form and submit.	N. Johnson	ASAP	OPEN
8.10	8/3/16: Look into Coach's Kits and pop up nets	B. Hawes	9/7/2016	OPEN
8.11	8/3/2016: Can create official Scorekeeper position when details of position are better understood	C. Reigrod	9/7/2016	OPEN
8.12	8/3/2016: Renew sign up genius, reach out to J. Gavigan, add descriptions	J. Ciccarelli	9/7/2016	OPEN
	THE NEXT MONTHLY MEETING WILL BE HELD: DATE:, September 7, 2016 TIME: 8:00pm LOCATION: 24 Boehm Way, Hillsborough, NJ			

