



CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)
 Board Meeting Minutes – August 22, 2016
 Victoria Recreation Center – Blue Line Room
 7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Brian Hegarty @ 7:07 pm

2.) **Roll Call/Introductions:**

*= *present*; ^= by phone for closed session only

Board Members	
*Brian Hegarty	<i>President</i>
*Mike Newman	<i>Vice President</i>
*Dawn Rodell Riley	<i>Treasurer</i>
*Jeff Weyandt	<i>Jr. Gold</i>
^John Lynch	<i>Bantam</i>
*Jay Girard	<i>Peewee</i>
*Jesse Parker	<i>Squirts</i>
*Jay Musolf	<i>Mites</i>
*Brian Baker	<i>Mini Mites/Termite</i>
*Jeffrey Peltier	<i>U10, U12, U14</i>
*Cordell Mack	<i>U6, U8</i>

Key Volunteers and Committees	
*Julie Eklund	<i>Ice Coordinator</i>
*Lori Hill	<i>Accounting</i>
*Michelle Fontaine	<i>Website</i>
Tammy Lueck	<i>Registrar</i>
Brenda Reddan	<i>Concessions (CCC)</i>
*Rachel Anderson	<i>Concession (VRC)</i>
Joyce Thomas	<i>Volunteers</i>
Courtney Hamre	<i>Brick City</i>
*Mike Colleran	<i>Equipment</i>
Jeff Heil	<i>BHDC Chair.</i>
Chad Hanson	<i>GHDC Chair.</i>
*Aaron Broten	<i>BHDC</i>
* Frank Mork	<i>GHDC</i>
*Steve Hamre	<i>Golf Tournament</i>

List of Members at Large in Attendance:

- None

3.) **August Minutes Approval:** Approved; to be posted on web site.

4.) **Special Reports/Guests On The Agenda:**

- None

5.) **Standard Agenda:**

A. Executive Updates

- President – Brian Hegarty



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- Registration
 - Preliminary numbers across the CCHA are looking good as a general matter. Bantam may be the exception with another large loss to HS programs/non-returners. To be addressed more fully in closed session.
 - Implementation of 8/31 cutoff date for upper registrations did not seem to come as a surprise to people due to communication plan well executed.
 - D6 team declarations are due 9/25; VP Newman to submit.
 - Jr. Gold and Upper Girls still to close at a later date.
- Tryout Preparations/Tryouts Generally
 - Bantam Goalies start tonight at Stauber's
 - Tryout room is filling up with supplies as you can see; thanks to those who carted materials from the storage locker to the room.
 - Tryout administrators have been determined; key volunteer positions for tryouts are posted.
- Boys' Tryout Document Amendments – 2 proposals for changes from BHDC
 - Remove examples regarding non-parent coach selections at Bantam and Peewee levels from the document. Coach has the right to select the last few players from the entire pool (i.e., more than positions 11-15) so long as such picks can be justified by the coach to and approved by the BHDC.
 - Motion to approve by VP Newman; second by Commissioner Parker; vote and unanimous approval.
 - Change to allow non-parent coach for top two levels (Bantam and Peewee) to be one of the evaluators at this level. Retain prohibition for all other levels.
 - Motion to approve by VP Newman; second by Commissioner Girard; vote and unanimous approval.
- CCC Updates
 - Former new rink manager's absence appears to be permanent. Ice contract at CCC is still open. Ice hours have been agreed to by Jamie. Julie to document and communicate confirmation to Jamie at CCC. Concession contract is expired. Discussions with Tom remain open; appears to be a time challenge with Ryder Cup activities and run-up to the event ongoing.
 - Recommendation from Commissioner Parker to put our proposal in writing and in front of CCC manager. President and Vice President to collaborate on this.
- Open Positions Update
 - BOD
 - VP Administration
 - Secretary
 - Key Volunteers
 - Concessions at VRC – believe this has been filled by Brenda's referral



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- Tryout administrators – filled with Erica, Julie and Kent; Dawn would like to assist and learn the position.
 - Fundraising Coordinator – Commissioner Musolf has found someone to run the raffle and assist with other fundraising items’ follow through in exchange for \$500 stipend and family volunteer hours being covered.
 - Sponsorship coordinator: OPEN
 - Recruiting (2) – Cordell has position descriptions drafted; forwarded to Michelle for posting.
 - CCHA Pride Coordinator: OPEN
 - Safe Sport: OPEN
 - Photo Coordinator: Dawn has been filling in, but need a permanent person for this. In exchange for extending Lindhoff, need each sponsor to receive complimentary “thank you” photo for each team sponsor (5”x7” photo) included for free.
 - Social Media – Commissioner Parker reiterated that DECCA student projects at Chan can be handled as they’re looking for social media projects.
 - NEW – Coach registration assistant – in exchange for volunteer hour credit; the job has become large enough to justify.
- ii. Vice President – Mike Newman
- HDCs working diligently on tryout planning and coordination.
 - Evaluators selected for each level by both GHDC and BHDC.
 - BHDC has made in-season assignments for levels.
 - GHDC has been running pre-season camp/clinic with high school coaches and players, which has been very well received by participants; will begin interviewing coach candidates on 9/20
 - **Off-cycle vote** to approve acquisition of insurance carried unanimously. Insurance binder beginning on 8/15/16; invoice to be mailed to CCHA P.O. Box.
 - **Off-cycle vote** pre-registration close to approve preliminary Bantam top-level recommendation carried by majority vote; Final Handbook comments due by 9/15 to publish for 2016-17 season.
 - **Off-cycle vote** to approve revised Board/Key Volunteer/Committee Code of Ethics and Confidentiality Agreement carried unanimously.
 - All board members signed, with one exception not in attendance, a copy of the agreement at this board meeting; collected by VP Newman.
 - HDCs are collecting their signatures to turn in as well.



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- Operating Policy Handbook comment period closed on 9/15. v1.0 circulated to Board, which includes the one set of comments/edits received.
 - Off-cycle vote to adopt will be conducted.
 - Publication date to membership set for 9/30.
- District 6 update – first 2016 will be held on 9/26; VP Newman will not be able to attend, so we need a Board member to attend and represent CCHA at D6 meeting. D6 has been notified of potential absence.

iii. Treasurer – Dawn Rodell-Riley

- Managing scholarship requests as they come in.
- We have identified player families carrying balances from last season; **players will not be allowed on the ice for tryouts; commissioners notified re who these players are.**

B. Updates to the Board.

i. Apparel – Sarah Grobel

- Letterman’s offerings passed around; to be posted on web site.
- Motion to approve Letterman as exclusive, authorized supplier of CCHA player and team apparel by Commissioner Baker, second by Commissioner Girard; vote voice carried unanimously. CCHA receives a portion of the sales proceeds and Letterman is a sponsor.
- 4 individual ordering opportunities as follows: 9/23-10/2; 10/21-10/30; 11/18-11/27; and 12/9-12/18.

ii. Branding Committee

- To be formed to get uniformity on the CCHA brand.
- VP Newman will assist with formal trademark registrations and licensing program to follow.
- Vendors using CCHA logo without a license will be contacted.

iii. Brick City – via Steve Hamre as proxy for Courtney/Jenny McPartland

- Sq. C has 12 spots filled and 4 open
- Sq. B has 7 filled and 1 open
- Peewee C has 11 filled and 1 open
- Discussed handling of volunteer opportunities – participating team families get priority prior to opening to the general membership; shortening the shifts to allow families to attend their player’s games.
- Ice should be set, but concession is up in the air due to CCC issues.

iv. Golf Tournament – Steve Hamre

- Final report.
- More than \$10,000 raised after expenses paid



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- Final volunteer credits to be provided to Joyce
 - Team pictures have come in; distribute with an email and note to players to pick up at VRC concession stand.
 - Anderson and Hamre have agreed to re-up for next year to a round of applause from the group.
- v. Concessions – Rachel Anderson
- VRC food orders being placed.
- vi. Equipment – Mike Colleran
- New pinnies are in.
 - Mike and Charlie have divided duties with Charlie being named goalie equipment coordinator; Mike to handle jersey and sock distribution, etc.
 - Last year for this set of jerseys; once season begins, will discuss changes to jerseys and practice jerseys for next season.
- vii. Website – Michelle Fontaine
- Sport Ngin upgrade needed to enhance use of site on mobile devices; motion to approve 1 time \$500 upgrade cost by President Hegarty, second by VP Newman; approved by unanimous voice vote.
 - Michelle to circulate a list of sites that have been through the upgrade so people can see how nicely they operate on a smartphone.
- viii. Accounting – Lori Hill
- Updated registration sheets are out
 - They indicate players by level with balances due; no player allowed on the ice for tryouts until the family handles the balance.
 - They also show who has provided a volunteer check and who is exempt. Players also have to have their check in or they don't get a tryout pinny.

6.) Closed Session Discussion (required for individual player/member discussion, family financial discussion, disciplinary action, etc.)

Closed session discussion held beginning at 8:41 p.m.

7.) Next Meeting – Monday, October 17th – 7 pm, VRC Blue Line Room

Motion to Adjourn: By President Hegarty, second by VP Newman.

Time: 9:32 pm