

MCYHA BOARD MEETING AGENDA
Oct 9th, 2016
MANITOWOC COUNTY ICE CENTER
4:00 PM

1. Call to Order – Doug Berry @ 4:10
 - a) Present: Matt Wallander, Shannon Nickels, Margarett Allen, Doug Berry, Ricky Skarvan, Jane Seiler, Tricia Hynek, Jeff Schmitz, Maura Berry
 - b) Guests: Chloe Cigler, Carrie Wallander, Jared Bieberitz, Al
 - c) Absent: JoBeth Hoefner, Jason Suchomel

2. Secretary's Report – Margarett Allen
 - a) Review/Approval of September Minutes Jeff moves to approve, Tricia second, motion carries

3. Treasurer's Report – Matt Wallander: Report on MCYHA financials.

4. President's Report – Doug Berry
 - a) Ice Breaker Event Recap
 - i. Planning: Last minute crunch--Feedback was mostly positive though.
 - b) Committee/Coordinator Descriptions: Doug requested short description but some are missing. Get the in ASAP--within two weeks. These descriptions make changing positions easier.
 - c) Registration Updates: We have 13 PeeWees, 12 Squirts, 20 Mites, 18 Mini Mites, and 18 for HIP. A few issues with SportsNgin but things are sorted at this point. Discussion concerning making the registration process easier. Ongoing work in progress. Any continuing player registrations will incur a late fee at this point. Travel team registration deadlines are December 31st and there are no deadlines for Mini Mites and HIP.
 - d) Ice Installation: Ice is in. Process was much faster this year. Only took two days. 16 hours total. Everyone needs to get their hours in if they weren't registered on DIBS--contact Tricia Hynek

5. Standing Committee Reports
 - a) Coaches Committee – Rick Skarvan: Meeting with coaches at Skarvan's house--coaches getting up-to-date on all training.
 - i. Assistant Coaches Approval: Assistant coaches for all levels--some coaches doing assisting duties with more than one team. Dusty Wernli, Ben Weber, Doug Berry, Jeff Schmitz, Jason Suchomel, Jamie Dickerel, Jeff Karlin, Don Seiler, Scott Hoefner, Pete Hammill, Bruce Rivard Margarett moves to approve, Jeff seconds--motion carries
 - ii. Coaches need to submit their class fees for reimbursement
 - b) Concessions Committee – JoBeth Hoefner: Concessions will be ordered on the 16th of October. We will continue to administer training and testing for all concessions workers. Training will happen on Mondays and Thursdays at the beginning of the season. This will be required for new and returning concessions

workers. We are waiting for a new concessions roller door but we will not be offering concessions for the first open skate as the door will not be installed.

- c) Equipment Manager – Jane Seiler / Shannon Nickels: 21 people signed up for equipment and, thus far, 14 families have rental sets. New sets are being assembled to meet this need.
- d) Events Committee – Jane Seiler / Carrie Wallander: No report
- e) Facility Committee – Scott Hoefner: No issues with compressor start up. We did not need new freon either. We will also need to purchase chemicals for the cooling tower every year.
 - i. Olympia Update: Regional repair representative came up and has ascertained that the conditioner needs to be replaced. A refurbished part will be installed.
- f) Fundraising Committee – Chloe Cigler: Working on 3 fundraisers: 1. Youth hockey family night with the Gamblers. 2. Pizza sales 3. Poinsettia sales
- g) Growth Coordinator – Carrie Wallander: Growth will start getting more involved as the season kicks off -- especially with HIP parents
- h) High School / Blue Line – Shannon Nickels: Has been in contact with Dave Steavpack from Lincoln. He has been trying to arrange a co-op with Sheboygan. We can accommodate the games they'd like to host here. Blue Line Club meets tomorrow.
- i) Marketing & Advertising Committee – Maura Berry
 - i. Marketing & Events: Fliers are going back out to the schools. 4Ks are also getting the fliers. Maura is also leaving info with the smaller, rural parochials. Planning to do fliers for public skate and "THFF."
 - ii. Team photos are scheduled for Thursday, January 12th.
 - iii. First apparel order will be October 17th. We'll do 2-3 orders.
 - iv. Warm ups will be through EJ sports.
 - v. Jane and Shannon will be taking over with the jersey and sock orders
 - vi. Advertising: Maritime Ford dropped out at the last minute. HFM is doing a 2-year contract for sponsorship. We will need new in-ice banner for them next year. We have some new wall-sign sponsors.
 - vii. Discussion about how to credit families who bring in advertisers or sponsors.
- j) Programs Committee – Margarete Allen
 - i. Practice Schedule Changes: If we find we have more ice time available, we need to make sure the kids get the best use of that time.
- k) Registrar – Valerie Karlin: Has been sending out updates.
- l) SafeSport Coordinator – Jeff Schmitz: Jeff is getting everyone's numbers. A Safesport certified person should be in the locker room at all times. We will need to develop a protocol for any issues that may arise. Chain of resolution: Team head coach, Safesport coordinator, Association board.
- m) Scheduling Coordinator – Shannon Nickels: Gave dates to Tricia about open skates, games scheduled, and Jr. Gambler times. Squirt Schedule is pretty full. Right now, PeeWee games are low but Shannon has multiple emails out to fill that schedule.

- n) Volunteer Coordinator Report – Tricia Hynek: Question about hours.
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- 6. Old Business
 - a) Credit Card vs ATM: table until November
 - b) “Welcome Back to Hockey” Party
 - c) High School Student Referees: Students must work 8 games with MCYHA in order to get partial reimbursement for their equipment costs.
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- 7. New Business – Open Forum: Guys from United Games pitch their fundraising app.
 - 8. Moving October 31 practices to Sunday, October 30th before open skate.
 - 9. Next Meeting – Nov 1st 6:30 Matt moves to adjourn, Margarete seconds.