



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS

Meeting Minutes

May 15, 2016

Attendees: Tom Capper – Finance
Andy Webster – Secretary / MAHA Representative
Colby Parks – LTP / ADM Director
Daryl Olaveson – Travel Director
Rick Westcott – President
Daniel Hakala – Communications / Website
Constance Eder – Apparel Coordinator

Absent: Sarah Sherwood – Registrar
Don Wright – Director of Coaches
Cindy Schultz – STAR / SafeSport Representative
Marcy McCrate – Treasurer / Bookkeeper
Trish Dougherty – Vice President
Demi Williams – House Director

Open Positions: Fund Raising Coordinator
Girls Hockey Director

Guests: Cattell Family

--- Meeting called to order at 7:03 PM ---

Meeting Opening – Secretary (Webster)

- a. Attendance
- b. Guest Introductions
- c. March 29th Minutes Approval
 - i. Approved

CHA Exec Committee Reports

1. Finance Report (Capper/McCrate)

- a. 15-16 Summary was reviewed
- b. \$32k registration fees / spent \$27k
 - i. Balance of \$5k
- c. Balance sheets
 - i. Fall House - \$900+
 - ii. Spring House - \$-750
 1. Outstanding \$-700
 - iii. Travel must pay earlier/on-time
- d. Ending season balance = \$24k
- e. Total season spend = \$371k
- f. CHA future spends
 - i. Colby Parks – CHA skating/skills
 - ii. Advertising
 - iii. Equipment
- g. Motion to have credit card payments absorbed by CHA

2. President Report (Westcott)

- a. No Report
- b. Send to board...the MAHA Summer Meeting...Friday May 8th

- c. OneGoal submitted
- 3. **Vice President Report (Dougherty)**
 - a. Absent – No Report
- 4. **Coaching Director Report (Wright)**
 - a. ADM Coordinator/Director – Roles & Responsibilities
 - i. Mancini does not have R&R for ADM Coordinator
 - ii. Colby use NV baseline role with CHA...send to ARW
 - iii. Motion made by Webster to make Colby ADM Coordinator,
 - 1. 2nd by Olaveson
 - 2. Unanimously approved
 - iv. ARW send out note about ADM Coordinator
 - b. CHA Coaching Approval
 - i. CHA Agenda/Approval Item for Fall Season
 - 1. Travel – February
 - 2. House – Preferably June / Must have by July
 - c. Rink needs Payment on Spring

CHA Director Reports

- 1. **Registrar Report**
 - a. Absent – No Report
- 2. **MAHA D6 Report / Rink Liaison**
 - a. April Meeting was Canceled
 - b. No Meeting in May
 - c. 2016 SUMMER MEETING
 - i. JULY, 7, 8, 9, 10 - SHANTY CREEK, BELLAIRE, MICHIGAN
- 3. **STAR / SafeSport Report**
 - a. Absent – No Report
- 4. **Travel Director Report**
 - a. Ref update
 - b. Spring
 - i. All TRYOUT/SUMMER ice is responsibility of team
 - 1. All teams should take 6 sheets
 - c. Multiple Teams
 - i. Capper send ARW the CHA Memorandum re multiple travel teams
 - ii. CHA Board will review and determine the need & authorize additional teams
 - d. CHA Travel Coaches for Fall
 - i. 07 – Early
 - ii. 06 – Webster
 - iii. 05 – Petite
 - iv. 04 Gold – Vetter
 - v. 04 Blue – Kulick (if numbers merit 2nd team)
 - vi. 03 Gold – Capper
 - vii. 03 Blue – Ameal
 - viii. 02 – German
 - ix. 01/00 – Cooper
 - x. Motion to approve this list – Webster
 - 1. 2nd Capper
 - 2. Approved unanimously
- 5. **House Director Report**
 - a. Absent – No Report
 - b. Discussion with Cattell's about 07 Chiefs / Squirt House
 - c. Danielle will send a note to U6/U8 coaches requesting that an equipment / inventory list be provided to CHA

6. LTP Director Report

- a. Status Report

7. Apparel Coordinator Report

- a. Fall Travel Game Jerseys – Travel
 - i. \$76 youth / \$78 adult
 - ii. Stay with Fancy Stitch
 - iii. Order by June 30th – guaranteed delivery by end August
- b. Try-on required at Try-out

8. Website / Communications Report

- a. Combined registration forms

9. Old Business

- a. CHA Referee Scheduling Committee (Dougherty, Westcott, Wright)
 - i. DO Report out on options –
 1. Ann Arbor found the system and made him scheduler use it
 2. 151 games / cost / ability to schedule.....going to A2
 3. Needs to talk to Paul to get his opinion
 4. ARW to look for scheduler spreadsheet from MAHA and provide
- b. ADM DIRECTOR – board position
- c. 3rd team Issue
 - i. Memo has been previously written by CHA Board – tried to make a by-law - failed

10. New Business

- a. Fall Travel Tryouts
 - i. MAHA Trout dates (confirmed from Joe Spedowski, D6): Fall = May 21 (all divisions)
 - ii. DO sending note to all travel coaches
 - iii. CHA desires to begin fall season Monday, Aug 15th.
- b. Need new CHA Board members
 - i. Travel teams should have at least 1 CHA board member...or team charge fee/buyout
 1. Discussion tabled for future meeting
 2. More activity is necessary from membership at all levels
 - ii. Board positions open / available for next season:
 1. Bookkeeper
 2. House Director
 3. Equipment Coordinator
 4. Fund Raising Coordinator
 5. Other positions can share responsibilities as well....need more involvement
- c. House Director is an important position requiring attendance and frequent communication with house coaches and membership this position will be filled for Fall season with a more active member
- d. U8 coaches are interested in taking a group of players to either create another Squirt Team / AAU
 - i. Board will clarify this issue from USA Hockey / MAHA / CHA perspective in writing for these coaches

Next D6 Meeting: No meeting in May/June
Summer Meeting = July 7-10

Next CHA Board Meeting: No June Meeting
Mon, July 18
Mon, Aug 15

--- Meeting adjourned at 10:13 pm ---