

By-laws of **Texoma Youth Baseball Association**

Index

- Article 1 – Name**
- Article 2 – Objective**
- Article 3 – Membership / Officers and Directors**
- Article 4 – Executive Board Positions**
- Article 5 – Meetings**
- Article 6 – Committees**
- Article 7 – Financial Policy**
- Article 8 – Team Formation and Playing Rules (all divisions)**
- Article 9 – Amendment**
- Article 10 – Managers and Coaches**
- Article 11 – Duties of Managers and Coaches**
- Article 12 – All-Star Coach Selection**
- Article 13 – Code of Conduct**
- Article 14 – Waiving of Fees**

Article 1

1.01 Name

The name of this organization shall be "Texoma Youth Baseball Association", operating under the umbrella organization of Texoma Youth Sports Association.

Article 2

2.01 Objective

The objectives of the organization shall be to implant firmly in the youth of the community the ideals of good sportsmanship, honesty, courage, loyalty, and reverence, so that they may be stronger and happier children and will grow to be good clean, healthy adults.

Article 3

3.01 Membership Qualifications

Any person interested in the objectives of Texoma Youth Baseball Association, and is of good character, may become a member. The membership shall become effective upon a successful background check and approval of the Executive Board.

The current league year will be defined as running from October 1st through September 30th.

3.02 Rights and Responsibilities, Quorum and Meetings

The members shall have the right and responsibility to attend meetings and events sponsored by Texoma Youth Baseball Association, serve on committees and be nominated and elected to office. Voting members shall have the right to vote for the officers, review and approve the annual budget and approve amendments to these by-laws.

The members present at any membership meeting of the organization, provided at least ten (10) members are present, shall constitute a quorum for the transaction of business. In the event a quorum is not present, any matter brought before membership shall be discussed and decided by the Executive Board.

There shall be at least one general annual meeting of the membership in October or November at which the Executive Board is elected, and other general board positions within the organization are elected.

The nominations for the Executive Board shall come from the prior year's general board. The exception to this rule is made if there are not enough members of the prior year's board willing to accept the nomination.

General board elections are held at the same meeting, after the Executive Board is elected. Those in attendance at the meeting, and held in good standing amongst the league, are eligible for a general board position and are eligible to vote. All positions are for a single year term.

3.03 Executive Board and General Board of Directors

The general management of the organization shall be vested in a Board of Directors. The Board of Directors shall be composed of the following:

- 9 Executive Board Members as show in Article 4
- Unlimited General Board Positions

The positions shall be elected annually by the voting membership at the Annual Meeting and shall serve for one (1) year.

A member of the Executive Board's or the General Board's voting privilege may be challenged or removed for lack of interest, or lack of attendance. A 2/3 majority of eligible voting members present of the general membership must approve the challenge.

The Executive Board and General Board shall meet each month subsequent to the general membership meeting. Five (5) members of Executive Board shall constitute a quorum whenever the Executive Board meets. All Officers and members of the Executive Board must be notified of any special meetings called.

A General Board Member may request attendance at an Executive Board meeting to present a specific problem. Said General Board Member may not be present during the vote.

3.04 Board Disciplinary Actions

Any member of the Board of Directors may be removed by the Executive Board by a vote of six of the nine members of the Executive Board whenever, in their judgement, the best interests of TYBA would be served by such action. Such removal must be with cause and without prejudice.

Any member of the Executive Board may be removed by the Executive Board by a 2/3 majority vote of the Executive Board members present whenever, in their judgement, the best interests of TYBA would be served by such action. Such removal must be with cause and without prejudice.

If a Board of Directors or Executive Board position becomes open before the expiration of the term associated with that position, the Executive Board may nominate a replacement to fill the position. If the opening occurs within three months of the expiration of the term associated with that position, the Executive Board may name a

sitting Executive Board member to fill up to one additional position until such time as the next election for that position occurs.

3.05 Existence of Conflict, Disclosure

Directors, Officers, employees and contractors of the organization should refrain from any actions that impair, or appear to impair, their objectivity in the performance of their duties on behalf of the organization. A conflict of interest may exist when the direct personal, financial, or other interest(s) of any Director, Officer, employee or contractor competes or appears to compete with the interests of the organization. If any such conflict of interest arises, the interested person shall call it to the attention of the Board of Directors for resolution. If the conflict relates to a matter requiring action by the Board of Directors, such person shall not vote on the matter. When there is a doubt as to whether any conflict of interest exists, the matter shall be resolved by a vote of the Board of Directors, excluding the person who is the subject of the possible conflict. Violations of this by-law shall be handled according to the rules in by-law 3.04.

Article 4

4.01 Executive Board Positions

1. The President shall preside at all general membership meetings and at all meetings of the Board of Directors.
2. Vice President
3. Treasure/Secretary
4. Player Agent/Recreation League Director
5. Umpire In Chief
6. Field Director
7. Concession Director
8. Secretary
9. Marketing Director

See attachment for all general board positions.

Article 5

5.01 Meetings

The general membership shall meet the first Wednesday of each month. Ten active members shall constitute a quorum for general membership meetings.

Article 6

6.01 Committees

An Executive Board position may have 1-3 person support committee to assist the Executive Board member. This committee can be made up of other executive board members, general board members, or those who want to assist the league in this manner. The committee's objective is to assist the Executive Board member with duties and tasks of the position or when that person is unavailable.

Article 7

7.01 Annual Budget

The Executive Board shall present to the membership at the first regular meeting of the membership after the offices have been elected, or as soon thereafter as practical, an approved budget of anticipated revenue and expenses for the year. This budget shall be approved by the Executive Board and be used to guide the activities of the organization during the year, including serving as approval for anticipated expenditures. Any substantial deviation from the budget must be approved in advance by the Executive Board.

7.02 Obligations

The Executive Board may authorize any officer or officers to enter into contracts or agreements for the purchase of materials or services on behalf of the organization.

7.03 Loans

No loans shall be made by the organization to its officers or members.

7.04 Checks

All checks, drafts, or other orders for the payment of money on behalf of the organization shall be signed by the Treasurer or by any other person as authorized in writing by the Executive Board, except that checks of \$5,000.00 or more must have the signature of at least two officers such as the President and the Treasurer.

7.05 Banking

The Treasurer, or other members of the Executive Board, shall deposit all funds to the credit of the organization in such banks, trust companies, or other depositories as the Executive Board may select. The Treasurer, or other members of the Executive Board, shall make disbursements for obligations, as authorized by the Executive Board in accordance with the budget adopted by the Executive Board and presented to the General Board. All deposits and disbursements shall be made as soon as practicable upon receipt of the funds and/or orders of payment.

The Board of Directors shall not permit the distribution of funds to individuals of teams, but shall solicit contributions for the common treasury of the organization.

7.06 Financial Controls

The organization shall adopt appropriate financial controls to ensure the integrity of its finances. Specifically, without limitation, the organization shall maintain separation of financial controls so that, minimally:

- (a) All expenses must be approved by the membership by way of an annual budget, or amendments thereto, or be approved by a separate resolution of the Executive Board;
- (b) Checks exceeding \$5,000.00 must be endorsed by at least two officers authorized by resolution of the Board of Directors, and checks of the organization shall include, above the signature line, a notice to this requirement;
- (c) An officer or other person without check signing authority designated by the Board of Directors shall review all bank statements;
- (d) The Executive Board will review and approve all financial records as they are presented at meetings.

Article 8

8.01 Team Formation

The final number of players for each team's roster shall be decided on by the League Board of Directors at the conclusion of preseason registration. **All eligible, registered players shall be placed on a team.** It is the League's intent to create a balance of teams and players for each division.

8.02 Playing Rules

The rules of play will be in accordance with current USSSA rules, as published on USSSA.org at the start of the Fall and Spring Seasons.

8.03 Local Rules

Local rules may be adopted by either the Executive Board or the Board of Directors, which shall supersede any corresponding rules within the published USSSA rules. These rules shall be published as an amendment to these by-laws, and included in articles published on the texomayouthbaseball.com webpage.

These Local Rules may include both facility rules, as well as rules in regards to game play.

Article 9

9.01 Amendment

Bylaw revisions from the general membership must be submitted by the November meeting to the President to be considered for the upcoming season. All revisions received after that date will not be considered for the upcoming season, but will be considered one (1) year from the current season.

The Constitution and Bylaws of this organization may be amended for the following league year at any general membership meeting by a 2/3 vote of the eligible Executive Board members present, provided that the suggested changes have been submitted in writing to, and approved by the Board of Directors and then read during the regularly scheduled general membership meeting.

Article 10

10.01 Managers and Coaches

Creation of Team and Selection of Managers

The number of teams in each division of the Texoma Youth Baseball Association shall be determined by the Board based upon number of registered players and availability of qualified Managers. **ALL TEAM MANAGERS MUST PASS THE REQUIRED BACKGROUND CHECK AND ARE SUBJECT TO REVIEW BY THE BOARD PRIOR TO BEING ALLOWED TO COACH A TEAM THROUGH TEXOMA YOUTH BASEBALL ASSOCIATION.**

MISCONDUCT BY A TEAM MANAGER OR COACH TOWARD ANY PLAYER, PARENT OR OTHER COACH WILL NOT BE TOLERATED. ANY SUCH ACTION WILL RESULT IN IMMEDIATE SUSPENSION OF THAT MANAGER/COACH AND SUCH ACTIONS WILL BE BROUGHT BEFORE THE BOARD TO DETERMINE THE APPROPRIATE DISCIPLINE.

Article 11

11.01 Duties and Responsibilities of Managers and Coaches

Each Manager/Coach must abide fully by the Texoma Youth Baseball Association Bylaws, in addition to the regulations of USSSA.

If a Manager or Coach fails to assume all mentioned duties and responsibilities, he/she shall be requested to appear before the Board of Directors to show cause why he/she should not be properly disciplined.

Managers and Coaches must supervise clean-up of their respective side of the stands after each game.

Managers and Coaches will not demonstrate, nor permit any player to act in a manner, which could possibly cause injury to themselves, or to another player. Nor will they permit poor sportsmanship in any fashion, verbal or otherwise

Managers and Coaches must control all players in the dugout, as well as keeping all players and equipment inside the dugout.

Managers and Coaches are responsible for the spectators of their assigned team at all times, in accordance with the rules of USSSA and Texoma Youth Baseball Association.

Article 12

12.01 All Star Team Selection and Management

All Star team selection and management shall be handled in accordance with USSSA guidelines.

Article 13

13.01 Code of Conduct

Texoma Youth Baseball Association has a zero tolerance policy.

Each year at registration, parents of players must sign acknowledge the written code of conduct published by Texoma Youth Baseball Association. All coaches, umpires, Board of Directors, Executive Board members, as well as anyone who is an active member of Texoma Youth Baseball Association must adhere to the Code of Conduct. No exceptions will be made.

Article 14

14.01 Waiving of Fees

Any waiving of fees (hardship or other) for a player must be voted on by the Executive Board.