



By-Laws Of

Brentwood Pony Baseball League

*A franchise member of PONY BASEBALL, Inc., a non-profit Pennsylvania corporation
(As revised December 1, 2022)*

ARTICLE I: PURPOSE

- **Section 1.** The purpose of the organization shall be to provide supervised, instructional yet competitive baseball and softball games. The supervisors shall bear in mind that the primary emphasis shall be to provide enjoyment to the children, as well as to implant firmly in players a sense of good sportsmanship, honesty, loyalty, and an appreciation for the integrity of the game.
- **Section 2.** The Brentwood PONY Baseball League shall be noncommercial, nonsectarian, and nonpartisan.
- **Section 3.** The name of the Organization or the names of any Members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to the purpose of the Brentwood PONY Baseball League.
- **Section 4.** The Brentwood PONY Baseball League will be affiliated with PONY Baseball Inc, as well as other baseball and softball associations which determine the manner and structure of game play and divisional breakdown.

ARTICLE II: MEMBERSHIP

- **Section 1.** This section further describes the qualification, classes, voting rights, privileges and numbers accorded each class of Membership in this League.
 - 1) **Board of Directors**

The BPBL Board of Directors shall be designated Board Members, and such, shall have voting rights over all policies and procedures of the League including administrative matters, fiscal and corporate requirements, and all matters related to the day-to-day operations of BPBL. Board of Directors positions and requirements are detailed further in Articles V and VI.
 - 2) **Managers and Coaches**

Each team is required to have a Manager. A Manager may have a maximum of one Coach as helper on the field of play during games in the Brentwood PONY "in-house" program, and there is no maximum of coaches for the Blast program. All Managers and Coaches shall have completed the mandatory training programs required by BPBL as follows:



BPBL Coaching Clinics. All Managers and Coaches of Mustang, Pony, Colt, and Palomino divisions are required to attend a minimum (2) two-hour mandatory Coaches Clinic specializing in the training, instruction, practice planning and game management for youth baseball coaches. Managers and Coaches of Shetland, Pinto Jr. and Pinto Teams are required to attend at least one (1) in-house clinic on instruction for the younger players.

Concussion and Sudden Cardiac arrest state training

Each Manager and Coach must complete the mandated NFHS training before the manager and/or coach can be given a team. Each Manager and Coach must provide proof of completion.

Managers and Coaches are designated as League Members, and as such have no voting privileges other than those outlined in Article IV, Sections 2-4. Managers and Coaches may participate in the discussions at Board meetings as set forth in the League's Bylaws and Robert's Rules of Order Newly Revised. Managers must be a minimum of twenty-one (21) years old, and Coaches must be eighteen (18) and must complete the Manager/Coach registration which includes a background check and agree to abide to the Coaches Code of Conduct (attached hereto as Attachment A).

3) Youth Players

This League will have teams comprising of all the eligible registered players. These players will be divided into three programs

1. Brentwood PONY In-House
2. Brentwood Blast
3. Brentwood Girls Softball

Brentwood PONY "in-house" teams are allocated into specific Divisions based on the age guidelines set forth by PONY National policy and listed below and will play games in the manner described in the PONY Baseball and Softball Rules.

- Baseball
 - Shetland 5U Division (Ages 5U)
 - Shetland 6 Division (Age 6)
 - Pinto Jr. Division (Age 7)
 - Pinto Division (Age 8)
 - Mustang-9 Division (Age 9)
 - Mustang-10 Division (Age 10)
 - Bronco Division (Age 11-12)
 - PONY Division (Age 13-14)
 - Colt Division (Age 15-16)



- Palomino (Age 17-18)
- Softball
 - Pinto Jr. Softball Division (Age 5/6/7)
 - Pinto Softball Division (Age 8U)
 - Mustang Softball Division (Age 10U)
 - Bronco Softball Division (Age 12U)
 - Pony Softball Division (Age 14U)

Blast Youth Players are divided into teams for competitive tournament play and follow tournament structure age bracketing. (See Blast Program Guidelines in attachment G for more information).

Youth Players are designated as League Members, and as such have no voting privileges other than those outlined in Article IV, Sections 2-4. Youth Players may participate in discussions at Board meetings. Their parent or legal guardian must be present as set forth in the League's Bylaws and Robert's Rules of Order Newly Revised.

4) Parents or Guardians

The parents or guardians of players currently or previously in this League are League Members in as much as their players are participants and hold the same privileges as their players.

5) Team Sponsors

The Team Sponsors are requested to donate to the league general fund that will be used to help fund the League. Team Sponsors are designated as League Members, and as such have no voting privileges other than those outlined in Article IV, Sections 2-4. Team Sponsors may participate in discussions at Board meetings as described in the League's Bylaws and Robert's Rules of Order Newly Revised.

- **Section 2.** *League Membership in BPBL shall be determined without regard to race, color, creed, national origin, religious beliefs, or sexual orientation.*

ARTICLE III: BOUNDARIES

The boundaries of the Brentwood PONY Baseball League will follow the maps agreed to by BPBL and PONY National, which encompass but not limited to the following cities of Brentwood, Bethel Island, Byron, Discovery Bay, Knightsen, Oakley, Antioch, Pittsburg. Please note that PONY national can change boundaries at any time. Boys and girls residing outside of the Brentwood PONY Baseball League Boundaries will be allowed to register only after all boys and girls interested in registering for play who live within the Brentwood PONY Baseball League boundaries are accommodated. In the event registration is closed in any division of the Brentwood PONY Baseball League, Brentwood



PONY Baseball League boundary residents will have preference over non- residents relative to registration. However, in the event of registration closing, non- residents already registered will not be denied. All non-Brentwood PONY Baseball League Boundary registrants will not be allowed to participate in All-Star Tournament play or other PONY Sanctioned Tournament play.

ARTICLE IV: MEMBERSHIP MEETINGS AND VOTING

- **Section 1.** The Membership of the League (“League Membership”), as outlined in Article II, shall hold an Annual League Meeting, at such place and time as shall be determined by the Board of Directors. Notice of time and place of such annual league meeting shall be made known to the League Membership through e-mail distribution and website postings not less than ten (30) days prior to the date of the meeting.
- **Section 2.** A Special Meeting of the League Membership may be called by the President, or by a majority vote of the Board of Directors, or upon written request submitted to the League by not less than 250 League Members in the form of a petition. Notice of time and place of Special Meetings of the League Membership shall be made known to the League Membership not less than five (5) days prior to the date of the meeting.
- **Section 3.** At each Annual League Meeting or Special Meeting of the League Membership every eligible League Member as described in Article II present shall be entitled to vote. There shall be no proxy voting. A majority of those eligible voting members present shall be required for elections of the Executive Board, and questions brought to a vote.
- **Section 4.** The presence of not less than 25 eligible voting League Members shall be required to constitute a quorum for the transaction of business at any meeting of the League Membership.

ARTICLE V: ELECTIONS OF OFFICERS

- **Section 1.** One month prior to the annual league meeting, nominations will be opened for the election of Officers to the Executive Board of Directors for the upcoming year. Nominations must be submitted as outlined in the Board of Directors Nominations forms (attached hereto as Attachment F). Each League member present shall be entitled one vote. Voting will be by secret ballot, and a plurality vote shall be required for election. In the event of a tie, a re-vote will occur.
 - All nominees for Executive Board Member positions (President, Vice



President of Baseball Operations, Vice President of Softball Operations, Secretary, Treasurer, Director of Managers and Coaches, Director of Blast, and Umpire in Chief) shall have at least one year of experience on the BPBL General Board of Directors, unless there are no nominees for a position which meet this criterion. All General Board of Director nominees need not have prior Board experience.

- All Board of Directors positions require the individual to be a member in good standing with the League.
 - All Board of Directors positions nominees must be at least twenty-one (21) years of age.
 - No perceived or real conflict of interest shall be present regarding alliances with other leagues that could be seen as competing with BPBL for field usage, players, or City issues.
- **Section 2.** The term of office for all Executive Officers (President, Vice President, Secretary, Treasurer, Director of Blast, Umpire in Chief, Director of Softball and Director of Managers and Coaches) shall be two years beginning the day following their election at that year's annual meeting.
 - **Section 3.** All Executive and Staff Board members shall be eligible for re- election with no limit on the number of terms served.
 - **Section 4.** In the event of the death, resignation, suspension, or inability to perform the duties of office for any reason, of any Executive or Staff Board of Directors member, the President, with the approval of a majority of the Executive Board of Directors, shall be empowered to select a replacement for such officer, who shall serve the remainder of the term of that replaced Board of Director.

ARTICLE VI: BOARD OF DIRECTORS

- **Section 1.** The Executive Board of Directors shall include the President, Vice President of Baseball Operations, Vice President Softball Operations, Secretary, Treasurer, Director of Blast, Director of Managers and Coaches, and Umpire in Chief (See Attachment A – Duties of Board/Committee Members).
- **Section 2.** The General Board of Directors shall include all Executive and all Staff Board Members (See Attachment A -Duties of Board/Committee Members).
- **Section 3.** The Executive and General Board of Directors shall meet on a regular basis, but at least monthly, at such time and place determined by the President. A schedule of such meetings shall be prepared by the Secretary, and approved by the Board of Directors, at the outset of each term of the Board. The presence of a simple majority of board members is sufficient to constitute a quorum. Majority votes



shall be sufficient to decide all matters other than amendments to the League By-Laws. Special meetings of the Board may be called by the President, by the Vice President of Baseball Operations, or upon receipt of the written request of at least ten (15) members of the General Board of Directors, the Secretary shall call a meeting.

- **Section 4.** Any member of the Board shall be subject to removal, reassignment and/or replacement, with or without cause, by majority vote of the board members present at a properly called board meeting, at the Annual League Meeting, or a Special Meeting called for that purpose. In accordance with Article IV Sections 3 and 4, the League Membership may also institute this process of removal.
- **Section 5.** The Executive Board of Directors shall have the authority to suspend, discharge or otherwise discipline any member, manager, coach, player, parent, league official, umpire, or other person whose conduct is considered detrimental to the best interest of the League. (See Attachment B – BPBL Coaches Code of Conduct and Attachment C – BPBL General Code of Conduct for specific Guidelines.) A Discipline Committee will consist of the Vice President of Baseball Operations, the Director of Managers and Coaches, Vice President of Softball Operations, and the Umpire in Chief. This committee will thoroughly examine all information and facts available related to any observed violation or complaint submitted to the League. The Disciplinary Committee will report the facts to the Executive Board and make a recommendation as to the final disposition of each complaint. The executive board must approve all disciplinary actions before they are imposed. Any adult, persons 18 years of age or older, who is suspended, removed, or otherwise disciplined by the Board of Directors shall have the right to appeal such action before a majority of the members of the Executive Board of Directors at a regular or Special Meeting called for that purpose. The disciplinary process shall be conducted in accordance with the current BPBL Rules and Regulations.
- **Section 6.** A motion to recommend amendments to these By-laws or adopt a major rule change must be voted and approved by two thirds vote of the General Board of Directors. These amendments may not take effect until the following season, unless deemed necessary by the Board, for the good of the League.
- **Section 7.** All Board Members shall have one vote for any voted issues.

ARTICLE VII: DUTIES OF EXECUTIVE OFFICERS

- **Section 1. President:** Shall preside at all meetings of the League Membership and at all meetings of the Board of Directors, shall serve as the Chief Executive Officer of the League, shall be an ex-officio member of all standing and special committees,



and shall perform such other duties as are normally associated with the office of President. Direct interface to the City and School Board officials and PONY National representatives.

- **Section 2. Vice President of Baseball Operations:** Shall perform such duties as may be assigned by the President, shall otherwise assist the President in the performance of the President's duties, and shall preside at meetings in the absence of the President. This position is responsible for all baseball operational duties and items representative of the game of Baseball.
- **Section 3. Secretary:** Shall have custody of the By-Laws, and all other records of the League, shall keep an accurate record of the meetings and other activities of the League and of the Board of Directors, shall be responsible for all correspondence on behalf of the League, and shall transmit all records and correspondence to any person elected to succeed him or her in that office.
- **Section 4. Treasurer:** Shall receive and disburse all funds with the approval of the Board of Directors, shall keep an accurate account of all funds received and disbursed for the League, shall submit a financial report at all regular meetings and at such other times as may be requested by the President, shall compile an annual report of League finances, shall provide the books of the League and such other documentation as requested for the annual audit, and shall transmit all financial records to any person elected to succeed him or her in that office.
- **Section 5. Director – Manager and Coaches:** Plans, organizes, and supervises the operation of division play, from the application stage through regular & post-season play. Responsible for the evaluation, co-ordination and conduct of manager and coach training & selection, and approval of Managers and Coaches for each team, and ensures that they comply with division policy and procedures. Supervises player evaluation days and drafts, develops practice and game schedules, conducts regular manager's meeting, coordinates the post-season All-Star manager and player selection process, and enforces league rules. Acts as the division representative to the Board of Directors. Acts as protest committee and rules committee member on an as required.
- **Section 6. Umpire in Chief:** Recruits, trains, schedules, and oversees umpire activity for all league games. Represents the voice of final authority on protested plays and league rules interpretation.
- **Section 7. Vice President of Softball Operations:** Plans, organizes, and supervises the operation of softball play, from the application stage through regular & post-season play. Responsible for player evaluation and ensures that all softball managers and coaches comply with policy and procedures.
- **Section 7. Director of Blast:** Plans, organizes, and supervises all teams within the Blast organization, from the application stage through the entire travel baseball season. Responsible for coordinating, promoting the evaluation (player tryouts) process.



Responsible for all Managers and Coaches evaluation. Responsible to ensure that all Managers and Coaches are conducting themselves with in the BPBL Code of Conduct policy. Ensures that all teams comply with all tournament policies and procedures.

ARTICLE VIII: DUTIES OF STAFF BOARD/COMMITTEE MEMBERS

The duties of the Staff Board Members and Committee Chairs are attached to these By-Laws as a matter of logistical convenience, as they may change more frequently than the duties of the League Executive Board (See Attachments A and F for more details).

ARTICLE IX: POLICIES & PROCEDURES

- **Section 1.** Officers, Board of Directors members, and Committee Chairs shall establish and maintain policy and procedures manuals for each of their offices/areas of responsibility. This documentation is BPBL property. A copy of each is to be maintained by the Secretary as part of League documentation. The policy & procedures manuals will be transferred each year upon the election of new board members, at the board of director transition meeting. The manuals will be kept updated to reflect current operational guidelines for operation.

ARTICLE X: ORGANIZATION & ADMINISTRATION

- **Section 1.** The League will maintain an organization chart, for the purpose of maintaining an equitable span of control amongst the League officers. Each League Officer will have supervisory responsibilities for the areas in which that officer is assigned. The League organization chart will be published annually for the benefit of the League Membership and is subject to change as is dictated by the dynamics of league operation. A simple majority vote of the Board of Directors is required to effect changes in the League Organization chart.
- **Section 2.** Each Officer, Board Member and Committee Chairman is responsible for the effective administration of his/her responsibilities. The use of additional volunteers for this purpose is deemed appropriate for such purposes as secretarial, public relations, advertising, member communications, etc.

ARTICLE XI: AFFILIATION

- **Section 1.** The league shall annually apply for a charter from PONY Baseball, Inc., and shall do all things necessary to obtain and maintain such charter. This charter will govern the in-house divisions only. Blast division will play under affiliations with tournament programs including but not limited to USSSA and All World Baseball.



- **Section 2.** Active player members of the In-House, Blast, or Softball programs shall not simultaneously be members of participants of any other non- Brentwood PONY sanctioned baseball organization.
- **Section 3.** The official playing rules and regulations as published by PONY Baseball and Softball, Inc. shall be binding upon this League for the In-House program. BPBL In-House playing rules will supersede PONY National Rules when applicable. The Brentwood Blast program will conform to tournament rules as defined at the tournaments they participate in.
- **Section 4.** The in-house playing rules of BPBL shall be adopted by the Board of Directors at a meeting to be held not less than one month prior to the first scheduled game of the season. Votes on recommended rule changes require a two-thirds (2/3) majority to adopt or amend.

ARTICLE XII: FINANCIAL POLICY

- **Section 1.** The Board of Directors shall decide all financial matters of the League, bearing the responsibility to conduct the financial affairs in a sound business-like manner consistent with its non-profit status. All monies disbursed shall be voted on by the presiding board of directors and documented in the minutes from the Board of Director's meetings.
- **Section 2.** To equalize the benefits of the League for all participating members, league solicitation of funds shall be solely for the operation of the league. Financial, or like kind contributions solicited by individuals or teams not approved by the BPBL Board of Directors shall be forbidden.
- **Section 3.** The Board of Directors shall not permit the solicitation of funds in the name of BPBL, unless all the funds so raised are placed in the BPBL Treasury or an authorized BPBL Bank account.
- **Section 4.** The Board of Directors shall not permit the disbursement of BPBL funds for other than the conduct of League activities in accordance with the rules and policies of PONY Baseball, Inc., other Youth Baseball or Tournament affiliations that the league maintains and all associated non-profit organizational requirements.
- **Section 5.** All monies received, including Booster Funds, shall be deposited to the credit of BPBL in the bank of the Executive Board of Director's choosing. All disbursements shall be made by check. All checks shall be signed by the Treasurer and such other Executive Officer or Officers as the Executive Board of Directors shall determine.



- **Section 6.** The Leagues fiscal year shall begin on the first day of November and shall end on the last day of October. The Board of Directors shall direct the preparation and acceptance of an annual budget, and periodic and annual presentation of reports, and an annual audit of the books of the League

ARTICLE XIII: EXECUTIVE COMMITTEE

- **Section 1.** The Executive Committee (also known as the Executive Board) shall consist of the President, Vice President of Baseball Operations, Secretary, Treasurer, Director of Managers and Coaches, Vice President of Softball Operations, Director of Blast and Umpire in Chief.
- **Section 2.** The Executive Committee shall direct the general policies of the Board of Directors and shall meet as required to develop such plans.
- **Section 3.** The Executive Committee shall be responsible to enact and enforce League Discipline as required for members, who are ejected from games, or in violation of League Rules, Regulations, Code of Conduct, etc.
- **Section 4.** The Executive Committee shall be responsible for resolving personnel actions involving complaints from any members.

ARTICLE XIV: BOOSTER CLUB

- **Section 1.** A Booster Club may be formed for the purpose of promoting the objectives of BPBL. This organization shall assist the Board of Directors in fund-raising activity, event planning, operations support, and other activities as approved by the Board of Directors.
- **Section 2.** The Chairperson of the Booster Club shall be a member of the Board of Directors of the League. The Booster Club membership shall be composed of all general members of BPBL. The Booster Club President shall appoint members to head various committee positions.



ARTICLE XV: STANDING COMMITTEES

- **Section 1.** The following standing committees may be formed: Rules, Protest, Training, Long Range Planning, Policies & Procedures, Finance, and Blast/Lady Blast.
- **Section 2. The Rules Committee** shall consist of the Vice President of Baseball Operations, as chair, the Director of Managers and Coaches, Vice President of Softball, Division Commissioners, and Umpire in Chief. This Committee will meet annually, in the fall, review the existing League Rules & Regulations for correctness, consistency, and applicability to current League goals. Recommended changes from any League member will be considered by this Committee. The Rules Committee recommendations will be voted upon by the Board of Directors, with Rules changes requiring a two-thirds (2/3) vote of the Board members present.
- **Section 3. The Protest Committee** will consist of the Vice President of Baseball Operations, Director of Managers and Coaches, Vice President of Softball Operations, and Umpire in Chief. This committee will meet when directed by the League President to decide any formally filed game protests.
- **Section 4. The Training Committee** will be composed of the Training Director, as chair, Director of Managers and Coaches, any interested Division Commissioners, and may include 2-4 League Members selected by the Training Director. This Committee is charged with the responsibility for developing and implementing training for managers, coaches, and players, consistent with individual Divisional philosophies.
- **Section 5. The Long-Range Planning Committee** will consist of a committee chair appointed by the President, and a committee selected by the Committee chair and approved by the Board of Directors. This Committee will serve to identify long-term League goals and objectives and will submit same to the Board of Directors for approval.
- **Section 6. The Policies and Procedures Committee** will consist of the Secretary, as chairman, and such other Board members as are interested. This Committee is responsible for the documentation, and updating, of the administration process of the League, including Rules & Regulations, the Constitution, League By-Laws, and individual board member Policies & Procedures manuals.
- **Section 7. The Finance Committee** will consist of the Treasurer and other members as determined by the Treasurer. This Committee will act to develop and implement the long-term financial requirements to support the long-term



operational goals of the Long-Range Planning Committee, as approved by the Board of Directors.

- **Section 8. The Blast Committee** shall consist of the Director of Blast, as chair, the Blast commissioner, and at least 1 general board member of the board in good standing. The board member will be selected by the President and/or Director of Blast and approved by the Executive Board of Directors. This committee will meet when directed by the Director of Blast. This Committee will review the existing Managers and Teams, nominate future Managers of Blast Teams, Blast Uniforms, Fundraisers, I- 680 participation, Tournament involvement, Practice Fields, Travel All Stars, consistency, and applicability to current League goals. Recommended changes from any League member will be considered by this Committee. The Blast Committee recommendations will be voted upon by the Executive Board of Directors, with changes or approvals requiring a two-thirds (2/3) vote of the Executive Board members present. (See Attachment G for more details).

ARTICLE XV: SPECIAL COMMITTEES

- **Section 1.** Special Committees may be appointed by the President for such special purposes as deemed necessary. Committee duties and responsibilities are to be outlined at the time of the appointment and such committees shall be dissolved at the Annual League Meeting following appointment but may be reappointed at any time following the Annual League Meeting.

ARTICLE XVI: AMENDMENTS

- **Section 1.** The Board of Directors of the organization may, by three-fourths (3/4) vote of the voting members in attendance, alter, amend, suspend, repeal, or annul any By-Laws of the organization at a regularly scheduled meeting.
- **Section 2.** The members of the organization, by a three-fourths (3/4) vote of the voting members in attendance, may alter, amend, suspend, repeal, or annul any By-Laws of the organization, at an Annual League Meeting or Special Meeting called for that purpose.

ARTICLE XVII: ADOPTION

- **Section 1.** These By-Laws, at the time they are presented for ratification, shall be adopted by a three-fourths (3/4) vote of the voting members in attendance.
- **Section 2.** These By-Laws shall be in force and effective immediately upon their adoption as set forth in Section 1 of this Article.



ARTICLE XVIII: ROBERTS RULES

- **Section 1.** The rules contained in the current edition of "Roberts Rules of Order Newly Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the By-Laws and any special rules or order the organization shall adopt.

I, ERICH DARK, Secretary of Brentwood Pony Baseball League, do hereby certify that the foregoing is a true, correct, and complete copy of the amended By-Laws adopted by the Board of Directors and League Members of the Brentwood Pony Baseball League in attendance of a Brentwood PONY Baseball meeting held on ___ at which a quorum was present.

By:

Secretary signature: _____

Title: League Secretary

Date: 12/15/2022



Attachment to Brentwood Pony Baseball By-Laws

ATTACHMENT A

DUTIES OF STAFF BOARD/COMMITTEE MEMBERS

- **Section 1. Divisional Commissioners:** Responsible for day-to-day management of a Baseball or Softball Age Division. Liaison to the Director Manager/Coaches on day-to-day divisional operations. Responsible for all equipment disbursement and collection from divisional Managers as well as ensuring that all divisional managers adhere to practice and game schedules as well as facility use requirements.
- **Section 2. Equipment Manager(s):** Purchases, inventories, maintains, and disposes of all league equipment, and baseball/softball equipment (hard goods). Issues equipment to teams at the outset of the season, maintains accountability for such, and receives it back again at the close of the season. Regularly inspects equipment and makes decisions on the replacement of worn, damaged, lost equipment. Works closely with the Treasure in Planning for league growth, and the lead time requirement for additional team equipment.
- **Section 3. Director of Registration & Draft:** Responsible for the registration of all players in every league and division through the management of the online registration program. Arranges and oversees the Walk-In registration days. Manages all issues around proper divisional placement of players, and properly communicate to parents, coaches, commissioners, and other Board members. Supplies all lists of available players and returning placed players for the yearly Draft process. Collects and organizes all data compiled during the Draft, to create the final teams. Works with Division Commissioners after the draft to continue to place late-registration players until teams are full. Will arrange for scholarship and payment plan candidates, ensuring that the commitment of repayment is known and signed off on. Will work with other Board members to arrange for volunteer hours of service to be fulfilled by scholarship recipients, as needed for special events throughout the year.
- **Section 4. Communications Director:** Under the immediate direction of the Vice President of Baseball Operations, ensures the proper handling of all inbound and outbound communications with the league, its members, and interested parties. Manages the list of questions into the league to ensure that the appropriate board member is aware of the issue and have returned an appropriate response in a timely manner. Updates messaging on the website and sends newsletter content to members to make sure that all upcoming events are properly communicated. Manages the FAQ content, to help new members to the league easily find the answers to the most frequently asked questions.



- **Section 5. Webmaster:** Designs, implements, and maintains all electronic league databases, websites, online registration, and forms management. Acts as technology director for league.
- **Section 6. Sponsorship Director:** Solicits Sponsors for all league requirements, including teams, the league directory, league facility location signs, and special events such as Tournament, Dinner Dance, etc. Acts as liaison between the league and the sponsors. Keeps Sponsors informed of league activity and works closely with the Publicity Director and Booster Club to keep Sponsors names continually in the public eye.
- **Section 7. Booster Chairperson:** President of the Booster Club, and their representative on the Board. This job encompasses the mobilizing and directing of parent volunteers in a variety of event support activities, including, but not limited to Opening Day Activities (pictures, BEQ, Opening Ceremony), the Annual Dinner Dance Fundraiser, Annual Golf Tournament, etc. The organization and operation of team Parents in support of individual team activity is perhaps the most significant and difficult task.
- **Section 8. Publicity/Advertising Director:** Supervises and supports the publication of individual game results in the local newspaper on a regular basis for all divisions (recruits and trains individual team Publicity parents for this purpose); responsible for maintenance of league advertising and social media sites; oversees publication of league Newsletter and Annual Player Directory. Ensures that all league events are publicized in various media, and in general acts as the Public Relations focus for the league.
- **Section 9. Training Director:** Responsible for league-wide Manager, Coach, and Player integrated training; schedules clinics as appropriate; provides consistent coaching guidelines for Managers to follow at each level of play. Offers training to teamscorekeepers.
- **Section 10. Fall Ball Director:** Responsible for the operation of the League program (currently Shetland, Pinto, Mustang, Bronco, Pony, and Colt) for off season organized play. This is a mini season run by this Board Member. Player and Manager Selection and approval, game schedules, equipment issue, and season ending tournaments are all functions for which this Board member is responsible
- **Section 11. Registration Financial Director:** Oversees the maintenance of all league used fields; recruits and supervises volunteer staffing, in conjunction with individual Fields Directors, and Division Reps to accomplish the above; arranges for



the purchase & delivery of materials for use in maintaining and upgrading fields facilities; maintains league owned equipment, for use by parent volunteers; performs maintenance as required on bathrooms & facilities.

- Section 12. **Blast Commissioner:** Responsible for day-to-day management of Blast. Liaison to the Director of Blast on day-to-day operations. Responsible for all uniform disbursement and schedule practice times to all teams for the entire season.



Attachment to Brentwood Pony Baseball By-Laws

Attachment B

BPBL Coaches Code of Conduct

Overview

The Coaches Code of Conduct is a tool for the Board of Directors of Brentwood PONY Baseball League to assure that all managers and coaches understand that it is their responsibility to ensure all players can enjoy a non-threatening, safe and enjoyable environment at practice and games. The entire League will play the game of baseball and softball as described in The Pony International Official Baseball and Softball Rules and Regulations book printed for PONY Baseball, Inc., and amended by the current PONY Baseball and Softball Rules & Regulations, and Brentwood PONY Baseball League In-House Rules.

Responsibilities

- 1) All League Code of Conduct and consequences will apply (Article IX, Section 5).
- 2) Each team must have either a manager, coach, or an adult at least 21 years of age present at all times for both games and practices. It is also the managers responsibility to ensure that all players are picked up prior to leaving the field of play. At no time should a player be left alone waiting for a ridehome.
- 3) Managers and coaches are responsible for their players, players' parent(s), guardian(s) and other guests of their team. It is the manager's or coaches' responsibility to inform or advise any person associated with their team to refrain from negative chatter, negative yelling, and negative cheering. Anyone engaging in this type of activity will be asked to excuse themselves from the premises. Failure to do so may result in forfeiture of the game.
- 4) While baseball/softball may be inherently competitive, part of the mission of BPBL is to instruct children in the skills of the game and instill a sense of fun and sportsmanship in each player. Therefore, verbal, or physical assault on an umpire, parent and other manager or coach is strictly prohibited. Any type of verbal or physical assault on anyone will result in an immediate suspension of play. Those involved may face criminal and/or civil prosecution as deemed necessary by local authorities.
- 5) A Formal Protest will only be considered if a misinterpretation of a rule was rendered. No protest will be considered if a ruling was a judgment call. Example, balls & strikes, safe & out, etc.



- 6) If an umpire's interpretation of a rule is in question and a dispute occurs, the manager disputing the call must discuss the issue with the umpire. The manager with the dispute must first wait until the umpire has given time-out. If granted, the opposing manager can be included in the discussion and/or notified of any decision change that the umpire makes. All decisions of any issue shall be handled in a non-argumentative and non-animated fashion.
- 7) If either manager feels the interpretation of the rule has not been properly resolved, the objecting manager shall, at the time the play occurs, notify the head umpire, the opposing manager and official scorer that the game is being played under protest and submit a Formal Protest in writing. A Formal Protest must have the following information: (a) date, scheduled time, and field location of the game; (b) teams and division playing the game; and (c) specific dispute with the interpretation of an umpire's ruling. This Formal Protest must be submitted to the BPBL Board of Directors within 48 hours after the finish of the protested game. The official scorer must identify the inning; batter at the plate, runners on base (if any), and the umpire's count at the time the protest began.



Attachment to Brentwood Pony Baseball Bylaws

Attachment C

BPBL General Code of Conduct

CODE OF CONDUCT

A POLICY STATEMENT OF BRENTWOOD PONY BASEBALL

Baseball and Softball is an exciting game. Disputes will arise, tempers may flare, the example set by managers and coaches, spectators and parents will be reflected by the players and coaches. As adults guiding, setting an example for young people, make it a good example. Violent displays of temper will not only give the program a bad name but may cost the League by loss of fans and financial support in future years.

Overview

This code of conduct is designed to ensure a safe healthy atmosphere for all. In order to protect the children of our community's interests and to ensure that there will be facilities available for their use, we have developed what we hope is a fair, firm, and consistent set of standards. Although each school facility that Brentwood PONY utilizes may have their own set of standards, the entire League will adhere to the following consequences for misconduct. Those misbehaviors not included will be responded to as necessary by Brentwood PONY Baseball board members. The nature of certain misbehaviors may require notification to the proper authorities. If there is a penal code infraction, immediate and swift action will be taken to notify the proper enforcement agencies.

Consequences

Brentwood PONY Baseball through its Board of Directors and its designed Adult Field Directors shall reserve the right to withdraw any team player, parent or volunteer whose conduct on or off the playing field reflects in a manner that is detrimental to the best interests of Brentwood PONY Baseball.

Recognizing the difficulty of establishing specific penalties for a variety of violations of acceptable conduct, the following penalties have been suggested. League officers may impose the one, which, in their opinion, appears to match the severity of the offense.

Warning - Will be considered to have been given by the receipt of this Code of Conduct policy.

Suspension - The offending person is to be advised verbally and followed up in writing that he or she has been suspended from all League activity for a specific number of games or days.

Dismissal - The offending person is to be advised in writing that he or she has



been dismissed from the League for the remainder of the current year.



Barred - The offending person is to be advised in writing that he or she has been barred from present and future participation in the League, permanently or for a specific number of years.

Forfeiture - If a situation arises with a spectator, coach, parent, and or player that is deemed necessary to be diffused by the present Umpire, the Umpire will have the authority to request that the game be stopped. The Brentwood PONY Board will review the matter and decide the outcome of the game.

The entire league will play the game of baseball and/or softball as described in The Pony International Official Baseball/Softball Rules and Regulations book printed for PONY Baseball, Inc. and amended by the current PONY Baseball and Softball Rules & Regulations and Brentwood PONY Baseball and Softball In-house Rules.

The following are some of the rules to abide by when visiting any of the facilities utilized by Brentwood PONY Baseball, as well as any posted rules unique to that facility:

1. Deposit trash in appropriate containers.
2. The use of obscene, abusive, or discriminatory language will not be tolerated.
3. Observe all posted traffic signs. (Speed and parking.)
4. Those children not participating in league activity must be always supervised.
5. Respect neighbors' property. (Remember, we are guests.)
6. Do not throw, hit, or cause balls to strike facility buildings or fences not designed for such use.
7. Use rest room facilities provided. If not available, you will need to go to a location that has a public restroom.
8. The use of tobacco or alcohol will not be tolerated while on facilities utilized by Brentwood PONY Baseball League.



Attachment to Brentwood Pony Baseball Bylaws

Attachment D

BPBL Article of Incorporation

1913012

ENDORSED - FILED
In the office of the Secretary of State
of the State of California

SEP 12 1994

ARTICLES OF INCORPORATION OF EAST DIABLO PONY BASEBALL LEAGUE

TONY MILLER, Acting Secretary of State

I

The name of this corporation is East Diablo Pony Baseball League.

II

This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable and public purposes.

III

The specific purpose of this corporation is to provide the children of our community a healthy, positive, athletically challenging, and organized environment in which they can learn and grow.

IV

The name and the address in the State of California of this corporation's initial agent for service of process is:

Franklin Thomas Almeida
151 Mesquite Court
Brentwood, Ca. 94513

V

A. This corporation is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(C)(3) of the Internal Revenue Code.

B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

VI

The property of this corporation is irrevocably dedicated to charitable and educational purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable and educational purposes and which has established its tax exempt status under Section 501(C)(3) of the Internal Revenue Code.


Signature of Incorporator

Franklin Thomas Almeida



Attachment to Brentwood Pony Baseball Bylaws

Attachment E

BPBL Board of Directors Code of Ethics

Public trust in the Board and the legitimacy of its role in the league require that board members are honest and conduct themselves with the highest standards and integrity **and** are amenable to public scrutiny.

This policy provides, by virtue of its explicit nature and provision for full disclosure, assurance to the league members and the public that relationships, policies, and decisions have been examined and will be conducted in a manner consistent with public values, as expressed in BPBL policy. This policy is not intended to eliminate all situations of conflict of interest, but rather to enable individuals to recognize situations that may be subject to question and resolve them to avoid conflicts of interest. A conflict of interest may take various forms but arises when an individual is or may be in a position to influence the league in ways that could lead to any form of personal gain for the individual or his/her family or team. Conflicts and potential conflicts of interest must be disclosed and resolved.

In accepting the office of Board Member in Brentwood PONY Baseball, I recognize the responsibility incumbent upon me as a member of the Board of Directors and pledge myself to:

- Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning issues to be considered at those meetings.
- Observe, practice and maintain ethical practices of this board;
- Encourage all officials, workers and youth of each level of the program to abide by the rules of good sportsmanship;
- Promote and help build a program that will result in obedient, patriotic and God-fearing youngsters;
- Respect and adhere to the principle that Brentwood PONY Baseball is a "fun" program, and that it is designed for the enjoyment of youngsters and is not meant to be a hobby for adults;
- Recognize and support the main purpose of Brentwood PONY Baseball which is to provide a recreation outlet for as many as possible with emphasis being on local league play rather than tournament play (excluding the Brentwood Blast program and post-season All-Stars);
- Periodically evaluate and review all present and proposed Brentwood PONY Baseball rules and regulations to assure that they meet the guiding principles of our program: the physical development of the growing youth, full participation for all playing baseball/softball and the safety factor as it involves youngsters playing baseball/softball;
- Refrain from participation in an official capacity in any other organized youth baseball /softball program;



- Demonstrate and persuade others in the program to accept the moral principles of Brentwood PONY Baseball by not participating in activities or using products that are detrimental to the welfare of youth;
- Develop and promote a spirit of cooperative teamwork among the Brentwood PONY program or from any sponsor or other person connected with the program;
- Refrain from undignified electioneering when running for election to the Board. This includes making promises of benefit or threat of reprisal to local leagues who vote in the election;
- Refrain from encouraging election or defeat of other candidates who are running for the Board either in my state or other state elections;
- Never use Brentwood PONY Baseball for purposes other than those which further the objectives of the program.

Remuneration Clause:

No official or representative of the league shall solicit, accept, or agree to accept, directly or indirectly from any person, firm, corporation, or the league itself any favors or gratuities including, but not limited to the following, unless said item is also made available on an equal basis to all teams and team members:

- Gift certificates or discounts
- Goods and products - including clothing, food, equipment, and pictures
- Player selection
- Money
- Services or discounts on procurement of articles for personal use
- Disparate or favored treatment
- Trips, lodging or the use of transportation
- Recreational activities that involve overnight stays
- Loans of money or arrangements for a co-signature on a loan
- Payments for personal cars or other personal property

Any gifts or gratuities received will be immediately returned. If the return is not practical because of its nature, it will be given to a charitable organization and the giver notified of the disposition. Individuals shall disclose in writing available for public review any situation in which a potential conflict of interest may exist, or where a gift, gratuity or favor has been offered, considered, or granted.



Attachment to Brentwood Pony Baseball By-Laws Attachment F

BRENTWOOD PONY BASEBALL LEAGUE Board of Directors Nomination Information

Brentwood PONY Baseball League is divided into two governing bodies. One is the Executive Board of Directors; this group is elected at the Annual Meeting of all members, held in October/November each year. The second group is appointed by the Executive Board of Directors based on nomination forms and represents the Staff Board positions that manage various league functions.

All nominations for the Executive Board of Directors are to be submitted online through the Brentwood Pony Baseball League's Website located at www.brentwoodpony.org. All nominations must be received no earlier than 30 days prior to the Annual Meeting date, and no later than Midnight on the last Sunday just before the Annual Meeting date.

EXECUTIVE BOARD OF DIRECTOR POSITIONS

(2-year term - Elected by league members at Annual Meeting)

- **President:** Shall preside at all meetings of the League Membership and at all meetings of the Board of Directors, shall serve as the Chief Executive Officer of the League, shall be an ex-officio member of all standing and special committees, and shall perform such other duties as are normally associated with the office of President. Direct interface to the City and School Board officials and PONY National representatives. *(Elected during even calendar years).*
- **Vice President of Baseball Operations:** Shall perform such duties as may be assigned by the President, shall otherwise assist the President in the performance of the President's duties, and shall preside at meetings in the absence of the President. This position is responsible for all baseball operations and items representative of the game of baseball *(Elected during odd calendar years).*
- **Secretary:** Shall have custody of the By-Laws, and all other records of the League, shall keep an accurate record of the meetings and other activities of the League and of the Board of Directors, shall be responsible for all correspondence on behalf of the League, and shall transmit all records and correspondence to any person elected to succeed him or her in that office. *(Elected during odd calendar years).*



- **Treasurer:** Shall receive and disburse all funds with the approval of the Board of Directors, shall keep an accurate account of all funds received and disbursed for the League, shall submit a financial report at all regular meetings and at such other times as may be requested by the President, shall compile an annual report of League finances, shall provide the books of the League and such other documentation as requested for the annual audit, and shall transmit all financial records to any person elected to succeed him or her in that office. *(Elected during odd calendar years).*
- **Director of Managers/Coaches:** Plans, organizes, and supervises the operation of division play, from the application stage through regular & post-season play. Responsible for the evaluation, co-ordination and conduct of manager and coach training & selection, and approval of Managers and Coaches for each team, and ensures that they comply with division policy and procedures. Supervises player evaluation days and drafts, develops practice and game schedules, conducts regular manager's meeting, co-ordinates the post-season All-Star manager and player selection process, and enforces league rules. Acts as protest committee and rules committee member as-required. *(Elected during even calendar years).*
- **Umpire in Chief:** Recruits, trains, schedules, and oversees umpire activity for all league games. Represents the voice of final authority on protested plays and league rules interpretation. *(Elected during even calendar years).*
- **Director of Blast:** Plans, organizes, and supervises all teams within the Blast organization, from the application stage through the entire travel baseball season. Responsible for coordinating, promoting the evaluation (player tryouts) process. Responsible for all Managers and Coaches evaluation. Responsible to ensure that all Managers and Coaches are conducting themselves within the BPBL Code of Conduct policy. Ensures that all teams comply with all tournament policies and procedures. *(Elected during odd calendar years).*
- **Vice President of Softball Operations:** Plans, organizes, and supervises the operation of softball play, from the application stage through regular & post-season play. Responsible for player evaluation and ensures that all softball managers and coaches comply with policy and procedures. *(Elected during even calendar years).*



STAFF BOARD MEMBER POSITIONS

(1-year term - Appointed Board Members by the Executive Board of Directors)

- **Divisional Commissioners:** Responsible for day-to-day management of a Baseball or Softball Age Division. Liaison to the Director Manager/Coaches on day-to-day divisional operations. Responsible for all equipment disbursement and collection from divisional Managers as well as ensuring that all divisional managers adhere to practice and game schedules as well as facility use requirements.
- **Equipment Manager(s):** Purchases, inventories, maintains, and disposes of all league equipment, and baseball/softball equipment (hard goods). Issues equipment to teams at the outset of the season, maintains accountability for such, and receives it back again at the close of the season. Regularly inspects equipment and makes decisions on the replacement of worn, damaged, lost equipment. Works closely with Sponsorship Chairman for the imprinting of Sponsor names on team apparel as appropriate. Works closely with the Treasurer in Planning for league growth, and the lead time requirement for additional team equipment.
- **Director of Registration & Draft:** Responsible for the registration of all players in every league and division through the management of the online registration program. Arranges and oversees the Walk-in registration days. Manages all issues around proper divisional placement of players, and properly communicate to parents, coaches, commissioners, and other Board members. Supplies all lists of available players and returning placed players for the yearly Draft process. Collects and organizes all data compiled during the Draft, to create the final teams. Works with Division Commissioners after the draft to continue to place late-registration players until teams are full. Will arrange for scholarship and payment plan candidates, ensuring that the commitment of repayment is known and signed off on. Will work with other Board members to arrange for volunteer hours of service to be fulfilled by scholarship recipients, as needed for special events throughout the year. *(Elected during odd calendar years).*
- **Communications Director:** Under the immediate direction of the Vice President, ensures the proper handling of all inbound and outbound communications with the league, its members, and interested parties. Manages the list of questions into the league to ensure that the appropriate board member is aware of the issue and have returned an appropriate response in a timely manner. Updates messaging on the website and sends newsletter content to members to make sure that all upcoming events are properly communicated. Manages the FAQ content, to help new members to the league easily find the answers to the most frequently asked questions.
- **Webmaster:** Designs, implements, and maintains all electronic league databases, web sites, online registration, and forms management. Acts as technology director for league.



- **Registration Financial Director:** Oversees the maintenance of all league used fields; recruits and supervises volunteer staffing, in conjunction with individual Fields Directors, and Division Reps to accomplish the above; arranges for the purchase & delivery of materials for use in maintaining and upgrading fields facilities; maintains league owned equipment, for use by parent volunteers; performs maintenance as required on bathrooms & facilities.
- **Sponsorship Director:** Solicits Sponsors for all league requirements, including teams, the league directory, league facility location signs, and special events such as Tournament, Dinner Dance, etc. Acts as liaison between the league and the sponsors.



Keeps Sponsors informed of league activity and works closely with the Publicity Director and Booster Club to keep Sponsors names continually in the public eye.

- **Booster Chairperson:** President of the Booster Club, and their representative on the Board. This job encompasses the mobilizing and directing of parent volunteers in a variety of event support activities, including, but not limited to Opening Day Activities (pictures, BBQ, Opening Ceremony), the Annual Dinner Dance Fundraiser, Annual Golf Tournament, etc. The organization and operation of team Parents in support of individual team activity is perhaps the most significant and difficult task.
- **Publicity/Advertising Director:** Supervises and supports the publication of individual game results in the local newspaper on a regular basis for all divisions (recruits and trains individual team Publicity parents for this purpose); responsible for maintenance of league advertising and social media sites; oversees publication of league Newsletter and Annual Player Directory. Ensures that all league events are publicized in various media, and in general acts as the Public Relations focus for the league.
- **Training Director:** Responsible for league-wide Manager, Coach, and Player integrated training; schedules, clinics as appropriate; provides consistent coaching guidelines for Managers to follow at each level of play. Offers training to team scorekeepers.
- **Fall Ball Director:** Responsible for the operation of the League program (currently Shetland, Pinto, Mustang, Bronco, Pony, and Colt) for off season organized play. This is a mini- season run by this Board Member. Player and Manager Selection and approval, game schedules, equipment issue, and season ending tournaments are all functions for which this Board member is responsible.
- **Blast Commissioner:** Responsible for day-to-day management of Blast. Liaison to the Director of Blast on day-to-day operations. Responsible for all uniform disbursement and schedule practice times to all teams for the entire season.

Brentwood PONY Baseball League does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.



Attachment to Brentwood Pony Baseball Bylaws

Attachment G

Brentwood BLAST Travel Baseball Program Guidelines

Objective

- To offer BPBL players an opportunity to experience competitive tournament level baseball.
- To teach players advanced skills and mechanics.
- To build quality, competitive baseball teams to represent BPBL year-round.
- To expose players to National Tournament caliber play.

Brentwood Blast will be managed by the Director of Blast and Blast commissioner. A committee shall be established by the Executive Board of Directors and will consist of the Director of Blast, as chair, the Blast commissioner, and at least one board member of the league in good standing. The one board member selected to the committee will be selected by the Director of Blast and approved by the Executive Board of Directors.

Blast teams are currently established for the 9u, 10u, 11u, 12u, 13u, 14u and 16u year old age divisions. Any team to be organized must be approved by the Blast Committee prior to August 1st of the new travel baseball year. Each request received by the Blast Committee will be reviewed on a case-by-case basis for recommendation to the Executive Board for approval.

Manager Selection Factors

- Volunteers and BPBL recommendations
- Volunteers solicited through website or networking. Returning managers in good standing.
- Application or Interview process.
- Must become a BPBL certified Blast coach.
- Must attend Brentwood Blast Manager meetings.
- Blast committee submits Manager recommendations to the Executive Board for final approval.

Team Selection

- Team Roster – 15 or less (minimum of 11 encouraged) All players must be registered in BPBL.
- Manager selects coaches.
- Coaching staff selects the entire roster.

Tryouts will be officially held in late summer. Managers will post additional tryout dates (if conducted) on a as needed basis. Players can be recruited and guaranteed a spot on a team



by the Team's Manager (without trying out). Manager submits team roster to Blast Committee for approval. Players can be added to the team at any time, provided there is space and that player must be a BPBL member in good standing. Director of Blast reviews and Blast committee approves.

All In-House players are restricted from playing on a Blast Team from the In-House Draft Day through PONY National All-Stars (if they are selected to participate in Traveling All-Stars (exception to above is over Memorial weekend holiday).

Blast players may voluntarily, with approval of team manager, play for other Blast teams on off weekends. In addition, and with approval, may play for other teams outside the organization on off weekends.

Players can be removed from teams for violating the BPBL Code-of-Conduct or for violating team rules. All Code-of-Conduct violations and disciplinary actions will be forwarded to the Brentwood Pony Discipline Committee for review and recommendation to the Executive Board for final disposition. Any player removed from a team may not participate in Brentwood Blast for the duration of that baseball season. Parents, coaches, and players must understand and sign an agreement that they understand these guidelines and rules.

Games

Teams will individually decide when they will play, how much they will play, if they will travel to play. Family/player input is encouraged. Communicating all season games and practice schedules is recommended to prevent misunderstandings. Managers will be responsible for scheduling scrimmages.

Team Names

If there is only ONE team in an age group, teams will be called "Brentwood Blast" and they chose the color (Blue or Red). If there is more than ONE team in any age group, teams will be called either "Brentwood Blast Blue" or "Brentwood Blast Red". The choice as to which team name each team chooses is up to a cooperative process between the managers of that age group. If the mangers cannot agree on their own, the committee will assign the team names.

Team Uniforms

All uniforms for Brentwood Blast will be in the colors of Red, White, or Blue. Pants may be Gray or White with or without Piping. Full uniform package will include game jersey, game pants, alternate game jersey and 2 fitted hats. Players will be responsible for uniform accessories (socks/belts, undershirts, jackets, wind shirt, bag, batting helmets, etc.). All hats will have the Blast "B". Player names are optional on backs of jerseys and responsibility of individual teams.

Fields

The Blast Commissioner or his/her designee assigns practice and game field times and locations. Board of Director members will draft practice fields first in order of tenure. Manager and coaches are responsible for all field maintenance on their assigned field.



Finances and Fund Raising

Brentwood Blast teams can raise money through fund raising for their own teams as long as the fundraising does not compete with BPBL In-House fund raising. The player's parents are responsible for all remaining costs associated with tournament entry fees, travel expenses and uniform costs. Brentwood Blast Teams are responsible for finding their own team sponsor(s). Insurance will be provided by BPBL as part of the registration fees. Each manager is required to keep 'team books' to include individual player accounts and Team account. Books shall be available for Blast Committee inspection. Ledger system (spread sheet available).

Manager's Responsibilities - Guidelines

- Organize a team.
- Attend Brentwood Blast select coach's meetings.
- Attend meetings as deemed necessary by the Blast Committee. Review tournament rules/objectives/etc.
- Exchange "Best Practices" – station drills, etc.
- If participating in tournaments that have adopted other rules, review differences with Blast committee prior to beginning play with any questions.
- Ensure Brentwood Pony League Bylaws and Code-of-Conduct are enforced. Represent Brentwood, the Blast, BPBL, its Board of Directors, players, and parents to the best of their ability.
- Arrange games independently.
- Responsible for field maintenance/cleanup before/during/after practice and games. Post results to web page and newspaper as time permits.
- Managers/Coaches who get ejected from a game or violate the league's code of conduct will be subject to discipline after review and recommendation of the BPBL Discipline Committee.

Manager's Responsibilities – Pitching

The Manager's number one responsibility is ensuring the safety of every player's arm. The Manager is to teach proper mechanics, build strength & endurance, monitor use and to schedule rest. Pitchers should follow the suggested pitch counts rest time as indicated in the chart below. Brentwood Blast Manager's will be responsible for ensuring that accurate pitching records are kept for his/her team. Pitch counts must be recorded for every pitch thrown (excluding warm-ups but these should be monitored)!

Brentwood Blast Web Pages

The main source for communication to the public and interested parties will be the Brentwood Blast website located at www.brentwoodblast.org. Families without Internet will be sent a tournament team informational packet, similar to this document. Each team's Business Manager will be responsible for updating his team's web page.

The webpage will contain the following information

- Tournament Team information
(structure, rules, etc). List of all teams



and current Managers.

- Team calendars (tournaments, games, practices, team functions). Results, by team, of all games/tournaments played, including pictures.

Exceptions

All exceptions or deviations from these Blast Program Guidelines must be approved by the Blast Committee and/or the BPBL Board of Directors.



Nomination to Brentwood PONY Baseball League Executive Board of Directors

Nominees for the Executive Board of Directors may be nominated by any player, parent or legal guardian, team manager, team coach or any board member. Terms for Executive Board of Director positions are two years and are elected by the volunteer membership in our League. All nominations will be submitted to the members for voting at the annual meeting. The votes will then be counted, and the new Executive Board will be formed and announced.

I _____ would like to nominate _____ for
the following position on the Brentwood PONY Baseball League Executive Board of Directors.

Position:

- _____ President (even years)
- _____ Vice President of Baseball Operations (odd years)
- _____ Vice President of Softball Operations (odd years)
- _____ Secretary (odd years)
- _____ Treasurer (odd years)
- _____ Director of Managers/Coaches (even years)
- _____ Director of Blast (even years)
- _____ Umpire in Chief (even years)

I feel that this individual would be an asset to the league for the following reasons:

This portion MUST be completed by the nominee

Years of experience as a Board Member/Manager/Coach: _____

Where: _____

Years of experience with youth activities: _____

Where: _____

Position and responsibilities: _____

Additional information about your qualifications: _____

I the undersigned would like to be considered for a position as an Executive Board of Directors member of the Brentwood PONY Baseball League. I understand that a great deal of my personnel time will be required to complete the duties of this position and that this is a year-round commitment.