

ORANGE-CANYON GIRLS SOFTBALL LEAGUE POLICY

Section 1: BOARD OF DIRECTORS

- A. Is the governing body of Orange-Canyon Girls Softball League, also known as OCGSL, makes all decisions concerning the League including all policies, rules and regulations.
 - 1. All members shall follow the policies, rules and regulations established by the Board. Violation of the above can result in expulsion from the League's membership.
 - 2. Revisions or Amendments to League Policy
 - a. Shall be presented at a Board meeting in the form of a motion.
 - b. A second motion is required.
 - c. Requires a simple majority vote of Board Members present.
 - d. No policy decisions shall be made based solely on past, unwritten policy.
- B. Meetings
 - 1. The Board shall ordinarily meet no less frequently than once (1) each month. Additional meetings may be called when it is deemed necessary by the majority of the Board with a minimum of seven (7) days' notice when at all possible.
 - 2. Order of business
 - a. Call to Order
 - b. Roll Call
 - c. Reading and Approval of Minutes
 - d. Correspondence
 - e. Treasurer's Report
 - f. Officers and Committee Chairpersons Report
 - g. Old Business
 - h. New Business
 - i. Adjournment

Section 2: DIVISIONS

- A. Structure/Age Requirements
 - 1. 6 and Under Division - Consists of players whose age is six (6) years or under on January 1st of the year of play.
 - 2. 8 and Under Division - Consists of players whose age is eight (8) years or under on January 1st of the year of play.
 - 3. 10 and Under Division - Consists of players whose age is ten (10) years or under on January 1st of the year of play.
 - 4. 12 and Under Division - Consists of players whose age is twelve (12) years or under on January 1st of the year of play.
 - 5. 14 and Under Division - Consists of players whose age is fourteen (14) years or under on January 1st of the year of play.
 - 6. 16 and Under Division - Consists of players whose age is sixteen (16) years or under on January 1st of the year of play.
- B. Players may play up or down one division.
 - a. Playing Up One Division: The criteria used to determine whether a player may play up a division is as follows (answer to at least 2 of the following items must be YES), subject to Board approval:

1. Player is less than one (1) year younger than the ASA age classification for the division in which she is requesting.
2. By playing in a higher division, player will be playing softball with others in the same grade level at school.
3. Player's physical size is considerably larger than those of the same age.
4. Player's current skill level is beyond that of her peers in the appropriate age classification.

NOTE: Players playing up a division may or may not be eligible for All-Stars in the division that they were age eligible for. (*Refer to OCGSL All-Star Policy*)

- a. **Playing Down One Division:** Where possible, Board Members shall consider all relevant factors prior to approving a player moving down a division including, but not limited to, the player's ability, the player's size, the player's maturity level, the safety all players in the impacted division and competitive balance.
- C. **Divisional Split** - The Board may decide to split any division, based on registration.

Section 3: REGISTRATION REQUIREMENTS

- A. Refer to *By-Laws, Article II, Section 2,A*, for proof of age requirements.
- B. No player shall register without the consent of her parent or legal guardian.
- C. A player may request to play up a division upon the written consent of the parent(s) or guardian(s), and such request must be made during the registration period (refer to OCGSL League Policy Section 2, B).
- D. At the time of registration, or prior to the formation of teams, a player, a parent or guardian may request in writing that the player not play for a specified Manager or Coach. This request must be made in a separate letter, and must clearly state the reason for the request. The request will be reviewed by the Executive Board and accepted or denied on a case-by-case basis. All decisions on the matter will be final.
- E. A player who is not registered is ineligible for practice or League play. Forfeiture of all games that any ineligible player participated in will occur.
- F. The playing of any player, for whom the Registrar has no completed registration application, shall result in the forfeiture of all games in which such a player has participated.
- G. A player becomes an official Participating Member upon acceptance of their completed registration application, proof of date of birth and registration fees by the Registrar. (The Executive Board may grant scholarship in lieu of fees where applicable.)
- H. A player whose registration misrepresents her ability to participate for medical or other reasons may, by decision of the Board, be banned from further League play during the current season. See OCGSL League Policy Section 4..D..3..j. for player replacement procedures.
- I. All players must be registered by last approved registration date as determined by ASA in order to be eligible for All-Star consideration. In the event that a player moves in from outside the County of Orange, the Board will review the circumstances and approve on a case-by-case basis.
- J. No player may register who has an outstanding balance due the League, unless that player has received a scholarship exemption for hardship, as approved by the Board. In no event may a player register that has a balance due the League for anything other than registration fees (e.g., spirit wear, snack bar buy-out, etc.)

Section 4: TEAM FORMATION

A. Objective

1. It is the object of this policy to develop a method by which players and pitchers are fairly distributed to form teams of generally equal competitive ability.

B. Team Formation Requirements

1. The number of teams formed in each division will be based on the League's registration and the number of Board-approved Managers and Coaches.
2. Generally there will be up to twelve (12) players on each team. If, based on the number of teams able to be created, there are more players than playing spots available, those players placed on teams will be based on the date/time of registration. Additional players will be placed on a waiting list. The only exception to this rule will be if a team (or teams) is unable to be formed due to the lack of capable pitching (as adjudged by the Board). Under this circumstance, the first "capable" pitcher on the waiting list, will be added until all teams have such pitching.
3. A team must maintain the number of players allocated to them, therefore the Division Agent(s) must be notified that a team is short of players. If there are players available, the Vice President of Player Support will replace resigned or injured players.

C. Evaluations

1. To qualify for American Conference play, all players will participate in evaluations.
2. Evaluations will be held for the purpose of evaluating the softball skills of each Participating Member in order to ensure an equitable method of player distribution for each team.
3. Evaluations will be held in January, weather permitting.
4. Categories to be evaluated:
 - a. Infield fielding
 - b. Infield throwing
 - c. Outfield fielding
 - d. Outfield throwing
 - e. Hitting
 - f. Running
 - g. Pitching
5. Decisions on players who fail to make tryouts will be made by the Team Formation Committee.

D. Procedure: "Team Draw"

1. All players will be placed in a category or grouping within each Conference. Groupings are as follows:
 - a. Designated Pitchers
 - b. All Stars Gold (age) Silver (age) and Bronze (age), if applicable.
 - c. (Age) Experienced –
 1. A: Above Average. Player demonstrates skills in the top twenty-five percentile of players in their current division
 2. B: Average. Player demonstrates average skills among players in their current division.
 3. C: Below Average. Player demonstrates skills in the lower twenty-five percentile of players in their current division.
 - d. (Age) In-Experienced – (I)

Note: All players with experience but are new or returning to OCGSL (from another league), will be placed in a category on a case-by-case basis determined by the Team Formation Committee.

2. Designated Pitchers

- a. All pitchers, including All-Star pitchers, who have pitched in at least twenty-five percent (25%) of the

innings in the games in which they played during the previous Spring/Summer or Fall season, will be known as Designated Pitchers.

- b. The league's Board of Directors may assign any player to be a Designated Pitcher, if it is known that a player has received special pitching training, or if a player registers who is known to have pitched in another fast pitch softball program.
- c. Exception: If a player who qualifies as a pitcher under the above-reference criteria but does not want to pitch, the parents or guardian of the player can sign a pitcher ineligibility card prior to team formations that will designate that player as a non-pitcher and that player will not be eligible to pitch at anytime during the season or playoffs.
- d. The Team Formation Committee may assign any player to be a Designated Catcher.

3. The Draw

- a. At the formation meetings, Managers or their designees, will be allowed to be present and any Board Member that the Vice President of Player Support feels is needed to assist in the meeting.
 1. ~~Teams will be ranked from weakest to strongest by the executive board. Each Manager will draw a number, which shall be their team number, and the order in which the players will be drawn to each team. The weakest team will be the first team to draft a player and the strongest team will be the last team to draft a player.~~
 2. All Designated Pitchers will be placed on the teams prior to the draw. Designated Catchers 10u and above will also be placed on the teams prior to the draw. Pitchers and Catchers will be placed by the Executive Board.
- b. Before the team draw meeting, the Vice President of Player Support will have presorted all player registration forms, making sure the first player registered within each group is placed on the top, followed by the second, continuing on to the last player registered within that group.
- c. The Vice President of Player Support will identify a Manager to represent each team in their respective age division.
- d. The Vice President of Player Support will make every attempt to identify a Coach to represent each team in their respective age division.
 1. A Manager and Coach can be paired to represent a team in their age division as long as the pairing of their respective daughters does not create a competitive imbalance as determined by the Team Formation Committee.
- e. During the entire draw, the Vice President of Player Support will make sure that sisters are placed on the same team (unless otherwise specified by parent/guardian, in writing) and the Manager and Coach receive their own daughter. A Manager/Coach always receives her/his daughter first in each grouping; sisters would be the first drawn in the grouping of the older sister.
 1. When one grouping is completed, the Vice President of Player Support will draw from the next grouping until all groupings have been completed and every player has been placed on a team utilizing the serpentine method.
 2. Girls that are inexperienced will be drawn out of a hat and placed on the teams once all other groups have been placed.
 3. If an error is discovered in any draw, either during the meeting or before rosters have been sent to ASA, the Vice President of Player Support will back up to the error, correct the error and then properly redistribute copies of the **confidential** team registration forms to the now appropriate teams.
- f. *Additional Team Formation Requirements*
 1. A "buddy" option may occur at the 6u division and at the discretion of the Team Formation Committee got all other divisions.
 2. Sister combinations will occur if they both play in the same Division. When a player is drawn who has a sister in the same Division, the sister is drawn into her appropriate category. An Exception to this will occur if both sisters are identified as "Impact Pitchers", or if players are evaluated.

3. Trades of players can happen immediately after team formation. The players being traded must be the same ranking level. All trades must be done on the same night as team formation. No trades will be honored once team formation is complete.
4. Each team shall be made up of properly registered players.
5. CIF players may join an OCGSL team upon completion of their season of sport at the school, which they attend, provided space is available.
6. All teams shall be formed no later than February 1st, with the exception of 14U and 16U.
7. The Vice President of Player Support shall maintain a complete list of current team rosters.
8. No Manager or Coach may drop or dismiss a player from a team.
 - a. All player issues must be presented to the appropriate Division Agent.
 - b. The Executive Board will settle problems which cannot be settled by the Division Agent.
- g. Resignation of Players
 1. Any player, leaving a team for any reason should complete the Exit Form provided by the League.
 - a. The player and the parents shall complete the Exit Form.
 - b. The Manager/Coach may submit an Exit Form for the resigning player, if they wish.
 - c. Completed forms should be mailed to:

Orange-Canyon Girls Softball League
P.O. Box 17244
Anaheim, California 92817-7244
 2. Any player, who has resigned from a team will be placed last on the waiting list and may only join another OCGSL team with Board permission.
- h. Registration Refunds
 1. No refunds after team draw.
 2. Players making their high school softball team will be given a full refund.
 3. Refunds requested for other reasons will be subject to Board review and approval.
 4. The parents or legal guardian of the resigning member shall submit all refund requests in writing. Requests shall be submitted to the Executive Board.
 5. All refunds shall be approved or disapproved by the Executive Board.
- i. Waiting List
 1. Established for each division by the Vice President of Registration, including a separate list for each conference within a split division, if applicable.
 2. Consists of players who have signed up after team draw, not been placed on teams, or who have resigned from a team and have been approved by the Board for placement on the waiting list.
- j. Replacement of Players
 1. In the event of a loss of a player other than injury, the Manager/Coach must immediately request replacement of that player from the waiting list.
 2. Request shall be made to the Vice President of Player Support.
 3. The Vice President of Player Support will replace a player with a player from the appropriate waiting list maintained by the Vice President of Registration in order of registration
 4. Replacement player must be included on the official team line-up within seven (7) days of assignment

to that team. They may be included on the team line-up and play in games prior to the seven (7) day period at the discretion of the Manager/Coach.

5. Failure to comply with this policy will result in the forfeiture of all games played during the time the team did not maintain the required number of players, if:
 - a. Players were available from the waiting list.
 - b. Vice President of Player Support had not been notified.
 6. Failure of the Vice President of Player Support to provide for replacement of players will not result in forfeiture.
 7. Requests for player replacement shall be filled in the order that the Vice President of Player Support received them.
- k. Injured players
1. Any injury to an OCGSL participant occurring during a game, practice, or League function shall be reported to the Equipment and Safety Manager or Vice President of Administration immediately.
 2. The Equipment and Safety Manager and Vice President of Administration shall maintain a record of the type of injury and its cause. This information will be used in developing a League Safety Program.
 3. If a player is injured and if the condition of the player is questionable, it is recommended that the player sit out the remainder of the game or practice, rather than risk further injury.
 4. Maintaining an injured player on a team roster:
 - a. An injured player out more than three (3) weeks but less than half the season will remain on the team roster.
 - b. If an injured player will miss more than one half (1/2) of the season, the roster spot will be filled by a replacement player if one is available in the waiting list. The injured player will remain on the active roster and will be allowed to play upon her return. An injured player may not return to play until the player is completely healthy to practice and play softball and has provided a valid doctor's medical release.
 - c. The Vice President of Player Support must approve any team changes due to injury.
- l. Player Suspension
1. If a player is insubordinate to the Manager or Coach, or willfully violates OCGSL Rules and Policies, the player may be suspended for one game as approved by the Executive Board once the following steps have been taken:
 - a. The Division Agent should be informed of the violation within 24 hours and within 72 hours, receive a letter from the Manager detailing the violation.
 - b. The Manager, Division Agent and parent(s) should first attempt to resolve the problem. If unable to agree on a solution, the Division Agent will present the problem/violation to the Disciplinary Committee (*See League By-Laws, Article VII Section 7*).
 - c. The Disciplinary Committee may take whatever action determined appropriate, including suspension or expulsion.
 - d. The Division Agent will immediately inform the parents, in writing, of said action and discuss the situation resulting in this suspension.
 2. Should a player be expelled from OCGSL, no part of her registration fee shall be returned.

Section 5: TEAM STAFF POSITIONS AND REQUIREMENTS

All team staff positions shall be approved by the Board prior to the start of the season. Any changes during the season shall be approved by the Board prior to any change.

All team staff members must have an ASA background check completed and have no violations against them as reported by Department of Justice PRIOR to any official involvement with the team.

A. *Official Manager

1. Must be 21 years of age, prior to the first day of practice.
2. Must be approved by a simple majority vote of the Board.

B. *Official Coach

1. Must be 18 years of age prior to the first day of practice.
2. Must be approved by a simple majority vote of the Board.

C. Additional staff members to be selected by the Manager.

1. *Coach/Assistant Coach(es)
2. *Dugout Assistant
3. Scorekeeper

***Note:** At least (1) of the above * positions must be a female. A female (over age 21) must be present at ALL team functions.

D. During games, only four (4) “rostered” staff members will be permitted in the dugout. Rostered staff members are those who have successfully completed an ASA background check.

1. Manager
2. Two (2) Coaches
3. Dugout Assistant
4. **EXCEPTION:** In the 6 and 8 and under divisions, an additional “friendly coach” for pitching purposes will be permitted.

Section 6: STAFF DUTIES

A. Manager

1. Ensures that there is always a rostered female member from the team staff at all team activities, including practices, games and any other team event.
2. Organize a team of players to the best of their ability.
3. Responsible for all decisions involving the players, starting line-ups, positions, substitutions, game plans and base coaching.
4. Responsible for the conduct of their team members, staff, parents and spectators during all games and practice.
5. Submits the names of all staff members, their addresses and phone numbers to the Division Agent prior to the first scheduled game.
6. Knows and enforces, when necessary, all rules, regulations and policies as they apply to their team and Division of play.
7. Responsible for the completion and submission of all League forms, such as line-up cards, score sheets, exit forms, All Star Ballots and Evaluations, Election ballots, etc.
8. Actively participates in the All-Star selection process, including evaluation and selection. (Please refer to OCGSL All-Star Policy for details).
9. Keeps current and complete confidential team records, such as; team roster, uniforms, fundraising, and statistics, etc.

10. Disseminates all information to their players from the Board.
11. Attends all Managers' and Coaches' meetings, team games and League events.
12. Have the medical consent forms for their team in their possession during all practices, games and League events.
13. Distributes uniforms at the beginning of the season.
14. Returns all League equipment used by their team promptly at the end of the season.
15. Sees that no player is left unattended after games and practices.
16. Organizes the team and practices.
17. Coaches softball skills and fundamentals of the game.
18. Contacts the Managers/Coaches Administrator if conflicts between the Manager and Coach materialize.
19. A Manager represents the team in communications with the umpire and the opposing team, and in the event the Manager shall leave the field during a game, the Manager will designate a Coach as his/her substitute and inform the chaperone and the plate umpire.
20. Appoints a Coach as a Field Manager to represent the team staff during the game in directing the team in defense or when the Manager is present in discussions with the umpires. If the Manager wishes to have a designated Field Manager who will be able to request time and visit the defense, then prior to the first pitch of the game, the Manager will make this Coach known to the plate umpire, or this position will not be utilized during the game.
21. Required to provide a qualified scorekeeper for each game.
22. Required to provide a team budget to the team's parents.

B. Coach(es)

1. Assists the Manager with all games, practices and League activities.
2. A male or female, at least eighteen (18) years of age, who will help train, instruct and teach players the fundamentals of softball through the practicing of various skills which will be ultimately utilized in the game. A Coach is responsible for helping to instill and maintain the players in a healthy positive attitude at all times. A Coach will be under the jurisdiction of the team Manager.
3. Knows the rules, regulations and policies of the organization.
4. Required to attend all practices and games.

C. Dugout Assistant

1. Is at least twenty-one (21) years of age, who is a rostered team member who assists the Manager and Coaches in keeping control and order among team players. She/he will attend all team functions; assist the other managing personnel as well as the players. She/he will protect the team from the harms and dangers, which can often result from the lack of adult supervision.
2. Assists the Manager/Coach(es) with team records and communication.
3. Handles all records for special League activities, such as fundraising projects.
4. Establishes the team refreshment schedule, if desired by the team.
5. Responsible for the completion of the team banner, if desired by the team. The team shall share expense of the banner.
6. Plans team parties and/or other non-softball functions, if desired by the team.
7. Coordinates volunteers for League activities as requested by the Manager/Coach, Division Agent, or Team Coordinators Chairperson.
8. Responsible for ensuring at least one (1) female over the age of twenty-one (21) is in the dugout at all games and practices.

D. Scorekeeper

1. Attends scorekeeper's clinic.
2. Keeps score at all games. Makes arrangements for a substitute scorekeeper if unable to attend a game.
3. Knows the basic rules of the game.
4. Keeps accurate records.
5. Assists the Manager/Coach with team statistics.
6. During League play, the home team is responsible for keeping the official game time and score and turning in the official game results.
7. Should position himself/herself in close proximity to the dugout.

E. Team Parent (Field Representative)

1. Helps prepare the fields prior to games.
2. Helps chalk the fields and sets up bases when such help is needed.
3. Assists in returning League equipment to bins at the end of League games for the day.
4. Encourages all members of the team to clean field areas at the conclusion of all games.

Section 7: TEAM STAFF RESPONSIBILITIES

- A. Set a good example in citizenship, friendship, sportsmanship and leadership.
- B. Use patience, humor and constructive criticism when working with the team.
- C. Encourage fair competition and good sportsmanship.
- D. Encourage the use of correct language. Abusive, obscene language will not be tolerated.
- E. Expected to follow all rules, policies and by-laws.
- F. Required to treat players, umpires, opponents, spectators and others attending all League functions fairly and with respect:

- G. Expected to conduct themselves in a manner, which will be a credit to the League. Failure to do so may result in and is not limited to:
1. Suspension from all team events, including games for a period of time, as determined by the Disciplinary Committee and the Executive Board.
 2. Permanent removal from the team staff by the Disciplinary Committee and the Executive Board.
 3. Terminate Membership (*League By-Laws, Article 2, Section 4, C*)

Section 8: SEASON OF PLAY

- A. The regular playing season shall be determined by the Board.
- B. Practices
1. Practice times and fields will be assigned by Lottery.
 2. The first official day of League practice will be announced by the Board to the Managers of all divisions.
 3. There shall be no more than a combination of three (3) events (games, practices, parties, etc.) per week for each team. Each team member shall attend practices in excess of this combined total on a voluntary basis with no penalty.
- C. League Member's Responsibilities Concerning Practice and Playing Fields
1. Each team must clean the field after its game. It is the responsibility of the Manager/Coach to see that this is done.
 2. Members are requested to:
 - a. Use the trashcans provided at the fields. If no trashcans are available, the team should be responsible for providing trash bags.
 - b. Keep the restrooms clean.
 3. No animals, bicycles, skateboards or vehicles (other than field maintenance equipment) of any kind, are allowed on the playing field. No dogs are allowed anywhere at the Orange fields.
 4. Failure to comply with the above requests can result in the loss of the use of the field.
 5. No alcoholic beverages are permitted at games or practices, extending to the post season at all locations. Managers, Coaches, and parents violating this rule may be permanently removed from the team by the Disciplinary Committee and the Executive Board.
- D. Schedule of Games
1. The Game Scheduler shall be responsible for the scheduling and rescheduling of all games.
 2. The Board shall publish an approved schedule of games as recommended by the Game Scheduler.
 3. It will be mandatory to play the games as scheduled, unless the game can be rescheduled as permitted by current League Policy.
- E. Game Rescheduling: Postponement
1. Due to the large number of games and the limited number of days in which to schedule these games, games will only be rescheduled due to a school activity that causes the team to have less than eight (8) players or by Board decision for the game to be postponed. (Inclement weather for example.) This request shall be made to the Game Scheduler in writing at least fourteen (14) days prior to the affected game. Ordinarily, this request will involve trading game times with other scheduled teams so as to not to interfere with the umpiring schedule.
 2. Procedure for rescheduling postponed games:
 - a. Manager/Coach requesting the rescheduling of a postponed game must contact and submit a "Request for Rescheduling" form to the Game Scheduler no less than fourteen (14) days prior to the scheduled game.
 - b. The rescheduling form must contain a list of the girls who will be absent from the game and reason for absence.

- c. Failure to comply with proper submission of a request will result in no reschedule.
- d. The Game Scheduler will coordinate the new game time and date and notify the Vice President of Operations, reschedule umpires and obtain Board approval.

3. Game Rescheduling: Same-day time change

- a. Under extenuating circumstances a Manager/Coach may seek to obtain a new time for his/her game on the day, which that game is originally scheduled.
- b. This request will be approved only if all involved parties can reach agreement on the newly scheduled game times.
- c. Approval from Game Scheduler and Umpire-in-Chief must be obtained by Managers.

4. Deviation of Rescheduling

- a. Any deviation of Game Rescheduling Policy must be submitted to Board for approval.

F. Forfeits

1. A team forfeits their game if the team cannot field eight (8) players at game time.
2. A forfeit will occur if the Manager and Coach of one (1) team are both expelled from the game for unsportsmanlike conduct.
3. Teams must report to the playing field ready to play as scheduled unless previously notified by the Umpire-in-Chief, Game Scheduler, or Division Agent. Failure to follow this rule shall result in a forfeit.
4. Failure to play each player as listed on the line-up card as available to play the required minimum number of innings will result in a forfeit.
5. Falsified Reschedule Requests will result in a forfeit.

G. Game Cancellation

1. Any Executive Board Member or the Umpire-in-Chief has the authority to cancel games in cases of bad weather or other extenuating circumstances.
 - a. A decision to cancel shall be based on field conditions and the safety of the Participating Members.
 - b. Managers will be officially notified of a game cancellation as early as possible.
 - c. Managers must notify each member of their team once official cancellation notice has been received.
2. Managers must not assume a game has been cancelled. (See OCGSL POLICY Section 8, F, 3).
3. If a Saturday game is cancelled due to rain, the game will automatically be played the NEXT AVAILABLE (not inclement weather or National Holiday) SUNDAY, on the same field, at the scheduled time.
4. The Game Scheduler shall reschedule any other postponed or canceled game, as long as it does not conflict with any regularly scheduled game.

H. Scorekeepers Report

1. Reports must be filled out by the Official Scorekeeper, signed by the Manager of both teams and umpire, and submitted to the Pitching Log box immediately after the game.

I. Divisional Standings (except 6U Division and 8U Division)

1. In the 10U, 12U, and 14U Divisions, League standings to determine first, second, and third place for the season shall be kept, and be based on a win, loss and tie system. A tie will represent ½ of a win.
2. If a tie in the standings occurs at the end of the season, the following tie breaker format will apply:
 - First Tie Breaker: head to head;
 - Second Tie Breaker: least runs allowed;
 - Third Tie Breaker: most runs scored;
 - Fourth Tie Breaker: coin toss.

3. The Board shall have the authority to alter the above procedure under unusual or inequitable circumstances.

J. Protests

1. The Vice President of Administration shall act as Chairperson of the Protest Committee. The committee shall be appointed by the President and be comprised of the Umpire-in-Chief and two (2) other Board Members not participating in the division from which the protest emanates.
2. Procedure for Protests
 - a. The umpire's decision regarding interpretation of ASA rules is final. However, "Protests" may occur with the misapplication of League Policy, Supplementary and/or ASA Rules.
 - b. The umpire and opposing Manager must be informed of the Manager's intent to protest at the time the incident occurs per rulebook. This intention shall be marked on the Pitching Log/Score sheet.
 - c. A written protest of a game must be submitted to the Vice President of Administration within forty-eight (48) hours of the conclusion of the game. A fee of \$50.00 must accompany this protest.
 - i. If the protest is upheld, the fee will be returned to the Manager.
 - ii. If the Protest is lost, the fee is put into the League treasury.
 - d. The Protest Committee shall consult with the opposing Managers/Coaches before making a decision.
 - e. The Chairman shall:
 - i. Inform the Secretary that a Protest Committee meeting has been held.
 - ii. Announce the final decision of the Protest Committee and make arrangements to carry out this decision, i.e. reschedule game, consult with official scorekeeper, etc.
 - iii. Formally notify the Managers of both teams involved, in writing, of the committee's decision.

K. End of Season Tournament (except 6U)

1. Following the completion of the regular spring season, a tournament will be held for all 8U, 10U, 12U and 14U teams. The tournament will consist of pool play, with a two game minimum, followed by single or double-elimination bracket play as determined by the Board annually. Pools will be selected at random. Specific rules for the tournament will be determined by the Board, in consultation with the Game Scheduler. The tournament will end on Closing Day.

Section 9: LEAGUE AWARDS

- A. Awards shall be awarded to all Participating Members of OCGSL.
 1. Awards will be given to 1st and 2nd place teams for the regular season, in each division where standings are kept.
 2. Participating Members whose team does not finish in the top positions in their division shall receive a participation award.
 3. Awards will be given for first place and second place in each Division that participates in the year-end tournament.

Section 10: UNIFORMS

- A. Each Participating Member shall be responsible for the care and condition of their uniform.
- B. Participants are to follow the laundry instruction printed on the uniforms.
- C. Only Uniform shirts may be altered with a player's name and/or team name only.
- D. Should a uniform become ripped, torn or damaged in any way during the season, DO NOT attempt to repair the uniform. Contact the Uniform Chairperson for further instructions.

- E. There shall be a spending limit set by the Board of Directors for team uniforms.

Section 11: EQUIPMENT

- A. The Manager/Coach shall be responsible for all equipment used by their team that is owned and distributed by the League.
- B. All League equipment must be accounted for by the Manager/Coach when returned at the end of the season.
- C. Managers/Coaches may be assessed for lost or damaged equipment at the end of the season.

Section 12: COMPLAINTS

- A. Complaints concerning violations of By-laws, policies or rules by a player, parent, Manager, Coach, spectator, umpire, or any other person, may be sent to.

Orange-Canyon Girls Softball League
c/o President
P.O. Box 17313
Anaheim, CA 92817-7313

- B. The member making the complaint will be notified of receipt of the complaint and any action, if deemed necessary by the Board, to be taken.

Section 13: TEAM FUNDS

- A. A team fund may be established for the following approved items:
 - 1. Banner
 - 2. Snack Bar Tickets
 - 3. Visors, hats or lettering
 - 4. Sleeves or cold weather apparel
- B. The limit of the team fund amount shall be set by the Board of Directors and may change from year to year. All the money in the team fund must be spent directly on the planers, in equal proportion.
- C. The team fund amount shall not exceed \$45.00 per child.