

# LITTLE ELM AREA YOUTH SPORTS ASSOCIATION BASEBALL



Revised 07-07-24

## BYLAWS

A MEMBER ASSOCIATION OF LITTLE ELM AREA YOUTH SPORTS  
ASSOCIATION (LEAYSA)  
[LEAYSA Baseball Website](#)

# Little Elm Area Youth Sports Association Baseball

## BYLAWS

Little Elm Area Youth Sports Association - Baseball (LEAYSA- Baseball) welcomes all volunteers and players for another season of recreational and competitive baseball. Thank you for your participation and all of your efforts.

Please keep in mind that we are here to have fun. In addition to fun, we are here to foster, advance and generally promote the essence of the game and fair play through good sportsmanship, honesty and integrity. The development of ALL players is our major focus. We encourage players to reach their own personal potential and at the same time are allowed to be children and enjoy the game of baseball.

LEAYSA Baseball Board shall not alter, amend, repeal, or adopt new Bylaws, Rules or Regulations without approval by a two-thirds (2/3) vote of the LEAYSA Baseball Board either in a regular or special meeting or by an electronic ballot. Motions for amendments to Bylaws, Rules and Regulations may be made at the pre-season board meeting.

### Territory of the Association

The territory under the jurisdiction of this Association is defined as being that part of Texas which includes: Town of Little Elm and Surrounding Areas. A map reflecting the territory under the jurisdiction of the Association shall be on file with the LEAYSA Baseball Board

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## OBJECTIVE

LEAYSA Baseball seeks to instill in the youth of this community ideals of good sportsmanship, honesty, loyalty, courage and reverence, so that they may be finer, stronger and happier youth who will grow to be good, clean, healthy adults. This objective shall be reached by providing supervised, competitive, baseball games. The Coaches, Assistant Coaches, & Team Managers shall bear in mind at all times that the attainment of exceptional athletic skill or the winning of games is secondary and the molding of future citizens is of prime importance

# LEAYSA BASEBALL LEAGUE BOARD STRUCTURE

## *Non-Profit Operation*

In accordance with United States Internal Revenue Code Section 501(c) (3), the LEAYSA-Baseball League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games.

## *Authority to Control*

The business and affairs of the LEAYSA-Baseball League shall be managed and controlled by the members of the Board. The management of the property and affairs of the LEAYSA-Baseball League shall be vested in the Board. The Board shall take no action, which would otherwise contravene rules applicable to the governance of non-profit organizations. A sponsor, or any other agency, will exercise no control or influence over the League's operations. The Board shall adhere to the provisions of this Document, the Local Regulations, the Local Rules and applicable city, state and/or federal laws. The Board shall at all times seek to advance the welfare and collective best interest of the children participating in League activities.

## *Membership*

Membership in the Association is not transferable from sport to sport

All board members, coaches, and team managers will be required to submit to an annual background check. All members wishing to petition the LEAYSA-Baseball Board should notify the President or Secretary in writing.

The President, for the purpose of transacting business that cannot be delayed until the next regular meeting, can call special meetings in accordance with the By-Laws. Special meetings can also be called if at least 25% of Board Members are in agreement, in accordance with the By-Laws.

No business can be conducted or voted on without a Board Quorum of 2/3 (two-thirds) present in meetings or by electronic vote.

## *The Executive Baseball Board*

The business and affairs of the Association shall be managed by its Executive Baseball Board, each of whom will be entitled to one vote. The Executive Baseball Board shall transact all business of the Association and shall have the power to enforce the Laws of its respective divisions, and the Bylaws and Rules and Regulations of the Association.

## *LEAYSA-BASEBALL BOARD Selection Process*

The members of the LEAYSA Baseball Board, are listed below and shall be elected by the board for a term of two (2) years, and may succeed themselves in office. The term begins January 1st (Year one) and ends December 31st (Year Two). All open board positions for the following term will be posted on the LEAYSA-Baseball website. All applications for the board positions must be submitted to the President, Vice President, and Secretary. The LEAYSA Baseball Board will vote on the open positions as needed. The President of the Association shall be appointed by the Board of Directors of the Little Elm Area Youth Sports Association (LEAYSA Executive). The President position is to be ratified by the LEAYSA Board each year. To be eligible, the members of the Board must reside within the LEAYSA jurisdiction and/or they are not bound by any other association or governing association, subject to board approval. Should any member of the Board change residence outside said jurisdiction, the position shall be grandfathered until the end of the term of such position. Any member that desires to seek appointment to another office must first resign the office he/she is holding, prior to the appointment. To qualify for the positions of President and/or Vice-President, a candidate must have previously served at least one (1) year as a LEAYSA-Baseball Board member or in the instance that a qualified board member is not available, a registered member of the Association may be appointed.

President	(Not elected – ratified yearly - unlimited service – see LEAYSA)
Vice President	(Elected – even years)
Secretary/Registrar	(Elected – even years)
Equipment Commissioner	(Elected – even years)
Rules Commissioner	(Elected – even years)
Team Manager Commissioner	(Elected – even years)
Coach Commissioner	(Elected – even years)
Field Commissioner	(Elected – even years)
Concessions Commissioner	(Elected – even years)
Public Relations Commissioner	(Elected – even years)
Uniform Commissioner	(Elected – even years)
Umpire Commissioner	(Elected – even years)
Board Member at large	(Elected on a probation time period)

### ***Special Executive Committees***

The President of the Board may designate one or more committees to conduct the business and affairs to the extent authorized. Each such committee shall contain at least two (2) members, at least one of whom must be a Board member. The board shall have the power to change the powers and membership of, fill vacancies in, and dissolve any committee at any time. The designation of any committee and the delegation of authority thereto shall not operate to relieve the Board, or any member thereof, of any responsibility imposed by law.

### ***Vacancy, Resignation or Appointments***

In the event of a vacancy on the LEAYSA-Baseball Board, the remaining LEAYSA-Baseball Board members shall elect a person to fill the vacated position as soon as possible after the vacancy occurs. The elected replacement shall serve the remainder of the current term. The LEAYSA-Baseball League shall publicly announce such opening on its website. Resignation by a member of the board should be in writing by that member stating the reason for the resignation or documented in the next available meeting minutes..

### ***Conflicts of Interest***

Conflicts of interest and the appearance of such conflicts can adversely affect the LEAYSA-Baseball League’s reputation for integrity. Such conflicts can undermine public confidence in the League and in the Board. A board member has a duty to identify and eliminate conflicts of interest and the appearances of such conflicts as they arise in the course of his/her duties with the LEAYSA -Baseball League. A board member must disclose a conflict of interest or the appearance of such a conflict to the LEAYSA-Baseball President.

### ***Compensation***

No LEAYSA-Baseball Board Member of the LEAYSA-Baseball League shall receive, directly or indirectly any salary or compensation from the LEAYSA-Baseball League for services rendered as a LEAYSA-Baseball Board Member.

## DUTIES OF THE LEAYSA - BASEBALL BOARD

*(INCLUDE BUT NOT LIMITED TO THE FOLLOWING)*

### LEAYSA BASEBALL PRESIDENT

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. The President shall appoint all Members of the Baseball Board and Special Executive Committees.
2. He/She can, whenever an officer needs to be replaced or in the event of an action not covered by the By-Laws, call an Executive Committee Meeting and present the case for a vote.
3. He/She shall designate other officers to represent and execute for/and in the name of the LEAYSA-Baseball League such contracts, leases and related documents and obligations.
4. Act as liaison with the Town of Little Elm Parks and Recreation Department to handle all necessary communications and paperwork.
5. Conduct the affairs of the LEAYSA-Baseball League and execute the policies established by the LEAYSA-Baseball Board.
6. Communicate to the LEAYSA-Baseball Board such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the League.
7. Investigate complaints/irregularities and shall have the authority to take action deemed necessary in an occurrence that is detrimental to the welfare of the children and/or other parties involved. In any such case, the President shall, within 24 hours, notify LEAYSA-Baseball League's Board members of this action.
  - i. Oversee registration process.
8. Oversee player evaluations and draft.
  - a. Organize and facilitate the player draft and filling of team quotas for their respective league.
  - b. Maintaining team rosters for their respective divisions and recording all player transactions
9. Arrange season schedules and notifications of schedule changes.
10. Work with the Umpire Coordinator to see that each umpire is paid.
11. Ensure coach commissioner(s) keep track of posting team scores.
12. Shall be responsible for registering and maintaining LEAYSA Baseball's membership with outside governing organization
13. Maintain league financial status and reporting.
14. Shall be responsible for the day to day operation of the LEAYSA-Baseball League.

### LEAYSA BASEBALL VICE PRESIDENT

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. The Vice President shall succeed to the powers of the President in the event that office becomes vacant or in the absence of the President.
2. Assume the duties of any board member who is unable to perform his/her duties until the vacant office is filled.
3. To serve as Chairperson in updating and maintaining on a regular basis, the Operating Policies, Forms, and Bylaws of the LEAYSA-Baseball League.
4. Maintain a list of disciplinary actions taken against any player, coach, umpire or team, and work to resolve or create a plan of action and purpose to board
5. Shall advise with and assist the Commissioners of the various LEAYSA-Baseball League divisions.
6. Shall be responsible for the day to day operation of the LEAYSA-Baseball League.
7. To perform duties as assigned by the President.

### LEAYSA BASEBALL SECRETARY/REGISTRAR

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Monitoring/management of LEAYSA-Baseball League's email and inform appropriate parties.
2. Shall keep a record of all meetings of LEAYSA-Baseball Board. Shall handle all correspondence not specifically delegated by the LEAYSA-Baseball Board or by the LEAYSA Baseball President, and shall be responsible for ensuring that those actions and determinations of the LEAYSA-Baseball Board are carried out.
3. Maintain the records of any protest or appeals.
4. To set up, organize, and conduct season registration. (Shall keep the required registration information up to date.)
  - a. Receive and review applications for player registration verifying residence and age eligibility.
  - b. Maintaining team rosters for their respective divisions and recording all player transactions
5. Shall notify LEAYSA-Baseball Board of their election or appointment.
6. Ensure media coverage of all LEAYSA-Baseball special events.
7. Shall be responsible for maintaining the LEAYSA Baseball website and Facebook page
8. Shall be responsible for organizing LIVE registration events & sending notifications of open registration.
9. Responsible for collecting outstanding registration fees, processing payment plans, tracking financial assistance program, and resolving return checks
10. Obtain sign permit from City for registration street signs and marquee applications

## **LEAYSA BASEBALL EQUIPMENT COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Shall keep overall inventory of equipment items and request replacement of such damaged/lost/or need items.
2. Shall keep an inventory of equipment issued to each team and report any damages or losses to the LEAYSA Baseball President & Vice President.
3. Assign equipment to coaches at the beginning of each season.
4. Collect and store all Association equipment when not in season
5. Order new equipment as needed (required President approval)
6. Order game baseballs as needed

## **LEAYSA BASEBALL RULES COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. To establish a workable program/clinic for procuring umpires and education of rules and regulations.
2. To evaluate and recommend updates to the LEAYSA Local Rules & Regulations and By-laws documents
3. To monitor the league teams in the execution of the LEAYSA Local Rules & Regulations and By-laws documents
4. To answer questions pertaining to the governing documents
5. Attend and ensure player draft is conducted according to rules set forth in the LEAYSA Local Rules & Regulations and By-laws documents.

## **LEAYSA BASEBALL TEAM MANAGER COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Shall serve as LEAYSA-Baseball Board liaison among the team managers, parents, and players in their respective age division.
2. Work directly with team managers in the distribution and collection of the LEAYSA Baseball team picture information & fundraiser merchandise and monies under the President's supervision.
3. Work with the Fundraiser/Sponsorship & Special Events Commissioners to organize Team Pictures, Opening Day Ceremonies, and other league events.
4. Maintain Team Managers Guidelines set forth by the LEAYSA-Baseball League.
5. Hold a season Team Manager meeting at the beginning of each season.
6. Oversee and manage special programs for the league. (i.e. – player of the week; food drive)

## **LEAYSA BASEBALL COACH COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Shall serve as the LEAYSA-Baseball Board liaison for the divisions
2. Distribute team information in respect to LEAYSA-Baseball rules, equipment, uniforms, practice schedules, game schedules (including reschedules), and enforcement of LEAYSA Baseball rules and regulations.
3. Develop a coach's clinic for divisions.
4. Attend the player draft and coordinate with President in filling team quotas for respective division.
5. Maintaining team rosters for their respective divisions Keep track of scores and team records of each team.
6. Prepare official team and tournament rosters, including related documentation and verification data, as may be required from time to time under applicable rules.
7. Keep track of scores and team records of each team.
8. Coordinate with President in filling team quotas for respective division during registration

## **LEAYSA BASEBALL FIELD COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Responsible for ensuring proper lighting is available for games or practices
2. Responsible for notifying the Baseball Board and the City officials of any field maintenance issues or cancellation/closures
3. Responsible for developing a pre-season practice schedule and in season
4. Responsible for updating the Rain out Line
5. To coordinate with local city school officials for use and scheduling of practice fields and work with the baseball coach commissioners in scheduling practice sites and times.

## **LEAYSA BASEBALL CONCESSIONS COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Responsible for ordering and tracking all concession items.
2. Responsible for maintaining the concession schedule throughout the baseball season.
3. Submit time sheet records for worker payment
4. Responsible for evaluating current concession equipment and/or equipment needs.
5. Supervising the cleanliness of the concession stand and ensuring that concession area meets city health codes.
6. Evaluate and maintain rules for concession stand.

## **LEAYSA BASEBALL PUBLIC RELATIONS COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Organize LEAYSA Baseball fundraisers
  - a. Maintain profit & cost analysis on each fundraiser
  - b. Ensure all information, products, and funds are collected and distributed as ordered in a timely manner
2. Organize and provide materials for Sponsorships
3. Order Sponsorship Banners/Signs/Booth agreements/Online Promotions/Plaques and maintain the quality of the product
4. Ensure media coverage of all LEAYSA-Baseball special events.
5. Help with league fundraisers and distribution of league information

## **LEAYSA BASEBALL UNIFORM COMMISSIONER**

Perform all duties as set forth in the By-Laws and all duties which may be from time to time prescribed by the Board, such as:

1. Order LEAYSA Baseball Uniforms
2. Setup Uniform Fitting Dates
3. Distribute Team Uniforms
4. Work with local vendors for competitive uniform bids
5. Work with the President to ensure vendor payment

## **LEAYSA BASEBALL BOARD MEMBERS AT LARGE**

Board members who do not hold a specific title are designated a "Board Member At Large." The purpose of holding a "Board Member At Large" position is to allow an individual the opportunity to participate in and learn about board activities with the intent to take on a position in the voting membership in the future. A Board Member At Large's duties are found in General Baseball Board Member Duties (see below). A Board Member At Large may attend meetings of the Baseball Board, but is considered a non-voting member and cannot vote, nor do they count towards the Board Quorum.

As stated above, all "Board Members At Large" will be non-voting members except for board members that held a specific title / position prior to becoming a Board Member At Large. Any board member that meets this status will retain their voting capacity for up to 2 calendar years starting with the year they resign from their specific title / position.

## **General Baseball Board Member Duties**

All LEAYSA Baseball Board members will have the responsibility for the day to day operations of the LEAYSA Baseball League. All LEAYSA Baseball Board members will share the responsibility of observing the conduct of coaches, assistant coaches, team managers, spectators, and other parties during scheduled games throughout the seasons and report any findings to the LEAYSA Baseball Board members.

## **Meetings of the Board**

All meetings of the LEAYSA-Baseball board shall be held at such place as shall be designated by the President. All meetings of the Association will be open to members of the board only. In general, the board will hold its monthly meeting on the 2<sup>nd</sup> Sunday of each month. A quorum of 2/3 of the Board is required. At the discretion of the President, an upcoming meeting date may be changed. If the meeting is changed, then notice must be given. Once a quorum is established, all actions taking place at the meeting shall be legal regardless of the number present at the time of a vote, provided the meeting had not been previously adjourned. Written or printed notice stating the place, day and hour, of a meeting, and the purpose or purposes for which the meeting was called, shall be posted/electronically delivered not less than five days before the meetings, to each board member entitled to vote at the meeting unless otherwise provided in these Bylaws.

A Board member not attending two (2) consecutive scheduled meetings, including regular meetings, of this Association or Executive Committee meetings will have his/her office declared vacant unless such absences are excused by the members Board. A vote of 'no confidence' by the Board shall be taken upon the first board meeting following the third consecutive absence. Should the vote of 'no confidence' pass, his/her office shall then be filled by an appointment approved by 2/3 majority of the Board, when a replacement is found.

## CONDUCT POLICIES

### CONDUCT & EJECTION POLICY

- 1) The coaching staff purpose is not only to coach and administrate their team but more importantly to act as a role model for the youth in our community. They are responsible for the conduct of their players, assistant coaches, player's parents, fans/spectators for their respective teams and themselves.  
All coaches and parents are required to adhere to the Code of Conduct.
- 2) The coaching staff shall use the rules described in the association's Rules and Regulations for the particular League/Division assigned.
- 3) Umpires or League officials have the right to eject any person (Head Coaches, Assistant Coaches, Team Managers, Players and Spectators) who shows poor conduct during a game or violates the Coach Code of Conduct. A verbal warning may be given first, however if the behavior does not cease immediately an ejection is possible. Based on the extent of the conduct the Umpire or League Official has the right to eject immediately without a warning.
- 4) Ejections
  - a) If any person is ejected from a game for any reason, they will be asked to leave the premises immediately.
    - i) Failure to abide by this rule will constitute in a forfeiture of the game.
  - b) A person who is ejected from a game will be required to appear before the Baseball board with head coach to discuss and explain their actions.
- 5) Penalties for Ejections:
  - a) 1<sup>st</sup> Ejection – Party will be asked to leave the premises for the remainder of the game.
    - i) If ejected persons are members of the coaching staff or players, they will be suspended from the fields, and all team events (team meetings) for the applicable duration that spans one (1) game and two (2) practices. The suspension shall start immediately upon being ejected. Final period(s) of suspension (more or less) is to be set and determined by the LEAYSA Baseball Board.
      1. Anyone ejected who seeks to appeal the duration of their suspension must notify their Coach Commissioner within (24) hours. The ejected person(s) will be required to meet with the LEAYSA Baseball Board Ejection Committee to explain their actions. The Ejection Committee will consist of the respective Coach Commissioner based on division, Rules Commissioner and Vice-President. The Ejection Committee will attempt to schedule meeting within forty-eight (48) hours of receipt of the appeal.
      2. During playoffs only, Player or Coach will be suspended a minimum of one game following the ejection. They will not be allowed to attend, coach or play for at least the next following game.
      3. Post season play, Player or Coach will be suspended a minimum of one game following the ejection. They will not be allowed to attend, coach or play for at least the next following game. If ejection occurs on the last game of the post season play the suspension will occur the next season the Player, Coach or Parent participates in.
    - ii) If ejected persons are members of the coaching staff, they may be subject to probation or suspension for the remainder of the season.
  - b) 2<sup>nd</sup> Ejection - Party will be asked to leave the premises for the remainder of the game.
    - i) If ejected persons are members of the coaching staff or players, they will be suspended from the fields, and all team events (team meetings) for the applicable duration that spans two (2) games and four (4) practices. The suspension shall start immediately upon being ejected. Final period(s) of suspension (more or less) is to be set and determined by the LEAYSA Baseball Board.
      1. Anyone ejected who seeks to appeal the duration of their suspension must notify their Coach Commissioner with (24) hours. The ejected person(s) will be required to meet with LEAYSA Baseball Board Ejection Committee to explain actions. The Ejection Committee will consist of the respective Coach Commissioner based on division, Rules Commissioner and Vice-President. The Ejection Committee will attempt to schedule meeting within forty-eight (48) hours of the infraction.
      2. During playoffs only, Player or Coach will be suspended a minimum of two games following the ejection. They will not be allowed to attend, coach or play for at least the next two following games.
      3. Post season play, Player or Coach will be suspended a minimum of two game following the ejection. They will not be allowed to attend, coach or play for at least the next two following games. If ejection occurs on the last game of the post season play the suspension will occur the next season the Player, Coach or Parent participates in.
    - ii) If ejected persons are members of the coaching staff, they may be subject to probation or suspension for the remainder of the season.
  - c) 3<sup>rd</sup> Ejection - Party will be asked to leave the premises for the remainder of the season.
    - i) Party will be relieved of their volunteer duties and be removed from all LEAYSA Baseball activities for the remainder of the season.
    - ii) If 3<sup>rd</sup> ejection occurs, the LEAYSA Baseball Board will hold meeting to discuss indefinite suspension from all LEAYSA Baseball activities.
- 6) If a volunteer is suspended from the LEAYSA baseball program, the suspension will be for the remainder of that season. All suspensions must be provided in writing to the suspended party by the Vice President of the Baseball Board. If the suspended party

would like to return as a volunteer the following season, he/she must appear before the Baseball Board prior to the beginning of the next season. The Board will have final approval on suspended party's re-enrollment with the league.

- 7) Suspensions from the program may be appealed in writing to the LEAYSA Executive Board within 48 hours of the suspension. The LEAYSA Baseball Board may file a rebuttal to the appeal. The case will be reviewed by the LEAYSA Executive Board and a decision made. Any decision made by the LEAYSA Executive Board is final and must be upheld by both parties.
- 8) No refunds will be processed due to ejections or suspensions.

## SUSPENSION OR TERMINATION

The LEAYSA Baseball Board shall have the authority to discipline, suspend or remove any member of the coaching staff, or spectator whose conduct is considered detrimental to the objectives of the LEAYSA Baseball League or, where such individual is found to have violated the LEAYSA Baseball League's Code of Conduct or other applicable rules. LEAYSA Baseball board members are required to report such behavior and must report ALL suspensions inclusive of a detailed written report. The person(s) involved shall be notified within 36 hours of such decision, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

1. In the case of a Player, the LEAYSA Baseball Board Ejection Committee shall give 36-hour notice to the coach of the team for which the player is a on the roster. Said coach shall appear, in the capacity of an advisor, with the player before the LEAYSA Baseball Board Ejection Committee. The player's parent(s) or legal guardian may also be present.
2. The LEAYSA Baseball Board Vice President shall be responsible for all notifications to any member who has been suspended or removed.

### Penalty for Suspension

- a) Suspended parties shall not attend: Practices, Games, or any Team Activities
- b) Initial suspension is 10-days (while the investigation takes place)

### Reinstatement Procedure

- a) Requires an in-person or zoom meeting with the LEAYSA Baseball board Ejection Committee
- b) If approved for reinstatement, the length of suspension will be determined as a result of the reinstatement meeting and would be one of these options:
  - a. 10-days minimum (even if the committee meeting and investigation takes less than 10-days)
  - b. 1-month
  - c. 1-season (remainder of current season)
  - d. If not approved for reinstatement for the season, a permanent suspension may be issued
    - i. The suspended person (receiving a 1-season or permanent suspension) may appear before the full LEAYSA board (at the next scheduled board meeting if they wish to plead their case to reduce their suspension.

## COACH SELECTION PROCESS

Head Coaches are selected based on the process stated below starting top down until all teams have a head coach. If all coaches requested are placed with a team and additional coaches are needed, the league will contact those who have volunteered during registration to head coach a team. The selection from the volunteer pool will be chosen blindly.

The Head/Assistant Coach/Team Manager selection is at the LEAYSA Baseball board's discretion. Generally, the board will review the following items for awarding coaching position:

1. The number of protected/returning players to a team's roster
2. Registration & Financial standing with league
3. The number of years a coach has coached baseball in good standing
4. Previous Season Record
5. Baseball Experience
6. Blind Pool

Each Volunteer Member must meet the following requirements

1. If he/she has previously coached LEAYSA baseball, he/she must have exhibited good sportsmanship and leadership.
2. A coach removed from any game must be approved by the board before he/she can coach in the next season.
3. The coach must complete and pass an annual background check
4. General knowledge of baseball

It is **mandatory** that all Coaches and Team Manager that have been selected complete preseason requirements before they are allowed to volunteer on any team in LEAYSA Baseball

1. Attend Season Coach Meeting

2. Complete Online Coach Certification (6U-14U) (Head Coach only)
3. Complete Roster Form (Head Coach only)
4. Pass Background check
  - i. Any Coach or Team Manager that does not complete or pass a background will not be awarded a league badge and will not be allowed into the dugout or on the field during games.
    - (1) Upon request, Head Coaches are allowed to request an inquiry into the results of the background check of any Coach or Team Manager on their team. It is at the discretion of the LEAYSA Baseball board to determine if there is any pertinent information that would impact the team or safety of the kids that need to be shared.

Volunteers can return to their team's roster if they have met the requirements stated above and request to return. Returning head coaches can choose his/her assistant coaches from his previous roster, if they have all requirements stated above. New head coaches can select players' parents to serve as assistant coaches. Assistant coaches follow player assignments.

## COACHING STAFF CODE OF CONDUCT

Coaches are reminded that there is a responsibility, which must be met, not only to their players and parents, but also to LEAYSA-BASEBALL. Each team will have at least one (1) Head Coach, one (1) Assistant coach, and one (1) team manager to provide adequate instruction and attention to each participant.

All of the Coaching Staff must register each season and pass an annual background check prior to uniform orders.

The Coaching Staff shall equally and impartially train and instruct each child on the team, in accordance with the objectives of the LEAYSA-Baseball League and provide an opportunity for each player to participate in the game.

Teach basic skills and teamwork to each player. Spend equal time helping each team member to improve their skills.

Attend all practices and games unless a prior arrangement has been made with another member of the coaching staff.

Inform each player and parent of changes made to practice or game schedules. Get to know your team.

Know players by name, player's weak points and strong points. Compliment their strong points. Give them confidence.

Your goal is to develop those weaknesses in a helpful, constructive manner. Mistakes should be opportunities for growth, not doors to criticism.

Know your players personalities. Notice how the team responds to them and how they respond to the team.

Take the opportunity to get to know the team parents. Get them involved in ways to make your job as coach easier.

All Head Coaches will be responsible for seeing that their Assistant Coaches, players and player's parents conduct themselves in a manner as to attain the purpose of this organization.

Know the league rules for play and conduct, and follow them all the times. Your behavior represents the league, and inappropriate behavior from coaches will not be tolerated.

Respect opponents and officials at all times. Do not run up the score on weaker opponents, make critical remarks about other coaches or teams, or exhibit any behavior intended to belittle others. Never yell at or be disrespectful of the officiating staff. The coach's behavior sets the example for everyone at the games. Excessively loud coaches will not be tolerated.

Responsible in controlling spectator's actions on the sidelines. Head Coaches are responsible for the behavior off ALL representatives of their team.

Set good examples and demonstrate proper conduct at all times.

LEAYSA Baseball has **ZERO TOLERANCE** for the actions below being committed by the coaching staff and/or parents in relation to all Baseball activities:

1. Foul or abusive language
2. Harassment or acts of aggression toward players, league officials, referees or spectators

**NOTE:** Ejections or Written Reports (the filing of an official Grievance) that rise to the level of: **"Threats, Abusive Language, or Out of Control Behavior"** will result in an Immediate Suspension from the team and all league activities.
3. Accepting any form of assistance from any person officially suspended from all Baseball activities by LEAYSA-BASEBALL. Any other conduct contrary to the rules and/or spirit of the rules of LEAYSA-BASEBALL
4. Any violation of the above may result in a warning, and/or suspension from all LEAYSA-BASEBALL related activities for an indefinite period of time.

**Note:** [Refer to Suspension or Termination section for further details](#)

Coaches are responsible for turning in all equipment issued to the team by the league. Equipment turn in will be immediately following the team's last scheduled game. Playoff teams will retain their equipment until all post season games are scheduled. Failure to return equipment will result in team trophies being held, a forfeiture of future coaching positions, and require payment for the missing equipment.

Assure that dugouts are left clean and tidy after each practice and game. Failure to comply will result in a fine.

Understand that any coach who does not follow these expectations or participate in the recreational spirit of this league may be removed as coach or not invited back to coach in the future. The youth baseball experience should be FUN for everyone involved.

## VOLUNTEER BACKGROUND CHECK PROCESS

The criteria below will be for determining whether or not a volunteer has passed.

Any background check that reveals:

A conviction of a felony

A conviction of any crime involving or against, a minor would result in immediate termination from the league or eliminated from consideration for any position.

A conviction of a crime involving force or threat of force against a person

A conviction of a crime in which sexual behavior is an element; including “victimless” crimes of a sexual nature (including pornography)

A conviction of a crime involving controlled substances

A conviction of a crime involving cruelty to animals

Any sex offender registrant

Refusal to undergo background screening disqualifies one from participating in Little Elm Area Youth Sports Association – LEAYSA Baseball.

If an individual's background check status changes after they have been appointed to a volunteer position, the LEAYSA Baseball Board will review the change. They may be suspended from his/her current position, pending the outcome of the charge.

Volunteer(s) that have passed the background check and coach registration will be given a league issued identification badge, which must be present and visible at any practice, game or league sponsored event. If the league issued identification badge is not present or available upon request the volunteer will be required to leave the field of play (including the dugouts) and or any league sponsored activity in which he/she will be directing or have oversight of any league player.

## TEAM RESPONSIBILITIES

1. All Teams must remain within the technical area (Dug-out & Field) designated by the Association. Only players and team personnel listed on the roster, who have completed a LEAYSA background check, may occupy the technical area.
2. It is mandatory for each team to maintain the cleanliness of the fields. Failure to comply will result in a one (1) game suspension for the Head Coach per violation. The areas include the dugout and current field of play.
3. It is mandatory to have one volunteer per team participate in the scoring for the game to insure fairness. Volunteers must sit in the designated scoring area and be present 5 minutes before the start of the game. If a team does not have a volunteer a member of the LEAYSA-Baseball Board shall appoint a representative to fill for the absence.
  - a. The Visiting team at each field is responsible for having a volunteer operating the clock & field setup if applicable.
  - b. The Home team is responsible for keeping a record on the LEAYSA-Baseball League provided scorebooks.
  - c. If no volunteer is found the team will forfeit any objection/protest ability to the game in progress.
  - d. If volunteer does not sit in the designated area the team will forfeit any right to protest. The scorebook must remain at the scoring station at all time during a game.

## PARENT RESPONSIBILITIES

Parents are reminded that there is a responsibility, which must be met, not only to their players, but also to LEAYSA-BASEBALL.

1. Parents and spectators must remain in the spectator area as designated by the LEAYSA-Baseball Board. All parents are required to sign the “Parent Code of Conduct” agreement upon registration and comply with the rules and expectations for the complete season.
2. LEAYSA Baseball has **ZERO TOLERANCE** for the actions below being committed by the coaching staff and/or parents in relation to all Baseball activities:
  - a. Foul or abusive language
  - b. Harassment or acts of aggression toward players, league officials, referees or spectators  
**NOTE:** Ejections or Written Reports (the filing of an official Grievance) that rise to the level of: “**Threats, Abusive Language, or Out of Control Behavior**” will result in an Immediate Suspension from the team and all league activities.
  - c. Accepting any form of assistance from any person officially suspended from all Baseball activities by LEAYSA-BASEBALL
  - d. Any other conduct contrary to the rules and/or spirit of the rules of LEAYSA-BASEBALL

3. Any violation of the above may result in a warning, and/or suspension from all LEAYSA-BASEBALL related activities for an indefinite period of time.

**Note: Refer to Suspension or Termination section for further details**

## **PARENT/GUARDIAN CODE OF CONDUCT**

1. I will remember that children participate to have fun and that the game is for youth, not adults.
2. I will inform the coach of any physical disability or ailment that may affect the safety of my child or the safety of others.
3. I will learn and support the rules of the game and the policies of the league.
4. I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials and spectators at every game, practice or other sporting event.
5. I (and my guests) will not engage in any kind of unsportsmanlike conduct with any official, coach, player, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.
6. I will teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
7. I will demand that my child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.
8. I will teach my child that doing one's best is more important than winning, so that my child will never feel defeated by the outcome of a game or his/her performance.
9. I will praise my child for competing fairly and trying hard.
10. I will never ridicule or yell at my child or other participants for making a mistake or losing a competition.
11. I will emphasize skill development and practices and how they benefit my child over winning.
12. I will respect the officials and their authority during games and will never question, discuss, or confront coaches at the game field, and will take time to speak with coaches at an agreed upon time and place.
13. I will demand a sports environment for my child that is free from drugs, tobacco, and alcohol and I will refrain from their use at all sports events.
14. I will refrain from coaching my child or other players during games and practices, unless I am one of the members of the coaching staff.
15. I understand that each team is responsible to participate in fundraising events to offset the cost of league operating expenses. Expenses include but are not limited to practice equipment, field fees, referee fees, awards and pre-and post season tournament games. I agree to participate in these fundraising activities.
16. I understand that each team is responsible to fulfill obligations such as, but not limited to operating the scoreboard/scorebook during games, helping with field setup, snack schedule, team communication, fundraiser involvement, etc. As a parent/guardian of an athlete participating in the LEAYSA it is my responsibility to volunteer for these positions when my child's team is assigned, otherwise my team's game may result in a forfeit.

## **PLAYERS CODE OF ETHICS**

1. I will be positive about my youth sports experience and accept responsibility for my participation by following this Players' Code of Ethics Pledge.
2. I will encourage good sportsmanship from fellow players, coaches, officials and parents at every game and practice by demonstrating good sportsmanship.
3. I will attend every practice and game that I can, and will notify my coach if I cannot.
4. I will expect to receive a fair and equal amount of playing time in recreational baseball.
5. I will do my very best to listen and learn from my coaches.
6. I will treat my coaches, other players, officials and fans with respect regardless of race, sex, creed, or abilities and I will expect to be treated accordingly.
7. I deserve to have fun during my sports experience and will alert parents or coaches if it stops being fun!
8. I deserve to play in an environment that is free of drugs, tobacco, and alcohol and expect adults to refrain from their use at all youth sports events.
9. I will encourage my parents to be involved with my team in some capacity because it's important to me.
10. I will do my very best in school.
11. I will remember that sports are an opportunity to learn and have fun.

# OFFICIAL PLAYING RULES & REGULATIONS

The Official Playing Rules for the current season, and the LEAYSA-BASEBALL League’s Local Rules, shall be binding on the League with respect to sanctioned i) League play and ii) tournament competition.

The Local Rules and Local Regulations shall be adopted annually by the LEAYSA-BASEBALL Board at a meeting prior to team formation. Local Regulations are special rules that are adopted by the elected Board to cover League operations. Local Rules are special rules that are adopted by the elected Board to cover on field League play.

LEAYSA Baseball season will be under the guidelines of the LEAYSA By-Laws, & Local Rules & Regulations, with the exception that rules may be modified due to interlock play with other leagues.

## INSURANCE & MEDICAL RELEASE

The LEAYSA Baseball league is required to secure General Liability Insurance for each season of youth baseball. As a part of the registration process, each participant’s parent/guardian is required read and understands LEAYSA-Baseball’s medical liability release.

In the event of an injury, the LEAYSA-Baseball accident report must be completed and submitted to the LEAYSA Baseball Board President within 24 hours. A member of the LEAYSA Baseball board, head umpire, coaching staff members, and parent/guardian must sign as witness to the accident.

## REFUNDS

There shall be no refunds of registration fees once teams have been formed.

## COMPLAINTS

Complaints can be emailed to info@leaysabaseball.com and will be collected by the secretary and reported at the monthly baseball meeting. Board will discuss a resolution and vote on appropriate action. The complaint and resolution will be addressed to the parties involved.

Approved by LEAYSA-Baseball Board of Directors on this the day \_\_\_\_\_ of, 20 \_\_\_\_\_  
Executed this the day \_\_\_\_\_ of, 20 \_\_\_\_\_ by \_\_\_\_\_

Board members/Witness: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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