

MCYHA BOARD MEETING AGENDA
September 8th, 2015
MANITOWOC COUNTY ICE CENTER
6:30 PM

1. Call to Order Doug Berry
Present: Doug Berry, Jeff Schmitz, Tricia Hynek, JoBeth Hoeffner, Matt Berge, Jane Seiler, Margarette Allen, Carrie Wallander, Holly Fey, Shannon Nickels, Marie Hamill, Matt Wallander. Absent: Bill Ploederl
2. Secretary's Report Margarette Allen
 - a) Review/Approval of August Minutes--Matt Berge moves to approve, Jeff Schmitz seconds. Motion carries.
3. Treasurer's Report – Bill Ploederl / Doug Berry: See Below.
4. President – Doug Berry
 - a) Contract Proposal
 - i. Dick Pollan is here to talk about the contract. There is no indication that the county will go lower than the original \$104,000. We also need to pay approx. \$26,000 (max) for the repairs including: glycol tank, pit coil, floor leak, re-seal of floor.
 - ii. There was also discussion about how the expenses break down for the county to operate the ice center. Although we have more information than in the past, it is still an incomplete picture.
 - iii. The county has pushed back the payment schedule for MCYHA back by one month. This will somewhat ease the financial burden by making the first payment due in November.
 - iv. The increased financial burden may lead to increased costs for things such as room rental for parties and/or concessions. No vote has been taken on concessions.
 - b) The Race people also came to drop off a check and take a photo with Doug for the 50/50 MCYHA worked during the county fair
 - c) MCIC Repairs
 - i. See above
 - d) Bantam Team
 - i. There are only 7 bantam players registered. This lead to a parent meeting to discuss options.
 - ii. There will be no bantam team this season. This puts us in a difficult financial situation. Some player will play limited HS and some will play elsewhere.
 - e) Scoreboard
 - i. We are waiting on the check for the scoreboard. There was a miscommunication from former exec member with the size board we need actually costing \$9,200 as opposed to \$6,000. We will ask MCFSC to help offset the balance
 - f) Ice Installation

- i. Week after next. We need to order some lines. We are also ordering new net kits. Dibs will be set up for all ice installation needs.
 - g) Equipment Manager
 - i. Tim Pollock has volunteered to be the equipment manager (Thank you!)
Matt Berge moves to approve and Jeff Schmitz seconds. Motion carries.
 - h) Registrar
 - i. Valerie Karlin has volunteered to be the registrar (Thank you!).
Margarette Allen moves to approve and Jeff Schmitz seconds. Motion carries.
 - i) Growth Coordinator
 - i. Carrie Wallander has volunteered to be the growth coordinator (Thank you!). Matt Berge moves to approve and Holly Fey seconds. Motion carries.
 - j) Bylaws/Handbook
 - i. All information needs to be coordinated. Handbook needs to be edited.
Secretary is responsible for this duty.
- 5. Standing Reports
 - a) Programs Committee – Marie Hammill/Shannon Nickels
 - i. Practice Schedule: Schedule issues have been resolved.
 - ii. High School Fees
 - 1. Fees will be \$1,200 per student. There is still a plan to talk to the school district about offsetting some of the fees. Margarette Allen moves to approve fees. Jeff Schmitz seconds. Motion carries.
 - b) Marketing Committee – Maura Berry
 - i. County Fair wrap-up
 - 1. 83 BS/LTP and 9THFF names from sign up sheets. All entered on spreadsheet and Doug will be emailing those who signed up
 - 2. Email going out to volunteers for feedback on the booth and public Wednesday
 - 3. Write up instructions for the booth. We would need to split the responsibility with another committee next year
 - ii. BS/LTP promotions
 - 1. Flyers out to MPSD, Valders TR, St. Francis, WELS
 - 2. Look into 4K as well
 - 3. Banner: Old one lost at HTR and new one should be ready by 9/16. Will have banner hung on HTR fence
 - 4. HTR Listing: Call TR Parks and Rec and see what was agreed upon last year. Submit session 1 info as a press release to the HTR website
 - 5. Other: Sign Me Up digital billboard on Rapids, located near Affairs to Remember (approx. \$16.67 per day). Also look into a list of community bulletin boards
 - iii. Rink Advertising update
 - 1. Contracts: New- MPPA (wall sign), Broken Spoke Bike Studio (in-kind window cling from last year's Squirt tourney donation)

- Renewals-HFM (neutral ice), waiting to hear from Maritime Ford on center ice
- 2. Need to remove wall signs from old sponsors
- 3. Sign Materials: We will continue to cover the cost of the material per the contract. We are going with Sintra for wall signs and plexiglass for dasher boards
- iv. Team Photos
 - 1. Photo Session: Meeting with Empire on September 15th
 - 2. Move date to January on MYHA calendar?
 - 3. Photos and CD: Photos will be framed and hung in lobby. CD photos will be posted on the website and FB page.
- v. Apparel
 - 1. Apparel order: Working on order for next season, comparable to Lakeshore Storm
 - 2. Fan Gear items to have for sale at the rink--shirts, hats, car decals, travel (coffee) mugs, etc
 - 3. Mite Jerseys (Maura/Doug)
 - a. Order Jerseys online
 - b. Same sample screen printed at Lakeshore with one color logo and number. Use nameplates again. Order t-shirts at the same time?
- vi. Fundraising
 - 1. Summer fundraisers:
 - a. 50/50: Mark Jens will present a check to us with photo for paper
 - b. Paint for pucks: planning another event for spring
 - 2. Festival Cards
 - a. Looking into the cards LHS Football uses as a fundraiser
 - 3. Skate-a-thon
 - a. Order t-shirts from Lakeshore
 - 4. Restaurant
 - a. Pizza Ranch--May be Monday evenings only--call to check
 - b. BW3--Saturday per last year
 - c. Others? Menchies, Qdoba, etc---need details
- c) Volunteer Coordinator Report – Tricia Hynek
 - i. Dibs Update: The verification process has been problematic. Parents may need a mini-training session to see how it works.
 - ii. Welcome back skate is scheduled for October 9th from 7-9pm. Margarete will organize a flyer, Tricia will put in DIBS for the Zamboni and Concessions.
- d) Fundraising Committee – Holly Fey
 - i. The Gamblers have offered us a 50/50 night on December 28th. Volunteers will need to be there @ 5:45 and there will be 10 free tix. All other tix will be at a \$2 discount.
 - ii. We can also look into looking doing another 50/50 with the races.

- iii. Jane Seiler is looking into grant proposals. She mentioned two proposals for \$1000 in the works.
- e) Concessions – JoBeth Hoeffner
 - i. JoBeth needs keys in order to get the concessions area ready. She is working on the first order for concessions.
- f) Coaching Committee – Tom Fey / Jeff Schmitz
 - i. Coaching Updates: There’s a goalie coach who is willing to help out at the rink. During the last coaches meeting, it was suggested that coaches be required to attend Basic and LTP sessions.
 - ii. Certification Classes: Certification classes are this coming week.
- g) WIAA/HS – Doug Berry
 - i. Game Schedule: Games are being scheduled through LHS
 - ii. Practice Schedule
- h) Blue Line Liaison Report – Marie Hammill/Shannon Nickels
- 6. Old Business – Doug Berry
 - a) Mite Tournament Update: There will be no mite tournament
 - b) Registration Update
- 7. New Business – Open Forum
- 8. Next Meeting – October 5th 7:00pm: Marie Hammill moves to adjourn. Shannon Nickels seconds. Motion carries.

Manitowoc County Youth Hockey Association
 Profit and Loss
 June 1 - September 2, 2015

	Total
Income	
40000 GROSS INCOME	0.00
4100 Fundraising Income	0.00
4112 Paint for Pucks	1,745.18
4120 Member Fundraising Obligations	100.00
4125 Golf Outing Fundraiser	20,261.00
4145 Pizza Fundraiser	55.00
4152 Other Donations	350.00
Total 4100 Fundraising Income	22,511.18
4500 Registration Income	529.47
4550 Summer Hockey Registrations	195.00
Total 4500 Registration Income	724.47
Total 40000 GROSS INCOME	23,235.65
Total Income	\$23,235.65
Cost of Goods Sold	
50000 Direct Project Expenses	0.00

5100 Cost of Fundraising	0.00
5112 Paint for Pucks Expense	545.35
5180 Golf Outing Expense	6,106.94
Total 5100 Cost of Fundraising	6,652.29
Total 50000 Direct Project Expenses	6,652.29
60000 Hockey Services	0.00
6240 Tournament Fees	100.00
Total 60000 Hockey Services	100.00
Total Cost of Goods Sold	\$6,752.29
Gross Profit	\$16,483.36
Expenses	
90000 General Administrative Expenses	0.00
9100 Legal and Professional Fees	500.00
9600 Office Supplies	17.64
Total 90000 General Administrative Expenses	517.64
Dues & Subscriptions	832.85
Insurance	178.00
Total Expenses	\$1,528.49
Net Operating Income	\$14,954.87
Other Income	
Interest Earned	6.40
Total Other Income	\$6.40
Net Other Income	\$6.40
Net Income	\$14,961.27

Manitowoc County Youth Hockey Association
Balance Sheet
As of September 2, 2015

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 SCU-Checking	25,245.26
1020 SCU Savings	5.00
1030 SCU Money Market	19,147.84
1080 Mike Jacobi Fund	0.01
Total Bank Accounts	\$44,398.11
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Total Current Assets	\$44,398.11
TOTAL ASSETS	\$44,398.11
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 Mike Jacobi Trust Payable (deleted)	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3000 Opening Balance Equity	27,343.39
3900 Retained Earnings	2,093.45
Net Income	14,961.27
Total Equity	\$44,398.11
TOTAL LIABILITIES AND EQUITY	\$44,398.11