



USPSA

Expense Report

*Please fill out this form on your computer, then print to mail or email to the treasurer. If you entertained guests of USPSA, please provide additional information in the table below. **Form must be signed and all receipts must be included before funds can be reimbursed.***

Purpose of expense(s): _____

Date	Item	Type	Notes	Amount

Make check out to: _____

Subtotal	
Less cash advanced	
Total owed	

Additional documentation required for meals/entertainment:

Date	Persons(s) Entertained	Title	Business Purpose	Name of Place	Amount
Subtotal					

Submitted By: _____
Member Signature

On Date: _____

Approved By: _____
Coach/Supervisor Signature

On Date: _____

Send completed form to:

USPSA Treasurer • 1549 Spruce Court • Carmel, IN 46033 • treasurer@powersoccerusa.net

Date paid: _____ **Check #:** _____