

CONSTITUTION AND BY-LAWS OF THE GEORGETOWN SOCCER ASSOCIATION

AS ADOPTED JULY 14, 1981 AND AMENDED

DECEMBER 16, 1985

DECEMBER 11, 1989

NOVEMBER 30, 1993

DECEMBER 1, 1997

DECEMBER 9, 2014

GEORGETOWN SOCCER ASSOCIATION CONSTITUTION AND BY-LAWS

PART 1 - CONSTITUTION

ARTICLE I – NAME

The name of this organization shall be the Georgetown Soccer Association, hereinafter referred to as the Association. This Association is and shall be a non-profit organization.

ARTICLE II - MISSION STATEMENT

The mission of the Georgetown Soccer Association is to develop individual and team skills in youth soccer while building high self esteem, good character, and physical abilities, while never forgetting to have fun.

ARTICLE III – PURPOSE

The purpose of the Association is to provide the opportunity for all who are interested to participate in youth soccer and to develop soccer skills to each player's potential. The Association shall teach good sportsmanship, educate youth participants and adult sponsors in the fundamentals of the game of soccer, promote the game through sponsorship of regularly scheduled soccer competition, and conduct such other educational activities as shall be deemed appropriate to the promotion of youth soccer activities. Except as otherwise noted herein, or where local conditions prevent (as determined by the Association), the Federation Internationale des Football Association (FIFA) "Laws of the Game and Universal Guide for Referees" shall provide the basic rules and regulations for the soccer games sponsored by the Association.

The Association shall govern and promote the game of soccer for youth players in Georgetown and surrounding areas. The Association shall be an affiliated division of, and comply with, the authority of the Capitol Area Youth Soccer Association and the South Texas Youth Soccer Association.

ARTICLE IV – MEMBERSHIP

The membership of the Association shall consist of each sanctioned team. Each sanctioned team is entitled to one voting seat in the general meetings. The team representative at said meetings shall be the coach of the team or an individual designated by him or her. This representative shall agree to abide by the By-Laws of the Association.

PART 1 - CONSTITUTION

ARTICLE V - GENERAL MEETINGS

A meeting of the general membership of the Association shall take place at the conclusion of the fall season. Any additional meetings may be called as deemed necessary by the Board such as monthly Board Meetings or Executive Sessions. Notification shall be made to the general membership of the date and location of the general membership meeting. This information shall be posted on the Association's website and if possible sent out to all members electronically. All meetings shall be conducted in accordance with Robert's Rules of Order.

- A. The Board shall prepare an annual report to be presented at the fall General Meeting.
- B. The Soccer Fiscal year of the Association shall be from July 1 through June 30.
- C. The Board of Directors of the Association shall be elected and approved at the General Meeting held at the conclusion of fall play (December). Interim elections to fill open Board positions may held by the Board of Directors.
- D. The books of the Association shall be available for inspection by Association members upon request.

ARTICLE VI - BOARD OF DIRECTORS

The governing authority of this Association whose powers shall be delegated in this Constitution shall be vested with the Board of Directors. The Board shall be composed of a minimum of seven and up to a maximum of twelve individuals duly elected by the Association at the fall General Meeting. A majority of elected Board of Directors must be present in order to decide on any issue requiring a vote.

The Board of Directors shall administer the affairs of the Association, make recommendations at general meeting of the Association and will consist of the following positions and responsibilities as outlined in the By-Laws:

PART II - BY-LAWS

ARTICLE I –DUTIES OF OFFICE

A. PRESIDENT

The President is the general representative of the Association. He/She shall supervise all activities of the Association and the work of the officers. The President is prohibited from serving as a coach or an assistant coach for the length of his/her tenure. The President is non-voting Board member except in the situation of a tie vote, where the President may cast the determining vote.

B. VICE-PRESIDENT, RECREATIONAL

The Vice-President, Recreational will coordinate all seasonal play for the recreational program, including team formation and evaluations. The Recreational Commissioners shall report to the Vice-President, Recreational. He/She will coordinate coaches clinics to assure recreational coaches' training. In addition, he/she shall ensure the distribution of coaches' manuals to all recreational coaches. The Vice President, Recreational shall coordinate with the Vice-President, Select & Academy.

C. VICE PRESIDENT, SELECT & ACADEMY

The Vice-President, Select & Academy will coordinate the Select and Academy programs, including the evaluation and the player selection process. He/She will act as President in the President's absence. The Director of Coaching and all paid coaching staff will report to the Vice-President, Select & Academy. The Vice-President, Select & Academy shall coordinate with the Vice President, Recreational.

D. REGISTRAR

The Registrar shall supervise and assist in all matters pertaining to the registration of players in all divisions. He/She shall maintain records for each age division which shall include individual registration information. He/She shall have the authority to require any team to supply the necessary information in the format needed in order for him/her to properly perform his/her duties. The Registrar shall be responsible for insuring that all players are registered in the correct age division. The Registrar shall certify all team rosters.

E. SECRETARY

The Secretary shall attend to all correspondence, shall record the minutes of all General and Board Meetings and shall be custodian of all correspondence initiated by the League or the Board of Directors. The Secretary shall give notice of all meetings.

PART II - BY-LAWS

F. TREASURER

The Treasurer shall be responsible for all monies of the Association which shall be deposited in a chartered bank in the name of the Association. Any non-budgeted expenditures of more than Five Hundred (\$500) shall be first authorized by the Board of Directors. The Treasurer will be responsible for preparing an annual budget for approval by the Board at the June meeting and will provide financial outlooks throughout the fiscal year.

G. DISCIPLINARY AND PROTEST OFFICER

The Disciplinary and Protest Officer shall be the President of the Disciplinary and Protest Committee. He/She shall assure that the Disciplinary and Protest procedures are followed. In the event of a conflict of interest, the Disciplinary and Protest Officer will relinquish chair to an appropriate Board member and refrain from participating.

H. DIRECTOR OF FIELDS & FACILITIES

The Fields and Facilities Director will be responsible for the acquisition, preparation, and maintenance of all the fields for play. He/She will also be responsible for all field equipment purchased by the Association.

I. DIRECTOR OF MARKETING & COMMUNICATIONS

The Director of Marketing and Communications will be responsible for all marketing plans including all types of advertising and community outreach and all communications including the club website and social media outlets.

J. DIRECTOR OF FUNDRAISING & SPONSORSHIP

The Director of Fundraising and Sponsorship will be responsible for all fundraising plans including product sales, tournaments and other events and for all sponsorships obtained from local businesses and community members.

K. BOARD MEMBER AT LARGE (Two Positions)

Two (2) Board Member at Large positions are available to club members who wish to participate on the Board but not declare a specific area of responsibility. These At Large members will perform tasks as requested by the Board.