

# HOCKEY MANITOBA

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**Bulletin No. 15 - 08** Date: May 1, 2015

To: Hockey Manitoba Minor Hockey Associations

From: Peter Woods, Executive Director CC: Board of Directors

Council Representatives Regional Registrars

Subject: Online Registration and Respect in Sport for Parents Program Roll-Out

At the Hockey Manitoba Semi-Annual Meeting held in January 2015, the following three motions were passed which directly reflect our MHAs registration procedures and practices for the 2015-2016 hockey season.

#### Motion #5

All Minor Hockey Associations are required to complete player registration through the Hockey Canada Online Registration System.

## Motion #6

Minor Hockey Associations are required to complete their initial player registration by September 15<sup>th</sup> of the current season. All transfer requests received on or after September 15<sup>th</sup> must be dealt with in accordance to transfer regulations. Players may register after this date in accordance to Hockey Manitoba regulations.

### Motion #7

Respect in Sport for Parents

Certification of this online educational course for parents must be obtained by at least one parent or legal guardian of any minor hockey player on a Hockey Manitoba roster by November 1<sup>st</sup>. Should certification not be obtained by November 1<sup>st</sup>, the minor hockey player will be ineligible to participate in any hockey Manitoba sanctioned activity until one parent or legal guardian is certified.

To assist our associations with the implementation of these motions we have outlined a few first steps for you to begin the preliminary groundwork to ensure success.

### **Parent Online Registration**

- 1. Please login to Hockey Canada's <u>Support Portal</u> (also found under Help icon within the HCR system) with your username and password to familiarize your association with the requirements needed to move to online registration and with the configuration of the system.
- A necessary requirement for online registration is website access. If your association does not have a website and
  is not looking to develop one, Hockey Manitoba will link your association's online registration directly through our
  website. To see an example of this please <u>Click Here</u>

## Respect in Sport Parent Program

- The Respect in Sport Parent Program link for use on your Association's website is <u>https://hmbparent.respectgroupinc.com</u>. We have also included the RIS-Parent Program banner button as well as a guideline sheet to be used on your website to alleviate inquiries to your association.
- 2. For those associations using the Hockey Manitoba website, the link will be provided in conjunction with your online registration link.

To assist with the roll out of these motions we have developed a designated support email to ensure that all **association** inquiries are answered as quickly and efficiently as possible. <u>Branch</u> inquiries should now be directed to support@hockeymanitoba.ca.

\*Please note that specific technical support on the Respect in Sport Parent Program and the online registration system must be directed to either <a href="The Respect in Sport Group">The Respect in Sport Group</a> OR the Hockey Canada <a href="Support Portal">Support Portal</a> directly, depending on the nature of the inquiry. RIS Group will not be able to assist with HCR inquiries and the Hockey Canada Helpdesk will not be able to assist with RIS inquiries.

Additional information will be circulated to all associations in the coming weeks/month. All information will be posted on the Hockey Manitoba website. You are encouraged to visit the <u>Association Resources</u> page regularly for updates.

Thank you.