

ATHLETIC FACILITY RENTAL REQUEST FORM

Please complete all fields applicable to your request.

APPLICANT INFORMATION (Please Print)			
Name (Last, First MI):		Date of Birth:	
Street Address:		Zip Code, City, State:	
Phone #1:		Phone #2:	
Email:			
Team Name:		League:	
REQUESTED FOR: <input type="checkbox"/> TOURNAMENT <input type="checkbox"/> GAME / PRACTICE <input type="checkbox"/> CAMP/ CLINIC/ TRYOUT <input type="checkbox"/> Co-Ed <input type="checkbox"/> MEN <input type="checkbox"/> WOMEN <input type="checkbox"/> YOUTH			
Facility Requested:		Start Date:	Start Time:
<input type="checkbox"/> SOCCER <input type="checkbox"/> SOFTBALL <input type="checkbox"/> BASEBALL <input type="checkbox"/> SKATE PARK		End Date:	End Time:
# of Fields Requested:	# of Games per field:	# of Fields Requiring Lights:	# of Marked Fields:
Number of Teams:	Age Range of Players:	Soccer Fields: <input type="checkbox"/> 30x50 (U8) <input type="checkbox"/> 40x60 (U9) <input type="checkbox"/> 46x60 (U10) <input type="checkbox"/> 50x70 (U11/12) <input type="checkbox"/> 70x110(12/14)	
TOURNAMENT INFORMATION:			
Tournament Name:		Sponsoring Team/ Organization:	
Tournament Director:		Tournament Type:	
Charge Admission?:	Yes <input type="checkbox"/> Admission:* \$ No <input type="checkbox"/>	# of Vendors:.	Number of fields requiring extra fencing:
		Per Person	

***Tournaments may not charge for parking**

Additional Information Regarding Request:

COMPLETED BY PARKS + RECREATION STAFF		
Date Received:	Staff Member Issuing Contract:	RecPro Permit #:
Payment: \$ _____ <input type="checkbox"/> CA <input type="checkbox"/> CC <input type="checkbox"/> CH	Rental Notes	
Athletic Superintendent's Signature:		

SOCCER FIELD RENTAL

MCSA \$10 per game/per field - \$30 lights/per field
Club/Travel \$20 per game/per field - \$30 lights/per field

SOCCER TOURNAMENTS

Deposit: \$200.00 (will be applied toward the total tournament fee)

- \$250 per day for Montgomery County Soccer Association sponsored tournaments at Heritage Park*.
- \$500 per day for all other soccer tournaments at Heritage Park*.
- \$30.00 per field for lights/night.
- \$50.00/ field to be laid-out differently than the current layout.
- \$50.00 per vendor/per day

*Fees include preparation of existing fields, equipment usage, supplies, facility supervision, maintenance employees, trash collection, and coordination of concession service.

Tournament Gate Admissions: All gate admissions belong to the tournament hosts, but must be recorded for auditing purposes.

SOFTBALL / BASEBALL FIELD RENTAL

CPRD League No Charge for Field Rental - \$7.50/per hour of lights
Club/Travel \$20 per game/per field - \$30 lights/per field

SOFTBALL – TOURNAMENTS

Deposit: \$200.00 (will be applied toward the total tournament fee)

- \$135 per field/per day facility rental*
- \$30 per field/per day lights cost
- \$50 per vendor/per day
- \$10 per field for additional fencing

*Fees include facility manager(s), maintenance employees, press box/scoreboard usage, drag/line fields, trash collection, and supplies.

FOOTBALL FIELD RENTAL

Junior Pro \$10 per game/per field - \$30 lights/per field
Club/Travel \$20 per game/per field - \$30 lights/per field

SKATE PARK RENTAL

\$150 deposit/\$250 for 4 hour rental/ \$500 for 8 hour rental