

# BYLAWS of GLENWOOD SPRINGS YOUTH HOCKEY ASSOCIATION

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A Colorado Unincorporated Association

These Bylaws are adopted in furtherance of the Articles of Association for Glenwood Springs Youth Hockey Association (GSYHA) by its Board of Directors.

## Article 1

### Purpose

The purposes for which the association is organized are to provide a competitive amateur hockey program for young athletes through the age of 19 (hereinafter "Players") in the general vicinity of Glenwood Springs, Colorado, with emphasis on the enjoyment of hockey; participation in competitive hockey events sanctioned by Colorado Amateur Hockey Association and USA Hockey; and the teaching of self-discipline, self-reliance, good sportsmanship, and courtesy and respect for others. With the help of volunteers and donations the mission of Glenwood Springs Youth Hockey Association is to provide a hockey program for youth that fosters a spirit of sportsmanship, team play, respect, character, self-esteem, and physical conditioning.

GSYHA is expressly committed to ensuring the safety of all children who participate in our program. GSYHA specifically adopts, and incorporates herein, the SafeSport policies and procedures established by USA Hockey and CAHA. Those policies can be found on the GSYHA website and will be provided to every family at the commencement of each year.

## Article 2

### Members

1. **Membership.** The members shall consist of each Player of Glenwood Springs Youth Hockey Association in good standing and registered for membership with USA Hockey; parents or guardian of each such Player; coaches and team managers approved by the Board of Directors; volunteer and hired staff approved by the Board of Directors; and the Board of Directors.
2. **Voting Members.** The Board of Directors shall represent the Membership. Each member of the Board of Directors shall be entitled to one vote.
3. **Participation; Good Standing.** Each member and his or her family shall be expected to provide assistance with hockey matches, special events, fundraisers and other activities organized by the team. Failure to pay required dues and assessments, or to provide volunteer assistance to the association as set forth above, may cause a member's privileges to be suspended or terminated, as determined by the disciplinary committee of the Board of Directors.
4. **Annual Meeting of Members.** The annual meeting of the members of the association shall be held each year as may be fixed by the Board of Directors. The meeting shall be for the purpose of reviewing past performance, organizing for the new season, stating future goals, and reporting the financial status of the association.
5. **Special Meeting of Members.** Special meetings of the members may be called by the or at the direction of the president, secretary, or chairperson of the board.
6. **Notice of Meetings.** Notice of meeting of the members shall be given by e-mail not less than 15 days or more than 50 days prior to the meeting, and shall specify the time, place and purpose of the meeting.

## Article 3

### Board of Directors; Meetings; Officers

1. Number of Directors. The Articles of Association limit the number of Directors to not less than three. The Board at its discretion may set a maximum limit by majority vote of all Board members.
2. Election of Directors. Nominations for new Directors shall be made by current Board members. New Directors shall be elected by majority vote of all Board members at the direction of the President.
3. Terms. All Board seats are one-year terms and no more than six consecutive terms served within the same position unless the Board approves, by majority vote, otherwise. Terms shall commence August 15 of each year. The president, secretary and three board members shall be elected in even number years; the vice-president, treasurer and the remaining board members shall be elected in odd numbered years.
4. Removal of Board Members. The board, by affirmative vote of two-thirds of a quorum at any meeting, may remove any officer or board member for failure to participate or other impeachable offenses.
5. Vacancies. Vacancies on the board of directors may be filled for the unexpired term by simple majority vote of the board members present at any meeting of the board.
6. Powers and Duties. The board of directors shall have full general control and management of the affairs, property, and business of the association and, subject to these bylaws and the articles of association, may adopt such rules and regulations for that purpose and for the conduct of its meetings as the board may deem proper.
7. Regular Meetings. Generally the Board shall meet monthly throughout the year, or such other frequency as deemed appropriate by the Board. The agenda shall be prepared by the President. The agenda shall include roll call, old business, setting the next meeting date, and the transaction of any other business which may come before the board. The agenda shall also include financial reporting on not less than a quarterly basis.
8. Special Meetings. The board shall meet at such times as reasonably necessary to conduct the business of the association. Meetings shall be called by or at the direction of the president of the board. The board may conduct business by email.
9. Meeting Minutes. The Secretary, or such other member designated by the President in the Secretary's Absence, shall keep the minutes of the meeting. The minutes shall include at a minimum the date, time and place of meeting; members present; nature of business discussed; voting results, if any; date of next meeting if Regular Meeting, and; time of adjournment. Meeting Minutes shall be approved by the board at the next Regular Meeting and shall be posted to the Association web site within five days following approval.
10. Notice of Meetings. Notice of the time and place of meetings of the board of directors shall be posted on the Association website not less than 15 days before such meeting.
11. Quorum, Voting. No less than a majority of board members must be present at any meeting to constitute a quorum. All actions shall be approved by a simple majority of the quorum present, except otherwise herein.
12. Action without Meeting. Any action which might be taken at a meeting of the board of directors may be taken without a meeting if a written resolution or consent setting forth the action is signed by all the directors. Voting may be conducted by e-mail, if consented to by all board members. The President shall tally all votes and report the results to the board within 2 days of receiving all votes. The President may delegate this duty to any other board member.
13. Officers. The board shall select from among its members President, Vice-President, Secretary, and Treasurer and such other officers as the Board may deem appropriate from time to time. The duties of the officers shall be as established by the Board.
14. Committees. The president or the board may appoint committees consisting of board members, or other members of the association, to carry out particular functions of the association. There shall be an executive

committee, consisting of the President, Vice-president, Secretary and Treasurer. There shall be a scholarship committee. There shall be a disciplinary committee, which shall include at a minimum, the Director of Hockey, the President and the SafeSport Coordinator.

## Article 4

### Financial

1. Dues and Fees. The Board shall have the power to establish, fix, levy, assess and collect annual dues, membership fees, program fees, and other fees and charges which may be necessary and appropriate to cover the costs of operation, including coaching, entry fees, insurance, equipment purchases, and such other expenses as the Board deems appropriate. The board may, in its discretion, accept contributions of services, property, or goods by lease donation, in lieu of membership dues and fees.

2. Financial Policies and Procedures. The Board shall establish and enforce such policies and procedures as it considers necessary and appropriate for payment or fees, scholarships, and other matters.

3. Fiscal Year. The fiscal year of the association shall be September 1 to August 31, starting September 1, 2011, subject to future change by the board of directors.

4. Banking, Negotiable Instruments, and Financial Statements. The funds of the association shall be deposited in such accounts as the board and the treasurer may designate from time to time. The treasurer shall keep or cause to be kept full and accurate accounts of all receipts and disbursements of the association, and shall prepare to or cause to be prepared periodic and annual financial statements for the association. The treasurer, President and Vice-President are the only board members authorized to sign and negotiate checks and other instruments on behalf of the Association or otherwise bind the Association.

## Article 5

### Amendments

1. Bylaws. The board of directors shall have the power, by majority vote at any meeting or special meeting, to alter, amend or repeal the bylaws of the association for that purpose

2. Articles of Association. The articles of association may be amended on resolution approved by a majority of the board of directors, and submission to a meeting of the members where it is approved by two-thirds of a quorum of members present or represented by a proxy.

These Bylaws are hereby amended by majority vote of a quorum on this 11<sup>th</sup> day of June, 2018.

ATTEST:

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Hamilton Tharp, President

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Jay Mencimer, Treasurer

Signatures on file