



## ACYHA Board of Directors Meeting Minutes September 2013

**Meeting Type:** Monthly Meeting  
**Date:** September 9, 2013  
**Time:** 6:30 pm  
**Location:** New Hope Ice Arena - Meeting Room #1

<b>Attendees:</b>	P	Kirk Anderson	P	Beth Battina	E	Eric Berns	P	Jill Byrnes
	E	Kevin Conway	P	Crissy Ginther	P	Jon Hill	P	Tawnia Johnson
	P	Josh LeVoi	P	Jerry Mlekoday	P	Derek Olson	P	Dave Parenteau
	E	Carrie Potter	E	Derrick Raymond	P	Jenn Sondrall	E	Bob Sticha
	E	Sara Subby						

<b>Add'l Reps:</b>	E	Jon Campion	P	Tracee deNeui			
	A	Absent	E	Excused	P	Present	

**Guests:**

**Topics:**

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| <p>1) Call to Order<br/>Dave Parenteau called the meeting to order at 6:39pm.</p> <p>2) Roll call<br/>Attendance taken; results indicated above.</p> <p>3) Approval of Meeting Minutes</p> <p style="margin-left: 20px;">a) July 8, 2013 Minutes<sup>+</sup></p> <p style="margin-left: 20px;">b) August 12, 2013 Minutes<sup>+</sup></p> <p style="margin-left: 20px;">c) Ratification of August 16, 2013 Electronic Board Vote: PeeWee A Coaches</p> <p style="margin-left: 20px;">d) Ratification of September 3, 2013 Electronic Board Vote: Tracee deNeui's Wages</p> <p style="margin-left: 20px;">e) Ratification of September 3, 2013 Electronic Board Vote: Bantam Coaches</p> <p>Beth Battina made the motion to approve the July and August minutes, along with ratifying the above electronic votes. Derek Olson seconds. All in favor – motion carries.</p> <p>4) Reports/Updates</p> <p style="margin-left: 20px;">a) Charitable Gambling Manager</p> <p style="margin-left: 40px;">i) Charitable Gambling report</p> <p style="margin-left: 60px;">(1) Checkbook balance as of August 31, 2013 - \$52,029.85</p> <p style="margin-left: 60px;">(2) Profit for August 2013 = \$28,858 – the most EVER in a single month!</p> <p style="margin-left: 60px;">(3) Revenue for August 2013 = \$65,000</p> <p style="margin-left: 60px;">(4) Received the approval from the City of Plymouth for the new Sunshine Factory. The Gambling Control Board has all the information and they will issue us a license for a Nov. 1 start date. The last Bingo date for the current Factory location is 11/14/13. They will give away turkeys as well as cash that night. The start date at the new Plymouth location is 11/21/13.</p> <p style="margin-left: 60px;">(5) Jere Bartz is doing the annual audit September 10, 2013. He should have the results of the audit by November.</p> <p style="margin-left: 40px;">ii) Monthly approvals</p> <p style="margin-left: 60px;">(1) Expenses for October 2013 = \$39,550</p> <p style="margin-left: 60px;">(2) Payment of September 2013 taxes to the City of Maple Grove - \$732.12</p> <p style="margin-left: 60px;">(3) Payment of September 2013 taxes to the City of St. Louis Park - \$250.00</p> <p style="margin-left: 60px;">(4) Payment to the City of New Hope in the amount of \$20,000 for an ice time payment.</p> <p>Motion was made by Dave Parenteau to approve the September 2013 Gambling Report. All were in favor, the motion passes.</p> <p style="margin-left: 20px;">b) ACE and Coaches Coordinator(s)</p> <p style="margin-left: 40px;">i) Coaches Budget<sup>+</sup> - will change a little bit – lost the Squirt C candidate but should have a solid parent coach but will need helpers. The budget is a little higher than last year, but pretty comparable. We</p> | <p><b>Presenter(s):</b></p> <p>Dave Parenteau</p> <p>Beth Battina</p> <p>Beth Battina</p> <p>Tracee deNeui</p> <p>Jon Hill</p> |
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<sup>+</sup> Materials included in packet  
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*Italicized* Added since last version

could incur an additional \$5K in coaching costs due to additions in coaching staff at all the levels. Proposal from the ACE Coordinator for the following budget:

	Level A	Level B1	Level B2	Level C	Girls
<b>Bantam/U14</b>	No team	\$5,500	\$1,000	Parent	No team
<b>PeeWee/U12</b>	\$5,500	\$5,000	Parent	\$3,000	Parent Coaches
<b>Squirt/U10</b>	Parent	Parent	Parent	\$3,000	Parent Coaches
<b>Coach Helpers</b>	Volunteer Hours				
<b>Coach Liaison</b>	\$1,500				

The ACE Coordinator is proposing the following budget for the 2013-2014 Season.

Coaches Stipends	\$ 23,000.00
Coach Helper	Volunteer Hrs
Coaches Liaison	\$1,500.00
Training Supplies	N/A
Coaches Development	\$ 500.00
<b>Total</b>	<b>\$25,000</b>

**Budgetary support**

**Coaches Stipends:**

- The range of full stipend for A through C level coaches or full time Asst. would be \$5,500.00 - \$1,000.00.
- A level (or highest level) coaches have a greater responsibility in the coordination of development camps and the mentoring of other level coaches and so A level stipend is justified.
- The Bantam B1 (ACYHA highest level) comes with the whole staff of non-parent coaches, 1 head coach and 3 assistant coaches. Same as Pee Wee A and Pee Wee B1.
- The Bantam B2 \$1000.00 is for an Asst. coach who will be a non-parent coach and is full-time.
- Other levels: Squirt "C" and Pee Wee "C" \$3000 for the Head Coach being a Non-Parent head coach and parents will fill in as assistants.

**Coach Helper** – Eric Lucas being a coach helper at the Squirt C level, helping with practicing and planning, etc.

**Coaches Liaison** – John Evans working with Pee Wee "C" and all levels making sure we are doing skills and what HS (Danny Charleston) believes our vision should be at each level. Also making sure Wednesday Skills (run by Danny) are being used during the week, so we have progression throughout the year and not just another night at rink.

**Coaches Development** – Meetings (beginning in Oct. – March; no December), which consists of a combination of professional development and social. Budget is to provide food, beverage and training hand-outs for each meeting.

Jon Hill makes motion to approve budget. All in favor. Motion passes.

- ii) Safety & Compliance Officer – Jon Hill would like to make a motion to appoint Stu Shapiro as the Safety & Compliance Officer under the ACE. Dave Parenteau seconds. All in favor. Motion carries.
- iii) CEP Requirements/Updates/Gate-Keeper
- c) Player Development Committee (PDC) Jon Campion
  - i) 2013 Camp/Evaluation Update – Dave Parenteau reported for Jon Campion. Laid out try-outs and expectations with new Bantam B1 group. Talked about importance of communicating the layout plan and structure of the 4 days of the closed tryouts. There was discussion that if we scrimmage another team we will encourage parents not to attend, but we will keep the current wording the same that they are able to attend.
  - ii) U12/U14 Update – High school is going to take all eligible U14 girls. We are going to have 3 U12 teams. Most likely 1 U12 A and 2 U12 B teams but not entirely sure that this will be the case.
  - iii) Bantam Update – there has been some discussion about a co-op with North Metro. They have about 8 Bantam skaters. If we somehow blended programs, maybe we could get some of our Bantam

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players back that have opted to play at high school. Kevin, Bob Sticha and Derek have met with them and we're running out of time to make this work for this season.

- d) Registrar Crissy Ginther
  - Currently have 279 registered – deadline is tomorrow night. Included – 33 Ban, 38, PW, 25 U12, 52 Squirt, 13 U10 and 110 Mites which include U8's.
  - Needs all board members to submit their background checks. She will email us the link to do this tonight.
  - Had District Registrar meeting – they hammered and hammered and hammered Safe Sport and the locker room attendants. They will start flagging those offenses. This will be passed on to Stu now.
  - There will be a level 4 coach meeting coming up in Duluth – if any coaches need it, we need to let them know it's coming up. Sept 21-22<sup>nd</sup>.
  - First Registration Drop-off Night happened during the BBQ and went well.
- e) Mite Coordinator Derrick Raymond
  - Registration is looking good. Over 100 kids registered for Mites already. Mite committee will make calls to people not registered in a couple weeks. Mites always register later since they don't start until October.
  - Flyers went out to the schools talking about registration and the two "Try Hockey for Free" dates this year. Carrie did that on Friday. We will not participate in the USA Hockey "Try Hockey for Free" event this year since we hold two of our own and participation in theirs is typically very low.
  - We are looking into a girls only "Bring a Friend to Hockey" to try to help recruit for the girls' program.
- f) Boys' Travel Coordinator Bob Sticha
  - i) Wild Program Sales Application – we can get a \$1,000 grant if we sell programs. (Fill in notes from Bob's report.)
  - ii) Travel Level Tournaments – Bantams are complete. Need clarification on Eric's report vs. Bob's report. There must have been some recent tournament entries that haven't been updated on Eric's end. We'll get clarification on this and get info out.
  - iii) Registration – Asked level coordinators to reach out to those that haven't registered yet.
  - iv) Fall Camps – Bantam and Pee Wee's start Monday. Squirts start the 29<sup>th</sup>. In order to avoid that Thursday of MEA, we'll lose a camp session and that will be the first night of Evals.
  - v) Working with PDC on Evaluations – Bill Rooney and Kevin Gray are going to be at 90% of the camp sessions on the ice, working with the kids. Carrie will be on the ice with the girls working with them.
  - vi) Contacted D3 re: no Bantam A and playing A schedule at PW, not AA. Looks like if we are trying to move between A and AA we need to tell them. We do not need to fill out a petition or anything since we won't have an A team.
- g) Girls' Travel Coordinator Jerry Mlekoday
  - Still in question regarding one girl – if she doesn't play, they're looking at 32 girls. One of the North Metro parents will be registering soon. Tournaments are good – they are all in and scheduled. We will have enough parents on the ice helping with evaluations. Stu is going to contact all the level coordinators and see if they plans in place for locker room attendants and make sure they're in place, with background checks, for evaluations.
- h) Tournament Director Jenn Sondrall

We still have spots to fill in all tournaments. Jill will make some flyers to help get the word out about the tourneys.
- i) Volunteer Coordinator Sara Subby

No Report.
- j) Equipment Manager Kirk Anderson

No report.
- k) D3 Representative Josh LeVoir
  - Voted in monitoring policies. First offense – head coach suspended at that game or the next game depending on when it's caught. Second offense the head coach will be suspended for three games. After third offense the President will be notified and that team will not be eligible in post-season play.
  - Wayzata and Maple Grove will not have A teams at the Pee Wee Level.
  - We won the bid for the Tournament of Champions for Squirts A & B1. Will be in March.

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- First ordering window closed for Lettermen – it went really well. They will continue to now stock red breezers at the Plymouth store.
- l) Ice Coordinator/Website Administrator Derek Olson  
Ice is cold.  
He has bought ice from PIC, VMIA and Breck.
- m) Treasurer Eric Berns
  - i) YTP P&L Report\*
  - ii) Clifton Larson Allen has begun the process of realigning our accounting categories.
- n) Marketing & Fundraising Coordinator Jill Byrnes  
Question – she gets a lot of emails for secondary fundraising opportunities. Seems like there is a low tolerance for selling cash cards, discount cards, etc. What types of fundraising are we looking for specifically?
- o) Concessions Director Tawnia Johnson  
Checkbook balance = \$3,061.19
  - i) BBQ Fundraiser – Brought in about \$1400 – half goes into capital fund – half goes to cost. About a \$700 profit. About \$40 in donations.
- p) Recruiting & Retention Coordinator Carrie Potter
  - i) “Try Hockey for Free” Flyers have been distributed.
  - ii) Will not participate in USA Hockey’s Try Hockey for Free program this year.
- q) Secretary Beth Battina  
Working with Ted Schmitz to book photo dates. Working on team manager info as well.
- r) Assistant Youth Director Dave Parenteau  
Continuing meeting with the City regarding the dry land facility as well as the sound system quotes. City is open to looking at that. Kevin, Derek and Dave will be meeting with Park & Rec Director Sept 30 to work on a long term financial model. Looking to start construction on the dry land facility around the 1<sup>st</sup> of the year.
- s) Youth Director Kevin Conway  
A BIG thank you to Tawnia for the awesome BBQ – great effort and she deserves a lot of credit. Kevin would like to encourage all board members to try and come up with other fundraising ideas.
- 5) Open Floor Discussion Membership
- 6) Adjourn  
Meeting adjourned at 8:11pm.

Future Meetings		
Meeting Date:	Materials Due*:	Materials Distributed:
<b>October 14 – Board Meeting</b>	<b>8:00 pm Oct 10</b>	<b>8:00 am Oct 11</b>
November 11	8:00 pm Nov 7	8:00 am Nov 8
December 11	8:00 pm Dec 7	8:00 am Dec 8
January 13	8:00 pm Jan 9	8:00 am Jan 10
<b>Agenda items/Report in absentia:</b>		
<p><i>*Effective May 2012:</i></p> <ol style="list-style-type: none"> <li>1. Action or discussion items must be sent to the Secretary no later than 8:00 pm on the Thursday preceding the board meeting. <a href="mailto:bethbattina@gmail.com">bethbattina@gmail.com</a></li> <li>2. Board packet (agenda, action/discussion items, reports) will be distributed no later than 8:00 am on the Friday preceding the Board meeting.</li> <li>3. Unexcused absences will be noted and may result in suspension of board voting privileges. An absence shall be considered excused if notice is provided to any officer, the Secretary of the Association, or the committee chairperson responsible for the Association function.</li> </ol>		

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