



ACYHA Board of Directors Meeting Minutes October 2013

Meeting Type: Monthly Meeting
Date: October 14, 2013
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:	P	Kirk Anderson	P	Beth Battina	P	Eric Berns	E	Jill Byrnes
	P	Kevin Conway	P	Crissy Ginther	P	Jon Hill	P	Tawnia Johnson
	P	Josh LeVoi	P	Jerry Mlekoday	E	Derek Olson	P	Dave Parenteau
	P	Carrie Potter	P	Derrick Raymond	P	Jenn Sondrall	E	Bob Sticha
	P	Sara Subby	P	Stu Shapiro				

Add'l Reps:	E	Jon Campion	P	Tracee deNeui			
	A	Absent	E	Excused	P	Present	

Guests:

Topics:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1) Call to Order
Kevin Conway called the meeting to order at 7:00pm. 2) Roll call
Attendance taken; results indicated above. 3) Approval of Meeting Minutes <ol style="list-style-type: none"> a) September 9, 2013 Minutes b) Ratification of September 24, 2013 Electronic Board Vote: U10 Level Coordinator c) Ratification of October 11, 2013 Electronic Board Vote: Pee Wee B1 Coaches
Motion made by Beth to approve the September 9, 2013 meeting minutes and the ratification of the September 24, 2013 and October 11, 2013 Electronic Board Votes. All in favor. Motion carries. 4) Reports/Updates <ol style="list-style-type: none"> a) Charitable Gambling Manager <ol style="list-style-type: none"> i) Charitable Gambling report <ol style="list-style-type: none"> (1) Checkbook balance as of September 30, 2013 - \$52,286.41 (2) Profit for September 2013 - \$6,739.00 (3) Revenue for September 2013 - \$58,000 (4) Last day at the Sunshine Factory in New Hope is Sunday, Nov. 17th. The first day at the Sunshine Factory in Plymouth is Thursday, Nov. 21st. Bingo will start on Tuesdays at 7pm sometime in January. (5) Talking to the owner of the New Hope Sunshine Factory to hopefully keep that site as well. Not sure what it will be but it will be some kind of restaurant and we are really hoping to keep that site. (6) Need to hire more employees to cover all the shifts. Definitely need a couple of people to audit games. ii) Monthly approvals <ol style="list-style-type: none"> (1) Expenses for November 2013 - \$43,700 (2) Payment of September 2013 taxes to the City of Maple Grove - \$306.30 (3) Payment of September 2013 taxes to the City of St. Louis Park - \$250.00 (4) Payment to the City of New Hope in the amount of \$10,000 for an ice time payment. (5) Payment to SFM Risk Solutions for Workman Comp Insurance - \$2382.00 b) ACE and Coaches Coordinator(s) | <p>Presenter(s):
Kevin Conway</p> <p>Beth Battina</p> <p>Beth Battina</p> <p>Tracee deNeui</p> <p>Jon Hill</p> |
|---|---|
- Added Kelly Kirby's group for Pee Wee coaching. We have a couple other young guys at the Squirt level but don't want to be head coach, just assistant to groom them for head coaching later. Bantams –

+ Materials included in packet
 ✓ Provided at meeting
Italicized Added since last version

working on it tonight should have an electronic vote within the next 24 hours regarding Bantam and U12 coaching.

- c) Safety Officer Stu Shapiro
 Safe Sport Program – provided a plan for level coordinators for locker room supervision during camp and evals – they’ve done great. Will alter the plan for during the regular season. Managers need to remember skills night when planning their locker room supervision.
- d) Player Development Committee (PDC) Jon Campion
 - i) PDC the following recommendations on teams per level:
 Bantam – 2 (B1 and B2)
 PW – 3 (A, B1 and either B2 or C) – Derrick made motion to pass recommendation for Pee Wee, U12 and Bantam. All in favor. Motion passes.
 Squirts – 5 (A, B1, B2, B2, C) (most likely but waiting until camp & evals are over)
 55 skaters. Low number for 5 teams but high for 4 teams. Lots of discussions regarding which way to go. During these discussions, the 5 teams won out. Jon Campion recommended 5 teams, but wants to wait on this to see where the natural breaks lie.
 U12 – 3 (A, B, B)
 U10 – 1 (B) will only have 1 team, no evals.
 Beth made the motion to approve 5 teams at Squirt level and 1 team for U10. Crissy seconds.
 Discussion. All in favor. Motion passes.
 - ii) We are also working on a Bantam C co-op with St. Louis Park.
- e) Registrar Crissy Ginther
 Registration numbers are not as good as they’ve been in the past. We are at 363 this year. Almost 100 more last year. Mites are pretty comparable in registration numbers to last year. About 30 less. Should expect maybe 10 more Mini Mites to register. Paperwork was so much better this year vs. last year. Working on Mites now to collect the rest of the paperwork there. Talked about doing Code of Conduct at the team level – need to talk to the managers about that at the manager meeting.
- f) Mite Coordinator Derrick Raymond
 Some adjustments on levels. Some will move up some down. Still figuring out where U8’s will skate, with Mite 2, Mite 1, etc. U8’s are coming out with the boys this year – glad to see them participating. More weeknight ice for Mites. They see where they are lacking as an Association so when they send Mites on to traveling they are more prepared/competitive. Trying to help parent coaches more - suggestion for a coaches clinic. Going to do a couple more bring a friend to hockey events and have a girls only one as well.
- g) Boys’ Travel Coordinator Bob Sticha
 Working on Pee Wee evals. Within 24 hours we should have teams posted. Need to place Leo Johnson on a team – he should be skating by end of Oct.
- h) Girls’ Travel Coordinator Jerry Mlekoday
 Tomorrow night evals. 16 skaters to scrimmage Champlin Park. Numbers are great – small teams. 10-12 girls on each team. No issues. Looks good for staffing coaches as well.
- i) Tournament Director Jenn Sondrall
 Starting to fill tourneys. Need to make phone calls to get more teams to fill the spots. Jill made new logos.
- j) Volunteer Coordinator Sara Subby
 - i) Credited summer hours to this season –just finished crediting hours from the summer.
 - ii) DIBS are filling fine with the start of the season beginning – now that the season has started it has been a little easier filling spots but now that the tourney is posted it’s going a little slower. Working on boosters doing summer hours and a letter for an exchange for booster donation and get back volunteer hours.
 - iii) Still looking for creative ways to get members to go above & beyond
- k) Equipment Manager Kirk Anderson
 Everything is going well. Everyone got their POD jerseys. Now some have eval jerseys, Squirts coming up. Will be handing out jerseys, socks, etc., to Bantams and Pee Wee’s. Still good with coaches equipment.
- l) D3 Representative Josh LeVoir

+ Materials included in packet
 ✓ Provided at meeting
Italicized Added since last version

Locker room policy – D3 voted in that we can choose the MN Hockey policy or USA Hockey policy. Difference is USA Hockey allows the locker room attendant to stand outside the door. We plan on staying with MN Hockey’s stricter policy. Oct 23rd – Brooklyn Park is the manager meeting for Bantam, Pee Wee and U12’s. Next meeting will be in November for Squirts, etc. Super Sunday, March 9th will be 5 games – Squirts. Big U19’s and tournament of champions for Squirts A & B in the same weekend. Apparel – next window opens this week – 18th-21st. Association night is the 20th.

- m) Ice Coordinator/Website Administrator Derek Olson
No report.
 - n) Treasurer Eric Berns
 - i) Monthly Report*
There is a few minor changes to the reporting functionality. LarsenAllen helped differentiate that. We can keep track of income that we don’t necessarily receive but need to recognize in financials. NGIN fees ended up being about 4% (3.25% per transaction plus \$1.50 flat transaction fee.) We give a credit to the Registrar, Concession Managers and Ice Scheduler. Last year the Ice Scheduler used \$2500 in registration credits but now he only has 1 skater and he’s requesting to be paid out the rest. Derrick makes motion to pay him the additional \$1300 in a check. Kevin made discussion point to determine compensation for all of our paid positions and make changes where necessary to wording to clarify payment. Dave seconds. All in favor.
 - o) Marketing & Fundraising Coordinator Jill Byrnes
 - p) Concessions Director Tawnia Johnson
Concession is open. Current bank balance \$3,680. \$4821 balance in Quickbooks. Mostly been tournaments. Sold over \$5000 per weekend for the Elite tournaments. (Two weekends.) That is with the grill. Lots of new stuff in the concession stand. Products are displayed in the display case. The freezer has been working since they fixed the circuit.
 - q) Recruiting & Retention Coordinator Carrie Potter
We had a couple of hockey clinics – about 20 kids at each event. We need equipment to hold these events. Is it a liability issue if we don’t provide it or is it a liability if we do? We need clarification from D3 regarding liability – do we need a waiver, etc.? Josh will find out what our level of liability is from D3, if any.
Carrie is trying to keep retention – maybe a survey at the end of the year. Just to see what families like or dislike about the Association. Why are you leaving? A lot of the retention is due to kids not finding hockey is for them. Big loss from Mini Mites to Mite 1.
 - r) Secretary Beth Battina
 - i) Meeting with Ted Schmitz tomorrow to schedule photo dates.
 - ii) Date for Manager Meeting
 - iii) Future Falcon Ad
 - s) Assistant Youth Director Dave Parenteau
Continuing to meet with City regarding dryland area and sound system. We have Adam Kragthorpe coming in to present to City Council to show them how important dryland training is. Dave feels they’ll make a motion to proceed with the dryland facility. There is a cost for what we would put in for the dryland and sound system that would be about \$30,000. The financial transaction would be taking some of our gambling proceeds to allocate towards this.
 - t) Youth Director Kevin Conway
 - i) Dryland Facility Update
 - ii) Sound System Update
 - iii) TV Monitors for Arena and Concession Stand – Kevin is purchasing a couple TV’s for electronic concession menu, get rid of the TV by the vending machines and put a new one in its place.
 - iv) Funding of these projects - \$10,000 towards sound system and \$20,000 towards dryland facility. Crissy makes motion to approve up to \$30,000 for upgrade on these items. Jenn seconds. All in favor. Motion carries.
- 5) Open Floor Discussion Membership
Josh LeVoir requested a waiver for Makayla LeVoir to play for North Metro. As there currently isn’t a need, Kevin Conway made a motion to deny the goalie waiver to North Metro. Derrick Raymond seconds. Hearing

+ Materials included in packet
 ✓ Provided at meeting
Italicized Added since last version

12 votes yes and 1 vote no, the motion carries. Upon hearing the results of this decision, Josh LeVoir resigned as the District 3 Representative on the ACYHA Board.

6) Adjourn

Meeting adjourned 9:30pm.

Future Meetings		
Meeting Date:	Materials Due*:	Materials Distributed:
November 11 – Board Meeting	8:00 pm Nov 7	8:00 am Nov 8
December 11	8:00 pm Dec 7	8:00 am Dec 8
January 13	8:00 pm Jan 9	8:00 am Jan 10
February 10	8:00 pm Feb 6	8:00 am Feb 7
Agenda items/Report in absentia:		
<p><i>*Effective May 2012:</i></p> <ol style="list-style-type: none"> <i>1. Action or discussion items must be sent to the Secretary no later than 8:00 pm on the Thursday preceding the board meeting. bethbattina@gmail.com</i> <i>2. Board packet (agenda, action/discussion items, reports) will be distributed no later than 8:00 am on the Friday preceding the Board meeting.</i> <i>3. Unexcused absences will be noted and may result in suspension of board voting privileges. An absence shall be considered excused if notice is provided to any officer, the Secretary of the Association, or the committee chairperson responsible for the Association function.</i> 		

+ Materials included in packet
 ✓ Provided at meeting
Italicized Added since last version