



**ACYHA Board of Directors
Meeting Minutes
September 2012**

Meeting Type: Monthly Meeting
Date: September 10, 2012
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:	P	Kirk Anderson	P	Eric Berns	A	Dale Bjerke	P	Jill Byrnes
	P	Kevin Conway	P	Crissy Ginther	P	Gage Hanson	A	Jon Hill
	P	Tawnia Johnson	P	Josh LeVoir	P	Derek Olson	P	Dave Parenteau
	E	Derrick Raymond	P	Cristy Siede	P	Bob Sticha	P	<i>Kendra Verbeten</i>
	P	Anne Winter						

Add'l Reps:	P	Jon Campion	P	Tracee deNeui				
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Guests: Mayor Kathi Hemken Council Member Andy Hoffe Council Member Eric Lammle Council Member John Elder

A Absent E Excused P Present

Topics:

- 1) Call to Order
Meeting called to order by Kevin Conway at 6:34 pm.
- 2) Roll call
Attendance taken; results indicated above.
- 3) Approval of Meeting Minutes
 - a) August 13, 2012 meeting
 - i) Cristy Siede made a motion to present the minutes from the August 13, 2012 meeting for approval. Motion seconded. Discussion regarding clarification of the following items:
 - (1) Marketing & Fundraising: Clarification of logo approval language, i.e. practice jersey colors
 - (a) Verify language from 8/10 meeting minutes
 - (i) Discussion took place confirming the language from the 8/10/12 meeting minutes relative to jersey colors applied to travel team practice jerseys; not Mite jerseys.
 - (2) Volunteer Coordinator: Clarification of volunteer hours for non-rostered assistant coaches
 - (a) Board discussed and determined, relative to volunteer hours, traveling teams are to have no more than four (4) total coaches, including one (1) head coach and three (3) assistant coaches. A maximum of 75 volunteer credit hours will be allotted to each traveling team for the assistant coaches. In cases where coaches assist on more than one team, they are to receive credit for only one team. Motion to amend minutes; seconded. Motion to approve minutes as amended carried unanimously.
 - (b) Discussion regarding volunteer checks; Crissy Ginther shared that she had been told by various coaches, board members, concession stand managers, that they were exempt from providing a volunteer deposit check. Board agreed every family must submit the volunteer deposit check. Crissy to draft email to those who understood they were exempt.
 - b) August 22, 2012 Electronic vote: re: Charitable Gambling Report
 - i) Cristy Siede presented for ratification the results from the August 22, 2012 electronic vote wherein a motion was made by Cristy Siede and seconded by Anne Winter to approve the August Charitable Gambling monthly approvals as presented by Tracee deNeui, Charitable Gambling Manager: Approval of expenses for September 2012 in the amount of \$28,475 and Approval to pay July 2012 taxes to the City of Maple Grove in the amount of \$251.89. Hearing no discussion, voting results were 14 in favor and three (3) non-votes. Motion carried.
 - c) August 25, 2012 Electronic vote: re: Grade Waivers
 - i) Cristy Siede presented for ratification the results from the August 25, 2012 electronic vote wherein a motion was made by Cristy Siede and seconded by Josh Levoir to approve the following grade waivers as presented by Anne Winter, Girls' Travel Coordinator:

Presenter(s):

Kevin Conway

Cristy Siede

Cristy Siede

- (1) U12 to U14: Maggie Hanson and will be in 8th grade this year. The family is requesting a grade waiver for Maggie to move from U12 to U14 for the 2012-2013 hockey season to play with her grade level. Maggie played 2 years of U10 (1 year of A and 1 of B) and one year of U12A.
- (2) U10 to U12: Sarah Brown is going into 6th grade this year and turned 11 in July. The family is requesting a grade waiver for Sarah to move from U10 to U12 for the 2012-13 hockey season to play with her grade level. Sarah has played one year at the U10B level.

Hearing no discussion, voting results were 14 in favor and three (3) non-votes. Motion carried.

d) August 29, 2012 Electronic vote: re: Approval of Bantam B1 Head Coach

- i) Cristy Siede presented for ratification the results from the August 29, 2012 electronic vote wherein a motion was made by Kevin Conway and seconded by Cristy Siede to approve Rob Roy as the Head Coach of the Bantam B1 team, put forth by the Coaches Selection Committee. Hearing no discussion, the voting results were 15 in favor and one (1) non-vote. Motion carried.

4) Reports/Updates

a) Charitable Gambling Manager

Tracee deNeui

Tracee deNeui shared the following report and sought board approvals as indicated below:

i) Charitable Gambling report

- (1) Checkbook balance as of August 31, 2012 = \$42,161.40
- (2) Profit for August 2012 = \$9,760
- (3) Revenue for August 2012 = \$ 36K
- (4) Electronic pull tabs; still waiting for information; Sunshine Factory wants eTabs as soon as possible; answers are difficult to achieve.
- (5) Sunshine Factory doing well; Champps better in August; still down at Broadway
- (6) Bingo starts again at Broadway this week following summer hiatus
- (7) Tax rate we are paying has changed; \$500 Aug 2011, \$3K+ Aug 2012

ii) Monthly Approval

- (1) Expenses for October = \$30,475
- (2) Payment of August 2012 taxes to City of Maple Grove in amount of \$467.59
- (3) Donation to City of New Hope of \$10K for ice time.

Motion by Derek Olson to approve the monthly charitable gambling approvals as presented; seconded. Motion carried unanimously.

b) Player Development Committee (PDC)

Jon Campion

i) PDC updates to ACYHA Guidelines and Policies

Jon Campion shared the 6 changes made to ACYHA Guidelines and Policies (also shared via redline document):

- (1) Changed all instances of 'tryout(s)' to 'evaluation'
- (2) Changed all instances of 'HDC' to 'PDC'
- (3) Addressed closed evaluations
- (4) Updated evaluation structure; removed skills, added small area games
- (5) Reduced number of players parent head coach can select from 4 to 2-3;
- (6) Updated parent coach responsibilities.

c) Motion to approve amended Policy and Guidelines as presented by PDC director, Jon Campion. Moved by Dave Parenteau. Discussion: Cristy Siede suggested language modification to include evaluators having had previous hockey coaching experience. Motion by Crissy Ginther to add 'hockey' to coaching experience. Amended language approved. Motion to approve language. Motion carried.

d) Mite Coordinator

Derrick Raymond

In Derrick's absence, Cristy Siede presented the following report on his behalf:

i) Registration

- (1) Making calls to families with players who have 1) not signed up yet and 2) those who registered at a level based on their own choice. Discussion – several families (Board included) did not receive postcards with the recommended level. Crissy to reach out to Beth Battina and Derrick.
- (2) As of 9-6-12, 143 kids in Mites; last year we had 210 total. So we are looking good. Will get at least 20 kids at the free mite skates this month. We have 29 kids from last year that have not registered yet.

ii) Equipment

- (1) All Star Sports will be on-site during all free mite skate dates to answer equipment questions from parents.

- (2) Dan Damman is handling all the Mite equipment again.
- (3) Two dates set for equipment hand out: Oct 8th (Monday) and October 14th (Sunday) from 7:00-8:30 both nights. Equipment is for first year players (MINIS) and Minis will not start until 20th.
- e) Boy's Travel Coordinator Bob Sticha
 - i) Registration - Working with PDC on team breakouts; Mid 50s for Bantams and Goalies; Mid 60s for squirts
 - ii) Camps - PeeWee and Bantam in place; Squirts start end of Sept.
 - iii) Evaluators – Set for PeeWee and Bantam
 - iv) Evaluations - Aware of two injured players unable to participate in evaluations due to injuries; another player out due to vacation.
 - v) Bantam C - Meeting set up with D3 regarding Bantam C situation; Jon Campion, Josh LeVoor, and Kevin Conway to attend
- f) Girls' Travel Coordinator Anne Winter
 - i) Registration update
 - (1) U10s – 19 girls; have reached out to Hopkins, North Metro, Wayzata, and Minneapolis for additional skaters
 - (2) U12s – 29 girls; 27 skaters, 2 goalies, started camp Sept. 9
 - (3) U14s – 10 girls registered
 - ii) U14 Update
 - (1) Agreement with Minneapolis Storm in place; written by Minneapolis HDC Director
 - (2) Ice time begins next week through 10/7
 - (3) Coach for 14A has been interviewed; looking at U14B coaches
 - (4) Ice usage to be tracked monthly
 - (5) Minneapolis scheduling tournaments
 - (6) AC families perform volunteer hours at AC; must also volunteer at Minneapolis high school game one night as a team.
 - (7) If player goes through evaluations and decides at the end to quit, there is a \$150 penalty
 - (8) Minneapolis has girls trying out for high school who will try out for youth if they don't make the high school team. AC will stand by its internal policy that does not allow players to return to the youth program if they try out for high school and get cut.
 - (9) AC will supply one evaluator for try outs; location of tryouts is still undecided
 - iii) 14A State Tournament Update
 - (1) After reviewing the tournament host agreement, Anne reached out to Minnesota Hockey and asked clarifying questions;
 - (a) ACYHA is not required to host a banquet.
 - (b) We can bring in any vendors who don't compete with D3 sponsors.
- g) ACE and Coaches Coordinator(s) Kendra Verbeten
 Kendra Verbeten presented the following report on behalf of the ACE Coordinators:
 - i) Initial Coaches Meeting update
 - (1) Great turn out; highlighted things we have been working on; asked for coaches input into what will make things better for them; networked
 - ii) Coach Selection
 - (1) Following John Evans' resignation, Jon Hill and Kendra have assumed responsibilities related to coaches
 - (2) Looking for highest quality coaches they can, looking for non-parent coaches when possible
 - (3) Those interested in being a head coach are being interviewed by the Coaches Selection Committee (CSC); Assistant coaches present resume to CSC, not being interviewed
 - (4) We continue to look for the highest quality coaches to fill the remaining vacancies.
 - iii) September Coaches Meeting:
 - (1) September 25, 7 pm, NHIA
 - (2) Topics: First aid training; setting up a successful season
 - iv) Coach updates
 - (1) Reaching out to anyone who indicated an interest in coaching during the registration process.
 - (2) Kendra has reached out to Kyle Moss; has not heard back
 - v) Mandatory Parent Meetings - October:
 - (1) Multiple meeting dates and times will be offered to accommodate a variety of schedules.

- (2) Meeting will cover:
 - Posters Kendra has created regarding fan behavior; rink has approved posting these throughout arena
 - Parent Code of Conduct
 - a) Held off-site; mandatory parent meetings first night of evaluations
 - Positive Spectator Participation; Lollipop Program; Visual Aids
 - What can parents expect of their coaches
- h) Tournament Director Dale Bjerke
 - i) Absent, no report
- i) Volunteer Coordinator Gage Hanson
 - i) Used 134 hours in August
 - ii) Len has not yet provided names of summer help
 - iii) Discussion regarding dates of volunteer checks; potential issue when attempting to cash checks in May 2013 if they are dated September 2012
- j) Equipment Manager Kirk Anderson
 - i) Practice jerseys distributed to Bantams, PeeWees, and U12s
 - ii) Everything going okay
- k) D3 Representative Josh LeVoir
 - i) Distributed D3 team declarations (handout)
 - ii) Bantam C update
 - (1) Working with D3 and MN Hockey to determine where they will play; will know more on Wednesday
- l) Ice Coordinator/Website Administrator Derek Olson
 - i) Ice scheduled through Oct 7
- m) Treasurer Eric Berns
 - i) Scholarships
 - (1) Covered in Assistant Youth Director report
 - ii) Registrations numbers
 - (1) At 386
 - iii) Tournament expenses
 - (1) Discussion regarding budget line item
 - (2) Must clearly communicate with level coordinators and team managers as to what has been paid by association, what association will cover, what team owes association or tournament host
 - (3) Association pays for 1 out of town, 2 in town tournaments
 - (4) PDC should clearly declare the tournament expectations for teams and families
- n) Marketing & Fundraising Coordinator Jill Byrnes
 - i) All Star Sports update; sponsoring 2 dasher boards, Zamboni, and Mite program
 - ii) Wreath sale prize discussion
 - iii) Dasher board sale update
 - (1) Desire to redo all high school team dasher boards with logos of equal size
 - (2) Jill working with AC girls and Cooper booster clubs
 - iv) Trophies
 - (1) Boxing up old trophies for credit for new trophies
- o) Concessions Director Tawnia Johnson

Tawnia presented the following report:

 - i) Financials:
 - (1) Net Income through Aug. 31, 2012: (\$1,233.19)
 - (2) 1Q12 Rent: \$2,400.00
 - (3) Start-up Cost of Getting Started: \$4,318.71
 - (a) includes Ribbon Cutting, expected reimbursement of \$395.00
 - (4) Sales: \$5,924.84 for 8 days.
 - ii) Update:
 - (1) Fountain pop to be installed next Monday with a larger variety of flavors
 - (2) New water bottles, coffee mugs, and stadium blankets ready for sale at opening of season
 - (3) Price changes will be in effect upon opening for the season, approximately .25 across the board. Some items will remain the same.

- (4) ACYHA could make more revenue if ice schedule for non-association events (Lightning, squirt camp, boot camp, etc.) was provided to Tawnia. Tawnia to contact Derek Olson.
- (5) Muscle Milk has been delivered for free; we can sell and profit is ours
- (6) Discussion regarding display case for tape, laces, blankets, mouthguards, mittens, etc.
- p) Registrar Crissy Ginther
 - i) Registration update
 - (1) 151 Mites, 231 Traveling skaters; Looks like we'll beat last year.
 - (2) Level coordinators are responsible for gathering documentation this season; no paperwork, no ice. Board supports skaters remaining off the ice, including evaluations, until all paperwork is submitted, including volunteer deposit checks.
 - (3) New Mite family info meeting on 9/13; Derrick Raymond to share more about association. Info didn't get out to schools.
 - (4) Three (3) Try Hockey For Free dates; team will work to update the flyer or get info to schools; Crissy to get emails to Tawnia.
 - (5) Josh to learn more info re: Skate for Free date info at Wed. D3 meeting.
 - (6) 10 skaters have requested waivers out of the association based on school attendance.
- q) Secretary Cristy Siede
 - i) Team photos
 - (1) Cristy shared that she has received requests from several photographers offering to do photos for ACYHA; suggested we remain with Sports Star Photography. Board agreed.
- r) Assistant Youth Director Dave Parenteau
 - i) Scholarship update
 - (1) Requests received: 6 partial scholarships; 3 full scholarships. Executive committee approved; Dave to finalize letters to families.
 - (2) Discount code provided to families allowing them to register at the scholarship rate.
 - (3) Board comfortable with families new to association receiving scholarships after Sept. 1 deadline.
 - ii) Late Fees
 - (1) Discussion indicating NGIN is not assessing late fees as of today. Eric Berns to investigate and enable the system. Late fees will not be assessed to those registering in this interim period.
 - iii) Recruiting and Retention (R&R) Volunteers from private schools (e.g. Sacred Heart, Good Shepherd and St. Raphael's, Beacon Academy)
 - (1) These schools should be represented on the R&R committee
- s) Youth Director Kevin Conway
 - i) Board resignations
 - (1) John Evans, ACE Coordinator
 - (a) Will continue to serve in the association
 - (b) Board looks to board for PDC recommendation to replace John
 - (2) Len Lopez, Recruiting and Retention Coordinator
 - (a) Kevin has someone in mind, opened it to the Board to submit names
 - (b) Job description; Cristy to post job description to Website;
- 5) Open Floor Discussion Membership
 - a) None
- 6) Adjourn Kevin Conway
 - a) Cristy Siede moved to close meeting at 8:50 pm; motion seconded by Anne Winter; Motion carried.
- 7) Officials – City of New Hope
 - i) Council Members Eric Lammler, Andy Hoffe, and Mayor Kathi Hemken addressed the Board asking to support their re-election. Council Member John Elder attended to support of the other officials.
 - ii) Council Member Hoffe thanked the board for its help with the arena and financial support; indicating the arena draws families to the community.
 - iii) Council Member Lammler thanked the board as well.
 - iv) Mayor Hemken thanked the board; shared she is running unopposed, however Council Members Lammler and Hoffe do have opponents; the three are coordinating their campaigning as a team. They are in need of people to door knock for them; kids who need to do community service, adult and kids, older kids; lawn signs. Contact members at the phone numbers on flyers. Saturdays work best. Not in need of large groups; 5,026 homes in New Hope.

- v) John Elder shared (not running for election) this team has worked well; essential to keep this team together.
- vi) Mayor Hemken asked ACYHA to better police the locker rooms following remodel; treat it like your home.

Respectfully submitted,

Cristy Siede

Secretary