



**ACYHA Board of Directors
Meeting Minutes
August 2011**

Meeting Type: Monthly Meeting
Date: August 8, 2011
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:	A	Mike Baker	P	Eric Berns	P	Dale Bjerke	P	Alicia Brown
	P	Brad Caron	P	Kevin Conway	P	Matt Deterding	A	Mike Goergen
	P	Tawnia Johnson	P	Josh Levoir	P	Len Lopez	P	Dave McDonough
	P	Derek Olson	A	Dave Parenteau	P	Beth Preissing	P	Cristy Siede
	P	Greg Symicek	P	Anne Winter				

Add'l Reps:	P	Kirk Anderson	P	Jon Campion	P	Tracee de Neui		Jon O'Dell
	P	John Piazza						

Members:	Greg Enderle	Celeste Enderle	Robin Smothers	Jill Byrnes
	Kevin Byrnes	Eric Marsh	Erik Homme	Bob Sticha
	Erika Ruoho	David Ruoho	Kate Harber	Sue Urban
	Gage Hanson			

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| Topics: | Presenter(s): |
| 1) Call to Order
Kevin Conway calls the meeting to order at 6:38 am | Kevin Conway |
| 2) Roll call
Cristy Siede took a roll call of members in attendance. Results reflected above. | Cristy Siede |
| 3) Approval of Meeting Minutes | Cristy Siede |
| a) July 11, 2011
Cristy Siede presented minutes from the July 11, 2011 board meeting for approval. Motion made by Brad Caron to approve the July 11, 2011 board meeting minutes for approval as presented, which was seconded by Beth Preissing. Motion passed. | |
| b) July 20, 2011 phone meeting re: 2011-12 Budget
Cristy Siede presented minutes from the July 20, 2011 phone meeting for approval. Motion made by Brad Caron to approve the July 20, 2011 phone meeting minutes for approval as presented, which was seconded by Anne Winter. Discussion. Cristy indicated the estimated ice budget number was transposed in the minutes; it should read \$279,740, not \$297,740. Derek Olson further clarified his recommendation was to use \$270K as the budget estimate for ice time. (Actual ice spend \$265,481) Motion made by Brad Caron to approve the July 20, 2011 phone meeting minutes as amended, which was seconded by Josh Levoir. Motion passed. | |
| c) August 2, 2011 electronic voting results
Cristy Siede presented the results from the August 2, 2011 electronic vote appointing Jon Campion as HDC chair, replacing Larry Gonrowski following his resignation. A majority vote was received with 15 of 15 yes votes; 2 votes were not cast (Brown, Lopez); one vote to abstain (McDonough). Following the motion made by Cristy Siede, seconded by Derek Olson and Dave Parenteau to appoint John Piazza as the PeeWee level coordinator, a majority vote was received with 15 of 15 yes votes; 3 votes were not cast (Brown, Lopez, McDonough). Motion made by Brad Caron to approve the results of the August 2, 2011 electronic vote appointing Jon Campion as HDC Chair and John Piazza as PeeWee Level Coordinator, seconded by Josh Levoir. No discussion. 11 yes votes; one abstain by Dave McDonough. | |
| d) September 12, 2011 Special meeting posting | |



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Cristy Siede reported that notice for the 9/12/11 special meeting of the ACYHA board was posted to the AYCHA home page as well as the Board page on July 12, 2011. Derek Olson enhanced the notification on the home page making it more visible to the membership.

Reports/Updates

- a) Charitable Gambling Manager Tracee deNeui
- i) Charitable Gambling report
- (1) Broadway Pizza site is open and making good progress. During the first week of operation four games were closed. Bingo begins 9/14. Tracee and Cristy to work on email communication to association.
 - (2) Owner of Broadway Pizza asked ACYHA to pay half of \$4,600 security system cost for the entire building. Discussion regarding the location of the restaurant's ATM being next to the ACYHA booth; possibility of ACYHA paying a percentage of the cost based on the number of cameras trained on the booth. **Tracee will contact the Gambling Control Board to determine rules regarding what ACYHA can and cannot contribute.** Continuing conversations with Broadway.
 - (3) Approval of monthly report to the board
 - (a) Checkbook balance \$ 24,527.45 as of July 31, 2011
 - (b) Profit for July 2011 = \$9,582.97
 - (c) Revenue for July 2011 = \$39,000
 - (4) Approval of expenses for September 2011 in the amount of \$32,175.
 - (5) Approval to pay August 2011 taxes to the City of Maple Grove in the amount of \$735.75. Derek Olson made the motion to approve gambling report as presented, seconded by Brad Caron. Motion passed.
- b) ACE and Coaches Coordinator Greg Symicek
- i) Nominate Rick Relopez as the Bantam A coach. Rick has been involved with Cooper Youth Hockey for well over 20 years and has been associated with our highest level Bantam team the past two years. Rick has a coaching staff in place. Motion made by Derek Olson to nominate Rick Relopez as the Bantam A coach, seconded by Josh Levoir. Motion passed.
 - ii) Nominate Jonathan Nyre as the PeeWee A coach. Jonathan has been the head coach at Luverne, Asst. at Park Cottage Grove. Coaches Selection Committee (CSC) will work with Jonathan to assemble a coaching staff. Motion made by Anne Winter to approve Jonathan Nyre as the PeeWee A Coach, motion seconded. Discussion. 14 votes in favor; Derek Olson abstains. Motion passed.
 - iii) CSC member Brad Nightingale has asked to step down due to personal reasons. Greg asked that board members contact Kevin Conway or himself if they know anyone interested in the role
 - iv) Discussion regarding open coaching positions at PW B1. We will attempt to fill in with parent coaches at this level.
- c) Tournament Director Dale Bjerke
- i) Status/report on communication of New Hope hosted tournaments
 - (1) Developed flyer and submitted to Let's Play Hockey; information is in both the electronic and print versions of tournament issue.
 - (2) Added U10A tournament in January 13-15.
 - (3) Dale will reach out to teams who have participated in past tournaments.
 - (4) Derek suggests to Brad and Anne that they register AC for our tournaments. Discussion regarding gate fee. Gate fees will be collected from home teams playing in the tournaments.
- d) Assistant Youth Director Dave Parenteau



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- i) Absent; no report
- e) Equipment Manager Dave McDonough
 - i) Socks have been ordered for all levels this year; assuming 3 Bantam teams; 4 PeeWee teams, 4 Squirt teams, 2 U12 teams, 2 U10 teams and 1 U14 team.
 - ii) Ordered practice jerseys to complete inventory with complimentary jerseys Derek obtained from MN Hockey.
 - iii) Still working on obtaining tryout jerseys.
 - iv) Equipment budget \$8,000 for the year.
- f) Boys Traveling Coordinator Brad Caron
 - i) Selecting tournaments; reaching out to Bantam parents to determine who is coming back.
 - ii) Brad acknowledged attendance of John Piazza, PeeWee coordinator, and Kirk Anderson, Squirt coordinator, at board meeting.
 - iii) Kevin Conway thanked John for stepping in to fill role vacated by Doug Harber's resignation.
- g) Girls Traveling Coordinator Anne Winter
 - i) Hopkins 2010-11 update; waiting to hear from Peter Gainsley, Hopkins Girls' Coordinator, re: tournament fees, ref costs, registrations, coach stipend, district tournaments, and ice allocation. Has had no response from Peter for 5-6 days; assuming he's traveling.
 - ii) Holding meetings with U10, U12 and U14 families on Tuesday, August 12, to discuss the 2011-12 season.
 - iii) U12s: At A-level, intend to waive in approximately 4 girls from Hopkins if they are selected in the tryout process. Comfortable with including Hopkins in team name if four girls do waive in. At B-level, AC and Hopkins will host their own teams.
 - iv) U14s: Working with AC high school coach, Kevin Gray, to learn his intentions regarding U14s at the high school level. St. Louis Park has 3 girls who may waive to OMGHA. North Metro has open registration. These programs allow girls to try out for high school and if they don't make it, they can come back. AC is waiting on these tryouts to learn more about teams and options. Anne has encouraged Rod Reeve to coach U14 team and he is interested. Kevin Gray will attend U14 meeting tomorrow evening. Discussion from floor regarding tryout policy. Anne explained the process; if a skater tries out for ACYHA but sets foot on high school ice after AC tryouts, according to our policy, they cannot come back and play for ACYHA. Discussion regarding need for amendment to HS tryout guidelines. Discussion about D3 recommendation of only A level.
 - v) Discussion regarding relationship with Hopkins. Kevin Conway praised Anne's diligent work with Hopkins. Current Hopkins representation puts future relationship in question.
- h) Hockey Development Committee (HDC) Jon Campion
 - i) Introduction of HDC chair, Jon Campion
 - (1) Jon introduced himself; shared that he asked Larry Gonrowski to remain involved in the HDC transition process. HDC plans to continue what Larry started. Will continue working on USA Hockey ADM.
 - ii) Proposed HDC Charter. Motion to approve HDC Charter submitted by Jon Campion, which was seconded by Greg Symicek. Discussion. In sections 6.1.2 and 6.1.3, oversight should be board level, not Youth Director; in section 6.1.4, change 'approved' to 'approval'. Brad Caron moved to amend 6.1.2 to redirect presentation to HDD. Motion second. Discussion. Bylaws and guidelines refer to youth director. Kevin Conway shares board's desire to review and clarify the by-laws and guidelines and present to board for approval. Brad recommended HDC recommendations be made to Youth Director at the board meeting; Kevin asked for consistent language in by-laws and guidelines. Brad amended motion such



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that these sections read as follows: 6.1.2. Level Specific Programs and requirements must be presented to ACYHA Youth Director during a monthly board meeting by the HDD prior to approval and implementation. 6.1.3 Level Specific Programs and plans to be presented to the ACYHA Youth Director during a monthly board meeting by the HDD for annual review. In section 6.1.4, change 'approved' to 'approval'. Seconded by Josh Levoir. Vote. Derek abstains. Amendment passes. No discussion regarding Charter. None. Vote. Motion passes.

- i) Youth Director Kevin Conway
- i) Approval of Goalie coordinator – Eric Marsh
- (1) Annually HDC Chair recommends goalie coordinator. Prior to his resignation, Larry Gonrowski presented Eric Marsh as the goalie coordinator candidate. Eric introduced himself to the board. Eric has coached for 7 years; was the Cooper Mite coordinator; coaches several levels each year; has a goalie in his family. Discussion regarding association's situation with goalie numbers; encouraging parents, communicating all components (equipment vouchers) to potential goalie parents. Derek Olson makes motion to approve Eric Marsh as the goalie coordinator. Seconded by Brad Caron. No discussion. All in favor. Motion carries.
- (2) Discussion regarding potential partnership with CCM goalie equipment to demo equipment; Eric recommends need for updated goalie equipment. Kevin shared that Kris Harnett has volunteered to assist Eric with the position.
- ii) Review /approval of proposed try-out language change to ACYHA Guidelines

Kevin presented possible change to the evaluation language in the ACYHA Guidelines.

V. ACYHA TRYOUT PROGRAM

F. PLAYERS RATINGS

Goalies will be evaluated at a goalies only tryout by two (2) evaluators. These judges will have previous goalie experience. At the rest of the tryout sessions the goalies will be evaluated by a goalie evaluator with goalie experience. In the event there are two or less goalies for a level, the goalie evaluator will not be required for the scrimmage session. In the event there are two goalies or less the head level coach will determine if he will keep two goalies or keep one goalie and place the other at the "B" level. After the fourth goalie tryout session it may be determined that a number of goalies will be placed in the lower pool.

H. EVALUATORS

1. *Three (3) evaluators will be used at each level. They will consist of the head coach at that level and one person, selected by the head level head coach. The Hockey Development Committee will assign one (1) additional evaluator to each group. If there is no head coach at a level the Hockey Development Committee will assign three (3) evaluators to that group.*
- (1) Anne Winter made motion to approve amended guideline language to reduce number of evaluators at tryouts from 5 to 3, seconded by Dave McDonough. Discussion. Purpose of this change is to save money; costs related to 3 individuals vs. 5. Evaluation cost savings would be applied to skills sessions cost. Brad Caron shares the impact of



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reducing the number of evaluators from 3 to 5 eliminates 40% of scores; one person providing bad scores in a pool of three can have a significant impact on tryout results. Brad Caron recommends we have a more clear definition of evaluator. Previously the head coach of the A team has appointed two evaluators and the HDC assigned two evaluators. Discussion. **Greg Symicek to notify A-level head coaches they should continue to secure two evaluators at this time with understanding they may need to reduce to one.** Coach-selected evaluators do not require HDC approval. Derek Olson made amendment to current motion that if this is voted down, we will continue the conversation, seconded by Brad Caron. Olson amendment passed. Vote on changed evaluation language. Winter motion failed by vote. Further discussion to occur at next HDC meeting and a new motion brought if necessary.

iii) Report on July 18 meeting with City of New Hope

- (1) August 15 city will be presenting engineering report.
- (2) AC largest tenant. City of New Hope has requested that AC assist with fundraising because the city cannot.
- (3) \$3.3 million improvement to the arena; not locker room. Federal green dollars will be captured; on target to discuss with additional funds, fka Mighty Ducks Fund, both sheets will be redone; one sheet will remain open. AC board will be asking association members to be more visible in the community. Represented at New Hope City Day; eight U10 skaters volunteering at St. Therese to volunteer with Mayor. AC will reach out to businesses in District 281 for support. Surrounding communities (within District 281) don't feel the need to support the arena.
- (4) Meeting again with City on Monday, August 22.

iv) Status/update on conversation with All Star Sports

- (1) Kevin meets regularly with Mark Norman at All Star. All Star remains an important member of our community. AC needs to be smart about our business as does All Star; can't change their model. AC needs to communicate with All Star and support them in ways that we can.

j) Parent Volunteer Coordinator

Alicia Brown

i) Approval of 2011-12 volunteer hours

- (1) Discuss re staff-type volunteer hour assignments – agenda item not discussed. Carry forward to future meeting.
- (2) Alicia suggested volunteer hours be raised to 20-25 for single and multi skater families to ensure tournaments are properly staffed. Alicia Brown made motion to raise volunteer hours to 20 hours for families with single skaters and 25 hours for families with multiple skaters, seconded by Derek Olson. Discussion. 220 hours have been credited ahead to the 2011-12 season. Discussion regarding how to handle families who complete hours early in season if the requirement is reduced at mid-season. Suggestion made not to release/post hours too far in advance. Managing which roles receive how many hours of credit. Prior to posting, review tournament and concession jobs with Dale and Tawnia; discussed running tournaments leaner with more efficient positions. Josh Levoir shared that D3 has made it clear that AC needs to have concessions open during District tournament. Dale suggests we review hours after registration when we have more solid data as to the number of families. Suggestion from floor to post priority tournaments early allowing volunteers to plan for the dates; AC is unable to do so until tournament ice schedules are determined. Vote: 3 against; 1 abstain; 11 in favor. Motion passed.



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- k) Concessions Manager Tawnia Johnson
- i) Status/update on contract with Coke distributor
 - (1) Contract is done; machine is fixed.
 - ii) Update
 - (1) Placed first orders and items have been delivered.
 - (2) All concessions/building items have been presented to Jim Corbett; need status from city; discuss at August 15 meeting.
 - (3) Scheduled summer tournament has been scheduled for a later date.
 - (4) Equipment has been returned from city facilities.
- l) D3 Representative Josh Levoir
- i) New Hope will host PeeWee B1 and U10B district tournaments.
 - ii) All district championship games for PeeWee, Bantam, U12, and U14 levels will be held in one location (St. Louis Park in 2012) and called Super Sunday. Squirts and U10s will be held in a different location following their seasons.
 - iii) Discussion regarding length of penalties for 2011-12 season; Districts allowed to make this decision. D3 elects to have 1:30 minute penalties during 60 minute games, 2:00 minute penalties at Bantam and U14 games.
- m) Treasurer Eric Berns
- i) 2011-12 Association budget
 - (1) Eric distributed budget vs. Actual June 2011- May 2012 worksheet
 - (2) Expenses on budget are based on draft budget. Eric will provide greater explanation if necessary. Eric will send budget prior to meeting, board responsible to print or request more detail. Cristy suggested changing title "\$ over budget" to "B/(W) than budget". Eric requests feedback on budget worksheet.
- n) Registrar Beth Preissing
- i) Reminder – MN Hockey background check forms from board members
 - (1) Requested screening forms from members. Coaches must submit them electronically in addition to hard copy. Coaches must do background on MN Hockey website and register with USA Hockey as well. Managers will request parents submit screenings to fulfill locker room parent requirement. Brad Caron discussed to have parent support for locker room duty during camp and tryout sessions. In the past level coordinators have had to fulfill this duty and it has interfered with their role in the evaluation process following camp and tryout ice sessions. Locker room supervision is the head coaches' responsibility. Beth will supply names of those approved from 2010-11 to coaches so they can supervise locker rooms this fall.
 - (2) **Beth will work with Derek to update coach requirements on the website.**
 - ii) Status/update on ACYHA apparel coordinator
 - (1) Beth received quotes from Letterman and All Star regarding streamlined apparel.
 - (2) Letterman's prices were more competitive on apparel; use All Star for jerseys, socks. Discussion. Some practice jerseys have been ordered from All Star.
 - (3) Purpose is to leverage one supplier to get lowest price and have consistent apparel worn by all traveling teams, representing our association. Functionality should be considered when deciding on team apparel/warm-ups. Beth has people who will coordinate the effort. AC will recommend a standard association branded warm-up jacket, warm-up pants, hooded sweatshirts, and hats. These items are not required, however if families choose to purchase team apparel, these are the items they may select from. Based on work with vendors, Beth will choose brand and have samples



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available for skaters to try on at registration paperwork drop-off nights. Board expressed preference for a reputable brand name. Discussion to make decision on product later. Discussion regarding coaches' desire for uniforms. If teams want to have an item representing their team, they can do a hat of their choice. Discussion regarding electronic ordering. Brad suggests vendor we select has try-on rack in store in addition to those provided at registration drop-off nights. Discussion regarding color options; red, white, navy, royal. Due to desire to have order forms available at registration drop-off nights, we need to make this color decision now. Motion made by Cristy Siede to use Royal blue as the standard AC apparel color, seconded by Beth Preissing. Two nays; all others in favor. Motion passed.

- iii) Registration letter sent to Mites.
- iv) Registration paperwork will be received at three drop-off nights instead of mailing paperwork. Apparel will also be available for sizing at these events. Send reminder to parents notifying them of the apparel try-on purpose; invite them to bring skaters.
- o) Fundraising Chair Len Lopez
 - i) Status of fundraising proposal from Club's Choice
 - (1) No update at this time.
 - ii) Status/report on fundraising activities with Broadway Pizza
 - (1) **Tracee will set up meeting with Chris Rude.**
 - iii) Status /report of follow-up on dasher board/Zamboni advertising
 - (1) Working with Ross Carlson to learn what cost of dasher boards. Ross has been unresponsive to our attempts to contact.
 - (2) Reached out to Jim Corbett regarding dasher board as well.
 - iv) Report
 - (1) Need to establish level of team sponsorship for dasher board; 2010-11 cost was \$250. Hope to print sponsorships on back of jerseys.
 - (2) Contacted Chipotle regarding restaurant night. November likely date.
 - (3) Fundraising to send letter to corporate sponsors.
 - (4) Pizza fundraiser – Len needs to meet with Jon and HDC. Team that sells most pizza can skate with varsity high school team. Tracee discussed pizza conflict given partnership with Broadway Pizza. Discussion and suggestions regarding fundraising options including World's Finest Chocolate or coffee (association sets profit level). Need to discuss the item; get the Mites energized. Anne suggested AC coordinate fundraiser schedules and products with schools to avoid conflict.
- p) Ice Coordinator/Website Administrator Derek Olson
 - i) Derek has scheduled ice through tryouts. Communicating to coaches; by time of registration, times will be posted on the website.
 - ii) Tawnia asked for ice schedule to coordinate staffing.
- q) Marketing & Membership Coordinator Mike Baker
 - i) Absent; no report.
- r) Mite Coordinator Matt Deterding
 - i) All registrations have been mailed to all returning families
 - ii) Anne is contacting each girl who has registered for Mites seeking interest in U8;
 - iii) Working with All Star on sock orders; may go with plain socks and jerseys
 - iv) Question regarding open registration for mini-mites;
 - v) Tom Wright would like to share U10 practices at the end of the season with U8s
- s) At Large Member Mike Goergen



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- i) Absent; No report
- 4) New Business
 - a) Kevin Conway has received two scholarship requests. Scholarship team (Kevin, Dave P., and Eric) will meet to review policy, needs, and perform due diligence.
- 5) Open Floor Discussion Membership
 - i) Deb Jacobson, Champ's of Maple Grove, reminded board that there is a conflict between football season and hockey tryouts. ACYHA and ACYFA have worked together in the past to avoid/adjust scheduling conflicts. Scheduling hockey first thing in the morning or later in day Saturday would be best. 15-20 kids in both sports. Camps are optional. Kevin asked for how things worked last year; ACYHA will do our best to communicate tryout schedules.
 - ii) Dave and Erika Ruoho addressed the board regarding the concession manager situation for 2011-12. Ruohos were recently surprised to learn that they would not be returning as concessions managers this season due to their lack of response to email from Carolyn Soper, former Concessions Director, asking them to contact Tawnia Johnson, acting Concessions Director, with their interest in the position. Dave shared that they provided their new email address to Carolyn Soper, former Concessions Director. At the request of Kevin Conway, Tawnia Johnson shared with the audience that, in addition to Carolyn's initial email, she sent 3-4 emails to concessions managers about their return for the 2011-12 season. Having received no bounce back or bad-address email for Ruohos, Tawnia had no reason to believe Ruoho's address was bad and assumed they had no interest in the position. Dave asked about additional missed communication from the association; board suggested they update their NGIN account email address for future mailings. Resolution was requested. At this point managers have been selected; Kevin suggested to talk later about the situation. Kevin recommended Ruohos discuss the situation with Kevin. Kevin was aware of the communication process; knows that there was no intended miscommunication. Kevin shared that we will come to a resolution off-line. Kevin apologized that this happened.
- 6) Adjourn
 - a) Brad Caron moves to adjourn. Seconded by Josh Levoir. Motion passed. Meeting adjourned at 9:09 pm

Respectfully submitted,
Cristy Siede
Secretary

Action Items:	Person Responsible:	Deadline:
a. Notify A-level head coaches to arrange for two evaluators with the understanding this may be reduced to one	Greg Symicek	Greg's discretion
b. Update coach certification requirements on website	Beth Preissing Derek Olson	As soon as info is available
c. Set up meeting with Len Lopez and Chris Rude, GM of Crystal Broadway Pizza	Tracee DeNeui	Sept. 8
d. Contact MN Gambling Board regarding guidelines for AC sharing in cost of security system at Broadway Pizza	Tracee DeNeui	Sept. 12



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Future Meetings: September 12 - Attend cookout at New Hope City Hall and City Council meeting
September 13 – Special meeting of association; Regular monthly board meeting
October 10
November 14
December 12

**Agenda items/
Report in absentia** *Please send to cristy.siede@comcast.net any anticipated agenda item(s) (and document(s) you'd like distributed electronically) or a brief report if you anticipate being absent, by the first business day of the month in which you would like your item(s) on the agenda. Thank you.*